

Prairie Village Jazz Fest 2025
Committee Meeting
Tuesday June 24, 2025, 5:30 p.m.
Multipurpose Room

Attendees

J.D. Kinney	Special Events Coordinator, Committee Chair
Elissa Andre	Marketing Chair
Mary Ann Watkins	Member at Large
Dave Hassett	Food and Beverage Chair
Amanda Hassett	VIP Hospitality Chair
Scott Tschudy	Member at Large
Will Fisher	Member at Large
John Wilinski	Backstage Chair
Mike Polich	Rented Infrastructure Chair
Kyle Vanlanduyt	Master of Ceremonies

Committee Chair's Report

No update

Talent

All professional musical acts are contracted and deposits have been paid

F&B

Ragusa's, Eat Schmidt, The Mad Greek, Marigolds and Polar Oasis have completed and signed contracts. Hungry hatch and Butterfluff agreements pending.

Ice Hut will have ceased operations by September unless they find a new spot to set up business. Dave Hassett has contacted KC Ice.

Discussed adding Queen of Acorns to the beverage tent area. Need to talk more about revenue sharing proposal, liquor license and city ordinance considerations, and compostability of service items.

Discussion with Travis at Crawford Distributors scheduled for July.

Need to begin laying out proposed site map of the Harmon Playground Parking Lot for food trucks.

Stage/Technical

Musical act contacts shared with Jim Barnes so Aching Backline can accommodate any specific requests not otherwise provided in the standard contract.

Infrastructure

Tents, tables and chairs order through AAA Rental will be issued in July.

Mike Polich to investigate and recommend a vendor to rent a utility vehicle for 2025 to augment the one provided by Public Works for set-up and tear-down.

Marketing

Lineup fans pending final creative approval. All musical acts have seen the design and approved.

Yard signs pending final creative approval.

Elissa to design posters, handbills and Village Voice layout using basic fan design plus photos from Glamour Profession due mid July.

Target date for first distribution of fans is KU Kickoff August 8 at Corinth Square.

Park vinyls will be refreshed for 2025. JD to work with Ashley on a design and forward to Elissa for review.

Volunteers

Volunteers needed for the VIP tent

Ask volunteers to bring a refillable water bottle, as water will be distributed via 5 gallon dispenser rather than individual water bottles.

City Committees/Exhibitor Tents

No update

The next JazzFest Committee meeting is scheduled for Tuesday July 22, 2025.

The meeting concluded at 6:25 p.m

Respectfully submitted: JD Kinney