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**COUNCIL MEETING AGENDA
CITY OF PRAIRIE VILLAGE
Council Chambers
Monday, January 5, 2026
6:00 PM**

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF THE AGENDA

V. INTRODUCTION OF STUDENTS AND SCOUTS

VI. PRESENTATIONS

VII. PUBLIC PARTICIPATION

Participants may speak for up to three minutes. To submit written comment to the Council regarding current agenda items, please email cityclerk@pvkansas.com prior to 3 p.m. on January 5. Comments will be shared with Councilmembers prior to the meeting.

VIII. CONSENT AGENDA

All items listed below are considered to be routine by the Governing Body and will be enacted by one motion (roll call vote). There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the regular agenda.

By Staff:

1. Consider approval of regular city council meeting minutes – December 15, 2025
2. Consider approval of 2026 legislative platform
3. Consider approval of proposal from ETC Institute to conduct a citizen satisfaction survey
4. Consider interlocal agreement with Johnson County for Roe Avenue, 63rd Street to 83rd Street (ROAV0008 2026 CARS)

IX. COMMITTEE REPORTS

- 75th Anniversary Committee: Update on plans for city's 75th anniversary in 2026
Meghan Buom

X. MAYOR'S REPORT

XI. STAFF REPORTS

- Timeline update for municipal complex improvements
Jason Hannaman

- Update regarding financial contribution to Dolyna, Ukraine (sister-city)
Wes Jordan

XII. OLD BUSINESS

XIII. NEW BUSINESS

COU2026-01 Consider amendments to Chapter II. Animal Control and Regulation,
Article 1
Chief McCullough

XIV. COUNCIL COMMITTEE OF THE WHOLE (Council President presiding)

XV. ANNOUNCEMENTS

XVI. ADJOURNMENT

If any individual requires special accommodations – for example, qualified interpreter, large print, reader, hearing assistance – in order to attend the meeting, please notify the City Clerk at 913-385-4616, no later than 48 hours prior to the beginning of the meeting. If you are unable to attend this meeting, comments may be received by e-mail at cityclerk@pvkansas.com.



PRAIRIE VILLAGE
KANSAS

**CITY COUNCIL
CITY OF PRAIRIE VILLAGE
DECEMBER 15, 2025**

The City Council of Prairie Village, Kansas, met in regular session on Monday, December 15, at 6:00 p.m. Mayor Mikkelson presided.

ROLL CALL

Roll was called by the city clerk with the following councilmembers in attendance: Cole Robinson, Terry O’Toole, Inga Selders, Ron Nelson, Shelby Bartelt, Nathan Vallette, Tyler Agniel (via Zoom), Betsy Lawrence (via Zoom), Ian Graves and Jim Sellers. Staff present: Eric McCullough, Chief of Police; Keith Bredehoeft, Director of Public Works; City Attorney Alex Aggen, Hunter Law Group; Wes Jordan, City Administrator; Nickie Lee, Deputy City Administrator; Tim Schwartzkopf, Assistant City Administrator; Jason Hannaman, Finance Director; Adam Geffert, City Clerk.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Mr. Robinson made a motion to approve the agenda as presented. The motion was seconded by Mr. Nelson and passed 10-0.

INTRODUCTION OF STUDENTS AND SCOUTS

One Rockhurst High School student was present as a requirement of his U.S. Government class.

PRESENTATIONS

- Gregg Zike and Michelle Pitsenberger with First Washington Realty provided an update on the Prairie Village, Corinth Square, and Corinth Quarter shopping centers.

PUBLIC PARTICIPATION

- Pam Justus, Ward 6, shared her thoughts on things that new councilmembers should consider while serving on the council.
- The following individuals spoke in favor of the proposed ballot language access resolution :
 - Joseph Welch, speaking on behalf of Brandi Fisher, Ward 4
 - Beth Witten, Ward 2



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- Anne Melia, Ward 6
- Melinda Lewis, Ward 1
- Ed Stevenson, Ward 5
- Jesse Kielman, 4136 Wyoming Street, Kansas City, MO
- Elizabeth Harding, Ward 5
- Kelli Wright, Ward 1
- Ted Fritz, Ward 2, noted his appreciation of the closed captioning on the meeting live-stream.

CONSENT AGENDA

Mayor Mikkelson asked if there were any items to be removed from the consent agenda for discussion:

1. Consider approval of regular city council meeting minutes - December 1, 2025
2. Consider approval of expenditure ordinance #3057
3. Consider approval of 2026 fee schedule
4. Consider Ordinance #2515 amending Section 16-401 (Board of Zoning Appeals; Fees; Deposit; Refund)
5. Consider Resolution 2025-11 approving the Prairie Village Arts Council artist receptions in 2026 as special events promoting the arts to allow the serving of free alcohol
6. Consider approval of 2026 exterior grant program changes
7. Consider approval of 2026 residential sustainability grant program changes

Mr. Nelson made a motion to approve the consent agenda as presented. A roll call vote was taken with the following votes cast: "aye": Robinson, O'Toole, Selders, Nelson, Bartelt, Vallette, Agniel, Lawrence, Graves, Sellers. The motion passed 10-0.

COMMITTEE REPORTS

- **Diversity Committee: Consider approval of a proposed resolution which would provide improved language access for voters**

Mr. Nelson said that at its September meeting, the diversity committee unanimously approved a motion for the city council to consider a resolution providing improved language access for voters whose primary language was not English. The American Civil Liberties Union of Kansas (ACLU) gave a presentation to the committee about language access challenges, and shared its goal of obtaining support from local cities and Johnson County. This support could help persuade the Secretary of State and the Johnson County Election Commissioner to consider implementing this improvement for voters.

After the September meeting, staff was contacted by the Johnson County Election Commissioner and provided additional information. As a result, this item was tabled



until the November diversity committee meeting, at which the election commissioner provided his perspective on the issue. The diversity committee again approved a motion for the council to consider the proposed resolution. Mr. Nelson noted that while the resolution was non-binding, it would signal the city's support of providing language access to registered voters whose primary language was not English.

Logan DeMond, Director of Policy and Research with the ACLU of Kansas, stated the goal was to ensure that all documents related to voting, including registration forms, information about upcoming election dates, ballots and sample ballots were provided in languages other than English. He added that nearly 10% of Johnson County residents identified as Hispanic or Latino, many of whom speak Spanish as their primary language. Lastly, he noted that both Wyandotte County and the City of Roeland Park had already approved similar resolutions.

Johnson County Election Commission Fred Sherman stated that federal law provided the minimum standards for what election materials must be provided in languages other than English, and that Johnson County did not meet the minimum thresholds for language access. He noted that there were six counties in Kansas that did meet the threshold based on demographics. Additionally, several states had state-specific language access standards that differed from federal standards, but that they had been adopted through state statutes rather than a local resolution. Mr. Sherman suggested that including language access in the city's legislative agenda to advocate for changes at the state level would be more appropriate.

Ms. Lawrence stated that she agreed that the issue should be addressed by state legislation and that the city did not have the authority to change election laws, but that the proposed resolution was simply advocating that the Secretary of State work with the county to provide language access.

Mr. Graves made a motion to approve the non-binding resolution as presented. The motion was seconded by Mr. Vallette.

Mr. O'Toole said that he felt it would be more effective to add the proposal to the city's legislative platform and lobby for changes at the state level. He added that voters could already bring someone to help them vote if they were unable to do so alone.

Mayor Mikkelson noted that passing the resolution was not an attempt by the city to assert authority it didn't have, but rather to request that the Secretary of State and election commissioner consider adding language access.

After further discussion, A roll call vote was taken with the following votes cast: "aye": Robinson, Selders, Nelson, Bartelt, Vallette, Lawrence, Graves, Sellers; "nay": O'Toole, Agniel. The motion passed 8-2.



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- Ms. Selders stated that Stand Up for Black Lives Prairie Village would once again partner with the diversity committee to plan events for Martin Luther King, Jr. Day and Juneteenth in 2026, with the Martin Luther King, Jr. event taking place on January 17.

MAYOR'S REPORT

- The Mayor shared information about events that had taken place since the prior council meeting:
 - The Mayor's Holiday Tree Lighting event on December 4
 - A FIFA watch party for the World Cup selection process on December 5
 - The annual volunteer appreciation party on December 6
 - The gingerbread house building event on December 7
 - A holiday lunch hosted by the City of Mission Hills
 - A celebration at Tomahawk Elementary School recognizing the LEED Silver certification awarded to the building
 - A staff appreciation lunch on December 12
 - A Johnson County / Wyandotte County Mayors Council holiday party
- The Mayor shared information about the following upcoming events:
 - D.A.R.E. graduations at three elementary schools in Prairie Village
 - A Mid-America Regional Council (MARC) Board meeting
 - A Total Transportation Policy Committee meeting
 - A Coffee with a Cop event on December 18
 - A Northeast Johnson County Mayors holiday lunch
- The Mayor also noted that MARC Executive Director David Warm had announced his retirement, and that he had been appointed to a search committee to find a replacement.

STAFF REPORTS

Chief McCullough provided a summary of the annual Shop with a Cop event, at which presents were purchased for 10 deserving children in Prairie Village.

OLD BUSINESS

There was no old business to come before the council.

NEW BUSINESS

There was no new business to come before the council.

Mr. Nelson made a motion for the city council to move to the council committee of the whole portion of the meeting. The motion was seconded by Mr. Robinson and passed 10-0.



COUNCIL COMMITTEE OF THE WHOLE
COU2025-56 Discuss 2026 legislative platform

Mallory Lutz from Little Government Relations provided an overview of items that would likely be considered by the state legislature in 2026.

Ms. Lee noted that there were three proposed changes to the platform:

- A. Revise the “Federal Funding” section to more accurately reflect the current federal funding environment and include language about the World Cup. Suggested language: “The City of Prairie Village encourages the Legislature and state agencies to provide support, coordination, and guidance to local governments in order to maximize opportunities through state and federal investments. In 2026, the City requests federal funding to support the region during the World Cup event...” *(Suggested by LGR and staff)*
- B. Update the “Statewide Funding for the Arts” section to remove the dated 2020 reference to the economic impact of the arts. Suggested language: “The U.S. Bureau of Economic Analysis creates an annual report of the significant economic impact of the arts to the Kansas economy.” *(Suggested by staff)*
- C. Add a new section titled “Housing” to address the possibility of state officials drafting laws to restrict local officials from being able to exercise home rule regarding the topic of accessory dwelling units. Suggested narrative: “We support the ability of local officials to make housing decisions within their community, including issues related to accessory dwelling units.” *(Suggested by Councilmembers Terry O’Toole and Tyler Agniel)*

Mr. Nelson made a motion to adopt items A and B. Mr. Vallette seconded the motion, which passed 10-0.

Mr. O’Toole stated that he and Mr. Agniel had recommended item C to prevent the state from superseding local control on housing and zoning issues. He noted that the last time zoning changes were proposed for single-family areas by the council had resulted in significant pushback from residents.

Ms. Lawrence asked if item C should be placed under the “Local Control” section of the legislative platform rather than a new section. Mr. O’Toole said that he felt the topic was important enough that it should stand on its own.

Mr. Graves noted that housing shortages were an issue across the state and not specific to Prairie Village, and that he supported the state addressing the issue.



Mr. Nelson made a motion to adopt item C, adding a new section titled “Housing” to address the possibility of state officials drafting laws to restrict local officials from being able to exercise home rule regarding the topic of accessory dwelling units. Ms. Selders seconded the motion.

Mr. Vallette suggested removing the specific reference to accessory dwelling units, and that simply stating, “we support the ability of local officials to make housing decisions within their community” was a stronger position.

Mr. Vallette made a motion to amend the motion by striking “including issues related to accessory dwelling units” from item C. The motion was seconded by Mr. Sellers. The motion tied 5-5, with Ms. Bartelt, Mr. Vallette, Ms. Lawrence, Mr. Graves and Mr. Sellers in support, and Mr. Robinson, Mr. O’Toole, Ms. Selders, Mr. Nelson and Mr. Agniel in opposition. Mayor Mikkelson provided the tie-breaking vote, and the motion to amend the motion passed 6-5.

The original motion as amended passed 9-1, with Mr. Graves in opposition.

Ms. Lawrence asked how the legalization of cannabis came to be on the city’s platform. Ms. Selders noted that initially, the platform included the legalization of medical marijuana, which mirrored the platform of the League of Kansas Municipalities. She and Mr. Graves had requested that the legalization of all cannabis be added, partially because the city bordered the state of Missouri, where marijuana had been legalized.

Ms. Lawrence asked if there was data available that showed how much time or resources were spent by the police department to enforce marijuana laws. Chief McCollough stated that the police department did not focus on marijuana possession enforcement, but rather impaired drivers in the city. He added that drug arrests had declined somewhat since Missouri had legalized recreational marijuana.

Ms. Lawrence stated that she felt she needed more data before she could support the legalization of cannabis as part of the platform. Mayor Mikkelson suggested that Ms. Lawrence acquire the data from the police department and then make a determination when the platform was brought back for final approval in January.

Mr. Graves moved that the city council end the council committee of the whole portion of the meeting. The motion was seconded by Mr. Nelson and passed 10-0.

EXECUTIVE SESSION

At 8:27 p.m., Mr. Robinson made the following motion:

“I move the City Council recess into an executive session for a period of 20 minutes on the subject of consultations with the City Attorney which would be deemed privileged in the



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attorney-client relationship, pursuant to K.S.A. 75-4319(b)(2). The Governing Body, City Administrator, Deputy City Administrator, Assistant City Administrators, Finance Director, and City Attorney will be present. The open meeting will resume at 8:50 p.m.

Mr. Vallette seconded the motion, which passed 10-0.

The open meeting resumed at 8:50 p.m.

ANNOUNCEMENTS

Announcements were included in the council meeting packet.

ADJOURNMENT

Mayor Mikkelson declared the meeting adjourned at 8:51 p.m.

Adam Geffert
City Clerk



Consider Approval of the 2026 Legislative Platform

ACTION NEEDED

Make a motion to approve the adoption of the 2026 legislative platform.

BACKGROUND

Each year the City Council discusses and adopts a legislative platform, which establishes the City's legislative priorities for the upcoming legislative session. This document is shared and discussed with local, state, and federal elected officials who represent Prairie Village. It is also used by staff and the City's lobbyist when determining whether the City should submit testimony on legislation.

The Council Committee of the Whole discussed the 2026 legislative platform at the December 15 meeting and directed staff to make the following changes to the platform for 2026 which are reflected in the attached document:

- A. Revise the "Federal Funding" section to more accurately reflect the current Federal Funding environment and include language about the World Cup. Suggested language: "The City of Prairie Village encourages the Legislature and state agencies to provide support, coordination, and guidance to local governments in order to maximize opportunities through state and federal investments. In 2026, the City requests federal funding to support the region during the World Cup event..."
- B. Update "Statewide Funding for the Arts" section to remove the dated 2020 reference to the economic impact of the arts. Suggested language: "The U.S. Bureau of Economic Analysis creates an annual report of the significant economic impact of the arts to the Kansas economy..."
- C. Add a new section titled "Housing" to address the possibility of State officials drafting laws to restrict local officials from being able to exercise home rule regarding the topic of Accessory Dwelling Units. Suggested narrative: "We support the ability of local officials to make housing decisions within their community."

ATTACHMENTS

2026 Prairie Village Legislative Platform with LKM Statement on Municipal Policy

PREPARED BY

Nickie Lee
Deputy City Administrator
Date: December 16, 2025



CITY OF PRAIRIE VILLAGE

2026

LEGISLATIVE PRIORITIES



WWW.PVKANSAS.COM

The City of Prairie Village endorses the League of Kansas Municipalities 2026 Statement of Municipal Policy. In addition, the following topics are the top legislative priorities for the City of Prairie Village in 2026:

2026 Legislative Priorities

LOCAL CONTROL

HOUSING

Our local communities across the state are best served and residents' values and standards are best reflected when local taxing and spending are determined by local voters and taxpayers. We support the retention and strengthening of local home rule authority to allow locally elected officials to conduct the business of their jurisdiction in a manner that best reflects the desires of their constituents and results in maximum benefit to that community. This includes matters dealing with public health and safety, such as local health orders and rental inspections, and the ability to govern possession of firearms in public spaces in the interest of community safety.

We support the ability of local officials to make housing decisions within their community.

TAX POLICY AND DARK STORE THEORY

TAX LAW

We strongly oppose any state imposed limits on the taxing and spending authority of cities and counties. We believe those elected to manage the affairs of cities and counties can be most responsive to the local taxpayers and make budget and tax decisions that are most reflective of the community's needs and financial interests. State government should abide by the same taxing and spending decisions they impose on cities and counties. The revenue neutral rate process should be amended to include exemptions for inflation and new construction. The State legislature should help relieve the burden on property taxpayers by reinstating the Local Ad Valorem Tax Reduction (LAVTR) program.

We support stable revenue sources and urge the Kansas Legislature to avoid applying any further exemptions to the ad valorem property tax base, including exceptions for specific business entities or their state/local sales tax base, as well as industry-specific special tax treatment through exemptions or property classification. State policy changes shifted the local tax burden too far toward residential property taxes. We do not support changes in State taxation policy that would narrow the tax base or significantly reduce available funding for key programs, including artificial caps on property valuations. These changes put Kansas counties and cities at a competitive tax disadvantage with Missouri. We also strongly support legislation that would require commercial properties to be appraised and valued based on their highest and best use and oppose any legislation that utilizes the "dark store theory" to appeal their assessed valuations. Municipalities rely on commercial and residential property tax revenue to pay their share of essential city services. Any changes in commercial valuation has a detrimental impact to municipal operations and forces the property tax burden to residential property owners.

LEGALIZATION OF CANNABIS

We support the legalization of cannabis and its derivatives.

FEDERAL FUNDS

The City of Prairie Village encourages the legislature and state agencies to provide support, coordination, and guidance to local governments in order to maximize opportunities through state and federal investments. In 2026, the City requests federal funding to support the region during the World Cup event.

The City of Prairie Village supports the expansion of Medicaid to extend healthcare coverage to low-income Kansans.

LOCAL FIREARMS ISSUES

We strongly believe the ability to govern how firearms are possessed and transported throughout our community is a matter of local control. Local government should have the ability to regulate and enforce the possession and use of weapons, within City-owned facilities, public parks, municipal pools, and City-owned vehicles. We urge state legislatures to amend K.S.A. 75-7c that restricts local government from enacting important gun safety measures in their communities.

STATE FUNDING PUBLIC EDUCATION

We strongly support constitutionally adequate, equitable, and responsible funding for the public school system to a level that places Kansas among the leading states in support of a “world class” education. We oppose any further reduction in school funding, including any constitutional amendment releasing the legislature from this important duty. We also urge the state government to fund special education at the level required by K.S.A. 72-3422.

STATEWIDE FUNDING FOR THE ARTS

The U.S. Bureau of Economic Analysis creates an annual report of the significant economic impact of the arts to the Kansas economy. We support restoration of state funding for the arts. The arts industry provides jobs, generates revenue and economic activity, and enhances quality of life. The City of Prairie Village recognizes the important role individual artists and creative organizations play in building and sustaining cultural and economic vibrancy in Kansas.

NON-DISCRIMINATION

We strongly believe all people should be treated fairly and equally under the law. However, in Kansas, a gap currently exists in the applicable state and federal discrimination laws, leaving LGBTQ people without protection from discrimination in housing, employment and public accommodations. While the City of Prairie Village has passed a local non-discrimination ordinance to fill this gap, we urge the State to pass legislation to extend these protections statewide.

ADDRESSING THE CLIMATE CRISIS AS A PUBLIC POLICY PRIORITY

We believe that climate change poses a global economic, social, and public safety crisis. We support policy makers at all levels of government elevating sustainability and decarbonization to be included among the top line of policy priorities.

2026 Statement of Municipal Policy

State



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GOVERNING BODY



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City Manager, Concordia



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Curt Skoog, Mayor, Overland Park

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Lou Thurston, Mayor, Hillsboro

Lily Wu, Mayor, Wichita

La Rochelle Young, Mayor, Atchison

Executive Director

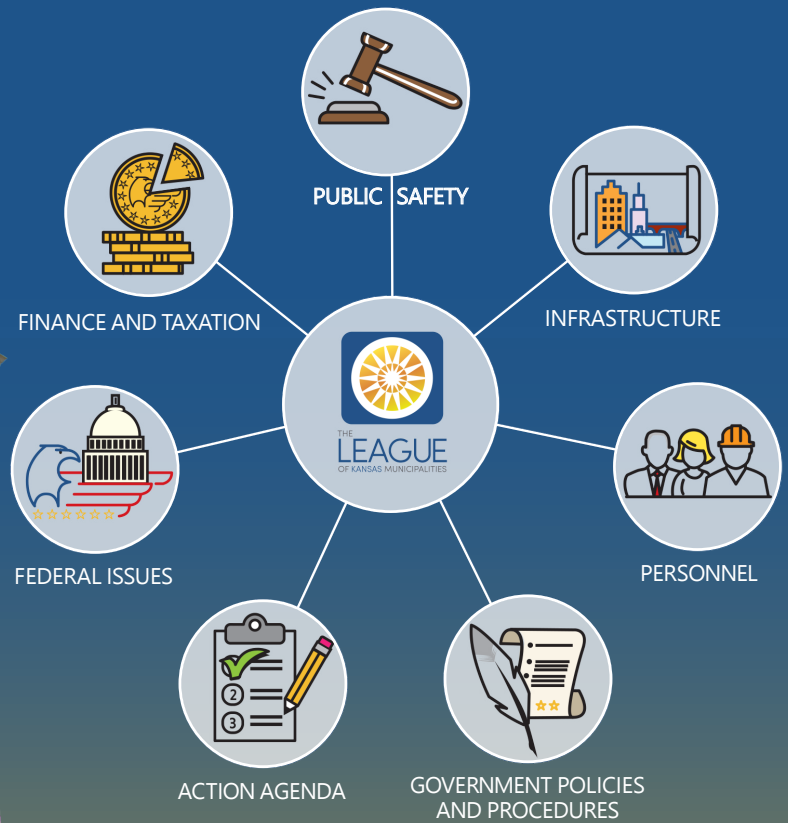
Nathan Eberline



ABOUT THE LEAGUE

SUPPORTING KANSAS CITIES

The League of Kansas Municipalities is a membership association that advocates on behalf of cities, offers training and guidance to city appointed and elected officials, and has a clear purpose of strengthening Kansas communities. Since 1910, the League has been a resource for cities across Kansas and has acted as a body to share ideas, facilitate communication between members, and provide information on best practices in city operations.





LEGISLATIVE PRIORITIES

The prosperity of Kansas is dependent upon the prosperity of its cities. More than 84% of Kansans live in an incorporated city. To promote healthy and sustainable communities, the elected and appointed city officials of Kansas establish the following as 2026 legislative priorities:

HOME RULE. Consistent with the Home Rule Amendment of the Kansas Constitution approved by voters, we support local elected officials making decisions for their communities, particularly tax and revenue decisions.

GOVERNMENT COMPETITION. Local governments should retain local control over the services they provide to residents and businesses. Free markets are the best vehicle for allocating goods and services. However, there are circumstances where the free market does not efficiently allocate goods and services, creates externalities that endanger public safety and welfare, or simply does not provide a service. In these instances, it falls to local government to respond to the needs of the people. In addition, local governments provide services for the sole benefit of their residents and should continue to receive tax benefits to provide those services at a low cost.

SALES TAX & EXEMPTIONS. Cities should continue to retain voter-approved local sales tax allocations. The Legislature is granted authority to make decisions relating to statewide sales tax. Local voters vote on and are granted authority to make decisions regarding local sales taxes. Any sales tax exemptions considered by the Legislature should only apply to the state portion of sales tax and not eliminate voter-approved local sales taxes.

MENTAL HEALTH. We support allocating additional resources for mental health programs. Funds should be allocated for community mental health centers and additional bed space for patients with mental health issues.

HOUSING. A lack of quality housing across the state creates an impediment to growth and economic development. The League supports programs that encourage access to quality housing.

WATER. Access to water is paramount for the growth and viability of communities. Government at all levels should pursue the conservation, protection, and development of current and future water supplies to ensure access to clean, safe, and affordable water for all Kansans. We support state action, in consultation with municipal providers, to address surface and groundwater resources. We support the development of standards and an approval process for the re-use of wastewater effluent for consumer use.

KPERS. The state should consider a rollback from KPERS 3 to a model closer to KPERS 2 for municipal employees and public employees should be eligible for the DROP program.

LAND USE AND ZONING. We support the ability of local officials to make land use and zoning decisions within their community, including decisions about location, placement, size, appearance, and siting of transmission and receiving facilities and any other communications facilities.

BUILDING CODES. We oppose any measures to preempt local building codes.

FRANCHISE AUTHORITY. We oppose any legislation restricting the current franchise authority for cities, including limits on franchise fees.

PUBLIC PROPERTY & RIGHTS-OF-WAY. We support the right of cities to control and manage public property and rights-of-way and to impose franchise or use fees on entities that utilize rights-of-way.



FINANCE & TAXATION

Each city is unique in services provided and ability to pay for such services; maximum flexibility should be granted to local governing bodies to determine the amount and source of funding for city services. The League supports the long-established policies of balancing revenue from income, sales, and property taxes to assure the fiscal ability of the state and local governments to provide services citizens need.

TAX POLICY & SPENDING. Local spending and taxing decisions are best left to local officials representing the citizens that elected them. We oppose state-imposed limits on the taxing and spending authority of cities. Changes to tax policies should not be undertaken without a full understanding of the overall impact on all taxpayers, taxing entities, and the sources and amounts of revenues generated or eliminated by such policy changes.

PROPERTY TAXES. All property taxing authorities, including cities, counties, the state, school districts, special districts, and community colleges should be transparent, and abide by the same limitations, restrictions, and requirements. Any additional transparency measures should not be burdensome or costly. We encourage the state and local governments to make government more efficient and recognize the need to work together on innovative approaches to reduce the burden of property taxes.

PROPERTY TAX EXEMPTIONS. We encourage the legislature to resist any proposal to further exempt any specific property classification from taxation, including industry-specific exemptions. We support the current statutory definition of machinery and equipment, and the exemption should not be expanded. The legislature should review existing exemptions to determine if they should continue or be repealed.

SALES TAX & EXEMPTIONS. Cities should continue to be able to determine voter-approved local sales tax allocations. The Legislature is granted authority to make decisions relating to statewide sales tax. Local voters vote on and are granted authority to make decisions regarding local sales taxes. Any sales tax exemptions considered by the Legislature should only apply to the state portion of sales tax and not eliminate voter-approved local sales taxes.

PROPERTY VALUATION. We support appraisals based on fair-market value as historically used in Kansas. We oppose caps in property valuations and limitations on valuation methods that shift the property tax burden, benefiting one category of property to the detriment of all others, as unconstitutional and inequitable.

TAXES PAID UNDER PROTEST. The state and county where a city is located should be required to notify cities when taxes, including compensating use and ad valorem taxes, are paid under protest or a large tax exemption is filed so cities have accurate data when making budget decisions.

COUNTYWIDE SALES AND USE TAXES. Since 1977, Kansas has successfully used a city-county revenue sharing formula for the benefit of all. The existing formula benefits city and county taxpayers and ensures there is a fair method to distribute funds generated primarily in cities and approved by voters. The Legislature should fund existing city and county revenue sharing programs as required by statutes.



SALES TAX REVENUE IN STAR BOND DISTRICTS.

The reduction and elimination of the state food sales tax threatens the viability of existing STAR Bond project districts that include groceries by eliminating a source of revenue pledged to repay the bonds. We support the creation of a long-term funding mechanism to ensure state reimbursement of lost funds caused by reduction and elimination of the state share of food sales tax in impacted STAR Bond districts.

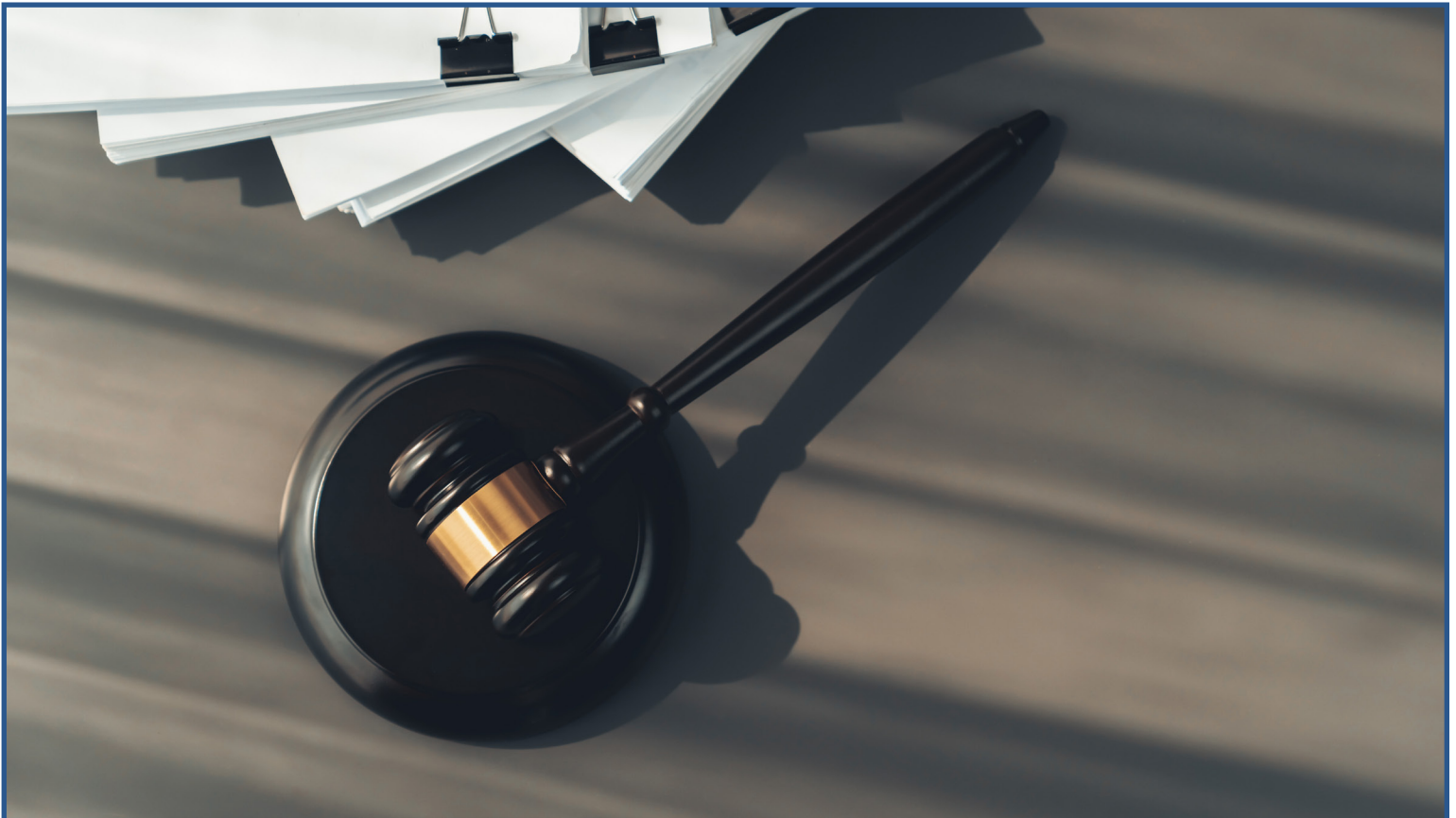
REVENUES & SPENDING. We oppose any law requiring a city to spend a certain threshold to receive and maintain state dollars. All spending decisions should remain at the local level. Cities should be authorized to approve alternative revenue sources to maintain appropriate levels of funding for the health, safety, and welfare of citizens. Cities should be allowed to set financial policies in-line with bond rating requirements and other accepted best practices for municipal management.

EMS/HOSPITAL FUNDING. We support expansion of Medicaid to allow hospitals and emergency medical services (EMS) access to federal funding, helping cities maintain and provide critical services for citizens. Absent Medicaid expansion, additional state funding needs to be made available to rural hospitals to retain businesses and employees and sustain the health and lives of Kansans.

UNFUNDED MANDATES & LOAN PROGRAMS.

We oppose unfunded mandates. If the state or federal governments seek to promote particular policy objectives, such mandates must be accompanied by an appropriate level of funding. We support changes to allow local governments to participate directly in federal loan programs.

LOCAL AUTHORITY. We support cities' ability to impose and collect taxes and fees on telecommunications providers. All cities should have the same banking and investment authority the state grants itself. We support Kansas statutes being modernized to reflect revenue neutral rate requirements when determining a public library's eligibility for state funding.





PUBLIC SAFETY

Cities play a critical role in the protection of the health and safety of citizens. Government at all levels should cooperate in the development of health and safety programs.

HOMELESS/UNSHELTERED. Unsheltered individuals are living in cities across Kansas in growing numbers, putting strains on local budgets, law enforcement agencies, first responders, and mental health professionals. The state should enhance local initiatives by providing resources and coordination with local providers.

ASSET FORFEITURE. All assets forfeited, or proceeds of the sale of the same, should remain with the local government that seizes the property.

MUNICIPAL COURT. All assessed court funds under a municipal court order, other than restitution collected and payable to a third party and state assessments paid under K.S.A. 12-4117, should be retained by the local municipality. We support municipalities' ability to set appropriate fines and fees.

EMERGENCY 911 SERVICES. Cities and counties should maintain local control of the 911 system. The 911 tax should continue to include wireline and wireless communications. We support legislation providing flexibility for local governments to utilize these funds to provide emergency services. 911 funds should not be diverted by the legislature for other uses.

EMERGENCY MANAGEMENT. Implementation strategies must promote cooperative efforts between federal, state, and local governments. Changes to the Emergency Management Act should consider the role of a city in responding to disasters.

MEDICAL CHARGES. The first person responsible for payment of medical costs should be the individual in custody. Clarification is needed that the entity charging for a crime is responsible in the event those costs cannot be recovered. We support the pooling of resources between state and local law enforcement agencies.

LAW ENFORCEMENT DISCRETION. We support local governments' discretion in establishing law enforcement vehicle pursuit policies and the ability of law enforcement officers to use discretion in determining when to make an arrest.

SERVICE ANIMAL FRAUD. We support strengthening and redefining the crime of service animal fraud to disincentivize individuals from asserting an animal is a service animal to avoid vicious animals, exotic, livestock, or breed-specific ordinances.

ALCOHOL & CMB REGULATION. We support the authority of cities to license and regulate alcoholic liquor and cereal malt beverage retailers and establishments.

MEDICAL MARIJUANA. Medical marijuana should be subject to existing state and local sales tax and cities should be able to levy their own excise fees and receive a portion of any state funds to offset the impact of medical marijuana. Cities should have the ability to opt-in to allowing dispensaries in their city. Kansas should only allow the cultivation and processing of medical marijuana and THC in licensed facilities and not allow residential grow operations.

HOMELAND SECURITY. Local first responders are the front-line defense in the prevention and response to terrorism and security risks. Local governments should be granted maximum flexibility over implementation of monies and strategies regarding homeland security.

CYBERSECURITY. We encourage the State to provide collaborative discussions, training programs, and feasibility studies for the impact of cyber-attacks on cities. Cities will use information provided by the state to determine best practices and policies for municipal implementation.

MENTAL HEALTH. We support allocating additional resources for mental health programs. Funds should be allocated for community mental health centers and additional bed space for patients with mental health issues.

MEDICAL WORKFORCE INITIATIVE. Hospitals and Health Care Facilities are facing an alarming shortage of licensed medical and clinical staff who specialize in the medical and mental health treatment of individuals. We support additional state resources being put toward programs to recruit and retain Health Care Professionals. We support the development of a behavioral health tech certificate program at community or technical colleges. We also support the establishment of a rural psychiatric residency program.



INFRASTRUCTURE

Cities construct, manage, operate, and maintain numerous infrastructure components that provide a high quality of life. Infrastructure involving transportation, municipal utilities, energy services, and water and environmental structures are dependent on the ability of local officials to self-determine what is appropriate for their communities. This relies on cooperation from state government and full funding as required by law under statutory programs from the state and federal governments.

TRANSPORTATION

CONNECTING LINKS. The State should maintain KDOT’s funding for connecting link programs at a minimum of the FY 2020 level for cities to provide for the maintenance of state highways within city limits. We support full funding of the City Connecting Link Improvement Program (CCLIP).

CITY-COUNTY HIGHWAY FUND. The City-County Highway Fund should be fully funded and not diverted for other purposes. Such funding should include the transfer of fees from the registration of out-of-state commercial vehicles, as directed by K.S.A. 9-3425i. Proceeds from increases to the motor fuel tax rates should be allocated in accordance with current statutory provisions. The state needs to evaluate and study the reduction in this fund, and its impact on cities, and collaborate with local governments on future investment in the projects supported.

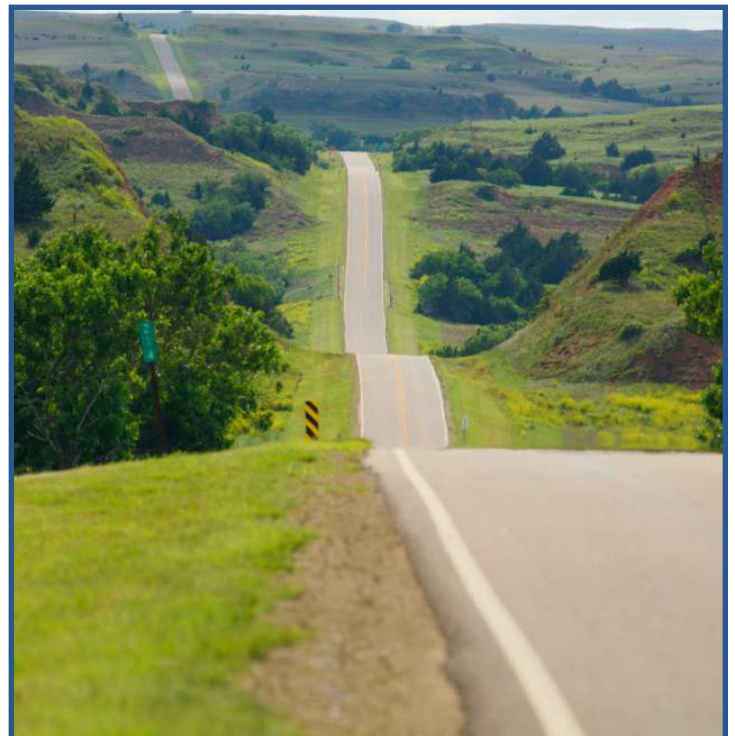
COMPREHENSIVE TRANSPORTATION PROGRAM. We support a comprehensive transportation system that is safe, efficient, and accessible. The state should fully fund the Eisenhower Legacy Transportation Program (IKE) and cooperate with local governments to maintain and improve the state’s transportation infrastructure. We support continued development of multimodal transportation networks and local transportation districts that enable cities to develop transportation initiatives to advance these objectives. As the program is developed and implemented, we support a collaborative approach to funding shared infrastructure.

MODERN TRANSPORTATION DEVELOPMENT. We support a modern and sustainable transportation system that meets the needs of all Kansans. The state should invest in expanding electric charging station infrastructure, enhancing airport facilities and services, developing recreational trails, and improving passenger and freight rail service. We also support changes to state law that make it easier and more affordable to develop these projects.

ELECTRIC. Any fees or taxes imposed on charging stations or Electric Vehicle (EV) fees remitted to the state should be put into the Special Highway Fund, not the general fund. The state should study the impacts of assessing a tax or fee on users of EV charging stations, to offset declines in motor vehicle gas taxes.

UNIFORM TRAFFIC CODE. We support a comprehensive review and recodification of the Uniform Traffic Code.

MATCHING FUNDS. We support allocating surplus state fund revenues to cities to maximize federal discretionary grant funds.



UTILITIES

BROADBAND. Access to reliable broadband service is essential to the economic health of cities. We support the establishment of Broadband grants to facilitate expansion. Guidance for the grant program and broadband-related statutes must recognize the significant role local governments play in such expansion and not remove planning and right of way authority from local governments.

SERVICE TERRITORY. Municipalities must retain authority to purchase, construct, or extend infrastructure necessary to supply cities and their inhabitants with public utilities, including electric services. Cities should have the freedom and flexibility to grow and expand service territories.

MUNICIPAL OPERATION. We support the ability of cities to operate municipal gas, water, electric, sewer, telecommunications, broadband, solid waste, stormwater, or other utility services. We further support the ability of cities to set and control rates for locally owned and operated utilities.

RIGHT OF FIRST REFUSAL. We support municipal utilities having the ability to invest in new electric/transmission projects to provide reliable, affordable service to customers. We oppose efforts prohibiting competition for transmission projects.

FRANCHISE AUTHORITY. We oppose any legislation restricting the current franchise authority for cities, including limits on franchise fees.

MANDATES. Any mandates passed down to cities by the state or federal government on utility services should not be imposed without a cost-benefit analysis and accompanied by appropriate funding. Regulations should be reasonable in overall scope and timing of implementation.

RIGHT-OF-WAY. Cities must maintain the ability to regulate public right-of-way and recover reasonable compensation for use of the right-of-way. Kansas policy should not be dictated by federal mandates. We oppose efforts to codify at the state level federal directives limiting cities' powers.

ENERGY

ELECTRIC UTILITY DEREGULATION. Community-owned and operated municipal electric utilities make long-term power supply decisions and investments to benefit the overall community. We support continued local control over power supply decisions.

STATEWIDE ENERGY POLICY. We support development of a coordinated and comprehensive Energy Plan. Further, we support creative and cooperative implementation of renewable energy and energy efficient technologies that are environmentally sustainable and economically successful. We support public and private incentives to encourage energy efficiency and renewable energy.

BUILDING CODES. Cities should continue to be allowed to shape local codes to incentivize net zero or net-zero ready building requirements.

PROPANE. We support cities' authority to protect public safety by regulating the capacity of propane units/facilities for residential or commercial purposes. State laws restricting the municipality's ability to put in place local regulations, particularly inspections, should be repealed.



WATER AND ENVIRONMENT

WATER QUALITY. We support a clean and safe public water supply and the protection of public health and aquatic life. We endorse regional and cooperative solutions to water quality challenges that address point and non-point source pollution while balancing municipal cost and water rights concerns.

WATER QUANTITY. We support efforts to extend the life of reservoirs and expand reservoir storage for use by municipal water suppliers. We support immediate state action, in consultation with municipal providers, to address surface and groundwater resources while respecting priority of water rights. Water rights management tools that have been developed in recent years should be modified or expanded so they provide the same type of flexibility and authority to any water rights holder regardless of class.

WATER RE-USE. We support the development of standards and an approval process for the re-use of wastewater effluent for consumer use.

PUBLIC WATER SUPPLY SUPERVISION PROGRAM. We support changes to the statutory language increasing the funding stability for the Kansas Department of Health and Environment's Public Water Supply Supervision program. These changes must balance municipal concerns while recognizing the state has a responsibility to contribute to these public health matters.

WATER PLANNING. We support increased municipal representation on the Kansas Water Authority; broad-based revenue sources and distribution for the state Water Plan Fund; and a re-evaluation of the process for adopting the annual state Water Plan Fund budget.

INFRASTRUCTURE FUNDING. We support increased federal and state funding to assist local communities with water, wastewater, stormwater, levee and dam infrastructure and associated security needs. We call for loan terms of up to 40 years when the usable lifespan of an improvement will exceed the term of the loan.

STORMWATER MANAGEMENT. We endorse regional and cooperative solutions to stormwater quality and quantity challenges that address point and non-point source pollution. We further endorse state measures to incentivize and enable investment in green infrastructure to support sustainable communities.

SOLID WASTE. Home rule powers of cities to dispose of and manage municipal solid waste should not be restricted. This includes recycling, electronic waste and composting programs.

HAZARDOUS WASTE. We support a comprehensive state and local cooperative approach to aid in identifying hazardous waste and to develop programs to monitor and dispose of such waste. Appropriate education and training should be provided prior to implementation of such programs.

CLEAN AIR. We support a state-developed air quality plan that protects the health and safety of Kansans while balancing municipal cost concerns.

WATER AND WASTEWATER CERTIFICATION. We support improved certification programs that align necessary skillsets for real-world water and wastewater system operation with the content of the corresponding exams. We support review of water and wastewater certification to ensure validity and reliability. We encourage contracting and collaboration to help utilities acquire the knowledge, skills, abilities, and certifications needed to effectively serve rate payers.





HUMAN RESOURCES

City employees are the foundation of city government. City governing bodies must have authority to develop local personnel policies to attract and maintain a high-quality workforce.

WORKERS' COMPENSATION. We support reasonable and just benefits for employees injured within the course and scope of their public employment, and effective enforcement of the Workers' Compensation Act.

KPERS & KP&F. We support full funding of the Kansas Public Employees Retirement System (KPERS) and Kansas Police & Fire (KP&F) retirement systems and honor all commitments made by KPERS and KP&F. The local KPERS system should remain separate from the state and school retirement system. Changes to the KPERS system should support a city's ability to hire and retain qualified public employees, including any undue burden on hiring KPERS retirees, or reduce benefits promised to employees. The state should consider a rollback from KPERS 3 to a model closer to KPERS 2 for municipal employees and public employees should be eligible for the DROP program.

PUBLIC EMPLOYER-EMPLOYEE RELATIONS ACT (PEERA)/COLLECTIVE BARGAINING. We oppose any federal or state mandate requiring collective bargaining at the local level.

MANDATES. We oppose state and federal mandates involving public personnel. We oppose federal and state mandates requiring or prohibiting the payment of prevailing wages.

WEAPONS AND FIREARMS. We support the ability of local governments to set policies regarding the carrying of weapons and firearms by municipal employees while engaged in their work.

HEALTH CARE & OTHER BENEFITS. We support cooperation and the study of ways to relieve the financial burden of securing employee health care coverage, including the continued option for cities to participate in the state health care program. The League also supports the repeal of the mandatory requirement to cover post-retirement health care costs. Federal law provides an avenue for retired employees to retain health care coverage without burdening property taxpayers with these prohibitive costs.

UNEMPLOYMENT. We support reasonable and just benefits for employees who are qualified individuals under the Kansas Employment Security Law. We oppose the finding that volunteers, who are paid a nominal stipend, are considered qualified individuals. We support legislation to define "volunteer" in Kansas employment law that is consistent with federal law.





GOVERNMENT POLICIES & PROCEDURES

Abid by constitutional Home Rule, there is a need to ensure local governments maintain autonomy and the authority of self-governance to create a safe and sustainable quality of life for residents.

HOME RULE. Consistent with the Home Rule Amendment of the Kansas Constitution approved by voters, we support local elected city officials making decisions for their communities, particularly tax and revenue decisions.

GOVERNMENT COMPETITION. Local governments should retain local control over the services they provide to their residents and businesses. Free markets are the best vehicle for allocating goods and services. However, there are circumstances where the free market does not efficiently allocate goods and services, creates externalities that endanger public safety and welfare, or simply does not provide a service. In these instances, it falls to local government to respond to the needs of the people to provide the good or service. In addition, local governments provide services for the sole benefit of their residents and should continue to receive tax benefits to provide those services at a low cost.

PROTECTION OF THE FIRST AMENDMENT. The right of the people through democratically elected and appointed officials to petition and speak to government officials shall not be abridged. We support cities' First Amendment right of freedom of association to work together to accomplish common goals.

POLICE POWERS. We support the authority of cities to regulate to protect the health, safety, and welfare of the public. No municipal police department should be mandated to enter into any agreements with other agencies.

NON-DISCRIMINATION. We oppose discrimination against any person by reason of their race, color, religion, sex (including pregnancy, gender identity, or sexual orientation), age, national origin, ancestry, disability, military/veteran status, or genetic information.

CITY ELECTIONS. We oppose any actions by the state government to impose partisan elections on cities. All cities have the authority to make this decision for their community, and each city, in consultation with its citizens, should make that determination.

FILING FOR OFFICE. To encourage a higher number of candidates to file for office, we support the filing location for city elections being available in the city clerk's office. The state should evaluate remote filing options.

FILLING OF VACANCIES. Vacancy filling should remain the responsibility of local governing bodies made up of duly elected officials.

ANNEXATION. We support local jurisdictions' ability to make their own decisions regarding orderly growth through annexation.

SIGN REGULATION. We support the authority of local government to regulate signs in compliance with federal law.

PUBLIC PROPERTY & RIGHTS-OF-WAY. We support the right of cities to control and manage public property and rights-of-way and to impose franchise or use fees on entities that utilize rights-of-way.

EMINENT DOMAIN. We support flexibility for local governments to use eminent domain for economic development purposes, including blight remediation, without seeking legislative approval.

GOVERNMENTAL IMMUNITY. We support continued immunity for cities from tort liability and legislation strengthening the Kansas Torts Claims Act.

INTERLOCAL COOPERATION. We support the principle of voluntary cooperation among all levels of government.

CITY/COUNTY CONSOLIDATION. We support processes for local consolidation without undue statutory barriers. Voters should be allowed to determine whether consolidation with another unit of government occurs.

PRIVATE CEMETERY LIABILITY. We support removing the requirement for cities to care for and maintain formerly private cemeteries that have been dissolved.

COMMUNITY DEVELOPMENT

CHILD CARE. Recognizing the critical role childcare plays in the well-being of children and economic stability of families, the state should assist cities with the growing shortage of access to childcare. The state should provide funding to cities to support development and expansion of childcare centers, including assisting with training programs for professional development and technical assistance.

HOUSING. The League supports programs that encourage access to quality housing, including but not limited to, the Housing Investor Tax Credit Act, the Kansas Affordable Housing Tax Credit Act, the Kansas Rural Home Loan Guarantee Act, guaranteeing appraisals in rural counties, the Historic Kansas Act, and the Kansas Rural Housing Incentive District Act.

RURAL HOUSING INCENTIVE LOAN FUND. We support the creation of a State low interest revolving loan fund to finance development in Reinvestment Housing Incentive Districts.

ABANDONED AND BLIGHTED HOUSING. We support streamlining and expediting the process for local governments, neighborhood organizations and private businesses to deal with the blight of abandoned, nuisance, foreclosed housing, and commercial structures to protect the rights and property values of surrounding property owners. Cities should continue to retain the ability to manage vacant property registry programs to counter blight.

HOUSING-RENTAL INSPECTIONS. We support giving cities authority to require inspections of rental housing for the safety of tenants and to protect the rights and property values of surrounding property owners.

REVITALIZATION TOOLS. We support continued use of the Neighborhood Revitalization Act, Downtown Redevelopment Act, Transportation Development District Act and Community Improvement District Act to promote local neighborhood development.

ECONOMIC DEVELOPMENT PARTNERSHIPS. State and regional partnerships are vital to the sustained growth of the state and should be supported by policy and with adequate funding.

TAX ABATEMENTS. We support the authority of cities to offer tax abatements to encourage business investment in communities.

TAX INCREMENT FINANCING (TIF). We support the continued use of TIF to promote economic development. TIF laws should allow maximum flexibility for efficient use by communities.

STAR BONDS. We support the ability of cities to utilize STAR bonds to promote economic development in communities.

LAND USE AND ZONING. We support the ability of local officials to make land use and zoning decisions within their community, including decisions about location, placement, size, appearance, and siting of transmission and receiving facilities and any other communications facilities.

BUILDING CODES. We oppose any measures to preempt local building codes.

TOURISM. We support cooperative ventures between state and local government to promote tourism as an industry vital to growth and development.

TAX CREDITS. We support the continued availability of tax credits as a tool for economic development.

TRANSPARENCY IN GOVERNMENT

OPEN MEETINGS. All levels of government should be subject to the same open meetings requirements. These laws should not be unduly burdensome.

OPEN RECORDS. All levels of government should be subject to the same open records requirements. State laws governing open records should balance the public's right of access, with the necessity of protecting the privacy of individual citizens, and the ability of public agencies to conduct essential business functions. We support a city's ability to recoup reasonable costs associated with requests.

INTERGOVERNMENTAL DIALOGUE. We support current law regarding the use of state and local public moneys to provide information and advocate on behalf of our cities and citizens. No reporting system should increase the administrative burden on local governments.

AUDIO/VISUAL RECORDINGS. We support the ability of local governments to determine when and how audio/visual recordings will be used by law enforcement officers, including the regulations concerning public access to those recordings, balancing the needs of law enforcement and the individuals whose images and sounds are captured in the recordings.



Relationships Are the Cornerstone of Effective Advocacy



1

Make Contact Before Legislative Session

- Eggs & Issues, town halls, etc.
- Communicate the city's agenda and priorities.
- Invite them to a League Legislative Dinner.



2

Follow the Legislative Session

- *League News*
- Forums
- News media
- www.lkm.org



3

Participate in Local Government Day January 21, 2026

- Make appointments to visit with your legislators in the morning.
- Invite them to the League reception.



4

Make Contact During Legislative Session

- Watch for alerts about key bills/issues.
- Follow the issue, not the bill number.
- Be specific; give your city's unique insight into the legislation.
- Don't waste time and political capital on meaningless bills that have no chance of becoming law.



5

Make Contact Following the Legislative Session

- Thank your legislator for their hard work.
- Be honest and express concern when bills negatively affect your city.



• Know your legislators on a first-name basis



• Always be respectful and avoid personal attacks



• Ask your legislator how he or she prefers to be contacted (email, phone, texts, etc.)



• Share your contact information



• Follow legislators' communications



• Sign up for emailed newsletters



• Follow legislators' social media accounts



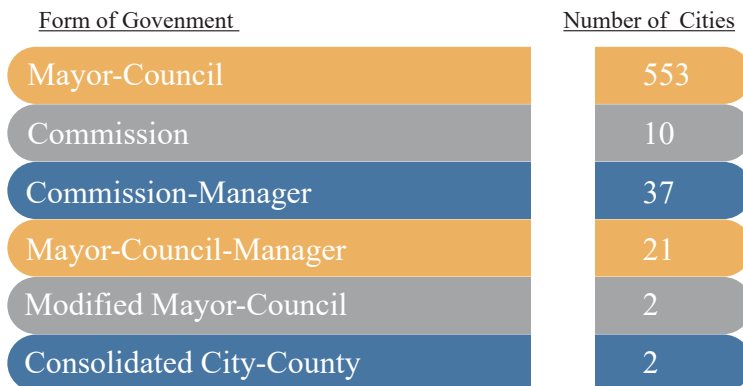
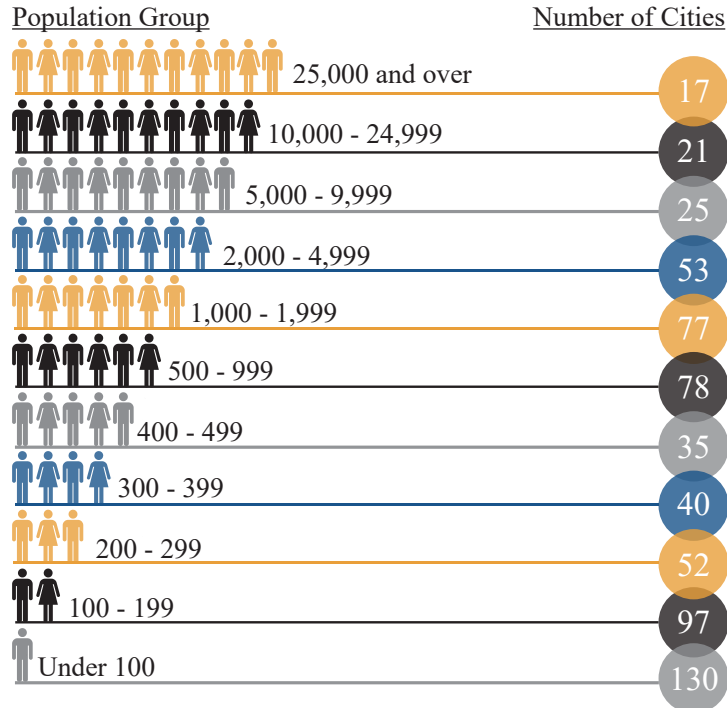
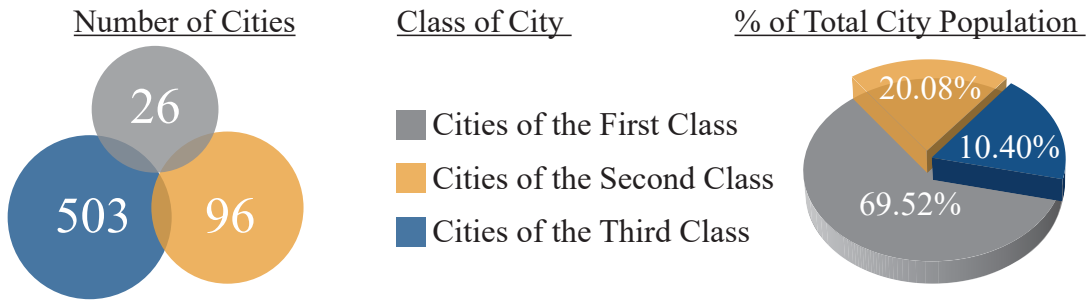
• Send legislators your newsletter/updates

CITY FACTS

Total Number of Incorporated Cities = 625

Total Population of the State = 2,970,606
 Total City Population = 2,472,946

83.2% of the state's population resides in an incorporated city.





LEAGUE LEGISLATIVE TEAM



Spencer Duncan
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(22nd Session)



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(3rd Session)



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POLICY DEVELOPMENT

This *Statement of Municipal Policy* was developed by city officials through the League's policy committees. There are three policy committees that are focused in specific areas: Finance & Taxation, Public Officers & Employees, and Utilities & Environment. The fourth committee, the Legislative Policy Committee, reviews the entire *Statement* and the recommendations of the three specific committees. The *Statement* is then submitted to the Governing Body and is ultimately adopted by the Convention of Voting Delegates at the League's Annual Conference. For more information about the League policy committees or process, check out the League website at www.lkm.org or contact us at (785) 354-9565.

THE LEAGUE ADVOCATES FOR CITIES

The League advocates on our members' behalf to sponsor and encourage beneficial legislation for cities and oppose legislation that would be detrimental to our members' interest.



THE LEAGUE OFFERS GUIDANCE

Member cities can contact the League with a legal inquiry or question. Additionally, we provide sample ordinances and guidance on legislation and rulemaking from both the state and federal level.

COMMUNICATIONS & OUTREACH

Since 1914, the League has published the *Kansas Government Journal*, a publication for city, county and state government officials that is printed six times a year. The League publishes a weekly e-newsletter, researches municipal issues affecting Kansas communities and develops programs for cities to use to engage their residents and reinforce the importance of civic engagement.



MUNICIPAL TRAINING & EDUCATION

The League offers members a variety of education and training opportunities throughout the year. Our annual conference brings together leaders in municipal government to offer innovative ideas for cities. Throughout the year, the League works with professionals in the field to train, inspire and solve problems facing municipal leaders at all levels. The League offers over 30 manuals and publications on municipal issues ranging from finance and budgeting, personnel, planning, economic development, open meetings and open records to traffic ordinances.

CONTRACT SERVICES

The League offers members a competitive rate to have the League engage in contract services, which include codification services, executive personnel search program (LEAPS) and personnel policies.





THE
LEAGUE
OF KANSAS MUNICIPALITIES

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ADMINISTRATION

City Council Meeting Date: January 5, 2026
Consent Agenda

Consider approval of proposal from ETC Institute to conduct a citizen satisfaction survey

SUGGESTED MOTION

Move to approve a proposal from ETC Institute to conduct a citizen satisfaction survey for the City of Prairie Village for \$17,000.

BACKGROUND

The 2026 budget included \$25,000 for a citizen satisfaction survey. Staff recommends moving forward with an agreement with ETC Institute, who conducted the City's previous surveys in 2018 and 1999. Their proposal came in under budget at \$17,000

The ETC Institute specializes in the design and administration of market research for governmental organizations and has conducted surveys for local communities such as Johnson County, Merriam, Lenexa, Roeland Park and Olathe.

A survey will be mailed to a random sample of households throughout the city, with a goal of 400 statistically valid surveys completed via mail, phone, or online. A proposed survey will be presented at a future meeting for approval.

ATTACHMENTS

Agreement with ETC Institute

PREPARED BY

Meghan Boom
Assistant City Administrator
December 29, 2025



Prairie Village, Kansas

Subject: Proposal to Conduct a Community Survey

Dear Meghan:

ETC Institute is pleased to submit a proposal to conduct a community survey for the City of Prairie Village, Kansas. If selected for this project, ETC Institute will provide the following services:

Community Survey Scope of Services

Phase 1: Develop the Survey and Sampling Plan

Task 1.1 Develop the Survey

Once selected for the project, ETC Institute will meet with City staff via phone or web-based conference to discuss the goals and objectives of the project and to confirm the desired outcomes of the project for the community survey. ETC Institute will provide sample surveys created for similar projects to help facilitate the design process while utilizing input to develop a survey instrument designed to meet all desired goals and outcomes. Special attention will be paid to past survey results and the survey instruments to ensure trends are maintained for historical data if applicable. Based on a thorough discussion with the City, ETC Institute will develop the first draft of the survey. The final survey will be 5-6 pages long.

ETC Institute will work closely with the City to ensure that input is utilized to create a survey that best fits the needs of the project. The survey will be designed to reach a diverse range of residents and will be sensitive to all cultural and legal issues. ETC can translate the survey to Spanish for the online version and can provide translation services for other languages prevalent in the area if needed. In addition to translating the survey into Spanish to make it available online, ETC Institute can also offer the survey over the phone in multiple languages. It is anticipated that 3-4 drafts of the survey will be prepared before the survey is approved by the City. The City will have the opportunity to review the survey instrument before it is administered to residents. Once the survey instrument is approved, ETC Institute can translate the survey and conduct an internal pre-test to ensure the survey instrument is understood as designed.

ETC Institute will also work with the City to develop a cover letter that will accompany the mailed version of the survey and will be used to create a landing page for the online survey. The cover letter will be developed on City letterhead and will be signed by a representative of the City. The cover letter can also be translated into Spanish by ETC Institute. Additional languages can be made available if desired.

In lieu of more expensive translation services ETC Institute can provide a line on the survey's cover letter for additional alternate languages (above and beyond Spanish) that prompts respondents who do not speak English to call a toll-free number where an interviewer working in ETC Institute's call center can administer the survey over the phone in a preferred language. ETC Institute will discuss all the translation options available and based on that discussion ETC Institute will recommend which option would best suit the needs of the City and the project.

Task 1.2 Design the Sampling Plan

As a part of Task 1.2, ETC Institute will develop and finalize a sampling plan based on input from the City. A project manager from ETC Institute will discuss with the City which methodology is best to conduct the surveys. Based on previous experience conducting this specific survey, ETC Institute has included the following sampling plan for your consideration., ETC Institute recommends designing a sampling plan based on completing a minimum of 400 completed surveys for the resident survey - but will include all residential addresses within the sample area in the sampling plan – every household selected will receive a survey and a follow-up. The survey sample will be purchased by ETC Institute from one of the largest list brokerage firms in the world who has a list of all residential addresses within the sample’s boundaries. This is how ETC Institute will ensure that each residential address in the area has an equal chance of being selected for the random sample. The list brokerage firm used will also provide emails, cell phone numbers and additional information including expected or predicated demographics for each of the households selected as a part of the sample. ETC Institute will use emails and text messages to conduct follow-ups with the households who were originally selected as a part of the random sample and received a paper version of the survey in the mail.

The overall results of 400 completed surveys will have a precision of at least +/-4.86% at the 95% level of confidence. ETC Institute will do everything possible to maximize your investment in our services and will not charge the City any additional fees to provide data entry and verification of responses collected above and beyond the goal of 400. A sample size of 400 completed surveys will allow ETC Institute to provide cross-tabulations for key demographic variables such as age, gender, income, number of years lived in the City and others. Demographic data will be used to monitor the distribution of responses to ensure the responding population of the survey is representative of the universe of the sample. ETC Institute guarantees that a representative sample of the City’s population will be surveyed using our suggested sampling methodology. If the final results are not representative of the City’s population, ETC Institute has the ability to weight the results by age, gender, and ethnicity based on the most recently available Census estimates. However, ETC Institute prefers to administer the survey in a way that ensures representation without the needs for weights that can convolute the survey results and make it more difficult for staff or elected officials to fully understand the process and the final results.

Task 1 Deliverables

ETC Institute will deliver the approved survey instrument, a link to the online survey, and a description of the finalized sampling plan.

Phase 2: Administer the Survey

Task 2.1 Administer the Survey

Once the final survey instrument and sampling plan is approved by the City, ETC Institute will administer the survey. ETC Institute recommends using a hybrid methodology consisting primarily of mail and online surveys. Given the negative impact Caller ID has had on phone survey response rates and the need to ensure diverse populations are well represented, we offer the hybrid mail/online methodology to maximize the overall level of response. Even if respondents do not respond by mail, those who receive the mailed version of the survey are significantly more likely to respond to the survey online because they know the survey is legitimate. The mailed survey will include a cover letter (on official letterhead) that will explain the importance and purpose of the survey, encourage participation, and include a link to the online survey for residents who prefer that option. These materials will also have lines in other languages that will help provide legitimacy to the initial and follow-up contact attempts. Although we will rely heavily upon our mail/online approach, ETC Institute has a fully staffed and state-of-the-art call center that will be used to make any necessary follow-ups via phone. A phone number will also be listed on the cover letter that accompanies the mailed survey for residents who prefer to take the survey over the phone. If needed, phone calls will be made to collect responses from demographic groups that did not have a robust enough response to our mail/online contact attempts.

The following procedures will take place in our mail/online hybrid methodology. All the procedures detailed on the following pages will be delivered in-house at our main office.

Survey Administration Procedures:

ETC Institute will work with the City to develop a communication plan for the survey. As a part of this task, ETC Institute will provide sample press briefings that can be used to notify the public about the survey. Advance publicity can significantly enhance the response rate.

ETC Institute will mail a copy of the survey instrument and a postage-paid return envelope to each of the households selected for the sample. The survey will include a letter on Official Letterhead that explains the purpose of the survey and that indicates all survey responses will remain anonymous. If the City agrees, the cover letter will also provide information on an incentive that ETC Institute will offer as an opt-in procedure for anyone who fully completes their survey. Typically, incentives are delivered in the form of one (1) prepaid \$500 Visa gift card. ETC Institute will geocode the home address of all respondents to the block level when delivering data to the City. All identifying data will be removed from any open-ended responses, and all efforts will be made to guarantee the anonymity of all responses.

ETC Institute will follow-up with residents who received the mailed survey by sending texts, postcards, emails, and a second mailing of the survey instrument (if needed) to maximize participation in the survey. ETC Institute's fees include printing and mailing up to 4,000 surveys and 4,000 postcards for the community survey. The goal is to obtain completed surveys from 400 residents. ETC Institute has a long track record of completing surveys with the hardest to reach populations within communities. This is due to our robust survey methodology, and the inclusion of an incentive pushes those hard-to-reach populations to fully complete their surveys.

Additional follow-ups will be concentrated on demographic and geographic areas where response to the survey is low. This will ensure the results are representative of the entire City, both demographically and geographically. ETC Institute will also promote awareness of the survey using social media ads to encourage participation. This will encourage younger and hard to reach populations (non-native English speakers and BIPOC community members) to complete the survey. All respondents who complete the survey online are required to provide their home address before submitting their responses. ETC Institute will match the address provided by respondents who complete the survey with the addresses that were selected for the sample to ensure the participant is part of the sample. If a respondent does not provide an address or the address is not part of the sample, it will be held separate from the database.

Data Management and Quality Control

ETC Institute has an ongoing quality control and assurance program in place. The program has been developed and refined through our experience with hundreds of studies that involved the design and administration of surveys, focus groups, and other data collection services.

Our quality assurance program is directly monitored by company CEO, Christopher Tatham. The program is designed to give clients error free results, and all employees at ETC Institute are directly involved in the program. The quality control and assurance methods used by ETC Institute have been reviewed by the United States Office of Management and Budget.

Following the completion of survey administration, ETC Institute will perform data entry, editing, and verification of all survey responses. The data processing system used by our firm for this study will alert data entry personnel with an audible alarm if entries do not conform to predetermined specifications. Data entry fields will be limited to specific ranges to minimize the probability of error. A supervisor will match at least 10% of the records in the database against the corresponding survey to ensure that all data entry is accurate and complete.

Task 2 Deliverables

ETC Institute will deliver a copy of the overall results to each question on the survey as tables and raw and cleaned datasets, this deliverable will include any open-ended responses from the survey. If needed, the final results will be weighted as appropriate based on a discussion with City staff.

Phase 3: Survey Analysis and Reporting

Task 3.1 Analyze the Survey Results

As a part of Phase 3, ETC Institute will use the final results to create a findings report. The analysis tools that will be included as a part of this project are provided below and on the following pages.

Task 3.1.1 Importance-Satisfaction Analysis.

By using specific design features, ETC Institute will utilize the survey data to create an Importance-Satisfaction Rating (I-S Rating). The I-S Rating is based on the concept that public agencies will maximize overall satisfaction by emphasizing improvements in those service categories where the level of satisfaction is relatively low, and the perceived importance of the service is relatively high. More than 200 governmental agencies currently use ETC Institute's I-S Ratings. The ratings allow governmental organizations the ability to assess the quality-of-service delivery. During the past 30 years, ETC Institute has continually refined the analysis to maximize its usefulness as a decision-making tool.

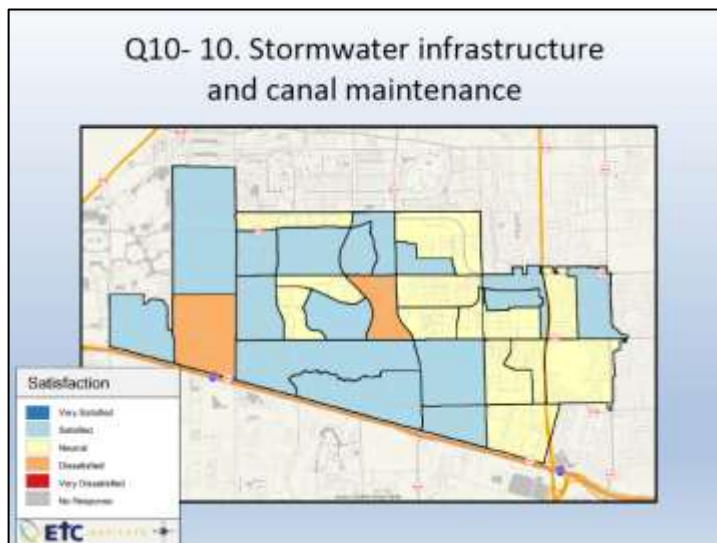
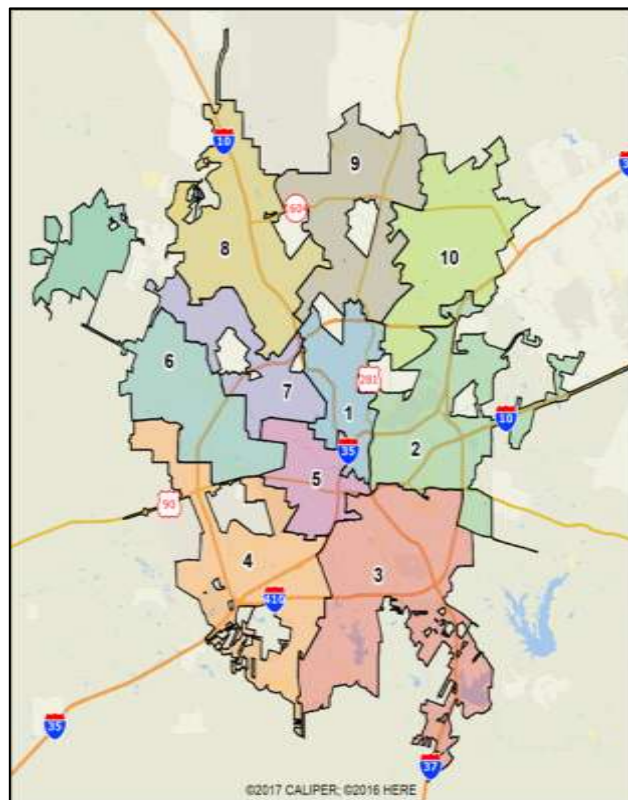
2025 Importance-Satisfaction Rating Lenexa, Kansas City Maintenance						
Category of Service	Most Important %	Most Important Rank	Satisfaction %	Satisfaction Rank	Importance-Satisfaction Rating	I-S Rating Rank
High Priority (IS .10-.20)						
Maintenance of neighborhood streets	52%	2	79%	9	0.1076	1
Medium Priority (IS <.10)						
Maintenance of major City streets (excluding KDOT highways)	71%	1	87%	3	0.0911	2
Snow removal on neighborhood streets	24%	4	72%	11	0.0659	3
Snow removal on major City streets	38%	3	90%	1	0.0394	4
Drainage of rainwater off City streets	17%	5	77%	10	0.0384	5
Maintenance of City sidewalks	13%	8	70%	12	0.0373	6
Adequacy of City street lighting	12%	9	80%	8	0.0236	7
Maintenance of traffic signals	13%	7	87%	4	0.0177	8
Maintenance of walking/biking trails	14%	6	88%	2	0.0166	9
Mowing & trimming along City streets & other public areas	6%	11	81%	7	0.0108	10
Overall cleanliness of City streets (street sweeping)	8%	10	87%	5	0.0103	11
Information you receive about stormwater issues	2%	13	59%	13	0.0091	12
Maintenance of street signs	3%	12	84%	6	0.0040	13
Snow removal on trail system	1%	14	57%	14	0.0034	14

The table above offers an example of the I-S Rating from the 2025 Lenexa, KS Community survey. The table shows that the City could maximize resident satisfaction with city maintenance by prioritizing the maintenance of neighborhood streets. Prioritizing this area will have the biggest impact on residents overall satisfaction with city maintenance services.

Task 3.1.2 GIS Mapping. ETC Institute staff has successfully geocoded survey results for over 100 market research projects within the past three years. Our GIS team will bring highly developed and current skills in automated information collection, data cleanup and manipulation, state-of-the-art geocoding, and database development to this assignment. Our planners and technicians routinely support customer satisfaction analysis and other planning and modeling efforts across the country.

The map to the right identifies the 10 council districts in the City of San Antonio that were surveyed in 2023. The GIS Maps our team creates provide our clients with a visual representation of the areas of the City that are surveyed and can be used as an extremely useful communication tool with City leaders and elected officials.

Our GIS Maps not only provide our clients with a visual representation of the areas that are surveyed, but they can also show areas where residents have the greatest and least amount of satisfaction with various services. The map below shows how respondents to the 2024 Plantation, Florida survey believe stormwater infrastructure and canal maintenance is. Areas in blue identify areas with high importance, areas in yellow are neutral, and areas in orange and red indicate high levels of not important responses. The results are shaded based on Census Block Groups in the community, but ETC Institute will work with City to determine which shading methods meet the goals and objectives of the project.



ETC Institute will prepare maps showing the results of specific questions on the survey by census block group (or other geographic characteristics decided upon by the City). ETC Institute will geocode the home address of survey respondents to the block latitude and longitude coordinates, this ensures the exact location of a respondent's household is not revealed. GIS maps continue to be an effective tool for communicating the results of the survey to elected officials and the public.

Task 3.1.3 Cross-Tabulations

Based on a discussion with the City, ETC Institute will create cross-tabulations of questions on the survey with key demographic variables (i.e., age, gender, income, number of years lived in the City, geographic characteristics (Census tract/other areas), and others. ETC Institute will work with the City to understand the significant differences found in the cross-tabulations and can deliver additional data to help understand those significant differences.

Task 3.1.4 Benchmarking Analysis

ETC Institute maintains one of the nation's largest and most comprehensive databases of community survey results, enabling us to provide reliable national benchmarks for our clients. Each summer, ETC Institute administers a statistically valid national survey of more than 5,000 residents across the country. This robust dataset allows communities to compare their performance to national averages and identify areas of strength and opportunities for improvement.

Our national benchmarking database includes results for more than 90 municipal services that can be compared to your community's performance. An ETC Institute project manager will work closely with the City to determine which survey items are appropriate for benchmarking and ensure the comparisons are meaningful and actionable.

Task 3.1.5 Interactive Data Dashboard

ETC Institute can develop an interactive data dashboard for Prairie Village. The dashboard would allow the City to query the full set of survey results in real time anywhere with access to the internet (smart phone, tablet, laptop, PC, etc.). Our interactive dashboards give clients the ability to explore the data and drill-down into the results on-demand in ways that were not previously possible with printed reports and traditional databases.

The dashboard may include the following features:

- **Data on all questions on the survey**
- **GIS Mapping** showing the survey results mapped out geographically. The maps will display results for the current year.
- **Benchmarking Analysis** showing how the City compares to other communities regionally, nationally, and based on the population of other communities. One of our project managers can discuss the benchmarking options available and help determine which option is best for your project.
- **Priority Analysis** showing the top priorities for the City based on the Importance-Satisfaction ratings. Priorities can be displayed for various demographic and geographic areas using the interactive features of the dashboard.
- **Cross-Tabular Data Analysis** which gives the user the ability to cross-tabulate specific questions on the survey showing how different groups of respondents responded to various questions on the survey.

The dashboard may be added at the end of a project to enhance the long-term utilization of the data. ETC Institute can arrange a webinar to demonstrate the service if the City is interested at no additional charge. Sample Dashboard links can be provided upon request.

Task 3.2 Prepare a Final Report

Following a meeting with the City staff to discuss the preliminary findings and deliverables after the initial results become available, ETC Institute will develop a written report utilizing the analysis tools found in Task 3.1. The report will provide a thorough analysis of the data, including a summary of the results, identification of potential areas of concern, and top priorities for improvement. The report will describe the methods used in conducting the survey and the number of respondents surveyed. The full report will also include the following:

- An executive summary that includes the description of the survey methodology, major findings, and a summary of the priorities based on the Importance-Satisfaction Analysis.
- Charts and graphs for all questions on the survey.
- Importance-Satisfaction Analysis that identify the top priorities for improvement and how they should be integrated into budget decisions, delivered in both tabular and matrix formats as described above.
- Cross-tabulations that break down the results by key variables.
- Verbatim open-ended responses
- Data tables showing the results for all questions on the survey.
- A copy of the survey instrument.

Task 3.3 Present the Survey Findings

Once a final presentation is approved by the City, ETC Institute's project manager will present the findings at a mutually agreed upon date and time to the City.

Task 3 Deliverables

Prior to completing the final written report, ETC Institute staff will meet with the City to discuss recommendations, preliminary results, and the preliminary analysis conducted. Once the City makes their final recommendations, ETC Institute will develop and deliver an electronic version of a draft final report. ETC Institute will also provide the raw survey data in an Excel spreadsheet that includes the latitude and longitude coordinates, at the block level, for all responses. A project manager from ETC institute will present the findings to the City.

Suggested Timeline

A typical survey process takes approximately 14-16 weeks to complete. This timeframe includes kick-off meetings, survey design, sample plan development, survey administration, analysis, and the delivery of the final report. ETC Institute can meet a more ambitious timeline if desired as all activities will take place in-house in our Olathe, Kansas office. Below is the suggested timeline to complete your project.

December/January 2025-2026

- Initial meeting with staff to discuss survey goals and objectives.
- ETC Institute provides the City with a draft survey.
- The City reviews the content of the survey and provides feedback to ETC Institute
- ETC Institute revises the survey based on City input.
- ETC Institute provides the City with the final sampling plan specifications.
- ETC Institute conducts a pretest of the survey.
- ETC Institute designs and builds online survey.
- ETC Institute translates the survey to agreed upon languages if needed.
- ETC Institute delivers sample press release to the City for review and dissemination.
- The City approves online survey.
- ETC Institute prints surveys and prepares for mailing.

January – February 2026

- Surveys are mailed.
- Data collection begins.

March 2026

- Data collection completed.
- Preliminary data delivered to City.
- Discussion on preliminary data with the City.
- Draft report submitted electronically.
- Changes to the report are discussed and recommendations from City are delivered.
- Final report is delivered.
- An electronic version of the presentation is delivered.

March - April 2026

- Presentations

The pricing table below is all inclusive and includes pricing for all the services listed in the scope of work. The pricing below are the fees for ETC Institute to administer a community survey for 300 and 400 completed surveys. ETC Institute will not charge the City for any surveys completed over the goal number.

Number of Completed Surveys:	400
Margin of Error:	±4.86
Phase 1: Develop Survey	
Task 1.1 - Develop the Survey	\$ 1,000.00
Task 1.2 - Design the Sampling Plan	\$ 1,500.00
Phase 2: Administer Survey	
Task 2.1 - Administer the Survey	\$ 10,500.00
Phase 3: Reporting and Presentation	
Task 3.1 - Analyze the Survey Results	\$ 1,000.00
Task 3.2 - Prepare a Final Report (<i>includes executive summary, charts, benchmarking, GIS maps, crosstabulations</i>)	\$ 2,000.00
Task 3.3 – In person presentation of results	\$ 1,000.00
TOTAL	\$ 17,000.00

Optional Costs:

Virtual presentation of results - \$500.00

Dashboard Services - \$5,000.00

Translations outside of Spanish - \$0.25 a word

CLOSING: We appreciate your consideration of this proposal and look forward to your decision. If you have any questions, please do not hesitate to call me at (816) 582-0089.

Sincerely,

Derek Harvey

Derek Harvey

Project Manager

C: (816) 582-0089

Derek.Harvey@etcinstitute.com



PUBLIC WORKS DEPARTMENT

Consent Agenda: January 5, 2026

CONSIDER INTERLOCAL AGREEMENT WITH JOHNSON COUNTY FOR ROE AVENUE, 63RD STREET TO 83RD STREET (ROAV0008 2026 CARS)

RECOMMENDATION

Move to approve the interlocal agreement with Johnson County for surface maintenance to Roe Avenue from 63rd Street to 83rd Street (ROAV0008).

BACKGROUND

The Governing Body approved the City of Prairie Village annual County Assistance Road System (CARS) Program submittal at the April 7, 2025, City Council meeting which included the Roe Avenue, 63rd Street to 83rd Street Improvement Project. The project is for the maintenance of the asphalt surface with either a 2" mill/overlay or an application of UBAS as determined by the condition of the roadway.

The Johnson County Board of Commissioners has approved our submittal for funding.

An Interlocal Agreement has been received from Johnson County for execution by Prairie Village. This agreement will limit the County share to 50% of the project's construction costs or \$649,000. The County's funding for this project comes from the (CARS) Program.

This project is a part of the 2026 CIP.

FUNDING SOURCE

Funding is available in the CIP project ROAV0008.

ATTACHMENTS

1. Interlocal Agreement with Johnson County (320001 533)

PREPARED BY

Melissa Prenger, City Engineer

December 29, 2025

**Agreement between Johnson County, Kansas,
and the City of Prairie Village, Kansas, for the Public Improvement of
Roe Avenue from 63rd Street to 83rd Street
(320001533)**

THIS AGREEMENT, made and entered into this _____ day of _____, 202_ by and between the Board of County Commissioners of Johnson County, Kansas ("Board") and the City of Prairie Village, Kansas, ("City").

WITNESSETH:

WHEREAS, the parties have determined that it is in the best interests of the general public in making certain public improvements to Roe Avenue from 63rd Street to 83rd Street (the "Project"); and

WHEREAS, the laws of the State of Kansas authorize the parties to this Agreement to cooperate in undertaking the Project; and

WHEREAS, the governing bodies of each of the parties have determined to enter into this Agreement for the purpose of undertaking the Project, pursuant to K.S.A. 12-2908 and K.S.A. 68-169, and amendments thereto; and

WHEREAS, the Project has been approved, authorized, and budgeted by the Board as an eligible project under the County Assistance Road System ("CARS") Program; and

WHEREAS, the Board has, by County Resolution No. 106-90, authorized its Chairman to execute any and all Agreements for County participation in any CARS Program project which has been approved and authorized pursuant to the CARS Program Policies and Administrative Procedures for the CARS Program, adopted by the Board and available on the Johnson County website (the "Policies and Procedures"), for which funding has been authorized and budgeted; and

WHEREAS, the governing body of the City did approve and authorize its Mayor to execute this Agreement by official vote on the _____ day of _____, 202_.

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter contained, and for other good and valuable consideration, the parties agree as follows:

1. **Purpose of Agreement.** The parties enter into this Agreement for the purpose of undertaking the Project to assure a more adequate, safe and integrated roadway network in the developing and incorporated areas of Johnson County, Kansas.

2. **Estimated Cost and Funding of Project**

a. The estimated cost of the Project (“Project Costs”), a portion of which is reimbursable under this Agreement, is One Million Three Hundred Forty Five Thousand Dollars (\$1,345,000).

b. Project Costs include necessary costs and expenses of labor and material used in the construction of the Project and construction inspection and staking for the Project.

c. The Project Costs shall be allocated between the parties as follows:

i. The Board shall provide financial assistance for the Project in an amount up to but not exceeding Fifty Percent (50%) of the Project Costs. However, the Board's financial obligation under this Agreement shall be limited to an amount not to exceed Six Hundred Forty Nine Thousand Dollars (\$649,000). For purposes of this Agreement, Project Costs shall not include any portion of costs which are to be paid by or on behalf of any state or federal governmental entity or for which the City may be reimbursed through any source other than the general residents or taxpayers of the City. Further, it is understood and agreed by the parties hereto that the Board shall not participate in, nor pay any portion of, the Costs incurred for or related to the following:

1. Land acquisition, right-of-way acquisition, or utility relocation;
2. Legal fees and expenses, design engineering services, Project administration, or financing costs;

3. Taxes, licensing or permit fees, title reports, insurance premiums, exactions, recording fees, or similar charges;
4. Project overruns;
5. Project scope modifications or major change orders which are not separately and specifically approved and authorized by the Board; and;
6. Minor change orders which are not separately and specifically approved and authorized by the Director of Public Works & Infrastructure of Johnson County, Kansas ("Public Works Director"). Minor change orders are those which do not significantly alter the scope of the Project and which are consistent with the Policies and Procedures adopted by the Board.

It is further understood and agreed that notwithstanding the designated amount of any expenditure authorization or fund appropriation, the Board shall only be obligated to pay for the authorized percentage of actual construction costs incurred or expended for the Project under appropriate, publicly bid, construction contracts. The Board will not be assessed for any improvement district created pursuant to K.S.A. 12-6a01 et seq., and amendments thereto, or any other improvement district created under the laws of the State of Kansas.

- ii. The City shall pay One Hundred Percent (100%) of all Project Costs not expressly the Board's obligation to pay as provided in this Agreement.

3. **Financing**

- a. The Board shall provide financial assistance, as provided in Paragraph 2.c. above, towards the cost of the Project with funds budgeted, authorized, and appropriated by the Board and which are unencumbered revenues that are on-hand in deposits of Johnson County, Kansas. This paragraph shall not be construed as limiting the ability of the Board to finance its portion of the costs and expenses of the Project through the issuance of bonds or any other legally authorized method.
- b. The City shall pay its portion of the Project Costs with funds budgeted, authorized, and appropriated by the governing body of the City.

4. **Administration of Project.** The Project shall be administered by the City, acting by and through its designated representative who shall be the City public official designated as Project Administrator. The Project Administrator shall assume and perform the following duties:

- a. Cause the making of all contracts, duly authorized and approved, for retaining consulting engineers to design and estimate the Project Costs.
- b. Submit a copy of the plans and specifications for the Project to the Johnson County Public Works Director for review, prior to any advertisement for construction bidding, together with a statement of estimated Project Costs which reflects the Board's financial obligation under the terms of this Agreement. The Public Works Director or his designee shall review the copy of the plans and specifications for the Project and may, but shall not be obligated to, suggest changes or revisions to the plans and specifications.
- c. If required by applicable state or federal statutes, solicit bids for the construction of the Project by publication in the official newspaper of the City. In the solicitation of bids, the appropriate combination of best bids shall be determined by the City.
- d. Cause the making of all contracts and appropriate change orders, duly authorized and approved, for the construction of the Project.
- e. Submit to the Public Works Director a statement of actual costs and expenses in the form of a payment request, with attached copies of all invoices and supporting materials, on or before the tenth day of each month following the

month in which costs and expenses have been paid. The Public Works Director shall review the statement or payment request to determine whether the statement or payment request is properly submitted and documented and, upon concurrence with the Finance Director of Johnson County, Kansas, (“Finance Director”) cause payment to be made to the City of the Board's portion of the Project Costs within thirty (30) days after receipt of such payment request. In the event federal or state agencies require, as a condition to state or federal participation in the Project, that the Board make payment prior to construction or at times other than set forth in this subsection, the Public Works Director and the Finance Director may authorize such payment.

- f. Except when doing so would violate a state or federal rule or regulation, cause a sign to be erected in the immediate vicinity of the Project upon commencement of construction identifying the Project as part of the CARS Program. The form and location of the sign shall be subject to the review and approval of the Public Works Director.

Upon completion of the construction of the Project, the Project Administrator shall submit to each of the parties a final accounting of all Project Costs incurred in the Project for the purpose of apportioning the same among the parties as provided in this Agreement. It is expressly understood and agreed that in no event shall the final accounting obligate the parties for a greater proportion of financial participation than that set out in Paragraph 2.c. of this Agreement. The final accounting of Project Costs shall be submitted by the Project Administrator no later than sixty (60) days following the completion of the Project construction.

It is further understood and agreed by the City that to the extent permitted by law and subject to the provisions of the Kansas Tort Claims Act including but not limited to maximum liability and immunity provisions, the City agrees to indemnify and hold the County, its officials, and agents harmless from any cost, expense, or liability not expressly agreed to by the County which result from the negligent acts or omissions of the City or its employees or which result from the City's compliance with the Policies and Procedures.

This agreement to indemnify shall not run in favor of or benefit any liability insurer or third party.

In addition, the City of Prairie Village shall, and hereby agree to, insert as a special provision of its contract with the general contractor ("Project Contractor") chosen to undertake the Project construction as contemplated by this Agreement the following paragraphs:

The Project Contractor shall defend, indemnify and save the Board of County Commissioners of Johnson County, Kansas and the City of Prairie Village harmless from and against all liability for damages, costs, and expenses arising out of any claim, suit, action or otherwise for injuries and/or damages sustained to persons or property by reason of the negligence or other actionable fault of the Project Contractor, his or her sub-contractors, agents or employees in the performance of this contract.

The Board of County Commissioners of Johnson County, Kansas shall be named as an additional insured on all policies of insurance issued to the Project Contractor and required by the terms of his/her agreement with the City.

5. Acquisition of Real Property for the Project

- a. The Board shall not pay any costs for acquisition of real property in connection with the Project.
- b. The City shall be responsible for the acquisition of any real property, together with improvements thereon, located within the City's corporate boundaries, which is required in connection with the Project; such real property acquisition may occur by gift, purchase, or by condemnation as authorized and provided by the Eminent Domain Procedure Act, K.S.A. 26-201 et seq. and K.S.A. 26-501 et seq., and any such acquisition shall comply with all federal and state law requirements.

6. **Duration and Termination of Agreement**

- a. The parties agree that this Agreement shall remain in full force and effect until the completion of the Project, unless otherwise terminated as provided for in Paragraph 6.b. herein below. The Project shall be deemed completed and this Agreement shall be deemed terminated upon written certification to each of the parties by the Project Administrator that the Project has been accepted as constructed. The City shall provide a copy of the Project Administrator's certification to both the Public Works Director and the Finance Director within thirty (30) days of the Project Administrator's determination that the Project is complete.
- b. It is understood and agreed that the Public Works Director shall review the status of the Project annually on the first day of March following the execution of this Agreement to determine whether satisfactory progress is being made on the Project by the City. In the event that the Public Works Director determines that satisfactory progress is not being made on the Project due to the City's breach of this Agreement by not meeting the agreed upon project deadlines or otherwise not complying with the terms of this Agreement, the Public Works Director is authorized to notify the City that it shall have thirty (30) days from receipt of such notification to take steps to cure the breach (the "Cure Period"). It is further understood and agreed that the Board shall have the option and right to revoke funding approval for the Project and terminate this Agreement should the Board find, based upon the determination of the Public Works Director, that satisfactory progress is not being made on the Project and that the City has not taken sufficient steps to cure the breach during the Cure Period. Should the Board exercise its option as provided herein, it shall send written notice of the same to the City and the Board shall have no further liability or obligation under this Agreement.

7. **Placing Agreement in Force.** The attorney for the City shall cause sufficient copies of this Agreement to be executed to provide each party with a duly executed copy of this Agreement for its official records.

IN WITNESS WHEREOF, the above and foregoing Agreement has been executed by each of the parties hereto and made effective on the day and year first above written.

**Board of County Commissioners of
Johnson County, Kansas**

City of Prairie Village, Kansas

Mike Kelly, Chairman

Eric Mikkelson, Mayor

Attest:

Attest:

Megan Johnson
Deputy County Clerk

Adam Geffert, City Clerk

Approved as to form:

Approved as to form:

Scott Abbott
Assistant County Counselor

Alex Aggen, City Attorney



TIMELINE UPDATE FOR MUNICIPAL COMPLEX IMPROVEMENTS

Since 2021, the City has been working through the needs and feasibility of renovating or rebuilding parts of the Municipal Complex campus. Based on governing body review of the City's facilities assessment and options for renovation vs. new construction, staff worked with the City's architects, construction manager, and owner's representative to put together a plan for final Council action. This work has followed Council approvals to both acquire the property at 7820 Mission Road and plan for new construction on that site with renovations to the existing spaces at 7700 and 7710 Mission.

In early 2025, the City issued general obligation temporary notes to acquire 7820 Mission Road in anticipation of the municipal complex project.

At the June 16, 2025 Council meeting, the City Council authorized pursuing the issuance of the City's general obligation bonds to permanently finance the costs of the municipal complex project, including takeout financing to retire the temporary notes. Final issuance on these bonds was delayed for several months due to a lawsuit that was filed in state district court, then withdrawn and refiled in federal district court. After that lawsuit was dismissed, the City was able to issue the bonds for this project, as approved at the December 1, 2025 Council meeting. Council authorized issuing bonds in an amount not to exceed \$28,000,000 to finance the costs of acquiring, constructing, and equipping the municipal complex project. Due to the actual amount needed to fund the project as well as receiving multiple premium bids, the final par value of bonds issued was \$25,625,000. The bonds closed on December 23, 2025.

Below are the planned steps over the next few months to continue moving this project forward:

- January 5th City Council meeting: Presentation of project timeline to Council
- January 6th: McCown Gordon to send out for final bidding
- January 15th: Prebid meeting with bidders on-site
- March 2nd City Council meeting:
 - City Council approval of GMP construction contract
 - Updated project timeline presented to Council
- April 1st: City takes possession of Church property
 - Mobilization of contractor
 - Asbestos remediation can begin
 - Preparation for 7820 Mission demolition

These dates have been developed by staff in conjunction with the City's external professionals. They are interrelated and if one step is delayed, future dates will likely need to be adjusted as well.

Prepared by:

Jason Hannaman

Finance Director

Date: December 30, 2025



Update Regarding the Financial Contribution to Dolyna, Ukraine - Sister City

COUNCIL ACTION - APRIL 21, 2025

The City Council voted 8-4 to direct staff to coordinate a direct financial contribution of \$22,900 for the purchase of medicine and other humanitarian goods.

The Finance Department worked with our local financial institution and was able to successfully transfer the funds to Dolyna. Staff stayed in communication with their team and conveyed the expectation would be to use the funds to purchase medicine as well as other humanitarian goods.

UPDATE FROM DOLYNA

On December 30, 2025, the City received communication from Mayor Ivan Dyriv of Dolyna, Ukraine, to express their sincere gratitude and specify what had been purchased with the gifted funds. The communication included a video as well as invoices for a full accounting (attached) of how the funds were spent.

- 4 DJI Mavic 3 T Enterprise Quadcopters
- 80 CAT Generation 7 Turnstile (believe these are tourniquets)
- 20 Bed linen sets
- Assorted Medicine

Attachment:
Letter/Invoices from Mayor Dyriv

Prepared by:

Wes Jordan
City Administrator
Date: December 30, 2025



ДОЛИНСЬКА МІСЬКА РАДА
КАЛУСЬКОГО РАЙОНУ ІВАНО-ФРАНКІВСЬКОЇ ОБЛАСТІ

проспект Незалежності, 5, м. Долина, 77504,
тел. (03477) 2-70-30, факс (03477) 2-70-35, e-mail: rada.dolyna.info@gmail.com
Код ЄДРПОУ 04054317

26.12.2025 № 1643/05-19/32в

To Eric MIKKELSON
Mayor of Prairie Village
United States of America

Dear Mr Mayor, dear friends from Prairie Village!

On behalf of the Dolyna City Council, I would like to express my sincere gratitude to you, the deputies, and the entire community of Prairie Village for your support. Your assistance is extremely important and valuable to our community during this difficult time. It gives us strength and faith that victory is near.

The funds in the amount of **22,900 US dollars** were received on 30 July 2025 and converted into **952,869.00 UAH** at an exchange rate of 41.61. We would like to inform you that the funds received have been used in accordance with the agreements. Thanks to you, the city council purchased four modern DJI Mavic 3T Enterprise (Thermal) quadcopters and 80 CAT Generation 7 tourniquets. The total purchase amount was **UAH 918,419.20**.

Quadcopters equipped with thermal imaging cameras and high-precision sensors significantly enhance the capabilities of monitoring large areas, delivering humanitarian cargo, and conducting search and rescue operations. Seventh-generation CAT tourniquets are a reliable means of stopping critical bleeding and are already helping medics, rescuers, and volunteers save lives.

The purchased equipment was transferred to Igor Khariv's charity organisation «Together to Victory», which organises its delivery and distribution among the units that need it most.

From the available balance of funds in the amount of **UAH 34,449.80**, the city council allocated funds for the treatment, rehabilitation and recovery of Ukraine's defenders, in particular, it purchased bed linen for the Dolyna Multidisciplinary Hospital for **UAH 20,486.80** and necessary medicines for **UAH 13,963.00**. All expenses were incurred in accordance with the intended purpose of the funds and taking into account the urgent needs of the community. The purchased goods are used in the daily work of the medical facility, ensure patient comfort and facilitate the

Виконавчий комітет Долинської МР
ВІХ № 1643/05-19/32в від 26.12.2025

14-27



prompt provision of medical care, which is extremely important in these difficult times.

We are attaching two appendices to this letter:

1. List of purchased goods.
2. Scanned copies of accounting documents, including invoices, technical equipment transfer certificates, city council session decisions, contracts, and technical specifications for quadcopters and turnstiles.

If you require any further information, we will be happy to provide it.

Once again, we express our sincere gratitude to the town of Prairie Village for its partnership, trust and support, which is extremely important to us and our community. We wish peace, prosperity, good health and happiness to every resident of your town. May the coming year bring only joy, new achievements and fruitful cooperation between our communities.

With respect and best wishes,
Mayor



Ivan DYRIV



ДОЛИНСЬКА МІСЬКА РАДА
КАЛУСЬКОГО РАЙОНУ ІВАНО-ФРАНКІВСЬКОЇ ОБЛАСТІ

проспект Незалежності, 5, м. Долина, 77504,
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Код ЄДРПОУ 04054317

26.12.2025 № 1643/05-19/32в

Еріку МІККЕЛЬСОНУ
Меру Прерія Вілледж
Сполучені Штати
Америки

Шановний пане мер, дорогі друзі з міста Прерія Вілледж!

Від імені Долинської міської ради висловлюю щирю подяку Вам, депутатському корпусу та всій громаді міста Прерія Вілледж за вашу підтримку. Ваша допомога надзвичайно важлива та цінна для нашої громади у цей складний час, вона додає нам сил і віри в те, що перемога вже близько.

Кошти у розмірі **22 900 доларів США** надійшли 30.07.2025 року та за курсом 41,61 були конвертовані у суму **952 869,00 грн.** Повідомляємо, що отримані кошти використано відповідно до домовленостей. Завдяки вам міська рада придбала 4 сучасні квадрокоптери DJI Mavic 3T Enterprise (Thermal) та 80 турнікетів SAT Generation 7. Загальна сума закупівлі склала **918 419,20 грн.**

Квадрокоптери, оснащені тепловізійними камерами та високоточними сенсорами, значно підсилюють можливості моніторингу великих територій, доставки гуманітарних вантажів та проведення пошуково-рятувальних операцій. Турнікети SAT сьомого покоління є надійним засобом для зупинки критичних кровотеч і вже допомагають медикам, рятувальникам та волонтерам рятувати життя.

Придбане обладнання передане благодійній організації Ігоря Харіва «Разом до перемоги», яка організовує його доставку та розподіл серед тих підрозділів, які найбільше цього потребують.

З наявного залишку коштів у розмірі **34 449,80 грн** міська рада спрямувала кошти на лікування, реабілітацію та відновлення захисників України, зокрема придбала постільну білизну для КНП «Долинська багатопрофільна лікарня» на суму **20 486,80 грн** та необхідні медикаменти на суму **13 963,00 грн.** Всі витрати здійснено відповідно до цільового призначення коштів та з урахуванням нагальних потреб громади. Придбані товари використовуються у щоденній роботі медичного закладу, забезпечують

Виконавчий комітет Долинської МР
Код ЄДРПОУ 04054317
9 53



сприяють оперативному наданню медичної допомоги, що є надзвичайно важливим у цей складний час.

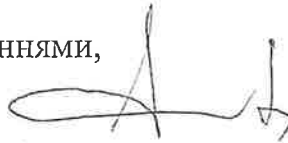
До листа додаємо два додатки:

1. Перелік закуплених товарів.
2. Сканкопії бухгалтерських документів, серед яких накладні, акти передачі технічних засобів, рішення сесії міської ради, договори, а також технічні характеристики квадрокоптерів і турнікетів.

Якщо буде потрібна додаткова інформація, ми із задоволенням її надамо.

Ще раз висловлюємо щирю вдячність місту Прерія Вілледж за партнерство, довіру та підтримку - вона є надзвичайно важливою для нас і для нашої громади. Бажаємо вам миру, процвітання, міцного здоров'я та щастя кожному мешканцю вашого міста. Нехай наступний рік принесе лише радість, нові здобутки та плідну співпрацю між нашими громадами.

З повагою та найкращими побажаннями,
Міський голова



Іван ДИРІВ

Date	Name (title)	Quantity	Price	Total amount
2025-08-27	DJI Mavic 3 T Enterprise Quadcopter (Thermal)	4	204 605,00	818 420,00
2025-09-22	CAT Generation 7 Turnstile	80	1 249,99	99 999,20
2025-12-22	Bed linen set (duvet covers, pillowcases, sheets)	20	1 024,34	20 486,80
2025-12-22	Medicines: - solution for injection (Meloxicam) - solution for injection(Pridoxin) - solution for injection(Tivomax)	20	126,94	13 963,00
		10	31,67	
		125	88,86	
Grand total				952 869



POLICE DEPARTMENT

Council Meeting Date: January 5, 2026

COU2026-01

Consider Amendments to Chapter II. Animal Control and Regulation, Article 1

RECOMMENDED MOTION

Move to approve proposed amendments to Chapter II Ordinances governing Animal Control and Regulation including a provision for a conditional license.

BACKGROUND

The City Prosecutor and Police Department collaborated to amend and change portions of the animal control and regulation ordinance. In addition to general clean up and definition changes, the public nuisance section, 2-125, was changed to animal nuisance and removed the reference to the City Noise Ordinance. The departments feel these changes will be more operationally effective for animal control personnel and allow proper prosecution when necessary.

During the Council Committee of the Whole at the November 17th, 2025, meeting, the council voted 10-1 in favor of the proposed changes to the ordinance as presented. During the December 1st, 2025, City Council meeting the Council voted to approve the changes to the animal control and regulation ordinance but requested staff to draft a version with a conditional license allowing the one currently licensed spider monkey to remain within the City with reasonable restrictions.

A draft of a conditional license has been completed and is attached for council review. The majority of the restrictions included in the conditional license are from the City's existing ordinance for permitting potentially dangerous or dangerous animals. The restrictions that were added that are not the same or substantially like existing ordinance are as follows:

2-107a(6) The monkey may not be present on public property where there are gatherings of more than ten people;

2-107a(8) No other monkeys, or any species, may be brought into the city, for any purpose or for any duration to interact with this monkey;

2-107a(10) The resident shall be bound by and in compliance with all other state and federal laws and regulations concerning the ownership of a monkey;

2-107a(11) In the event that the monkey inflicts a bite or scratch upon any human or domestic animal, whether or not it breaks the skin, and a duly authorized local or state health department orders the euthanasia and/or examination of the monkey, the resident shall comply with such an order;

2-107a(12) The resident shall provide documentation related to the provenance of the monkey, including the purchase or acquisition of the monkey as well as the monkey's birth.

The changes have been reviewed by the City Attorney and City Prosecutor.

ATTACHMENTS

Ordinance 2516

Draft Ordinance

PREPARED BY

Chief Eric McCullough

Date: November 25, 2025

ORDINANCE NO. 2516

AN ORDINANCE AMENDING AND ADDING CERTAIN PROVISIONS OF CHAPTER II ANIMAL CONTROL AND REGULATION, ARTICLE 1. GENERAL PROVISIONS, OF THE CODE OF THE CITY OF PRAIRIE VILLAGE, KANSAS.

WHEREAS, the City Council desires to promote public health, safety, and welfare of the residents of Prairie Village and the public at large in the interaction between humans and animals; and

WHEREAS, the City Council has considered and evaluated the existing animal control and regulation ordinance and determined that certain revisions are needed to address modern animal control issues; and

WHEREAS, the City Council is aware of an animal that would otherwise under this amendment be deemed dangerous, but which has already been previously permitted under a current pet license, and seeks to clarify the conditions under which that animal may continue to be permitted to remain in the City of Prairie Village.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF PRAIRIE VILLAGE, KANSAS:

Section 1. Section 2-102 of Chapter II, Article 1, of the Code of the City of Prairie Village, Kansas, is hereby deleted in its entirety and amended to read as follows:

2-102. DEFINITIONS.

- (a) Abandon includes the leaving of an animal by the person responsible therefor without making effective provisions for its proper care.
- (b) Adequate care means normal and prudent attention to the needs of an animal, including that care which is normally necessary to maintain good health in a specific animal.
- (c) Adequate food means supplying at suitable intervals (not to exceed 24 hours) of a quantity of food suitable and sufficient to maintain a reasonable level of nutrition for each animal.
- (d) Adequate health care means the provision to each healthy animal of all immunizations and preventative care required to maintain good health, space adequate to allow the animal rest and exercise sufficient to maintain good health, and the provision to each sick, diseased, or injured animal of necessary veterinary care or humane death.
- (e) Adequate shelter means a structurally sound, properly ventilated, sanitary and weatherproof shelter, which provides access to shade from direct sunlight and protection from exposure to inclement weather conditions.
- (f) Adequate water means a continual access to a supply of clean, fresh, potable water provided in a sanitary manner.

- (g) Animal is any living creature, other than humans.
- (h) Animal bite is any contact between an animal's mouth, teeth, or appendages and the skin of a bite victim that causes any visible puncture, scratch, or break to the skin.
- (i) Animal control officer is a duly authorized person employed by the city who is charged with the duties of enforcing this chapter and/or related ordinances.
- (j) At-large is to be off the property of the person responsible for an animal, except when the animal is taken off such person's property on a leash, in a cage, or other conveyance.
- (k) City is a reference to the City of Prairie Village, Kansas and its corporate limits.
- (l) Confined to the premises means confined or restricted either inside the residential structure of the person responsible for an animal; or if outside the residential structure, confined or restricted to the backyard of the premises fenced in a manner that prohibits escape, or by being physically restrained on a chain or leash or other proper method of physical restraint from which the animal cannot escape.
- (m) Dangerous wild animal means any animal, which is wild by nature and of a species which, due to size, vicious nature or other characteristics, would constitute a danger to human life, physical well-being, or property, including but not limited to lions, tigers, leopards, panthers, jaguars, mountain lions, cheetahs, caracals, bobcats, lynx or other big cats, bears, wolves, wolf hybrids, coyotes, apes, gorillas, monkeys, foxes, elephants, alligators, crocodiles, monitor lizards, and animals which are venomous and/or poisonous, and any animals which could otherwise present a risk or serious physical harm or death to human beings as a result of their nature or physical makeup, including all constrictors.
- (n) Dangerous animal means an animal which:
 - (1) When unprovoked, aggressively bites, attacks or endangers the safety of humans or domestic animals;
 - (2) When unprovoked, has a known propensity, tendency or disposition to attack, cause injury to, or otherwise threaten the safety of human beings or domestic animals;
 - (3) Has been found to be potentially dangerous and after the person responsible therefor has notice that the animal is potentially dangerous, the animal aggressively bites, attacks or endangers the safety of humans or domestic animals; or
 - (4) Is owned, harbored, sheltered, kept, controlled, managed, or possessed primarily or in part for the purpose of fighting or is trained for fighting.

- (o) Domestic animal means a dog, cat or other animal that is domesticated and may be kept as a household pet. "Domestic animal" does not include livestock, as defined in K.S.A. 47-1001, and amendments thereto, or other farm animals, or native wildlife.
- (p) Impound means taking any animal into the confinement, care, or custody of the city.
- (q) Municipal Court means the Municipal Court of the city.
- (r) Person is any natural person, association, firm, partnership, organization, or corporation.
- (s) Person responsible (for an animal) includes any person which owns, harbors, shelters, keeps, controls, manages, possesses, or has a part interest in any animal. An occupant of any premises on which a dog or cat remains or customarily returns is a person responsible for it under this chapter. There may be more than one person responsible for an animal. Any person keeping any animal in the city for three consecutive days shall be conclusively presumed to be the person responsible for such animal.
- (t) Potentially dangerous animal means any animal which, when unprovoked:
 - (1) Inflicts a bite or bites on a human or domestic animal either on public or private property; or
 - (2) Any animal with a known propensity, tendency, or disposition to attack unprovoked, to cause injury, or otherwise to threaten the safety of humans or domestic animals.
- (u) Unprovoked means that the person or domestic animal approached, chased, bit or attacked where it:
 - (1) Did not mischievously or carelessly provoke or aggravate the animal;
 - (2) Was not committing a willful trespass or other tort upon the premises occupied by the person responsible for the animal;
 - (3) Was not tormenting, abusing, assaulting or attacking the animal;
 - (4) Has not in the past been observed or reported to have tormented, abused, assaulted or attacked the animal; or
 - (5) Was not committing or attempting to commit a crime.
- (v) Vicious animal means an animal which:
 - (1) When unprovoked, has inflicted a vicious bite to any person or domestic animal on public or private property;

- (2) When unprovoked, has killed a domestic animal while off the property of the person responsible for such vicious animal; or
- (3) Has been declared to be dangerous and after the person responsible therefor has notice that the animal has been declared dangerous, the animal aggressively bites, attacks or endangers the safety of humans or domestic animals.

(w) Vicious bite is any attack by any animal, which results in serious physical injury or death to a human and/or other domestic animal in which the attacking animal uses its teeth and/or claws.

Section 2. Section 2-103 Chapter II, Article 1, of the Code of the City of Prairie Village, Kansas, is hereby deleted in its entirety and amended to read as follows:

2-103. KEEPING OF LIVESTOCK, POULTRY, FOWL AND NATIVE WILDLIFE PROHIBITED

- (a) Except as provided in subsection (b) below, and as provided in section 2-143 below, it shall be unlawful for any person to own, harbor, shelter, keep, control, manage, or possess livestock, poultry, fowl or any other native wildlife on any premises within the city and no special or temporary permit will be issued for these. For the purpose of this section, livestock, poultry, fowl and native wildlife include, but are not limited to: cows, pigs, horses, donkeys, mules, sheep, goats, chickens, ducks, geese, guinea fowl, peacocks, pigeons, swans and those animals considered miniature or pygmy breeds, e.g., pot-bellied pigs, miniature donkeys, miniature horses, and pygmy goats, squirrels, prairie dogs, racoons, opossums, skunks, badgers, beavers, muskrat, deer, bats, prairie chickens, pheasant, or quail.
- (b) The following persons or organizations shall be allowed to own, harbor, shelter, keep, control, manage, or possess any livestock, poultry, fowl and native wildlife:
 - (1) The keeping of such animals in zoos, bona fide educational or medical institutions, museums or any other place where there are kept live specimens for the public to view or for the purpose of instruction or study;
 - (2) The keeping of such animals for exhibition to the public of such animals by a circus, carnival or other exhibit or show;
 - (3) The keeping of such animals in a bona fide, licensed veterinary hospital for treatment;
 - (4) Commercial establishments processing such animals for the purpose of sale or display; and
 - (5) The keeping of chickens as provided in section 2-143 below.

Section 3. Section 2-106 Chapter II, Article 1, of the Code of the City of Prairie Village, Kansas, is hereby deleted in its entirety and amended to read as follows:

2-106. POTENTIALLY DANGEROUS, DANGEROUS AND VICIOUS ANIMALS.

(a) Determination.

- (1) In the event that the animal control officer or a law enforcement officer has probable cause to believe that an animal is potentially dangerous, dangerous or vicious, as defined in section 2-102, such officer may petition the Municipal Court to set a hearing for the purpose of determining whether or not the animal in question should be declared potentially dangerous, dangerous or vicious. Whenever possible, any complaint received from a member of the public which serves as the evidentiary basis to support a finding of probable cause shall be made by declaration under penalty of perjury by the complainant in the manner provided by K.S.A. 53-601, and shall be attached to the petition. The Municipal Court, upon the finding of probable cause, shall notify the person responsible for the animal, personally or by certified mail, and the animal control officer or law enforcement officer and City Prosecutor, by best means possible, that a hearing will be held within 14 days, at which time the person responsible may present evidence to the Municipal Court as to why the animal should not be declared potentially dangerous, dangerous or vicious.
- (2) The failure of the person responsible to attend or participate in the hearing shall not prevent the Municipal Court from hearing evidence in the matter and making a determination whether the animal is potentially dangerous, dangerous or vicious as alleged, or from entering further orders pursuant to such finding. The hearing shall be informal and shall be open to the public.
- (3) The Municipal Court, after considering the evidence, may issue its determination and order declaring the animal to be potentially dangerous, dangerous or vicious based upon such evidence. The order shall be delivered to the person responsible either personally or by first class mail. If a determination is made that the animal is potentially dangerous, dangerous or vicious, the person responsible shall comply with the provisions of this chapter as directed by the Municipal Court in accordance with a timetable established by the Municipal Court, within 30 days after the date of the determination. If the person responsible for the animal contests the determination, he or she may within ten days, exclusive of Saturdays, Sundays and holidays, of such determination appeal to the district court.
- (4) In the event that pending the determination by the Municipal Court and/or in any appeals taken, the animal is not restrained, and the animal control officer or law enforcement officer has probable cause to believe that the animal in question may pose a threat of serious harm to human beings or other domestic animals, the animal control officer or law enforcement officer may seize and impound the animal pending the aforesaid Municipal Court determination and/or the determination in any appeals taken. Upon the

Municipal Court's determination that the impounded animal is potentially dangerous, dangerous or vicious, the person responsible for the animal shall be liable to the city for the costs and expenses of impounding such animal.

- (b) Control of Potentially Dangerous and Dangerous Cats or Dogs. If the Municipal Court determines that an animal is potentially dangerous or dangerous, the person responsible for such animal shall comply with the requirements of sections 2-107, 2-109 and 2-117 through 2-121 of this chapter.
- (c) Disposition of Vicious Animals. If the Municipal Court determines that an animal is vicious, the Municipal Court shall order that the animal be euthanized or that the person responsible for such animal remove the animal from the city limits and shall provide the Municipal Court with the exact location, address, and contact information for the new person responsible where the animal has been moved. The City shall notify the receiving jurisdiction that the animal has been determined to be a vicious animal. The animal shall not be returned to the city limits after removal. It shall be unlawful for the person responsible for a vicious animal to maintain such animal in violation of the Municipal Court's order and this section.
- (d) Dangerous and Potentially Dangerous Animal Designation Review. Beginning one year after an animal is declared potentially dangerous or dangerous, a person responsible therefor may petition annually that the Municipal Court review the designation by requesting a review hearing in the Municipal Court. If a petition for a review hearing is filed, the Municipal court shall notify the person responsible for the animal, personally or by certified mail, and the animal control officer or law enforcement officer and city prosecutor, by best means possible, that a hearing will be held within 14 days, at which time the person responsible must provide evidence that the animal is no longer potentially dangerous or dangerous due to the animal's age, neutering, environment, completion of obedience training that includes modification of aggressive behavior, or other factors. The city prosecutor may present evidence as well. The hearing shall be informal and shall be open to the public. If the Municipal Court finds sufficient evidence that the animal's behavior has changed, the Municipal Court may rescind that potentially dangerous or dangerous animal designation.

Section 4. Section 2-115 Chapter II, Article 1, of the Code of the City of Prairie Village, Kansas, is hereby deleted in its entirety and amended to read as follows:

2-115. ENUMERATION OF ANIMALS.

The governing body may require the annual enumeration of all cats or dogs present within the city. The enumeration shall account for the number and persons responsible for all cats and dogs.

Section 5. Section 2-125 Chapter II, Article 1, of the Code of the City of Prairie Village, Kansas, is hereby deleted in its entirety and amended to read as follows:

2-125. ANIMAL NUISANCE.

(a) An animal nuisance is created when an animal:

- (1) Molests or disturbs persons or vehicles by chasing, barking, growling, charging or biting;
- (2) Produces or scatters solid waste that is not bagged or otherwise contained;
- (3) Barks, whines, howls, brays, cries or makes other noise excessively, which is so loud, continuous, or untimely so as to cause unreasonable annoyance, disturbance or discomfort to any reasonable person;
- (4) Is found on public property and obstructs or interferes with vehicular or pedestrian traffic;
- (5) Materially damages private or public property.

Section 6. Section 2-128 Chapter II, Article 1, of the Code of the City of Prairie Village, Kansas, is hereby deleted in its entirety and amended to read as follows:

2-128. CRUELTY TO ANIMALS.

Reference K.S.A. 21-6412 Cruelty to animals and amendments thereto.

Section 7. Section 2-135 Chapter II, Article 1, of the Code of the City of Prairie Village, Kansas, is hereby deleted in its entirety and amended to read as follows:

2-135. ANIMAL BITE PROCEDURE.

- (a) Except as provided in subsection (e) of this section, an animal which inflicts an animal bite on any person shall immediately, or as soon as practicable, be quarantined at the expense of the person responsible for such animal with a licensed veterinarian of such person's choice or with the city's approved animal shelter for a period of not less than ten days.
- (b) If the person responsible for the animal cannot be immediately notified, city personnel shall immediately, or as soon as practicable, impound such animal with a city-approved shelter, at the expense of the person responsible, for a period of not less than ten days. If the address of the person responsible for the animal can be determined, the animal control officer or police department shall make a reasonable effort to notify such person that said animal is impounded under the provisions of this section and that such person has the right to redeem the animal at the expiration of confinement upon the payment of impoundment fees, any veterinarian fees, and any license and penalty fees then due and owing to the city.
- (c) In the event the original place of impoundment is not the choice of the person responsible for such animal, such person may cause the animal's place of impoundment to be changed to a licensed veterinarian of such person's choice;

provided all other provisions of this chapter are complied with. The total period of confinement of the animal at the one or more locations is to be for a period of not less than ten days.

- (d) The veterinarian or city approved shelter with whom the animal is impounded, shall give immediate written notice to the chief of police that such animal has been confined and will be confined for not less than ten days. At the expiration of the aforesaid confinement period, the veterinarian or city approved shelter shall give immediate written notice to the chief of police as to the health of such animal pertaining to the diagnosis of rabies.
- (e) In the event the investigating officer determines that the animal had an effective rabies inoculation, and was duly licensed under this chapter at the time of the injury, or the person responsible agrees to obtain a city license for the animal prior to the completion of rabies observation, provided both the victim and person responsible agree, then the animal need not be impounded in accordance with subsection (a) of this section but the following alternative procedure shall be followed:
 - (1) If the injured person, his parent, or guardian desires that the animal be impounded and agrees in writing to pay for its board during the period of impoundment, it shall be so impounded for the period specified in subsection (a) of this section notwithstanding any other provision of this chapter.
 - (2) If the injured party, his parent, or guardian is unwilling to agree in writing to pay for the animal's board during the period of impoundment, the animal shall be permitted to remain confined in the residence or enclosed yard of the person responsible; provided no animal shall be allowed to remain on the property of the person responsible therefor under this section unless such person signs a written agreement to keep the animal on the property in confinement for the period specified in subsection (a) of this section and further agrees to allow the animal to be examined periodically to determine its physical condition during the confinement period. At the end of the observation period, the animal control officer may require that a licensed veterinarian examine the animal and furnish written notification to the animal control officer regarding the animal's health. All costs associated with the exam are the responsibility of the person responsible. If the person responsible for such animal is unwilling to sign such an agreement, the animal shall be immediately, or as soon as practicable, impounded in accordance with subsection (a) of this section.

Section 8. Section 2-145 Chapter II, Article 1, of the Code of the City of Prairie Village, Kansas, is hereby deleted in its entirety, and amended to read as follows:

In addition to any other relief provided by this chapter, the city attorney may apply to a court of competent jurisdiction for an injunction to prohibit the continuation of any violation of this chapter. Such application for relief may include the seeking of temporary and permanent injunctive relief.

Section 9. Section 2-107a Chapter II, Article 1, of the Code of the City of Prairie Village, Kansas, is hereby added as follows:

2-107a. CONDITIONAL LICENSE FOR DANGEROUS ANIMAL LICENSED UNDER GENERAL PET LICENSING PRIOR TO JANUARY 5, 2026.

(a) A resident who possesses a valid pet license for a monkey of a species whose average adult weight is under twenty (20) pounds under a general pet license, and has the valid pet license in effect and current as of January 5, 2026, may continue to keep that same monkey as a pet under a conditional license, which may be sought to be renewed, for the natural life of the currently-licensed monkey, so long as the necessary pet license continues to be appropriately renewed and does not lapse, and that resident agrees to be bound to and follow the following conditions:

1. The resident and the monkey will be bound by the other sections of this Article I which pertain to dangerous animals, and which sections may be amended from time to time,
2. The resident will sign a statement indemnifying the city and its agents and employees for any and all injuries that may result from the animal;
3. The resident will provide proof of liability insurance in the minimum amount of \$300,000.00 per occurrence covering any damage or injury which may be caused by such dangerous animal shall be required. The city shall be listed as certificate holder, and shall be required to be notified of any cancellation, termination or expiration of the liability insurance policy. The person responsible shall maintain the liability insurance required by this subsection at all times, unless and until the person responsible shall cease to own, harbor, shelter, keep, control, manage, or possess the monkey;
4. The monkey must be kept on a leash or harness if on private property and permitted to be present by the owner of the private property. In the private property where the resident and monkey reside, the monkey may be allowed to be off-leash or off-harness so long as it is confined within a structure in a manner that would prevent its escape, including that no windows or doors may be open if the monkey is not on a leash or harness;
5. The monkey may only be present on public property if in a fully-enclosed carrier and is not a nuisance in this public space;
6. The monkey may not be present on public property where there are gatherings of more than ten people;
7. The resident must post a prominent sign on the premises noting that a dangerous animal is present on the premises;
8. No other monkeys, of any species, may be brought into the city, for any purpose or for any duration to interact with this monkey;
9. The monkey must be spayed or neutered at the time that a licensed Kansas veterinarian deems it appropriate, but no later than July 5, 2027;
10. The resident shall be bound by and in compliance with all other state and federal laws and regulations concerning the ownership of a monkey;
11. In the event that the monkey inflicts a bite or scratch upon any human or domestic animal, whether or not it breaks the skin, and a duly authorized local or state health department orders the euthanasia and/or examination of the monkey, the resident shall comply with such an order;

12. The resident shall provide documentation related to the provenance of the monkey, including the purchase or acquisition of the monkey as well as the monkey's birth; and
13. The resident shall permit city staff, contractors, or other agents to perform inspections, visits, or other reviews of habitat, health records, and behaviors of the monkey either based on specific reports or concerns or on an annual basis. Such inspections, visits, or reviews may be with or without prior notice.

(b) Notwithstanding the same, the conditional license shall expire and no further pet license may be sought:

1. if the resident fails to follow any of the above conditions;
2. if the resident moves out of the City of Prairie Village; or
3. if the monkey engages in behavior that is an animal nuisance as defined under Section 2-125, or inflicts a bite or scratch upon any human or domestic animal either on public or private property,

Section 10. This ordinance shall take effect and be enforced from and after April 1, 2026.

PASSED by the City Council of the City of Prairie Village, Kansas on _____,
2025.

APPROVED:

Eric Mikkelson, Mayor

ATTEST:

Adam Geffert, City Clerk

APPROVED AS TO LEGAL FORM:

Alex J. Aggen, City Attorney

ORDINANCE NO. ~~2545~~2516

AN ORDINANCE AMENDING AND ADDING CERTAIN PROVISIONS OF CHAPTER II ANIMAL CONTROL AND REGULATION, ARTICLE 1. GENERAL PROVISIONS, OF THE CODE OF THE CITY OF PRAIRIE VILLAGE, KANSAS.

WHEREAS, the City Council desires to promote public health, safety, and welfare of the residents of Prairie Village and the public at large in the interaction between humans and animals; and

WHEREAS, the City Council has considered and evaluated the existing animal control and regulation ordinance and determined that certain revisions are needed to address modern animal control issues; and

WHEREAS, the City Council is aware of an animal that would otherwise under this amendment be deemed dangerous, but which has already been previously permitted under a current pet license, and seeks to clarify the conditions under which that animal may continue to be permitted to remain in the City of Prairie Village.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF PRAIRIE VILLAGE, KANSAS:

Section 1. Section 2-102 of Chapter II, Article 1, of the Code of the City of Prairie Village, Kansas, is hereby deleted in its entirety and amended to read as follows:

2-102. DEFINITIONS.

- (a) Abandon includes the leaving of an animal by the person responsible therefor without making effective provisions for its proper care.
- (b) Adequate care means normal and prudent attention to the needs of an animal, including that care which is normally necessary to maintain good health in a specific animal.
- (c) Adequate food means supplying at suitable intervals (not to exceed 24 hours) of a quantity of food suitable and sufficient to maintain a reasonable level of nutrition for each animal.
- (d) Adequate health care means the provision to each healthy animal of all immunizations and preventative care required to maintain good health, space adequate to allow the animal rest and exercise sufficient to maintain good health, and the provision to each sick, diseased, or injured animal of necessary veterinary care or humane death.
- (e) Adequate shelter means a structurally sound, properly ventilated, sanitary and weatherproof shelter, which provides access to shade from direct sunlight and protection from exposure to inclement weather conditions.
- (f) Adequate water means a continual access to a supply of clean, fresh, potable water provided in a sanitary manner.

- (g) Animal is any living creature, other than humans.
- (h) Animal bite is any contact between an animal's mouth, teeth, or appendages and the skin of a bite victim that causes any visible puncture, scratch, or break to the skin.
- (i) Animal control officer is a duly authorized person employed by the city who is charged with the duties of enforcing this chapter and/or related ordinances.
- (j) At-large is to be off the property of the person responsible for an animal, except when the animal is taken off such person's property on a leash, in a cage, or other conveyance.
- (k) City is a reference to the City of Prairie Village, Kansas and its corporate limits.
- (l) Confined to the premises means confined or restricted either inside the residential structure of the person responsible for an animal; or if outside the residential structure, confined or restricted to the backyard of the premises fenced in a manner that prohibits escape, or by being physically restrained on a chain or leash or other proper method of physical restraint from which the animal cannot escape.
- (m) Dangerous wild animal means any animal, which is wild by nature and of a species which, due to size, vicious nature or other characteristics, would constitute a danger to human life, physical well-being, or property, including but not limited to lions, tigers, leopards, panthers, jaguars, mountain lions, cheetahs, caracals, bobcats, lynx or other big cats, bears, wolves, wolf hybrids, coyotes, apes, gorillas, monkeys, foxes, elephants, alligators, crocodiles, monitor lizards, and animals which are venomous and/or poisonous, and any animals which could otherwise present a risk or serious physical harm or death to human beings as a result of their nature or physical makeup, including all constrictors.
- (n) Dangerous animal means an animal which:
 - (1) When unprovoked, aggressively bites, attacks or endangers the safety of humans or domestic animals;
 - (2) When unprovoked, has a known propensity, tendency or disposition to attack, cause injury to, or otherwise threaten the safety of human beings or domestic animals;
 - (3) Has been found to be potentially dangerous and after the person responsible therefor has notice that the animal is potentially dangerous, the animal aggressively bites, attacks or endangers the safety of humans or domestic animals; or
 - (4) Is owned, harbored, sheltered, kept, controlled, managed, or possessed primarily or in part for the purpose of fighting or is trained for fighting.

- (o) Domestic animal means a dog, cat or other animal that is domesticated and may be kept as a household pet. "Domestic animal" does not include livestock, as defined in K.S.A. 47-1001, and amendments thereto, or other farm animals, or native wildlife.
- (p) Impound means taking any animal into the confinement, care, or custody of the city.
- (q) Municipal Court means the Municipal Court of the city.
- (r) Person is any natural person, association, firm, partnership, organization, or corporation.
- (s) Person responsible (for an animal) includes any person which owns, harbors, shelters, keeps, controls, manages, possesses, or has a part interest in any animal. An occupant of any premises on which a dog or cat remains or customarily returns is a person responsible for it under this chapter. There may be more than one person responsible for an animal. Any person keeping any animal in the city for three consecutive days shall be conclusively presumed to be the person responsible for such animal.
- (t) Potentially dangerous animal means any animal which, when unprovoked:
 - (1) Inflicts a bite or bites on a human or domestic animal either on public or private property; or
 - (2) Any animal with a known propensity, tendency, or disposition to attack unprovoked, to cause injury, or otherwise to threaten the safety of humans or domestic animals.
- (u) Unprovoked means that the person or domestic animal approached, chased, bit or attacked where it:
 - (1) Did not mischievously or carelessly provoke or aggravate the animal;
 - (2) Was not committing a willful trespass or other tort upon the premises occupied by the person responsible for the animal;
 - (3) Was not tormenting, abusing, assaulting or attacking the animal;
 - (4) Has not in the past been observed or reported to have tormented, abused, assaulted or attacked the animal; or
 - (5) Was not committing or attempting to commit a crime.
- (v) Vicious animal means an animal which:
 - (1) When unprovoked, has inflicted a vicious bite to any person or domestic animal on public or private property;

- (2) When unprovoked, has killed a domestic animal while off the property of the person responsible for such vicious animal; or
- (3) Has been declared to be dangerous and after the person responsible therefor has notice that the animal has been declared dangerous, the animal aggressively bites, attacks or endangers the safety of humans or domestic animals.

(w) Vicious bite is any attack by any animal, which results in serious physical injury or death to a human and/or other domestic animal in which the attacking animal uses its teeth and/or claws.

Section 2. Section 2-103 Chapter II, Article 1, of the Code of the City of Prairie Village, Kansas, is hereby deleted in its entirety and amended to read as follows:

2-103. KEEPING OF LIVESTOCK, POULTRY, FOWL AND NATIVE WILDLIFE PROHIBITED

- (a) Except as provided in subsection (b) below, and as provided in section 2-143 below, it shall be unlawful for any person to own, harbor, shelter, keep, control, manage, or possess livestock, poultry, fowl or any other native wildlife on any premises within the city and no special or temporary permit will be issued for these. For the purpose of this section, livestock, poultry, fowl and native wildlife include, but are not limited to: cows, pigs, horses, donkeys, mules, sheep, goats, chickens, ducks, geese, guinea fowl, peacocks, pigeons, swans and those animals considered miniature or pygmy breeds, e.g., pot-bellied pigs, miniature donkeys, miniature horses, and pygmy goats, squirrels, prairie dogs, racoons, opossums, skunks, badgers, beavers, muskrat, deer, bats, prairie chickens, pheasant, or quail.
- (b) The following persons or organizations shall be allowed to own, harbor, shelter, keep, control, manage, or possess any livestock, poultry, fowl and native wildlife:
 - (1) The keeping of such animals in zoos, bona fide educational or medical institutions, museums or any other place where there are kept live specimens for the public to view or for the purpose of instruction or study;
 - (2) The keeping of such animals for exhibition to the public of such animals by a circus, carnival or other exhibit or show;
 - (3) The keeping of such animals in a bona fide, licensed veterinary hospital for treatment;
 - (4) Commercial establishments processing such animals for the purpose of sale or display; and
 - (5) The keeping of chickens as provided in section 2-143 below.

Section 3. Section 2-106 Chapter II, Article 1, of the Code of the City of Prairie Village, Kansas, is hereby deleted in its entirety and amended to read as follows:

2-106. POTENTIALLY DANGEROUS, DANGEROUS AND VICIOUS ANIMALS.

(a) Determination.

- (1) In the event that the animal control officer or a law enforcement officer has probable cause to believe that an animal is potentially dangerous, dangerous or vicious, as defined in section 2-102, such officer may petition the Municipal Court to set a hearing for the purpose of determining whether or not the animal in question should be declared potentially dangerous, dangerous or vicious. Whenever possible, any complaint received from a member of the public which serves as the evidentiary basis to support a finding of probable cause shall be made by declaration under penalty of perjury by the complainant in the manner provided by K.S.A. 53-601, and shall be attached to the petition. The Municipal Court, upon the finding of probable cause, shall notify the person responsible for the animal, personally or by certified mail, and the animal control officer or law enforcement officer and City Prosecutor, by best means possible, that a hearing will be held within 14 days, at which time the person responsible may present evidence to the Municipal Court as to why the animal should not be declared potentially dangerous, dangerous or vicious.
- (2) The failure of the person responsible to attend or participate in the hearing shall not prevent the Municipal Court from hearing evidence in the matter and making a determination whether the animal is potentially dangerous, dangerous or vicious as alleged, or from entering further orders pursuant to such finding. The hearing shall be informal and shall be open to the public.
- (3) The Municipal Court, after considering the evidence, may issue its determination and order declaring the animal to be potentially dangerous, dangerous or vicious based upon such evidence. The order shall be delivered to the person responsible either personally or by first class mail. If a determination is made that the animal is potentially dangerous, dangerous or vicious, the person responsible shall comply with the provisions of this chapter as directed by the Municipal Court in accordance with a timetable established by the Municipal Court, within 30 days after the date of the determination. If the person responsible for the animal contests the determination, he or she may within ten days, exclusive of Saturdays, Sundays and holidays, of such determination appeal to the district court.
- (4) In the event that pending the determination by the Municipal Court and/or in any appeals taken, the animal is not restrained, and the animal control officer or law enforcement officer has probable cause to believe that the animal in question may pose a threat of serious harm to human beings or other domestic animals, the animal control officer or law enforcement officer may seize and impound the animal pending the aforesaid Municipal Court determination and/or the determination in any appeals taken. Upon the

Municipal Court's determination that the impounded animal is potentially dangerous, dangerous or vicious, the person responsible for the animal shall be liable to the city for the costs and expenses of impounding such animal.

- (b) Control of Potentially Dangerous and Dangerous Cats or Dogs. If the Municipal Court determines that an animal is potentially dangerous or dangerous, the person responsible for such animal shall comply with the requirements of sections 2-107, 2-109 and 2-117 through 2-121 of this chapter.
- (c) Disposition of Vicious Animals. If the Municipal Court determines that an animal is vicious, the Municipal Court shall order that the animal be euthanized or that the person responsible for such animal remove the animal from the city limits and shall provide the Municipal Court with the exact location, address, and contact information for the new person responsible where the animal has been moved. The City shall notify the receiving jurisdiction that the animal has been determined to be a vicious animal. The animal shall not be returned to the city limits after removal. It shall be unlawful for the person responsible for a vicious animal to maintain such animal in violation of the Municipal Court's order and this section.
- (d) Dangerous and Potentially Dangerous Animal Designation Review. Beginning one year after an animal is declared potentially dangerous or dangerous, a person responsible therefor may petition annually that the Municipal Court review the designation by requesting a review hearing in the Municipal Court. If a petition for a review hearing is filed, the Municipal court shall notify the person responsible for the animal, personally or by certified mail, and the animal control officer or law enforcement officer and city prosecutor, by best means possible, that a hearing will be held within 14 days, at which time the person responsible must provide evidence that the animal is no longer potentially dangerous or dangerous due to the animal's age, neutering, environment, completion of obedience training that includes modification of aggressive behavior, or other factors. The city prosecutor may present evidence as well. The hearing shall be informal and shall be open to the public. If the Municipal Court finds sufficient evidence that the animal's behavior has changed, the Municipal Court may rescind that potentially dangerous or dangerous animal designation.

Section 4. Section 2-115 Chapter II, Article 1, of the Code of the City of Prairie Village, Kansas, is hereby deleted in its entirety and amended to read as follows:

2-115. ENUMERATION OF ANIMALS.

The governing body may require the annual enumeration of all cats or dogs present within the city. The enumeration shall account for the number and persons responsible for all cats and dogs.

Section 5. Section 2-125 Chapter II, Article 1, of the Code of the City of Prairie Village, Kansas, is hereby deleted in its entirety and amended to read as follows:

2-125. ANIMAL NUISANCE.

(a) An animal nuisance is created when an animal:

- (1) Molests or disturbs persons or vehicles by chasing, barking, growling, charging or biting;
- (2) Produces or scatters solid waste that is not bagged or otherwise contained;
- (3) Barks, whines, howls, brays, cries or makes other noise excessively, which is so loud, continuous, or untimely so as to cause unreasonable annoyance, disturbance or discomfort to any reasonable person;
- (4) Is found on public property and obstructs or interferes with vehicular or pedestrian traffic;
- (5) Materially damages private or public property.

Section 6. Section 2-128 Chapter II, Article 1, of the Code of the City of Prairie Village, Kansas, is hereby deleted in its entirety and amended to read as follows:

2-128. CRUELTY TO ANIMALS.

Reference K.S.A. 21-6412 Cruelty to animals and amendments thereto.

Section 7. Section 2-135 Chapter II, Article 1, of the Code of the City of Prairie Village, Kansas, is hereby deleted in its entirety and amended to read as follows:

2-135. ANIMAL BITE PROCEDURE.

- (a) Except as provided in subsection (e) of this section, an animal which inflicts an animal bite on any person shall immediately, or as soon as practicable, be quarantined at the expense of the person responsible for such animal with a licensed veterinarian of such person's choice or with the city's approved animal shelter for a period of not less than ten days.
- (b) If the person responsible for the animal cannot be immediately notified, city personnel shall immediately, or as soon as practicable, impound such animal with a city-approved shelter, at the expense of the person responsible, for a period of not less than ten days. If the address of the person responsible for the animal can be determined, the animal control officer or police department shall make a reasonable effort to notify such person that said animal is impounded under the provisions of this section and that such person has the right to redeem the animal at the expiration of confinement upon the payment of impoundment fees, any veterinarian fees, and any license and penalty fees then due and owing to the city.
- (c) In the event the original place of impoundment is not the choice of the person responsible for such animal, such person may cause the animal's place of impoundment to be changed to a licensed veterinarian of such person's choice;

provided all other provisions of this chapter are complied with. The total period of confinement of the animal at the one or more locations is to be for a period of not less than ten days.

- (d) The veterinarian or city approved shelter with whom the animal is impounded, shall give immediate written notice to the chief of police that such animal has been confined and will be confined for not less than ten days. At the expiration of the aforesaid confinement period, the veterinarian or city approved shelter shall give immediate written notice to the chief of police as to the health of such animal pertaining to the diagnosis of rabies.
- (e) In the event the investigating officer determines that the animal had an effective rabies inoculation, and was duly licensed under this chapter at the time of the injury, or the person responsible agrees to obtain a city license for the animal prior to the completion of rabies observation, provided both the victim and person responsible agree, then the animal need not be impounded in accordance with subsection (a) of this section but the following alternative procedure shall be followed:
 - (1) If the injured person, his parent, or guardian desires that the animal be impounded and agrees in writing to pay for its board during the period of impoundment, it shall be so impounded for the period specified in subsection (a) of this section notwithstanding any other provision of this chapter.
 - (2) If the injured party, his parent, or guardian is unwilling to agree in writing to pay for the animal's board during the period of impoundment, the animal shall be permitted to remain confined in the residence or enclosed yard of the person responsible; provided no animal shall be allowed to remain on the property of the person responsible therefor under this section unless such person signs a written agreement to keep the animal on the property in confinement for the period specified in subsection (a) of this section and further agrees to allow the animal to be examined periodically to determine its physical condition during the confinement period. At the end of the observation period, the animal control officer may require that a licensed veterinarian examine the animal and furnish written notification to the animal control officer regarding the animal's health. All costs associated with the exam are the responsibility of the person responsible. If the person responsible for such animal is unwilling to sign such an agreement, the animal shall be immediately, or as soon as practicable, impounded in accordance with subsection (a) of this section.

Section 8. Section 2-145 Chapter II, Article 1, of the Code of the City of Prairie Village, Kansas, is hereby deleted in its entirety, and amended to read as follows:

In addition to any other relief provided by this chapter, the city attorney may apply to a court of competent jurisdiction for an injunction to prohibit the continuation of any violation of this chapter. Such application for relief may include the seeking of temporary and permanent injunctive relief.

Section 9. Section 2-107a Chapter II, Article 1, of the Code of the City of Prairie Village, Kansas, is hereby added as follows:

2-107a. CONDITIONAL LICENSE FOR DANGEROUS ANIMAL LICENSED UNDER GENERAL PET LICENSING PRIOR TO JANUARY 5, 2026.

(a) A resident who possesses a valid pet license for a monkey of a species whose average adult weight is under twenty (20) pounds under a general pet license, and has the valid pet license in effect and current as of January 5, 2026, may continue to keep that same monkey as a pet under a conditional license, which may be sought to be renewed, for the natural life of the currently-licensed monkey, so long as the necessary pet license continues to be appropriately renewed and does not lapse, and that resident agrees to be bound to and follow the following conditions:

1. The resident and the monkey will be bound by the other sections of this Article I which pertain to dangerous animals, and which sections may be amended from time to time.
2. The resident will sign a statement indemnifying the city and its agents and employees for any and all injuries that may result from the animal;
3. The resident will provide proof of liability insurance in the minimum amount of \$300,000.00 per occurrence covering any damage or injury which may be caused by such dangerous animal shall be required. The city shall be listed as certificate holder, and shall be required to be notified of any cancellation, termination or expiration of the liability insurance policy. The person responsible shall maintain the liability insurance required by this subsection at all times, unless and until the person responsible shall cease to own, harbor, shelter, keep, control, manage, or possess the monkey;
4. The monkey must be kept on a leash or harness if on private property and permitted to be present by the owner of the private property. In the private property where the resident and monkey reside, the monkey may be allowed to be off-leash or off-harness so long as it is confined within a structure in a manner that would prevent its escape, including that no windows or doors may be open if the monkey is not on a leash or harness;
5. The monkey may only be present on public property if in a fully-enclosed carrier and is not a nuisance in this public space;
6. The monkey may not be present on public property where there are gatherings of more than ten people;
7. The resident must post a prominent sign on the premises noting that a dangerous animal is present on the premises;
8. No other monkeys, of any species, may be brought into the city, for any purpose or for any duration to interact with this monkey;
9. The monkey must be spayed or neutered at the time that a licensed Kansas veterinarian deems it appropriate, but no later than July 5, 2027;
10. The resident shall be bound by and in compliance with all other state and federal laws and regulations concerning the ownership of a monkey;
11. In the event that the monkey inflicts a bite or scratch upon any human or domestic animal, whether or not it breaks the skin, and a duly authorized local or state health department orders the euthanasia and/or examination of the monkey, the resident shall comply with such an order;

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12. The resident shall provide documentation related to the provenance of the monkey, including the purchase or acquisition of the monkey as well as the monkey's birth; and

13. The resident shall permit city staff, contractors, or other agents to perform inspections, visits, or other reviews of habitat, health records, and behaviors of the monkey either based on specific reports or concerns or on an annual basis. Such inspections, visits, or reviews may be with or without prior notice.

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(b) Notwithstanding the same, the conditional license shall expire and no further pet license may be sought:

1. if the resident fails to follow any of the above conditions;
2. if the resident moves out of the City of Prairie Village; or
3. if the monkey engages in behavior that is an animal nuisance as defined under Section 2-125, or inflicts a bite or scratch upon any human or domestic animal either on public or private property.

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Section 10. This ordinance shall take effect and be enforced from and after April 1, 2026.

PASSED by the City Council of the City of Prairie Village, Kansas on _____, 2025.

APPROVED:

Eric Mikkelson, Mayor

ATTEST:

Adam Geffert, City Clerk

APPROVED AS TO LEGAL FORM:

Alex J. Aggen, City Attorney

MAYOR'S ANNOUNCEMENTS
Monday, January 5, 2026


Diversity Committee	01/13/2026	4:30 p.m.
Parks and Recreation Committee	01/14/2026	4:00 p.m.
Arts Council	01/14/2026	5:30 p.m.
Arts Council Gallery Reception	01/14/2026	7:00 p.m.
Martin Luther King, Jr. Day – city offices closed	01/19/2026	
City Council	01/20/2026	6:00 p.m.

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INFORMATIONAL ITEMS
January 5, 2026

1. January plan of action

THE CITY OF PRAIRIE VILLAGE
STAR OF KANSAS

DATE: December 29, 2025
TO: Mayor Mikkelson
City Council
FROM: Wes Jordan 
SUBJECT: JANUARY PLAN OF ACTION

The following projects will be initiated during the month of January:

- Committee volunteer assignments - Staff (01/26)
- 75th Anniversary Update to Council - Meghan (01/26)
- 2026 Citizen Survey - Meghan (01/26)
- JCPRD Programming - Meghan (01/26)
- Annual Health Risk Assessments - Cindy (01/26)
- Superpass Agreement - Meghan (01/26)
- Updating 2026 Deductions/Compensation - Cindy/Tim/Jason (01/26)
- Finalizing W-2's and Year-end Payroll - Cindy/Tim (01/26)
- Pension Board Trustees Meeting - Cindy/Tim (01/26)
- 2026 Property Tax Rebate Program - Adam (01/26)
- Forfeiture Trust Fund Report to Council - Chief (01/26)
- Lifeguard and Pool Operational Staff Hiring - Suzanne (01/26)
- 4th Quarter Financial Report - Jason (01/26)
- 4th Quarter Crime Stats - Chief (01/26)
- JOCO Commissioners Report - Commissioner Fast (01/26)
- Council Work Session - Meghan (01/26)
- 2026 Exterior/Sustainability Grant Applications - Nickie (01/26)
- Year-end Financial Close and Preparation for Audit - Jason (01/26)
- 4th Quarter KORA Requests - Adam (01/26)
- Insurance Committee - Jason (01/26)
 - Mid-year Review
- Municipal Complex Construction Timeline - Jason/Keith (01/26)

In Progress

- 2026 NE Chamber State of the Cities Presentation - Ashley/Staff (12/25)
- 2026 Local Government Day in Topeka - Nickie (12/25)
- Annual Meetings with External Elected Officials - Nickie (11/25)
- Website redesign - Ashley/Staff (11/25)

- Agenda & Meeting Management Software Install - Ashley/Adam (11/25)
- 2025 Annual Report - Ashley (11/25)
- New Councilmembers Orientation - Staff (11/25)
- Arts Council Public Arts Master Plan - Nickie (10/25)
- Drone Ordinance Review - Wes/Alex (10/25)
- Annual statutory maintenance program - Meghan (4/25)
- 2024 Building Code Review Process - Nickie (04/24)
- Safe Streets for All Grant/Citywide Traffic Study - Keith (01/24)
- Subdivision Regulations Amendments/Easement Vacation - Nickie/Chris (04/22)
- Carbon Reduction/EV Charging Station - Wassmer Park - Keith (01/24)

Completed

- Recognition of outgoing Councilmembers - Ashley (12/25)
- Swearing in of new Councilmembers - Adam (12/25)
- Annual Contract Renewals - Staff (12/25)
- 2026 Employee Status Sheet Updates - Cindy (12/25)
- 2026 Commercial Beverage License Renewal - Adam (12/25)
- 2026 Arts Council Liquor License Renewal - Nickie (12/25)
- 2025 Employee Appreciation Recognition - Meghan (12/25)
- Village Voice Articles for Jan/Feb Edition - Ashley/Staff (12/25)
- Municipal Campus Financing - Jason (12/25)
- 2026 Exterior and Sustainability Grant Program Approval and Kick Off - Nickie (12/25)
- First Washington Report to Council - Nickie (11/25)
- Year-End Budget Expenditure Review - Jason/Dept. Heads (11/25)
- Update Fee Schedule - Adam (11/25)
- Council Policy Review - Meghan (10/25)
- Holiday Event Planning - Meghan/JD (09/25)
 - Holiday Tree Lighting
 - Volunteer Appreciation Party
 - Gingerbread House Fundraiser
 - Staff Luncheon
- 2026 Budget Process final budget book submission to GFOA - Jason (10/25)
- 2026 Legislative Platform - Nickie (11/25)
- Council Service Recognition - Adam (12/25)
- Community garden Kick Off - Angela (10/25)

Ongoing

- City Hall/PD Project - Melissa/Keith/Tim/Staff (04/3/22)
- Disaster Recovery Plan - Dan/Tim (03/22)
- 75th Anniversary Preparation - Meghan/Staff (4/25)

On Hold

- Research Federal Infrastructure/Job Act Grants - Jason/Nickie/Keith (12/22)
[Grant funding in question after Federal Executive Order]

Tabled initiatives

- Review & Update the City Code/Ordinances/City Policies