

Prairie Village Jazz Fest 2025
Committee Meeting
Tuesday April 22, 2025, 5:30 p.m.
MultiPurpose Room

Attendees

J.D. Kinney	Special Events Coordinator, Committee Chair
John Wilinski	Artist Relations and Backstage Chair
Elissa Andre	Marketing Chair
Jim Barnes	Technical Chair
Mike Polich	Infrastructure Chair
Mary Ann Watkins	Member at Large
Kyle Van Landuyt	Master of Ceremonies
Will Fisher	Member at Large
Scott Tschudy	Member at Large

Committee Chair's Report

The 2026 Jazz Fest budget was presented to the City Council April 21. The budget request was approved as submitted. JD thanked the assembled committee for their skill and dedication in producing a consistent, financially stable and successful event, and wanted them to know that the Prairie Village City Council in approving the budget commended them for their efforts as well

Annual Volunteer waiver forms were completed and signed by additional committee members present who had not attended the previous meeting

Talent

Alex Toepfer submitted names of several acts for consideration via text. Draft contracts with proposals to these artists may be issued soon.

F&B

Mad Greek, Eat Schmidt and 3 additional entree food trucks, plus Polar Oasis and Butterfluff Popcorn, have committed to JazzFest 2025.

A representative from Chik-Fil-A based in Leawood contacted JD and is interested to participate at JazzFest 2025. JD will relay the conversation to Dave Hassett for further discussion.

Stage/Technical

Jim Barnes confirmed that SECT is aware that we do not need a generator for the food trucks.

Without SECT's generator behind the Harmon Park Pavilion the beverage tent and ice truck will be powered throughout the event by the existing circuit at the west end of the Pavilion.

When SECT is ready to issue the agreements for the stage and sound/lighting/electric Jim will forward it to JD so that the deposit can be paid.

Jim confirmed the participation of Aching Backline and Upcycle Piano.

Infrastructure

Some previously rented tables and linens have been purchased by the City for multi-event use. We will still rent the beverage and VIP tents, large coolers, backstage tables and chairs, and multiple folding chairs.

We are approved to rent a utility vehicle for 2025 to augment the one provided by Public Works for set-up and tear-down.

Marketing

Park vinyls will be refreshed for 2025. JD to work with Ashley on a design and forward to Elissa for review.

Budget estimate for 100 yard signs and 50 stakes is \$850

Elissa will contact KCPT to reserve a spot in their Members Guide and also to arrange on air spots.

JD will keep an eye out for any special or discount pricing for on air spots on KCUR on the week leading up to JazzFest.

Volunteers

No Report

City Committees/Exhibitor Tents

No Report

The next JazzFest Committee meeting is scheduled for Tuesday May 27, 2025.

The meeting concluded at 6:10 p.m

Respectfully submitted: JD Kinney