

Prairie Village Jazz Fest 2025
Committee Meeting
Tuesday May 27, 2025, 5:30 p.m.
Community Center

Attendees

J.D. Kinney	Special Events Coordinator, Committee Chair
Elissa Andre	Marketing Chair
Mary Ann Watkins	Member at Large
Dave Hassett	Food and Beverage Chair
Amanda Hassett	VIP Hospitality Chair
Scott Tschudy	Member at Large
Brooke Morehead	Member at Large
Libby Morris	Community Member and Exhibitor
Emily Morris	Community Member and Exhibitor

Committee Chair's Report

No update

Talent

Alex Toepfer submitted a lineup of 5 acts for JazzFest 2025. Contracts have been drafted and sent to the artists for signature.

F&B

KC Can Compost and volunteers from the Prairie Village Environmental Committee will be composting at Jazz Fest 2025. Multiple composting bins will be available throughout the event site and volunteers will be stationed at them to educate attendees about composting the items they have to throw away. Language has been added to the food vendors contract that only compostable service items may be used with single serving food sales items. Butterfluff Popcorn will be exempt, as their large plastic sleeve will be considered a multi-serving size.

The majority of items sold in the beverage tent will be recyclable (aluminum cans), and we intend to use compostable "plastic" cups for wine sales.

Confirmed food vendors for JazzFest 2025 are: Ragusa's, Eat Schmidt, Marigold's, The Hungry Hatch, The Mad Greek, Polar Oasis, and Butterfluff Popcorn.

Stage/Technical

No update

Infrastructure

Tents, tables and chairs order through AAA Rental will be issued in June.

We are approved to rent a utility vehicle for 2025 to augment the one provided by Public Works for set-up and tear-down.

Marketing

KCPT marketing package including radio spots, Member Guide and JD to be interviewed on August 28 for "Giveback Friday" at the same cost as 2024 is confirmed.

KC Can Compost and PV Environmental Committee's composting efforts at Jazz Fest to be added to the print and online marketing materials.

Are the lineup fans recyclable or waste? Could they be compostable? JD to consult the vendor who produces them.

Park vinyls will be refreshed for 2025. JD to work with Ashley on a design and forward to Elissa for review.

Volunteers

KC Can Compost has offered to provide basic training materials for the Band Boosters trash and recycling volunteers.

City Committees/Exhibitor Tents

Libby Morris (Miss PreTeen Kansas 2023) has won the crown as Miss Teen Kansas 2025. Libby had a booth at Jazz Fest 2023 and welcomed an act to the stage. She would like to do the same for 2025. The cause for which she advocates as Miss Teen Kansas is heart health. She would like to have a CPR awareness display in her booth. She will work with Kyle on the text of her pre-recorded stage announcements and on her on-stage live presentation.

The next JazzFest Committee meeting is scheduled for Tuesday June 24, 2025.

The meeting concluded at 6:15 p.m

Respectfully submitted: JD Kinney