

**Tree Board Meeting Agenda
City of Prairie Village
Public Works Building
3535 Somerset Drive
Wednesday, September 2, 2026
6:00 PM**

I. Call to Order - Roll Call

- A. Andy Bryant, Bart Altenbernd, Bridget Tolle (Staff), Colin McAllister, Jim Sellers (City Council), Lindsay Voitik (Chair), Mark Morgan, Mike Konovalske (Minutes), Rob Schmitz, Whitney Wilson

II. Review and Approve Minutes

- A. August 5, 2026 Minutes

III. Old Business

- A. Fall Seminar

- i.
- 90 minute Seminar - Arrive at 6pm for set up (Meadowbrook staff will set up chairs, tables, audio, ice in kitchen)
 - Speakers — John McLenon (Landscape Designer from Rosehill Gardens) and Markis Hill (Horticulture Agent with K-State Extension)
 - Topic: Improve Tree Canopy, Right Tree Right Place, Tree Ordinance, Planting natives vs non-natives
 - Discussion with PowerPoint visuals on projector screen and Q&A from the audience
 - Keith approved an increased budget for speakers, refreshments, and a tree raffle
 - Questions for Speakers?
 - Speaker Bios

- B. ArbNet

- C. Public Park Tree Map

- D. T-Shirts

- E. Sub-Committee on AI

Dashboard: https://drive.google.com/drive/folders/14cFX5rW2rycr3dAbzpjz_mTxuwNVFQTo

IV. New Business

- A. Fall Street and Park Tree Plantings

- B. Winter Pruning Cycle

V. Agenda for Next Meeting

If any individual requires special accommodations – for example, qualified interpreter, large print, reader, hearing assistance – in order to attend the meeting, please notify the City Clerk at 913-385-4616, no later than 48 hours prior to the beginning of the meeting.

TREE BOARD
City of Prairie Village, Kansas

Meeting Minutes
Wednesday – August 5, 2026 6:00pm Meeting
Public Works Building - 3535 Somerset Drive

Board Members: Attending: Bart Altenbernd, Michael Konovalske, Colin McAllister, Mark Morgan (minutes), Jim Sellers (City Council), Lindsay Voitik (Chair), Andy Bryant,
Absent: Rob Schmitz, Whitney Wilson
Other attendees: Bridget Tolle (Urban Forestry Specialist, Public Works)

I. Meeting called to order at 6:03pm by Chair Lindsay Voitik

II. Review and Approve Minutes

A. June Minutes – No additions or corrections. Mike then moved that the June 3, 2026 minutes be approved. Lindsay seconded. June minutes approved unanimously.

III. Old Business

A. Fall Tree Seminar – Weds. October 7th at Meadowbrook Park Clubhouse – Rosewood A

Speakers: Confirmed John McLenon (landscape Designer from Rosehill Gardens) and Markis Hill (Horticultural Agent with K-State Extension ... one of two Agents who followed Dennis Patton). Bridget can also be 3rd panelist. **Action Item:** Bridget to send link to bio of John McLenon.

Topic: All agreed that 4 components of Improve Tree Canopy; Right Tree Right Place; Tree Ordinance; Planting Natives vs. Non-Natives provides good structure to start and will evolve into Q&A on Tree Care. Format: Powerpoint visuals on projector screen and Q&A from audience. Tree Board members to bring to September meeting some visuals and a list of questions to discuss and provide to two speakers. Will need to do a sound check on audio based on past comments. 90 minutes from 7-8:30pm. Room is available for setup 6-6:30pm.

Tree Raffle: Discussed options. The two featured native plant sales in area are before our Fall Seminar: 9/12 Deep Roots plant sale at Anita B. Gorman Discovery Center in KC,MO; and 10/3 native plant sale at Tomahawk Ridge Community Center in Overland Park. We may be able to source from Rosehill Gardens or buy a couple of small trees at aforementioned native plant sales. Discuss and finalize, if decide to do, at September meeting. **Action Item:** Mark will email Tree Board a list of vendors who will bring trees for sale (size is quart up to 3 gallon) at 9/12 Deep Roots native plant sale.

Communication: Article will run in September/October Village Voice. **Action Item:** Lindsay will send a similar article to Kansas City Gardener to run in their September publication (available late August) and October publication (available late September). Lindsay will create bios for both speakers and Bridget and contact Johnson County Post.

Budget: Have \$358.36 left for year and Fall Seminar. Colin offered to bring chestnuts from family farm. Tree Board tabled further discussion on paying for refreshments (snacks, coffee, etc.) and a tree raffle until September meeting. **Action Item:** Bridget will explore if have option to increase budget for the Fall Seminar.

B. Arbnnet & PV Public Park Tree Map

Bridget reported that Prairie Village Parks and Arboreta application had been submitted for Level 1 accreditation for Arbnnet through the Morton Arboretum Register. Contact there is Sue Paist. Level 1

includes having a arboretum with 25+ tree species; at least 1 public event annually on trees). Application should take 1-2 weeks for processing. Bridget will report outcome.
Tree Map update to follow at future meeting.

C. T-Shirts

Mike showed a few designs that his family ccompany had made. Can have front and back designs, as well as a chest pocket logo. Discussed possibly having PV star of Kansas embedded in Design. Will discuss further at either November 2026 or February 2027 Tree Board meeting. Plan on having shirts ready Spring 2027.

D. City Hall Landscape Plan

Bridget reviewed the plan. Original plan was to have more Honey Locust trees, which were advised not to do. City stepped back from this and will revisit the schedule and adding more tree diversity such as chinkapin oak; Princeton American Elm (more resistant to Dutch Elm disease); etc. Plan is subject to change based on availability and plantings are at least 1-2 years out. **Action Item:** Bridget will forward Landscape Plan to Tree Board.

E. Village Voice Article

We had 3 articles in the July/August VV: Arbor Day Celebration Summary; tips on hiring a tree contractor; and Fall Tree Seminar date/time/location.

Mark and Bridget submitted an article on the Fall Tree Seminar to Ashley today for the September/October VV.

F. July 2026 Active Tree Plan Permit Records for Major Construction Projects

Bridget reviewed this report as of July 28, 2026 with 117 permits dating back 3 years to July, 2023. 44 of these active permits are just from the beginning of 2026. Report includes following ...

of Private Trees Removed = 166

of Private Trees Planted = 226

of ROW Trees Removed = 8

of ROW Trees Planted = 53

Total # of Trees (ROW + Private) Protected = 375

Jim mentioned that he would like to give a summary update to the City Council

Action Item: Bridget will send the report to Jim for him to summarize

Action item: Mark will forward the last report update presented to City Council on February 6, 2023 that covered the ~18 months since the Tree Ordinance went into effect on June 1, 2001.

G. Tree Protection Ordinance Summary and Sample Tree Protection Plan

Discussed at June meeting and detail is in packet for this meeting

IV. New Business

Sub-Committee on AI dashboard and new database tool will schedule time to reconvene.

V. Agenda for Next Meeting – Weds. September 2, 2026 at 6pm

* Fall Tree Seminar details and finalize

* Mike volunteered to take minutes

Meeting adjourned at 7:23pm

Minutes prepared by Mark Morgan.



Old Business: Fall Seminar

Recommendation

Background

Fiscal Note

Attachments

None

Prepared By

Bridget Tolle, Urban Forestry Specialist
August 19, 2026



Tree Board
Tree Board: Wednesday, September 2, 2026

Old Business:

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-

Recommendation

Background

Fiscal Note

Attachments

None

Prepared By

Bridget Tolle, Urban Forestry Specialist
August 21, 2026



Old Business: ArbNet

Recommendation

Background

Fiscal Note

Attachments

1. Congratulations on your ArbNet Arboretum Accreditation.
2. ArbNet Accredited Toolkit 2025 - New
3. ArbNet_Badge_Level-I

Prepared By

Bridget Tolle, Urban Forestry Specialist
August 19, 2026

From: [ArbNet Email](#)
To: [Bridget Tolle](#)
Subject: Congratulations on your ArbNet Arboretum Accreditation.
Date: Thursday, August 13, 2026 11:36:56 AM
Attachments: [ArbNet Accredited Toolkit 2025 - New.pdf](#)

You don't often get email from arbnet@mortonarb.org. [Learn why this is important](#)

This is an EXTERNAL email. Please use caution. DO NOT open attachments or click links in unexpected emails or from unknown senders.

Dear Bridget,

Congratulations to Prairie Village Parks & Arboreta on your successful accreditation for Level I through the ArbNet Accreditation program! I am writing to request some additional information from you that we can use to complete your ArbNet website listing in the Morton Register.

As we work to complete your ArbNet website listing in the Morton Register, I would like to request some additional information from you. Could you please provide us with a short write-up (a couple of paragraphs) that describes your arboretum, including any notes about unique trees and collections that you have? This information will help us to create an accurate and comprehensive listing that showcases the outstanding work that you are doing. We would also appreciate it if you could include a quote about why ArbNet accreditation is important to your arboretum.

Attached, you will find the ArbNet accreditation badge for use on your website and other marketing materials. You will also find a publicity kit that may help you prepare and distribute a press release about your accreditation. We invite you to use any of the information on this [marketing page](#) to announce your accreditation. If you have any local media coverage, please let me know so that I can share it with the ArbNet community.

Additionally, you may purchase ArbNet Accreditation signs if you are interested. (see [this page](#) for more information)

We invite you to use any of the resources listed on our website and encourage you to follow ArbNet on [Facebook](#), [X](#), and [Instagram](#) to enhance your arboretum's community involvement. Additionally, we would like to invite you to share your collections with BGCI. The upload process is straightforward, and you can find instructions [here](#).

You should receive your accreditation certificate via email within the next couple of weeks. If you would like a hard copy of the certificate, please let me know, and I will arrange for it to be sent to you.

Thank you for your assistance, and we look forward to highlighting your arboretum in our network of accredited arboreta. Thank you for participating in the ArbNet

Accreditation Program.

Best regards,

--

Sue Paist | ArbNet Specialist

The Morton Arboretum | 4100 Illinois Route 53 | Lisle, Illinois 60532

T 630-310-7013 | arbnet@mortonarb.org | arbnet.org



ArbNet is founded and led by The Morton Arboretum

Publicizing Your ArbNet Accreditation

Congratulations on your accreditation, and welcome to ArbNet, the interactive community of arboreta. We hope that you will publicize your achievement. To help you, here are some suggestions:

Submitting Your News to the Media

- One way to make news about your achievement is to submit your news to your local media outlets, and industry publications.
- We've provided a sample press release, which you can customize with your institution's information.
- Not sure who to contact at your local media outlets? Here are some tips for reaching out to media:
 - Contact information can be found on most media websites. Look for the "Contact Us" section, usually at the bottom of the page. You may want to start with the news editor or news producer.
 - Contacts generally request that you email them a copy of the press release. Make sure to include your contact information, along with a short sentence as to why this should interest them.
 - If you don't hear from a reporter within a few days, you may want to follow up with a phone call to ensure they've received your information.
 - Please remember that editorial coverage is never guaranteed.
- Members of the *American Public Gardens Association* are encouraged to send the announcement via the link [here](#).

We love to hear and share stories about our members! If your news appears in the media, please share it with us at arbnet@mortonarb.org and it may be highlighted on our website.

Referencing ArbNet

ArbNet is an interactive, collaborative, international community of arboreta.

The ArbNet Arboretum Accreditation Program is the only global initiative to officially recognize arboreta based on a set of professional standards.

Sharing on Social Media

- We encourage you to share your news on your social media channels and tag us so we can share your news.
- We are on Facebook (@ArbNet), Twitter (@ArbNetorg) and Instagram (arbnetorg).

Again, congratulations and welcome to ArbNet.

INSERT YOUR LOGO HERE

Media Contact: {your name, phone, email}

**{YOUR INSTITUTION'S NAME} AWARDED LEVEL [XX] ACCREDITATION
BY ARBNET ACCREDITATION PROGRAM**

YOUR CITY, State (Date) – {Name of institution} in {city} has been awarded a Level { XX } Accreditation by The ArbNet Arboretum Accreditation Program and The Morton Arboretum, for achieving particular standards of professional practices deemed important for arboreta and botanic gardens. The ArbNet Arboretum Accreditation Program is the only global initiative to officially recognize arboreta at various levels of development, capacity, and professionalism. {Name of institution} is also now recognized as an accredited arboretum in the Morton Register of Arboreta, a database of the world's arboreta and gardens dedicated to woody plants.

{Insert one paragraph (2-4 sentences) about your institution here.}

Things to share could include:

- *Year established*
- *Mission and history of the arboretum/garden*
- *Acreage*
- *Noteworthy collections or individual trees or plants, including those that have historical significance, native populations and rare and endangered trees and plants*
- *Science and research efforts*
- *Offerings to members and/or the public, such as education courses, outreach, tours and other facilities*

{Insert quote from your spokesperson about what this distinction represents for the arboretum or garden in relation to long-term or mission-related goals}

About [your institution]

{Insert one paragraph about your institution here. You may want to pull this from your website.}

About ArbNet

ArbNet is an interactive, collaborative, international community of arboreta. ArbNet facilitates the sharing of knowledge, experience, and other resources to help arboreta meet their institutional goals and works to raise professional standards through the ArbNet Arboretum Accreditation Program. The accreditation program, sponsored and coordinated by [The Morton Arboretum](#) in Lisle, Illinois in cooperation with [American Public Gardens Association](#) and [Botanic Gardens Conservation International](#), is the only global initiative to officially recognize arboreta based on a set of professional standards. The program offers four levels of accreditation, recognizing arboreta of various degrees of development, capacity and professionalism. Standards include planning, governance, public access, programming and tree science, planting and conservation. More information is available at www.arbnet.org.

ACCREDITED ARBORETUM

LEVEL I





Old Business: Public Park Tree Map

Recommendation

Background

Inventory updates on the Lucity grid do not sync with the map, but map updates do sync with the grid.

Fiscal Note

Attachments

None

Prepared By

Bridget Tolle, Urban Forestry Specialist
August 19, 2026



Old Business: T-Shirts

Recommendation

Background

Fiscal Note

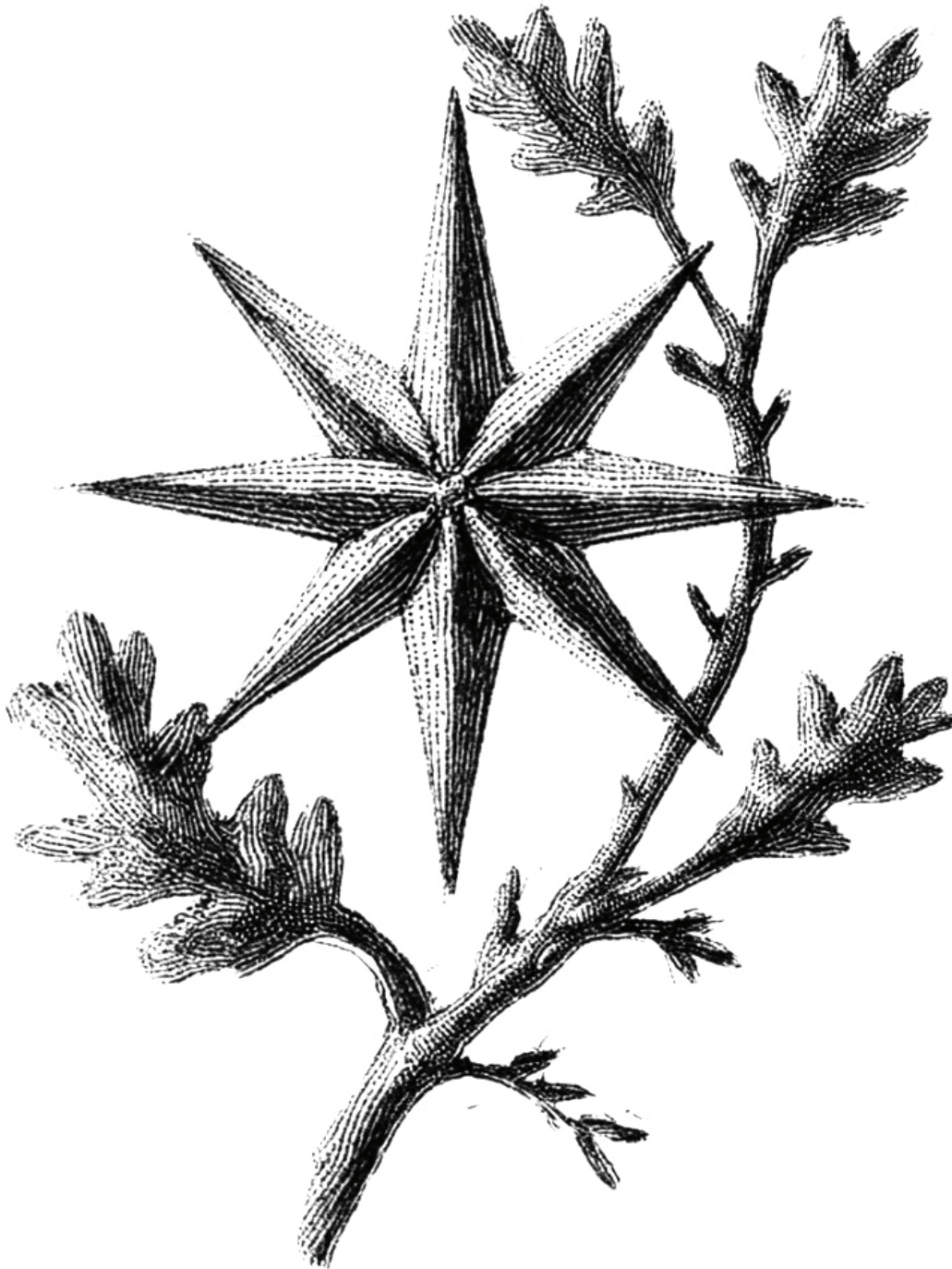
Attachments

1. PVTB_2

Prepared By

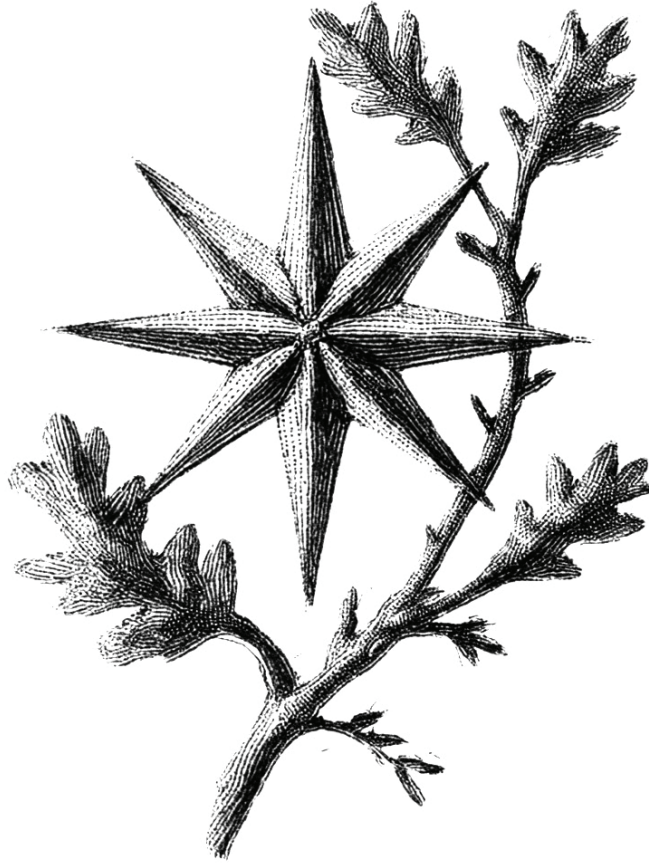
Bridget Tolle, Urban Forestry Specialist
August 19, 2026

PRAIRIE VILLAGE



TREE BOARD

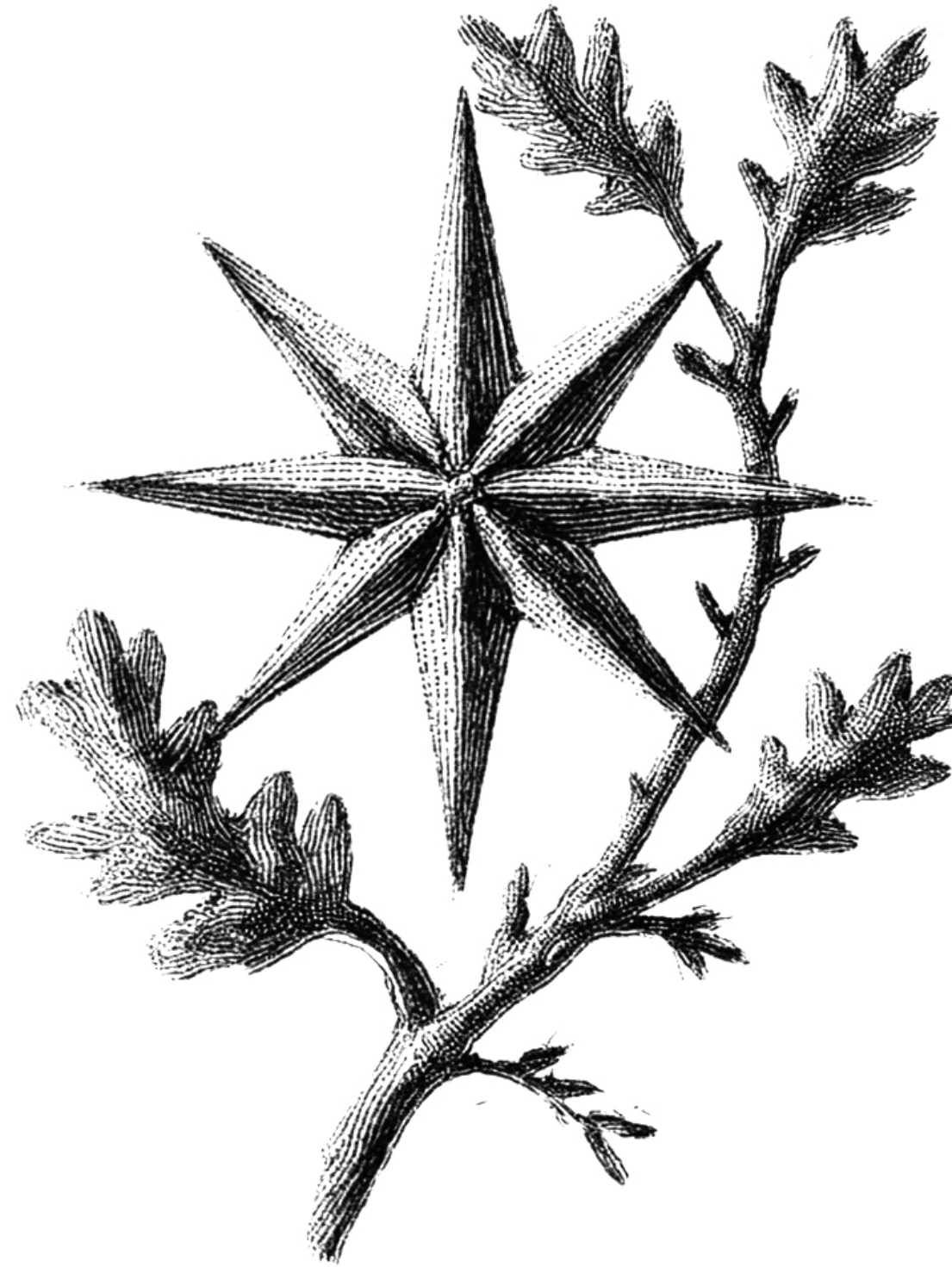
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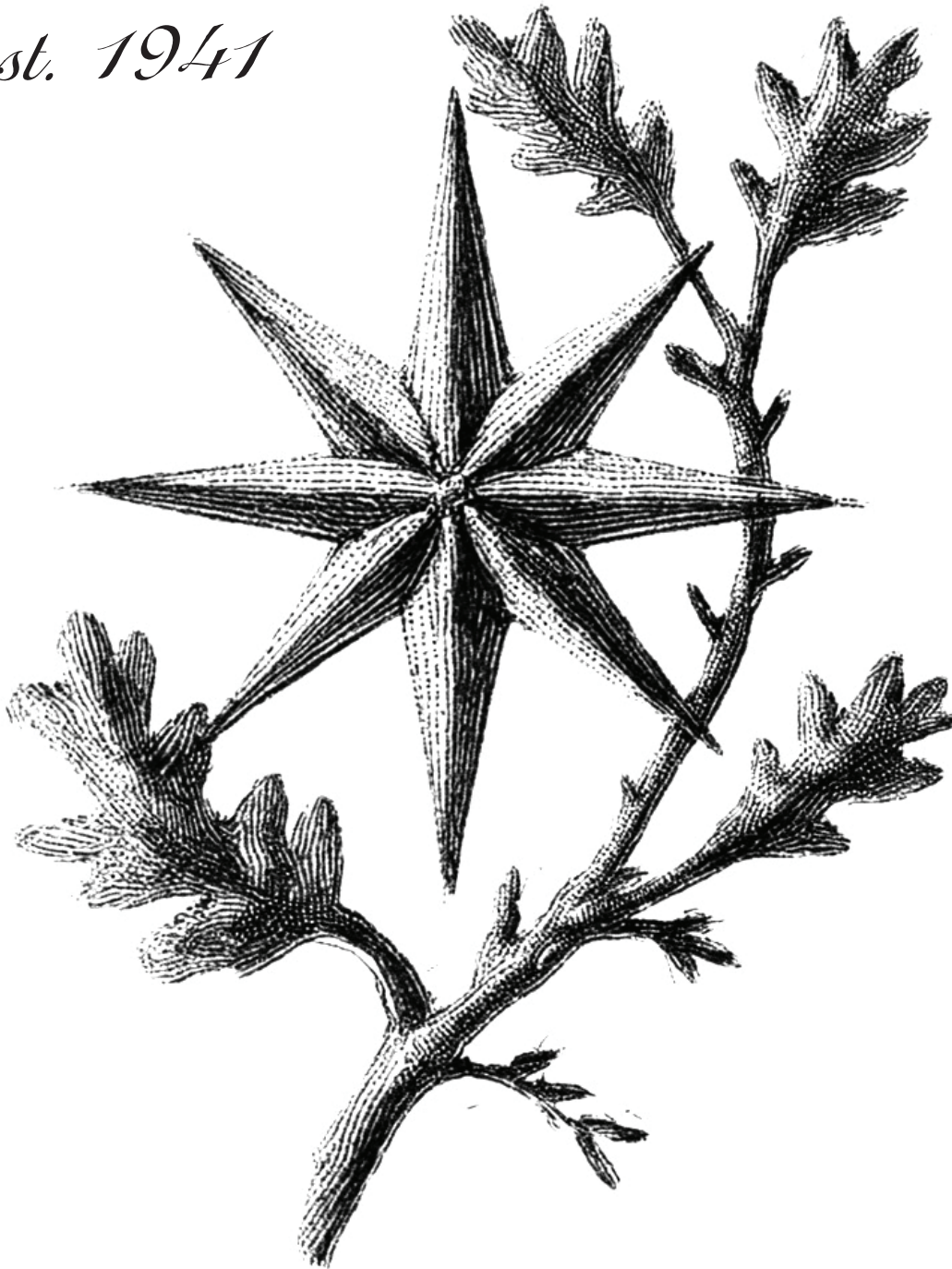
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TREE BOARD



Old Business: Sub-Committee on AI

Dashboard: https://drive.google.com/drive/folders/14cFX5rW2rycr3dAbzpjz_mTxuwNVFQTo

Recommendation

Background

Fiscal Note

Attachments

None

Prepared By

Bridget Tolle, Urban Forestry Specialist
August 19, 2026



New Business: Fall Street and Park Tree Plantings

Recommendation

Background

Fiscal Note

Attachments

None

Prepared By

Bridget Tolle, Urban Forestry Specialist
August 19, 2026



New Business: Winter Pruning Cycle

Recommendation

Background

Fiscal Note

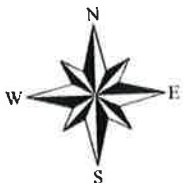
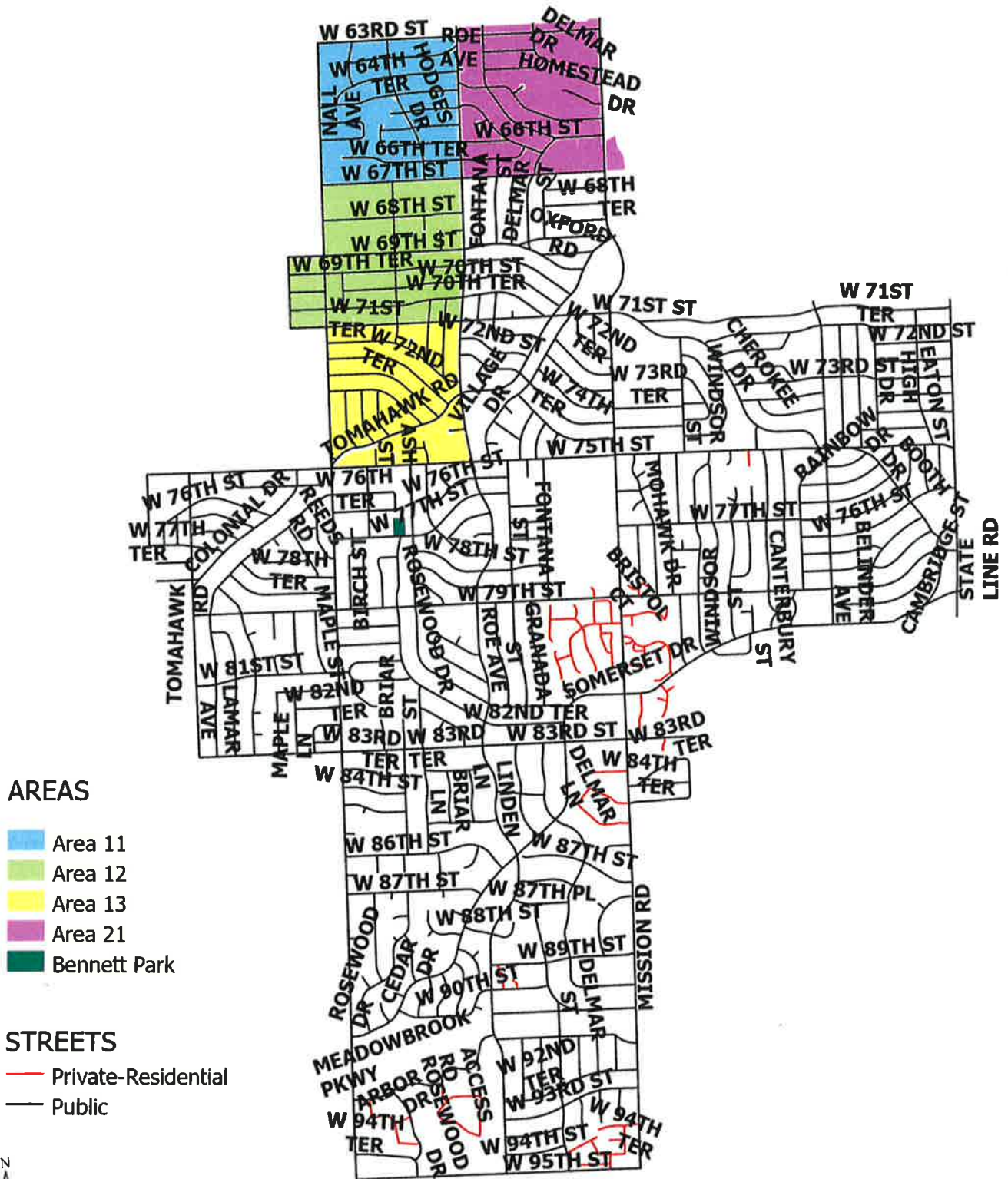
Attachments

1. Winter 2026-2027 Tree Trimming Areas

Prepared By

Bridget Tolle, Urban Forestry Specialist
August 19, 2026

2026 Tree Trimming Areas



THE CITY OF PRAIRIE VILLAGE
Star of Kansas

Created by Public Works GIS

August 18, 2026