

**Tree Board Meeting Agenda
City of Prairie Village
Public Works Building
3535 Somerset Drive
Wednesday, June 3, 2026
6:00 PM**

I. Call to Order - Roll Call

Roll Call — Andy Bryant, Bart Altenbernd, Bridget Tolle (Staff), Colin McAllister, Jim Sellers (City Council), Lindsay Voitik (Chair), Mark Morgan, Mike Konovalske, Rob Schmitz, Whitney Wilson (Minutes)

II. Review and Approve Minutes

A. 5-6-26 Minutes

III. Old Business

A. Fall Seminar

B. New Arboretum Tags

C. Arbnet Map and PV Park Tree Map Update

D. T-Shirts

E. Village Voice Articles

F. Tree Protection Ordinance discussion

G. Balance of native vs non-native plants/trees in new City Hall Landscape Plan

IV. New Business

V. Agenda for Next Meeting

If any individual requires special accommodations – for example, qualified interpreter, large print, reader, hearing assistance – in order to attend the meeting, please notify the City Clerk at 913-385-4616, no later than 48 hours prior to the beginning of the meeting.

Tree Board Monthly Meeting – May 6th 2026 at 6:05pm

Roll Call

- * Mark
- * Rob
- * Bart
- * Mike
- * Lindsay
- * Whitney
- * Jim
- * Colin
- * No Andy

Approval of last month's meetings notes

- * Whitney motions
- * Rob seconds

Old Business

Arbor Day Debrief

- * Excellent crowd
 - * Largest Arbor Day turnout we've ever had
 - * Good city council turnout
- * Feedback
 - * Speak more loudly or use microphone
 - * Second time this has happened
 - * Look into getting our hands on a PA system next year
 - * Coffee and snacks were appreciated
- * Sprayed BT on tree to prevent any pests
- * Mark and Colin's photos uploaded to Google Drive along with article from JoCo Post

75th Anniversary Parade Debrief

- * Continue to walk with the Environmental Committee
- * Costumes were very popular
 - * Tree costume was cool
- * Board appears interested in new t-shirts for the board
 - * Would be nice to do a new shirt for the next parade

Fall Seminar

- * Topics:
 - * How to improve tree canopy on private property
 - * Right tree, right place
 - * Coordinate with arborist from JCPRD

- * Format:
 - * Presentation(s)
 - * Speaker(s)
 - * Workshop
- * Jim suggests starting with an action that should be the takeaway
- * Best place for the tree vs survival
 - * Sun vs Shade
 - * Soil type
 - * Proximity to power lines or other trees
- * Heartland may still be running a program
 - * Tool to help determine best location to plant a tree
- * Arbor Day Foundation also has a tool to do this
 - * "Arbor Day Tree Finder"?
- * Demonstrate utility of AMES data from Johnson County
- * Presentation to show some canopy of Prairie Village, showing the areas that are less tree dense than others
- * Tree list and extension resources to find someone to come in and talk about material
- * Talk to Rose Hill about seeing if they want to get involved
- * Suburban Lawn & Garden is also an option
- * Had Family Tree a few years ago
- * Talk about Right of Way ordinance & procedures for Prairie Village
- * Try to tie all these threads together
- * The municipal codes are tricky to read and understand
 - * When we have a smaller agenda, Lindsay suggests us going over these codes
 - * It'd be good to have a summary page
 - * "Tree Ordinance for Dummies"
 - * This did exist, but webpage is in flux getting redesigned
 - * It'd be good to get a 1-page summary to HOA boards
 - * They would be able to help enforce ordinance
- * Special communication to HOAs for Fall Seminar
- * What about presentation: "How to cut down a tree the right way"?
 - * Can go over canopy protections
 - * How to pick a good arborist and why you should pick a licensed one
 - * How this process with ordinance
 - * We know this isn't a good thing, but it happens and we should ensure it's done right
- * What about mailer with just tree information?
 - * Like the big item pick-up mailer
 - * Outside of PV Voice Mailer, which is "information rich"
- * Social media is another good option
- * When we used to do presentation, there were visuals
 - * These are really important to communicate ideas to the attendees
 - * We should do this when doing things like communicating tree ordinance
 - * For the visual learners
- * Sounds like we want a combination type of presentation

- * Set up a structure
- * Get into some interaction after there's some context
- * "Presentation -> Discussion -> Presentation -> Discussion -> Presentation -> Discussion" is another format
- * Just need to ensure the discussion time periods are enforced and communicated
- * 90 minutes for seminar
- * Board agrees more visuals is better
- * Bridget will reach out to Rose Hill
- * Lindsay will reach out to extension

New Arboretum Tags

- * Lark Signs -> What Linda Hall library uses
 - * Mark brought an example
- * Aluminum 20" stake with laser engraved plate
- * ID number is a genus code with quantity at the end of the code
- * QR Code that links to information about the tree
- * Use them for trees in the arboretum
 - * Except for heritage trees, which have a more embellished plate
- * Existing tags show these tags can get damaged
 - * Examples from Porter Park
 - * Franklin Park plaques are also damaged
- * Avoid wood and any current materials that have been damaged
- * Don't keep tags low to the ground
- * Both Lark Signs and National Band and Tag company
 - * Directly affixed signs for mature trees
 - * Younger trees can do stake in ground
 - * Also hanging tags exist
- * Seen examples of "dog tags" hanging on trees
- * Staked signs usually placed in outer ring or halfway between tree and outer ring
- * Staked signs typically go in 6-8", so 12-15" out of the ground
- * At Linda Hall these are all for trees that have tree rings
- * Can the stakes be set in concrete?
- * The condition of the signs may affect odds of tampering
- * Do we have mulch rings around all of our trees with plaques?
 - * For the ones that would require a stake? yes
 - * Ones without a tree ring would be big enough to have a sign affixed to the tree itself
- * Biggest threat appears to be gardeners and lawn care
- * Also dogs or leashes
- * Lindsay has seen a garden have issues with vandalism
- * QR codes
 - * Need tooling to redirect the QR code URLs
 - * You can only print out the QR codes once
 - * Having the QR code go to a URL that can redirect to another URL would allow us to change what the QR code goes to over time

* Even if we're not finished with the individual pages, all QR codes could redirect to a single page

* Need to determine our criteria and requirements

* 2027 is the deadline

* Board should think about this and we'll revisit later in the year

* We could prototype a few options and allow citizens to vote at the Fall Seminar

* Possibly order more than one for every tree so we have back-ups if one is missing

* Might be best cost wise to just go with stakes across the board

* Leaning towards stake

* **MOTION** Mark: We go forward with Lark sign tree stakes (following Linda hall example) QTY starting at 100 for \$2.3k

* Whitney: Seconds

* Unanimous vote

Arbnet Application Update

* Board reviewed application

* Bridget will continue working on application and reach out if any questions arise

Participate in Village Fest?

* Environmental committee is delegating to Magpie collective to do work on their behalf

* Whitney will be tentative this year

* Fifa world cup is suspected to draw out of town visitors

* Being a little less ambitious is the goal

* Rob is also tentative

* Colin will be out of town

* Mark will be out of town

* Decision: No to Village Fest this year

Public Park Tree Map Update

* No updates for tree map

New Business

City Tree Data Analysis Provided by Whitney Wilson

* Executive dashboard for tree data

* Used Bridget's data to make these dashboards

* Data appears to need a little bit of clean-up

* Could help with creating a more diverse and stable canopy based on current trends

JOCO LiDAR request follow-up

* County says lidar data comes from winter time

* They do have vegetation layers

* LiDAR data is measured by Satellites

* Data appears to be visually pretty off

* Data tries to do this in the winter for better imagery of ground

- * We want it in the summer
- * Maybe we can partner with other areas in the KC metro to cost share
- * We'll see what we can do with the data

* Next meeting we will talk about ordinance and fall tree seminar

Meeting Adjourned 8:10pm



Old Business: Fall Seminar

Recommendation

Background

Wed. Oct. 7th @ 7:00pm @ Meadowbrook Clubhouse - Rosewood A

Format: Combo presentation with visuals + speakers followed by Q & A discussion with audience

Topic: Best place to plant trees, types of trees vs survival, tree planting location tools, PV Canopy to show where tree planting is needed, City tree ordinances, policies and procedures, tie it all together

Potential Speakers: Landscape Designer from Rosehill Gardens, Markis Hill (JoCo K State Research Extension Horticulture Agent)

Contact HOA's

Fiscal Note

Attachments

None

Prepared By

Bridget Tolle, Urban Forestry Specialist

May 26, 2026



Old Business: New Arboretum Tags

Recommendation

Background

Public Works Director Kieth Bredehoeft and Field Superintendent James Carney approved of Lark Signs arboretum plaques with stakes (Linda Hall Library) and allocated \$2000 to update them in 2027

Fiscal Note

Attachments

None

Prepared By

Bridget Tolle, Urban Forestry Specialist
May 26, 2026



Old Business: Arbnet Map and PV Park Tree Map Update

Recommendation

Background

Arbnet Application Progress ties with our park tree inventory. Some discrepancies found in AGOL map vs Lucity Inventory need to upload a refreshed map and find the cause of errors prior to publishing. Will publish when the City website is updated.

Fiscal Note

Attachments

None

Prepared By

Bridget Tolle, Urban Forestry Specialist
May 26, 2026



Old Business: T-Shirts

Recommendation

Background

Fiscal Note

Attachments

None

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May 26, 2026



Old Business: Village Voice Articles

Recommendation

Background

Submitted Ranked Articles to Ashley for July/August Village Voice

- 1- Post Arbor Day Article
- 2- Fall Seminar Save the Date
- 3- Right of Way Tree Article

Fiscal Note

Attachments

None

Prepared By

Bridget Tolle, Urban Forestry Specialist
May 26, 2026



Old Business: Tree Protection Ordinance discussion

Recommendation

Background

https://library.municode.com/ks/prairie_village/codes/code_of_ordinances?nodeId=CHXIXZORE_CH19
Chapter 19 includes Tree Protection Ordinance 2446 and the Neighborhood Design Standard Street/Front Yard Tree Requirement.

Fiscal Note

Attachments

None

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Bridget Tolle, Urban Forestry Specialist
May 26, 2026



**Old Business: Balance of native vs non-native plants/trees in new City Hall
Landscape Plan**

Recommendation

Background

Fiscal Note

Attachments

None

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May 26, 2026