

The public may attend the meeting in person or view it online at <http://pvkansas.com/livestreaming>

**COUNCIL MEETING AGENDA  
CITY OF PRAIRIE VILLAGE  
Council Chambers  
Monday, December 15, 2025  
6:00 PM**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. PLEDGE OF ALLEGIANCE**

**IV. APPROVAL OF THE AGENDA**

**V. INTRODUCTION OF STUDENTS AND SCOUTS**

**VI. PRESENTATIONS**

- Update from First Washington

**VII. PUBLIC PARTICIPATION**

Participants may speak for up to three minutes. To submit written comment to the Council regarding current agenda items, please email [cityclerk@pvkansas.com](mailto:cityclerk@pvkansas.com) prior to 3 p.m. on December 15. Comments will be shared with Councilmembers prior to the meeting.

**VIII. CONSENT AGENDA**

All items listed below are considered to be routine by the Governing Body and will be enacted by one motion (roll call vote). There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the regular agenda.

By Staff:

1. Consider approval of regular city council meeting minutes – December 1, 2025
2. Consider approval of expenditure ordinance #3057
3. Consider approval of 2026 fee schedule
4. Consider Ordinance #2515 amending Section 16-401 (Board of Zoning Appeals; Fees; Deposit; Refund)
5. Consider Resolution 2025-11 approving the Prairie Village Arts Council artist receptions in 2026 as special events promoting the arts to allow the serving of free alcohol
6. Consider approval of 2026 exterior grant program changes
7. Consider approval of 2026 residential sustainability grant program changes

**IX. COMMITTEE REPORTS**

- Diversity Committee: Consider approval of a proposed resolution which would provide improved language access for voters  
Ron Nelson





# Prairie Village City Council Presentation

December 15, 2025



# AGENDA

- Community Safety
- 2025 Capital Investments and Improvements
- Community Engagement
- Tenant Renewals and New Deals
- 2026 Looking Ahead



# 2025 Community Safety

## Prohibit Electric Scooters & E-Bikes; Codes of Conduct

**Let's Keep it Safe & Strollable for Everyone**

**ELECTRIC SCOOTERS & E-BIKES PROHIBITED**



For the safety and comfort of all guests, **electric scooters** and **e-bikes** are not permitted anywhere on property, including sidewalks, parking lots, and drive lanes. Motorized wheelchairs and similar medical devices are welcome.

Thank you for helping us create a welcoming and safe environment for all.



 CORINTH SQUARE

*The SHOPS OF PRAIRIE*  
VILLAGE

 CORINTH QUARTER

 Scan for our full Code of Conduct

 FWR  
First Washington Realty Properties

# 2025 Capital Investments & Improvements

## Prairie Village, Corinth Square and Corinth Quarter

- Concrete Repairs and Replacement
- Parking Lot Improvements
- Fresh Paint & Courtyard Mural
- Basement Improvements
- Building Plumbing Infrastructure Improvements
- Electrical Infrastructure Improvements (due to Evergy transformer vault fire)

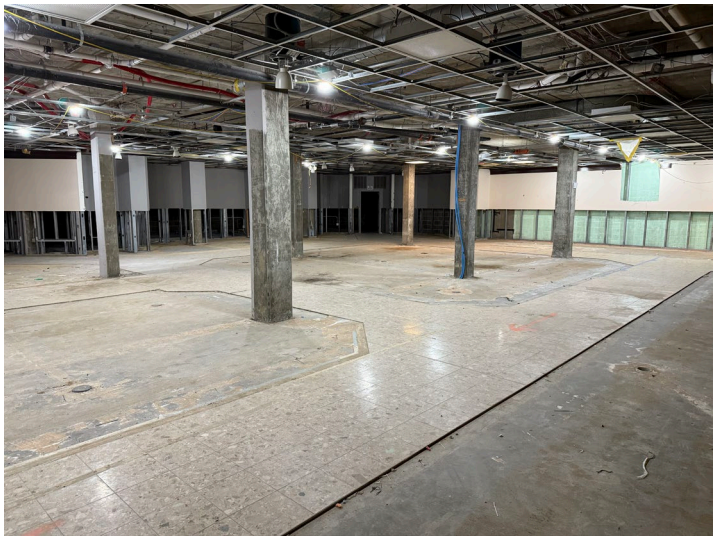
# 2025 Capital Investments & Improvements

## Concrete & Parking Lot Improvements, Fresh Paint & Courtyard Mural



# 2025 Capital Investments & Improvements

## Basement, Plumbing, & Electrical Infrastructure Improvements



# 2025 Capital Investments & Improvements

## Overview of Approvals

- 9/9/25: 7070 Mission – Big Grove Brewing Planning Commission Approval
- 10/7/25: Corinth Quarter – Phase 2 Signage Planning Commission Approval
- 10/20/25: 7070 Mission – Big Grove Brewing City Council Approval
- 11/10/25: 7070 Mission – Courtyard Planning Commission Approval
- 12/2/25: 7070 Mission – Signage Planning Commission Approval

# 2025 Capital Investments & Improvements

## 7070 Mission Project



# 2025 Capital Investments & Improvements

## Corinth Quarter – Phase 2



# Community Engagement

## The Shops of Prairie Village

Red Friday Rally



Shop & Flower Happy Hour



National Night Out



Lancer Day



# Community Engagement

## The Shops of Prairie Village

### KC Chief's Red Friday



### Halloween Trick-or-Treating



### Village People - Prairie Elementary 6th Graders



# Community Engagement

## Prairie Village Art Show



**PRAIRIE VILLAGE ART SHOW**

SHOPS OF PRAIRIE VILLAGE

**MAY 30 - JUNE 1 2025**

FRI 5PM - 8PM | SAT 10AM - 8PM | SUN 11AM - 4PM

OVER 100 ARTISTS  
LIVE ENTERTAINMENT  
Drew Six  
Private Stock

KIDS VILLAGE  
Face Painting • Balloon Art  
Crafts • Bubbles • Games

ALL-YOU-CAN-EAT  
PANCAKE BREAKFAST

SPECIALS & PROMOTIONS  
ALL WEEKEND LONG!

QR CODE

MORE DETAILS  
6950 MISSION LANE  
WWW.PVARTSHOW.COM

Painted by: Jenko Meyer-McClubb



2025 SPONSORS

PREMIUM	SILVER	Bronze
AdventHealth, PARIC	RENEWAL COMMUNITY, Art of Drawers, RE-BATH, RESTORATION	North
PLATINUM	GOLD	
FWR, TITAN	han house, MEDJOY'S	PRICE POINTS, LEWIS RICE

# Community Engagement

## Corinth Square

Easter Bunny – It's Hip to Hop



70th Anniversary Celebration



KU Kickoff



Halloween Trick-or-Treating



# Community Engagement

## Holiday

Corinth Square Mayor's  
Tree Lighting



The Shops of Prairie  
Village Santa Saturday

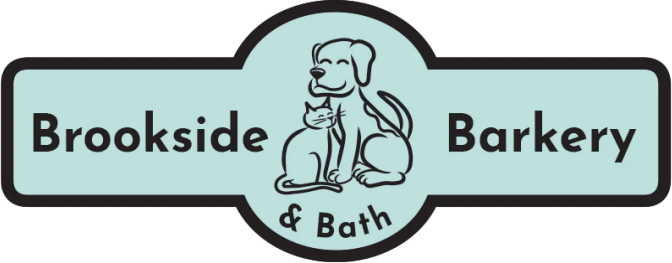


# Renewals and New Leases

SUMMER·SALT  
ICE CREAM CO.



CLAIRVAUX



# Looking Ahead – 2026

- Ongoing large-scale maintenance – Parking lot and concrete/sidewalk maintenance
- Continue to work with current and prospective tenants to provide great merchandising for our patrons
- Project Updates
  - Corinth Quarter Phase 2
  - 7070 Mission (including the courtyard project)
  - 6950 Mission



Thank you,  
First Washington Realty Team





**CITY COUNCIL  
CITY OF PRAIRIE VILLAGE  
DECEMBER 1, 2025**

The City Council of Prairie Village, Kansas, met in regular session on Monday, December 1, at 6:00 p.m. Mayor Mikkelson presided.

**ROLL CALL**

Roll was called by the city clerk with the following councilmembers in attendance: Cole Robinson, Terry O’Toole, Inga Selders, Ron Nelson, Chi Nguyen, Dave Robinson, Tyler Agniel, Greg Shelton, Nick Reddell, Ian Graves and Terrence Gallagher. Staff present: Eric McCullough, Chief of Police; Keith Bredehoeft, Director of Public Works; City Attorney Alex Aggen, Hunter Law Group; Wes Jordan, City Administrator; Nickie Lee, Deputy City Administrator; Meghan Buum, Assistant City Administrator; Tim Schwartzkopf, Assistant City Administrator; Jason Hannaman, Finance Director; Adam Geffert, City Clerk.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

Mr. Reddell made a motion to approve the agenda as presented. The motion was seconded by Mr. Agniel and passed 11-0.

**INTRODUCTION OF STUDENTS AND SCOUTS**

There were no students or scouts present at the meeting.

**PRESENTATIONS**

- Mayor Mikkelson read proclamations recognizing the accomplishments of outgoing councilmembers Chi Nguyen, Dave Robinson, Greg Shelton, and Terrence Gallagher.
- Mayor Mikkelson swore in new councilmembers Shelby Bartelt (via Zoom), Nathan Vallette, Betsy Lawrence and Jim Sellers, as well as re-elected councilmembers Cole Robinson and Ron Nelson.

**PUBLIC PARTICIPATION**

- The following individuals asked that the council add a “grandfather clause” to the city’s animal regulations to allow an existing pet monkey to remain in the city:
  - Toni Skelton, Ward 6,



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KANSAS**

- Tony Wallace, Ward 6
- Tish Wallace, Ward 6
- Stacey Anthius, Ward 4
- David Smith, Ward 5
- Bronson Skelton, Ward 6
- Kris Nash, Ward 6
- Rick Wohlfarth, Ward 4, and Paul Gorelick, Ward 6, expressed their satisfaction with the results of the recent election.

**CONSENT AGENDA**

Mayor Mikkelson asked if there were any items to be removed from the consent agenda for discussion:

1. Consider approval of regular city council meeting minutes - November 17, 2025
2. Consider agreement with Gordon CPA, LLC to audit the city's 2025 financial statements
3. Consider approval of electrical proposal from Pro Circuit for installation of lights at Harmon Skate Park (BG390002)
4. Consider issuance of cereal malt beverage licenses for 2026
5. Consider bid award for tree removal and emergency services
6. Consider bid award for pavement marking services
7. Consider bid award for custodial services
8. Consider bid award for weather services

Mr. Reddell asked to remove item #3 for further discussion.

**Mr. Reddell made a motion to approve the consent agenda with the exception of item #3. A roll call vote was taken with the following votes cast: "aye": Robinson, O'Toole, Selders, Nelson, Bartelt, Vallette, Agniel, Reddell, Lawrence, Graves, Sellers. The motion passed 11-0.**

Mr. Reddell asked whether the proposed lighting at the skate park would impact surrounding residents. Mr. Bredehoeft said the selected lights were very targeted and would not spread in a significant fashion. He added that the closest resident would be across Mission Road, as the skate park was surrounded by city hall, Harmon Park and the fire station.

**Mr. Reddell made a motion to approve item #3. Mr. Graves seconded the motion, which passed 11-0.**

**COMMITTEE REPORTS**



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KANSAS**

- Ms. Selders shared a summary of the National League of Cities’ “City Summit” conference in Salt Lake City that she had attended the prior week, and encouraged new councilmembers to attend the spring conference in Washington, D.C.
- Mr. O’Toole stated that the planning commission would be reviewing the city’s comprehensive plan, “Village Vision 2.0”, at its December 2 meeting.

**MAYOR’S REPORT**

- The Mayor stated that he and others had attended the Northeast Johnson County Chamber of Commerce’s annual gala on November 29.
- The Mayor shared information about the following upcoming events:
  - A 75<sup>th</sup> Anniversary Committee meeting on December 2
  - The Mayor’s Holiday Tree Lighting event on December 4
  - A FIFA watch party for the World Cup selection process on December 5
  - The annual volunteer appreciation party on December 6
  - The gingerbread house building event on December 7
  - A holiday lunch with the City of Mission Hills
  - A Johnson County / Wyandotte County Mayors Council holiday party
- The Mayor also noted the following:
  - The city had again been given an AAA bond rating by Moody’s
  - Corinth Elementary had been named the best elementary school in the State of Kansas by U.S. News and World Report, and Belinder, Briarwood, and Prairie finished in the top 25.
- The Mayor also shared pointers and suggestions for new councilmembers.

**STAFF REPORTS**

Mr. Bredehoeft provided an update on the city’s response to a snowstorm that had occurred earlier in the day.

**OLD BUSINESS**

There was no old business to come before the council.

**NEW BUSINESS**

**COU2025-52      Consider election of council president**

Mayor Mikkelson noted that a new process to elect a council president had been approved earlier in the year which clarified eligibility and the term during which the president would serve. He asked the council for nominations for the role.



Mr. Reddell made a motion to elect Mr. Robinson as 2025 council president, and Mr. Robinson accepted the nomination. The motion passed 10-1, with Ms. Selders in opposition.

**COU2025-53          Consider approval of items related to municipal complex project financing**

Mr. Hannaman stated that since 2020, the city had been working through the needs and feasibility of renovating or rebuilding parts of the municipal complex that housed the police department, municipal court and city hall. At its January 21, 2025 meeting, council authorized staff to proceed with a concept for city hall to be rebuilt at the 7820 Mission Road site, with renovations and expansions to the police department and municipal court at 7700 Mission Road. In early 2025, the city issued general obligation temporary notes to acquire 7820 Mission Road in anticipation of the project.

At its June 16, 2025 meeting, council authorized the issuance of general obligation bonds to permanently finance the costs of the project, including takeout financing to retire the temporary notes used to fund the acquisition of the 7820 Mission Road property. However, the issuance could not be completed on the original timeline due to litigation which had since been resolved.

Mr. Hannaman said that staff had worked with bond counsel and the city's municipal financial advisor to arrange the bond issuance, and now requested that the council authorize the issuance of the city's general obligation bonds in an amount not to exceed \$28,000,000 to finance the costs of acquiring, constructing, and equipping the municipal complex project. While the amount set an upper limit to be issued, staff anticipated actually issuing an amount under \$27,000,000 due to existing funding sources previously approved by council. The final par ("face value") amount would be dependent on the bid received to purchase the bonds on the day of pricing.

The bonds will be offered via competitive sale, as has been the city's past practice and as is generally required by state law. This means that the buyer who offers the lowest interest rate "wins" the right to purchase the bonds. The city anticipates retaining its "AAA" Bond Rating which is projected to save the city hundreds of thousands of dollars in interest costs over the life of the bonds. The "AAA" bond rating signifies the highest level of creditworthiness and reflects exceptional financial stability and financial management.

Mr. Hannaman said that as part of the overall funding of the project, the 2025 budget included a transfer of \$1,150,000 to the bond and interest fund to pay for debt service on the project. At its May 5, 2025 meeting, council approved transferring \$195,000 of this funding to the CIP Fund for project BG510003. Transferring the remaining \$955,000 of the 2025 budgeted amount into the CIP project will allow for using this cash funding to decrease the size of the overall bond issuance.



Mr. Robinson made a motion to approve Ordinance #2514 authorizing and providing for the issuance of General Obligation Improvements Bonds, Series 2025A, in a maximum principal amount of \$28,000,000. Mr. Nelson seconded the motion. A roll call vote was taken with the following votes cast: “aye”: Robinson, O’Toole, Selders, Nelson, Bartelt, Vallette, Agniel, Reddell, Lawrence, Graves, Sellers. The motion passed 11-0.

Mr. Robinson made a motion to approve Resolution #2025-10 prescribing the form and details of and authorizing and directing the sale and delivery of General Obligation Improvements Bonds, Series 2025A. Mr. Vallette seconded the motion. A roll call vote was taken with the following votes cast: “aye”: Robinson, O’Toole, Selders, Nelson, Bartelt, Vallette, Agniel, Reddell, Lawrence, Graves, Sellers. The motion passed 11-0.

Mr. Robinson made a motion to approve the transfer of previously-budgeted funds in the amount of \$955,000 into the Municipal Complex Improvements CIP Fund project (BG510003). Mr. Agniel seconded the motion. A roll call vote was taken with the following votes cast: “aye”: Robinson, O’Toole, Selders, Nelson, Bartelt, Vallette, Agniel, Reddell, Lawrence, Graves, Sellers. The motion passed 11-0.

**COU2025-51          Consider amendments to Chapter II. Animal Control and Regulation Article 1**

Chief McCoullough said that the city prosecutor and police department cooperated to amend and change portions of the animal control and regulation ordinance. In addition to general clean-up and definition changes, the “Public Nuisance” section, 2-125, was changed to “Animal Nuisance”, and the reference to the city noise ordinance was removed. He noted that the departments felt the changes would be more operationally effective for animal control personnel and allow proper prosecution when necessary.

An additional change included amending the definition of a “dangerous wild animal” to remove language allowing monkeys of a species whose average adult weight is under 20 pounds. The change would align the city with others in the metropolitan area that did not allow monkeys of any size due to the risk of bites, scratches, and disease. Chief McCullough added that the police department was aware of one licensed spider monkey under 20 pounds within the city. The proposed ordinance change would prohibit the owner from keeping the monkey. Staff recommended that if approved, the changes not take effect for 90 days, giving the owner time to remove the monkey from the city.

During the council committee of the whole meeting on November 17<sup>th</sup>, 2025, the committee voted 10-1 in favor of the proposed changes to the ordinance as presented. There was discussion about providing a reasonable time for the resident who owned the monkey to be allowed more than 90 days to remove it from the city. Chief McCoullough stated that after discussion, staff now recommended that the changes to the ordinance not take effect



for 120 days. A survey of other metro cities showed that 18 of the 23 cities surveyed completely prohibited private primate ownership, four cities allowed some kind of ownership, and one changed its ordinance to prohibit ownership, but included a “grandfather clause” for a current primate owner.

Staff conducted research into the issue and found that a number of organizations including the Kansas Animal Control Association, zoo associations, and the Humane Society of the United States (HSUS) all supported bans on private primate ownership. Staff also contacted veterinarians and found their recommendation also to be that private primate ownership be banned.

Ms. Lawrence stated that she was only in favor of amending the ordinance if the present monkey was grandfathered in with reasonable restrictions.

**Ms. Selders made a motion to approve the prohibition of monkeys in the city, but allow the existing monkey be grandfathered in with a conditional license developed by staff that would include specific conditions which would be reviewed by council at a future meeting. The motion was seconded by Ms. Lawrence.**

Mr. Jordan asked that staff be allowed to determine the requirements that would be put in the permit and bring a draft back to council for review and approval.

Mr. Graves stated that he felt the motion was too vague, and that there should be more discussion by the committee of the whole on the topic. He added that he had concerns about how long the monkey had been in the city prior to being licensed, and wanted more information on the timeline of events prior to grandfathering in the monkey.

Mr. O’Toole stated that he didn’t feel he could support the motion knowing that it could put residents at risk, and based on expert opinion stating that the keeping of primates in a residential setting was not recommended.

**After further discussion, a roll call vote was taken with the following votes cast: “aye”: Robinson, Selders, Nelson, Bartelt, Vallette, Agniel, Reddell, Lawrence, Graves, Sellers; “nay”: O’Toole. The motion passed 10-1.**

#### **COU2025-54          Consider 2026 property tax rebate program recommendations**

Mr. Geffert stated that in November 2021, council voted to allocate \$20,000 from the city’s 2022 general fund to a property tax rebate program designed to alleviate some of the burden of home ownership due to rising property values. Only property owners that are Prairie Village residents living in owner-occupied homes, are current on payment of their property taxes and special assessments, and meet the income guidelines are eligible for the program. Applicants must also live in a home that is appraised by the county at or below the previous year’s average property value in the city (in 2025, this amount is \$567,661).



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KANSAS**

Initially, income limits were based on data provided by the U.S. Department of Housing and Urban Development’s (HUD) “very low income” guidelines, which represent 50% of the regional median family income for a household of four people. In 2023, council approved an increase of the income guidelines to 65% of the median family income in an effort to assist a larger number of residents. This value was maintained in the 2024 and 2025 programs.

Mr. Geffert noted that participation and the amount refunded had increased each year:

Year	Recipients	Avg. Income	Avg. Refund	Avg. Home Appraisal	Total Refunded
2022	28	\$20,741.44	\$500.57	\$245,725.00	\$14,015.94
2023	53	\$28,434.66	\$550.97	\$279,733.96	\$29,201.53
2024	60	\$31,033.61	\$596.79	\$311,875.00	\$35,857.69
2025	93	\$33,208.83	\$656.20	\$323,552.69	\$60,940.78

\$50,000 was budgeted for the 2025 program, and an additional \$10,000 was approved by council at its March 3, 2025 meeting. \$100,000 has already been budgeted for 2026. To continue to increase resident participation, staff recommended raising income guidelines to 75% of HUD’s regional median family income for a household of four people.

Mr. Robinson stated that he felt the scope of the program could be growing too large. He asked how many residents had property values that approached the maximum. Mr. Geffert noted that average home appraisal of applicants that were approved was \$323,552.69, and that only one applicant had to be denied due to their property value.

Mr. O’Toole said that he did not support increasing the income threshold from 65% to 75% regional median family income.

**Mr. O’Toole made a motion to allocate \$100,000 to the 2026 property tax rebate program from the economic development fund, increase the maximum property value to \$567,661, but maintain the income threshold at 65% regional median family income. Mr. Reddell seconded the motion.**

Ms. Bartelt stated that she was in favor of seeking ways to help young families specifically.

Mr. Sellers asked for information about the demographics of recipients. Mr. Geffert said the vast majority were senior citizens on fixed incomes rather than families.

**After further discussion, a roll call vote was taken with the following votes cast: “aye”: Robinson, O’Toole, Selders, Nelson, Agniel, Reddell, Lawrence; “nay”: Bartelt, Vallette, Graves, Sellers. The motion passed 7-4.**



**Mr. Reddell made a motion for the city council to move to the council committee of the whole portion of the meeting. The motion was seconded by Mr. Nelson and passed 11-0.**

**COUNCIL COMMITTEE OF THE WHOLE**

**COU2025-55      2026 Recommended program changes and annual report: exterior and sustainability grants**

Ms. Lee stated that in 2008, the exterior grant program was funded to encourage homeowners to improve the curb appeal of their homes. Each year, city staff prepared an annual report for the governing body that outlined how the exterior grant program funds were utilized. In 2025, the city allocated \$80,500 from the economic development fund to the program. Below is a brief overview of the 2025 program results:

- 28 exterior grants awarded totaling \$57,702
- Total homeowner investment: \$333,090
- Average grant award for exterior grant: \$2,061
- Average appraised value for homes receiving grants: \$342,214

Ms. Lee said that staff recommend the following changes for the 2026 exterior grant program:

- Increase the appraised value maximum for the exterior grant program from \$425,000 to \$450,000
- Continue to open the program on January 15, 2026 to allow for longer lead time to find contractors and receive supplies
- Reallocate the unused 2025 exterior grant funds (approximately \$23,000) to the 2026 program, increasing the 2026 exterior grant budget to \$87,000
- Increase the maximum rebate amount from \$2,500 to \$3,500 to better account for increasing project costs and spend down the balance

**Mr. Reddell made a motion to recommend approval of the exterior grant program with the proposed recommendations from staff. Mr. Graves seconded the motion, which passed 11-0.**

In 2021, the residential sustainability grant was created to encourage residents to reduce their carbon footprint by improving the energy efficiency of their homes. \$40,000 was set aside for the program in 2025. Below is a brief overview of the 2025 program results:

- 12 sustainability grants awarded total \$25,137
- Total homeowner investment: \$145,007
- Average grant award: \$2,095



Ms. Lee said that staff recommend the following changes for the 2026 sustainability grant program:

- Reallocate the unused 2025 sustainability grant funds (approximately \$14,000) to the 2026 sustainability grant programs, increasing the 2026 sustainability grant budget to \$54,000
- Continue to open the program on January 15, 2026 to allow for longer lead time to find contractors and receive supplies
- Continue to tie to 2021 energy codes, and update requirements to 2024 if appropriate when new energy codes are adopted.
- Increase maximum rebate amount from \$2,500 to \$3,500 to better account for increasing project costs and spend down the balance.

Mr. Reddell made a motion to recommend approval of the sustainability grant program with the proposed recommendations by staff. Mr. Agniel seconded the motion, which passed 11-0.

Mr. Nelson moved that the city council end the council committee of the whole portion of the meeting. The motion was seconded by Mr. Reddell and passed 11-0.

### **ANNOUNCEMENTS**

Announcements were included in the council meeting packet.

### **ADJOURNMENT**

Mayor Mikkelson declared the meeting adjourned at 8:39 p.m.

Adam Geffert  
City Clerk

**CITY TREASURER'S WARRANT REGISTER**

DATE WARRANTS ISSUED:

Warrant Register Page No. 1

December 15, 2025

**Copy of Ordinance**  
3057

Ordinance Page No. \_\_\_\_\_

An Ordinance Making Appropriate for the Payment of Certain Claims.

Be it ordained by the governing body of the City of Prairie Village, Kansas.

Section 1. That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of funds in the City treasury the sum required for each claim.

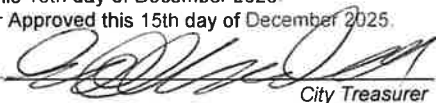
NAME	DATE	AMOUNT	TOTAL
<b>EXPENDITURES:</b>			
Accounts Payable			
34028	11/4/2025	632.14	
34029-34098	11/7/2025	901,344.11	
34099-34117	11/14/2025	43,329.03	
34118-34195	11/21/2025	848,998.39	
34196-34197	11/26/2025	6,055.69	
Payroll Expenditures			
11/14/2025		488,576.94	
11/28/2025		474,438.71	
Electronic Payments			
	11/1/2025	14,328.83	
	11/4/2025	8,613.61	
	11/12/2025	4,615.26	
	11/17/2025	11,969.93	
	11/18/2028	142.92	
	11/19/2025	3,366.87	
<b>TOTAL EXPENDITURES:</b>			2,806,412.43
Voided Checks			
	Check #	( Amount )	
Shawnee Mission School District	34089	(894.77)	
Mynatt Truck & Equipment	34167	(1,448.21)	
<b>TOTAL VOIDED CHECKS:</b>			(2,342.98)
<b>GRAND TOTAL CLAIMS ORDINANCE</b>			<b>2,804,069.45</b>

Section 2. That this ordinance shall take effect and be in force from and after its passage.

Passed this 15th day of December 2025.

Signed or Approved this 15th day of December 2025.

ATTEST:

  
City Treasurer

ATTEST:

  
Finance Director

Payroll Date:	11/14/2025
Total Amount ADP Debited From PV Accounts	\$ 393,514.30
M,N-(K) KPERS Employer	\$ 24,609.33
(K) KPERS Employee	\$ 13,786.75
(G) KPERS Employee Buy Back	
(34) KPERSL Employee Life Insurance	\$ 210.36
M,N-(L) 457ER Employer	\$ 23,484.61
(L) DC457 Employee Contribution	\$ 16,469.03
(LI) CITYPD Employer Contribution	\$ 1,444.94
(457) Roth Employee Contribution	\$ 8,928.19
(P) POLPEN Police Pension Employee	\$ 6,129.43
	\$ 488,576.94

Payroll Date:	11/28/2025
Total Amount ADP Debited From PV Accounts	\$ 380,266.35
M,N-(K) KPERS Employer	\$ 24,368.55
(K) KPERS Employee	\$ 13,651.86
(G) KPERS Employee Buy Back	
(34) KPERSL Employee Life Insurance	\$ 210.36
M,N-(L) 457ER Employer	\$ 22,764.70
(L) DC457 Employee Contribution	\$ 16,889.84
(LI) CITYPD Employer Contribution	\$ 1,444.94
(457) Roth Employee Contribution	\$ 8,712.68
(P) POLPEN Police Pension Employee	\$ 6,129.43
	\$ 474,438.71

Payroll Date:	
Total Amount ADP Debited From PV Accounts	
M,N-(K) KPERS Employer	
(K) KPERS Employee	
(G) KPERS Employee Buy Back	
(34) KPERSL Employee Life Insurance	
N-(L) 457ER Employer	
(L) DC457 Employee Contribution	
(I) (LI) CITYPD Employer Contribution	
(457) Roth Employee Contribution	
(P) POLPEN Police Pension Employee	
	\$ -

# Accounts Payable

## Checks by Date - Summary by Check Date



**PRAIRIE VILLAGE**  
THE STAR OF KANSAS

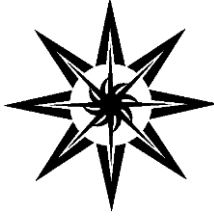
Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
ACH	9	Evergy - KCPL - ACH	11/01/2025	0.00	12,645.89
ACH	1248	Bluefin Payment Systems	11/01/2025	0.00	61.90
ACH	945	UMB Bank ACH	11/01/2025	0.00	1,621.04
Total for 11/1/2025:				0.00	14,328.83
ACH	311	ADP Electronic Debit	11/04/2025	0.00	8,613.61
34028	2898	Evergy - KCPL	11/04/2025	0.00	632.14
Total for 11/4/2025:				0.00	9,245.75
34029	3893	222394536 Delaware LLC	11/07/2025	0.00	138.05
34030	2699	Airgas inc	11/07/2025	0.00	445.35
34031	2265	All City Management Services Inc	11/07/2025	0.00	4,808.16
34032	2629	Lauren Allen	11/07/2025	0.00	551.00
34033	534	Arbor Masters Tree & Landscape	11/07/2025	0.00	8,970.00
34034	3991	Aunt Flow Corp	11/07/2025	0.00	6,714.00
34035	3089	Bob Allen Ford Inc	11/07/2025	0.00	241.85
34036	54	Central Salt, LLC	11/07/2025	0.00	12,721.38
34037	233	Choices	11/07/2025	0.00	250.00
34038	3110	City Wide Maintenance Company Enterpris	11/07/2025	0.00	11,240.00
34039	3568	Consolidated Fire District 2	11/07/2025	0.00	2,695.00
34040	3511	Nora Cooper	11/07/2025	0.00	2,646.00
34041	2535	Dale's Tow Service Inc	11/07/2025	0.00	350.00
34042	2007	Michelle DeCicco	11/07/2025	0.00	1,653.00
34043	2816	DH Pace	11/07/2025	0.00	552.50
34044	1131	Disko Promotions Inc	11/07/2025	0.00	247.67
34045	4072	Divine LLC	11/07/2025	0.00	650.00
34046	245	Easy Ice LLC	11/07/2025	0.00	320.46
34047	1118	EE Reimbursement	11/07/2025	0.00	64.00
34048	119	EE Reimbursement	11/07/2025	0.00	44.00
34049	1401	EE Reimbursement	11/07/2025	0.00	44.00
34050	3722	EE Reimbursement	11/07/2025	0.00	16.00
34051	3816	EE Reimbursement	11/07/2025	0.00	16.00
34052	3854	EE Reimbursement	11/07/2025	0.00	16.00
34053	3863	EE Reimbursement	11/07/2025	0.00	32.00
34054	3601	Engle Motors Inc	11/07/2025	0.00	1,576.18
34055	2666	Fiber Platform LLC	11/07/2025	0.00	700.00
34056	88	First Call	11/07/2025	0.00	97.48
34057	3781	Frank P. Gilman, PA	11/07/2025	0.00	1,434.00
34058	4074	Jianjun Gong	11/07/2025	0.00	10.00
34059	86	Goodyear Auto Service Center	11/07/2025	0.00	1,850.40
34060	1381	Great Plains Soc Prevention of Cruelty Anni	11/07/2025	0.00	3,644.00
34061	384	GT Distributors	11/07/2025	0.00	473.98
34062	272	J & A Traffic Products	11/07/2025	0.00	383.00
34063	3472	J Webb Inc	11/07/2025	0.00	47.50
34064	1230	J&J Printing Inc	11/07/2025	0.00	24.12

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
34065	1986	JM Fahey Construction Co	11/07/2025	0.00	66,079.34
34066	506	Johnson County Department of Corrections	11/07/2025	0.00	175.00
34067	23	Johnson County Sherriff's Office Fiscal Uni	11/07/2025	0.00	4,250.00
34068	3732	K&M Office Products Inc	11/07/2025	0.00	1,453.93
34069	66	KA-Comm Inc	11/07/2025	0.00	188.50
34070	3374	Kansas Department of Revenue	11/07/2025	0.00	9.54
34071	41	Kansas Gas Service	11/07/2025	0.00	1,649.13
34072	2335	Kansas One-Call System Inc	11/07/2025	0.00	637.07
34073	147	Kansas State Treasurer	11/07/2025	0.00	12,892.42
34074	3573	Keramida Environmental Inc	11/07/2025	0.00	12,000.00
34075	258	Key Equipment & Supply Co	11/07/2025	0.00	3,071.96
34076	97	Lawrence Pest Control Company Inc	11/07/2025	0.00	360.00
34077	205	Lawson Products	11/07/2025	0.00	644.70
34078	213	Legal Record	11/07/2025	0.00	133.49
34079	92	Lexington Plumbing and Heating Company	11/07/2025	0.00	1,035.00
34080	3302	Linde Gas & Equipment inc	11/07/2025	0.00	94.63
34081	3873	LKQ Mid-America Auto Parts	11/07/2025	0.00	99.00
34082	883	McAnany Construction Inc	11/07/2025	0.00	428,550.38
34083	281	Motorola Inc	11/07/2025	0.00	4,856.60
34084	2072	Olsson Associates	11/07/2025	0.00	3,910.28
34085	2744	Pro Circuit Inc	11/07/2025	0.00	4,578.28
34086	3982	Rush Truck Centers of Kansas, Inc.	11/07/2025	0.00	67.90
34087	246	Santa Fe Tow	11/07/2025	0.00	179.00
34088	73	SBCO	11/07/2025	0.00	1,250.00
34089	498	Shawnee Mission School District	11/07/2025	VOID	894.77
34090	2667	SiteOne Landscape Supply Holding LLC	11/07/2025	0.00	332.84
34091	3254	Staples Inc	11/07/2025	0.00	134.81
34092	279	Sunflower Equipment LLC	11/07/2025	0.00	16,069.72
34093	2246	Superior Bowen Asphalt Company LLC	11/07/2025	0.00	243,360.26
34094	2240	Karen L Torline	11/07/2025	0.00	1,575.00
34095	2433	Traffic and Parking Control Co Inc	11/07/2025	0.00	13,270.50
34096	1042	Verizon Wireless	11/07/2025	0.00	4,166.73
34097	20	Tara Wakefield	11/07/2025	0.00	5,923.84
34098	737	West Publishing Corp	11/07/2025	0.00	1,782.41
Total for 11/7/2025:				894.77	900,449.34
ACH	9	Evergy - KCPL - ACH	11/12/2025	0.00	4,615.26
Total for 11/12/2025:				0.00	4,615.26
34099	2330	Allied Services LLC	11/14/2025	0.00	1,397.55
34100	3588	Robert H. Bliss	11/14/2025	0.00	100.00
34101	2311	Boelte-Hall LLC	11/14/2025	0.00	4,644.94
34102	282	CMRS-FP	11/14/2025	0.00	5,000.00
34103	1119	Richard Coffman	11/14/2025	0.00	179.00
34104	2980	Enterprise FM Trust	11/14/2025	0.00	18,562.41
34105	3696	Fisher, Patterson, Sayler, & Smith, L.L.P.	11/14/2025	0.00	157.50
34106	1606	Mark Franzke	11/14/2025	0.00	350.00
34107	1898	Global Retail Investors LLC	11/14/2025	0.00	2,100.00
34108	3763	Hunter Law Group, P.A.	11/14/2025	0.00	412.50
34109	4024	KC Can Compost	11/14/2025	0.00	1,314.00
34110	213	Legal Record	11/14/2025	0.00	45.13
34111	3905	Nash Ohlund	11/14/2025	0.00	275.00
34112	3416	Inga Selders	11/14/2025	0.00	360.00
34113	1003	Shawnee Mission East Band Boosters	11/14/2025	0.00	100.00
34114	4073	Shawnee Mission East Lancer Dancer Boos	11/14/2025	0.00	100.00

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
34115	439	Sysco of Kansas City	11/14/2025	0.00	472.02
34116	3515	Wasabi Technologies	11/14/2025	0.00	23.40
34117	111	WaterOne	11/14/2025	0.00	7,735.58
Total for 11/14/2025:				0.00	43,329.03
ACH	841	Elavon	11/17/2025	0.00	77.18
ACH	841	Elavon	11/17/2025	0.00	614.00
ACH	1288	BMO Harris Bank NA- ACH	11/17/2025	0.00	11,278.75
Total for 11/17/2025:				0.00	11,969.93
ACH	216	Health Equity/WageWorks	11/18/2025	0.00	142.92
Total for 11/18/2025:				0.00	142.92
ACH	216	Health Equity/WageWorks	11/19/2025	0.00	147.92
ACH	216	Health Equity/WageWorks	11/19/2025	0.00	147.92
ACH	1153	Merchant Services/Elavon/ETS Corp-Court	11/19/2025	0.00	2,391.43
ACH	216	Health Equity/WageWorks	11/19/2025	0.00	147.92
ACH	216	Health Equity/WageWorks	11/19/2025	0.00	132.92
ACH	216	Health Equity/WageWorks	11/19/2025	0.00	132.92
ACH	216	Health Equity/WageWorks	11/19/2025	0.00	132.92
ACH	216	Health Equity/WageWorks	11/19/2025	0.00	132.92
Total for 11/19/2025:				0.00	3,366.87
34118	4070	2nd Responder Upfitters, LLC	11/21/2025	0.00	5,306.14
34119	2468	911 Custom LLC	11/21/2025	0.00	2,245.00
34120	2762	ABcreative Inc	11/21/2025	0.00	2,050.44
34121	78	Affinis Corp	11/21/2025	0.00	33,548.50
34122	2265	All City Management Services Inc	11/21/2025	0.00	5,999.18
34123	2330	Allied Services LLC	11/21/2025	0.00	173,137.92
34124	4037	Angel Armor LLC	11/21/2025	0.00	23,311.00
34125	1048	Applied Concepts Inc	11/21/2025	0.00	302.50
34126	534	Arbor Masters Tree & Landscape	11/21/2025	0.00	3,410.00
34127	2834	Bledsoe's Equipment Inc	11/21/2025	0.00	206.10
34128	3089	Bob Allen Ford Inc	11/21/2025	0.00	725.91
34129	54	Central Salt, LLC	11/21/2025	0.00	21,849.70
34130	2512	Clark Enersen Partners Inc	11/21/2025	0.00	153,675.00
34131	189	Crafco Inc	11/21/2025	0.00	474.50
34132	595	Creative Product Sourcing Inc	11/21/2025	0.00	3,934.64
34133	367	Croft Trailer Supply Inc	11/21/2025	0.00	287.80
34134	2024	Custom Lighting Services LLC	11/21/2025	0.00	7,062.00
34135	158	Delta Dental of Kansas	11/21/2025	0.00	6,754.54
34136	2603	Mark T Duffy	11/21/2025	0.00	59.00
34137	2960	EE Reimbursement	11/21/2025	0.00	24.00
34138	256	Electronic Technology Inc	11/21/2025	0.00	66,019.38
34139	3847	Elite Exercise Equipment LLC	11/21/2025	0.00	195.00
34140	3601	Engle Motors Inc	11/21/2025	0.00	355.71
34141	88	First Call	11/21/2025	0.00	969.64
34142	1253	Foley Industries Inc	11/21/2025	0.00	461.90
34143	1988	Global Montessori	11/21/2025	0.00	300.00
34144	1886	GPS Insight LLC	11/21/2025	0.00	239.70
34145	384	GT Distributors	11/21/2025	0.00	34.99
34146	3763	Hunter Law Group, P.A.	11/21/2025	0.00	9,874.00

Check No	Vendor No	Vendor Name	Check Date		Void Checks	Check Amount
34147	1939	In And Out Painting LLC	11/21/2025		0.00	9,175.00
34148	2841	Inland Truck Parts Company	11/21/2025		0.00	340.75
34149	2723	Insight Public Sector Inc	11/21/2025		0.00	4,766.29
34150	2316	Integrity Locating Services LLC	11/21/2025		0.00	8,019.70
34151	506	Johnson County Department of Corrections	11/21/2025		0.00	175.00
34152	3732	K&M Office Products Inc	11/21/2025		0.00	1,464.00
34153	3570	Kansas CareNow Urgent care	11/21/2025		0.00	250.00
34154	147	Kansas State Treasurer	11/21/2025		0.00	5,728.11
34155	1168	Kaw Valley Engineering Inc	11/21/2025		0.00	9,119.50
34156	21	KU Midwest Occupational Health	11/21/2025		0.00	1,068.00
34157	205	Lawson Products	11/21/2025		0.00	1,963.76
34158	375	League of Kansas Municipalities	11/21/2025		0.00	174.72
34159	92	Lexington Plumbing and Heating Company	11/21/2025		0.00	5,666.00
34160	3729	LexisNexis Risk Data Management LLC	11/21/2025		0.00	859.33
34161	340	Mill Creek Rifle Club Inc	11/21/2025		0.00	600.00
34162	2039	MJV-A LLC	11/21/2025		0.00	36.00
34163	3626	Jo Moore	11/21/2025		0.00	105.54
34164	281	Motorola Inc	11/21/2025		0.00	1,473.35
34165	1054	Multistudio, Inc.	11/21/2025		0.00	12,095.00
34166	3660	Kara Schippers Myers	11/21/2025		0.00	75.00
34167	3376	Mynatt Truck & Equipment Co Inc	11/21/2025	VOID	1,448.21	0.00
34168	100	O'Dell Service Company Inc	11/21/2025		0.00	5,202.27
34169	25	Office Depot	11/21/2025		0.00	83.65
34170	4080	Gary Olson	11/21/2025		0.00	933.44
34171	369	Overland Park Garden Center Inc	11/21/2025		0.00	1,631.95
34172	943	Overland Tow Service	11/21/2025		0.00	141.00
34173	1597	Max Palmer	11/21/2025		0.00	246.71
34174	277	PB Hoidale Co Inc	11/21/2025		0.00	524.64
34175	190	Pitney Bowes Lease	11/21/2025		0.00	210.18
34176	2141	Pre-Paid Legal Services Inc	11/21/2025		0.00	587.15
34177	4078	Primary Arms, LLC	11/21/2025		0.00	389.48
34178	2744	Pro Circuit Inc	11/21/2025		0.00	406.58
34179	1007	Rejis Commission	11/21/2025		0.00	1,398.07
34180	4081	Angela Rigsby	11/21/2025		0.00	2,500.00
34181	4077	Drew Robinson	11/21/2025		0.00	2,500.00
34182	777	Rodney Sanders	11/21/2025		0.00	225.00
34183	4082	Marnie M Shrout	11/21/2025		0.00	89.81
34184	3772	Stock Enterprises LLC	11/21/2025		0.00	405.62
34185	374	Suburban Lawn & Garden Inc	11/21/2025		0.00	361.09
34186	279	Sunflower Equipment LLC	11/21/2025		0.00	1,174.46
34187	3966	Sunflower Paving Inc.	11/21/2025		0.00	62,418.49
34188	2568	TREKK Design Group LLC	11/21/2025		0.00	32,420.02
34189	3103	TWAS Topco LP	11/21/2025		0.00	472.00
34190	950	UMB Bank-Trust Fees Dept	11/21/2025		0.00	18,759.48
34191	2047	United Rentals (North America) Inc	11/21/2025		0.00	412.00
34192	304	Vance Brothers LLC	11/21/2025		0.00	76,391.91
34193	191	Vermeer Great Plains	11/21/2025		0.00	59.99
34194	2243	WCI Inc	11/21/2025		0.00	51,349.86
34195	3720	White Cap LP	11/21/2025		0.00	286.09
Total for 11/21/2025:					1,448.21	847,550.18
34196	84	Johnson County Wastewater	11/26/2025		0.00	4,608.92
34197	2801	EE Reimbursement	11/26/2025		0.00	1,446.77
Total for 11/26/2025:					0.00	6,055.69

<u>Check No</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Void Checks</u>	<u>Check Amount</u>
			Report Total (187 checks):	2,342.98	1,841,053.80



**Consider approval of 2026 fee schedule**

**RECOMMENDATION**

Make a motion to approve the 2026 fee schedule as presented.

**BACKGROUND**

An assessment of all city fees is conducted by city staff each year in order to ensure a single, comprehensive list of fees that accurately reflects what the city charges for services. In 2025, staff reviewed fee schedules from other Johnson County cities and recommends the following changes based on the results of this research. Increases to costs associated with online transaction fees have also been factored in to the proposed amounts.

Additionally, staff recommends changing Board of Zoning Appeals and Planning Commission fees from an application/deposit model to a one-time application fee. This approach streamlines the application process and eliminates the cumbersome necessity of maintaining data regarding deposits, refunds, and additional payments that may be required based on costs from the city’s planning consultant. Ordinance 2515 has been drafted to address language in Section 16-401 of the municipal code which designates a specific fee for Board of Zoning Appeals applications.

Lastly, due to amendments to the Kansas Open Records Act as part of HB2134, fees for copies and retrieval of records must be amended.

The following changes are recommended for 2026:

- **Solid Waste Fees**
  - An increase to annual solid waste services from \$248 to \$256, per the approved 2026 budget.
- **City Clerk Fees**
  - 4.5% increases to all administrative/retail license fees for businesses from 0 to 59,999 square feet. Fees for businesses 60,000 square feet and over will increase from \$.046 per square foot to \$.050.
  - An increase in home occupation license fees from \$52 to \$55
  - An increase to rental home license fees from \$77 to \$87
  - The following changes to animal licensing fees:

Type of fee	Current amount	Proposed amount 2026
<b>Animal Licenses</b>		
<u>Initial or one-year renewal</u>		
Neutered	\$6	\$10

Non-neutered	\$25	\$30
<u>Initial or two-year renewal</u>		
Neutered	\$10	\$16
Non-neutered	\$45	\$48
<u>Initial or three-year renewal</u>		
Neutered	\$15	\$24
Non-neutered	\$70	\$72

- **Board of Zoning Appeals and Planning Commission Fees**
  - Variance requests and appeals of zoning code: An increase from \$75 to \$200
  - Residential site plans: an increase from \$100 to \$200
  - All other applications to the Planning Commission: A change from \$100 application fee and \$500 deposit to a \$600 application fee with no deposit
  
- **Copy and Record Retrieval Fees**
  - Records/Copies: Eliminated per changes to KORA. No fee for copies permitted
  - Staff review and preparation time: fee will be calculated at the time of request based off the individual employee hourly rate that is processing the request
  - Records copied to portable media: records will be provided via a secure downloadable link at no cost
  - Police department report copies: fee will be calculated at the time of request based off the individual employee hourly rate that is processing the request.
  - Pages over 10: Eliminated per changes to KORA. No fee for copies permitted
  - Retrieval and copying of police department in-car and body-worn video: videos will be provided via a secure downloadable link at no cost. There is no associated fee unless the video(s) requires redaction
  - Retrieval and copying of police audio: will be calculated at the time of request based off the individual employee hourly rate that is processing the request

A separate recreation fee schedule will be presented to Council in 2026.

**ATTACHMENTS**

Proposed 2026 Fee Schedule  
Ordinance 2515

**PREPARED BY**

Adam Geffert  
City Clerk  
December 11, 2025

<b>Prairie Village Fee Schedule - 2026</b>		
<b>Type of Fee</b>	<b>Amount</b>	<b>Code Reference / Adoption Date</b>
<b>LICENSES</b>		
<b>Administrative</b>	Based on square footage - Increasing by 4.5%	PVMC 5-106 - 06/04/12
<b>Retail</b>	Based on square footage - Increasing by 4.5%	PVMC 5-106 - 06/04/12
Massage Therapy	\$40.00	PVMC 5-504 - 09/8/09
Family Daycare	\$40.00	PVMC 19.34.015 - 07/21/08
<b>Home Occupation</b>	<del>\$52</del> \$55	PVMC 5-106 - 06/04/12
Non-domiciled/Contractor	\$75.00	PVMC 5-106 - 01/01/22
Tree Trimmer	\$67.00	PVMC 5-106 - 06/04/12
<b>Pesticide</b>	\$67.00	PVMC 5-106 - 06/04/12
<b>Rental Houses</b>	<del>\$77</del> \$87	PVMC 5-107 - 06/04/12
Apartments	\$.01 per sq. foot (\$75 minimum)	Council Action - 08/18/08
<b>Tow License</b>	\$250 (Initial)	Council Action - 06/21/10
Tow License Renewal Fee	\$100.00	Council Action - 06/21/10
<b>Solid Waste License</b>		
Comercial	\$125.00	PVMC 15-313 - 08/18/08
Residential	\$60.00	PVMC 15-313 - 08/18/08
Additonal (Per Truck)	\$30.00	PVMC 15-313 - 08/18/08
<b>Liquor License</b>	\$600.00	Council Action - 07/05/11
<b>Drinking Establishment License</b>	\$500.00	Council Action - 07/05/11
<b>Solicitation Permit Fee</b>	\$12.00/Solicitor/day	PVMC 5-204 - 08/18/2008
<b>SOLID WASTE</b>		
Solid Waste Exemption Fee per Household	\$6.43	Council Action - 06/21/10
Solid Waste Services	<del>\$248 annually</del> - \$256 annually	Council Action - <del>09/3/2024</del> - 9/2/2025
<b>ADULT ENTERTAINMENT LICENSES</b>		
Adult Entertainment - Business	\$250.00	PVMC 5-604 - 05/16/94
Adult Entertainment - Manager	\$20.00	PVMC 5-604 - 05/16/94
Adult Entertainment - License	\$20.00	PVMC 5-604 - 05/16/94
Adult Entertainment - Server	\$20.00	PVMC 5-604 - 05/16/94
<b>AMUSEMENT DEVICES</b>		
Arcade License	\$350 per device	PVMC 5-304 - 09/03/91
Distributor	\$210 + device fees	PVMC 5-304 - 09/03/91
<b>SMALL CELL FACILITY RIGHT-OF-WAY ACCESS AND STREETLIGHT ATTACHMENTS</b>		
<b>ROW access for small cell facility on existing structure</b>	\$25.00 per site annually	Council Action - 11/16/2020
ROW permit application fee	Equal to ROW permit fee	Council Action - 11/16/2020
<b>ROW access for small cell facilities on a new pole or monopole</b>	\$565 per site (includes \$25 annual ROW access fee and \$540 license fee for new monopole in ROW)	Council Action - 11/16/2020
ROW permit application fee	Equal to ROW permit fee	Council Action - 11/16/2020
Small cell application fee/supplement application fee	\$500 (single upfront application for up to 5 small facilites) and \$100 (for each facility beyond 5 in single application)	Council Action - 11/16/2020
<b>Attachment of small cell facility to existing or replacement City streetlight or utility pole</b>	\$565 per site (includes \$25 annual ROW access fee and \$540 streetlight attachment fee)	Council Action - 11/16/2020
ROW permit application fee	Equal to ROW permit fee	Council Action - 11/16/2020

Small cell application fee/supplement application fee	\$500 (single upfront application for up to 5 small facilities) and \$100 (for each facility beyond 5 in single application)	Council Action - 11/16/2020
Make-ready work costs	The amount of costs of all actual work done or contracted for by the City to accommodate facility	Council Action - 11/16/2020
Inspection fee	The amount of costs of all actual work done or contracted for by the City for any necessary inspections	Council Action - 11/16/2020
Unauthorized attachment penalty fee	Three times the annual ROW access and streetlight attachment fee per occurrence	Council Action - 11/16/2020
Failure to timely transfer, abandon or remove facilities penalty	One-fifth annual ROW access and streetlight attachment fee per day, per site during the first 30 days, annual ROW access and streetlight attachment fee amount per day, per site during second 30 days and thereafter	Council Action - 11/16/2020
<b>FIREWORKS PERMIT</b>		
	\$10.00	PVMC 7-233 - 01/21/14
<b>SECURITY POLICE</b>		
Service/Company License	\$100.00	PVMC 5-404 - 08/18/08
Agent Fee	\$25.00	
<b>INFORMATION</b>		
<b>Records/Copies</b>	<del>\$15 per page</del> - Eliminated per changes to KORA. No fee for copies permitted	Council Authorization - 12/05/2022
Staff review and preparation time	<del>Staff hourly rate</del> - Fee will be calculated at the time of request based off the individual employee hourly rate that is	
Records copied to portable media (USB flash drive)	<del>\$10.00 media fee</del> - Records will be provided via a secure downloadable link at no cost	Council Authorization - 12/05/2022
<b>PD Report Copies</b>	<del>\$5.00 per report</del> - Fee will be calculated at the time of request based off the individual employee hourly rate that is	Council Policy 035-10 - 08/18/08
Pages over 10	<del>\$50 per page</del> - Eliminated per changes to KORA. No fee for copies permitted	
Retrieval and copying of PD in-car and body-worn video	<del>\$25.00</del> - Videos will be provided via a secure downloadable link at no cost. There is no associated fee unless the video(s) requires redaction	Council Authorization - 12/17/01
Retrieval and copying of police audio	<del>\$25.00</del> - Fee will be calculated at the time of request based off the individual employee hourly rate that is processing the request	Council Authorization - 12/17/01
<b>Processing of PD Film (for non-governmental entities, at the off-duty contractual rate set by City Council.)</b>	Fee to equal film processing cost incurred by department plus staff time, calculated at the off-duty contractual rate set by City Council	Council Authorization - 11/17/03
<b>OFF-DUTY CONTRACTUAL POLICE SERVICES</b>		
	<del>\$62.61 per hour</del> - \$67.34 per hour	Council Authorization - 12/05/2022
<b>COURT APPOINTED ATTORNEY FEE</b>		
	\$90.00	Council Authorization - 06/15/09
<b>FINGER PRINT FEE</b>		
	\$10.00 per card	Municipal Court Administrative Order 21-002
<b>POLICE-ORDERED TOWING FEES</b>		
Hookup	\$110.00	Council Authorization - 12/18/23
Mileage (per mile)	\$4.50	Council Authorization - 12/18/23
Outside storage (per 24 hrs)	\$30.00	Council Authorization - 12/18/23
Inside storage (per 24 hrs)	\$35.00	Council Authorization - 12/18/23
Dolly Fee (flat rate)	\$45.00	Council Authorization - 06/21/10
Winching fee (per hour)	\$105.00	Council Authorization - 06/21/10
<b>SHORT TERM SPECIAL USE PERMIT</b>		
	\$25.00*	PVMC 16.20.030 - 04/18/05
*Exempted Prairie Village Governing Body, City Committees Homes Associations for the City, Other City, County, State and Federal Governmental Agencies and non-profit organizations with a 501c(3) designation by the IRS		

<b>ANIMALS</b>		
<b>Adiminstrative Appeal - Animals</b>		
Filing Fee	\$10.00	PVMC 2-125 - 09/03/91
<b>Dangerous animal permit</b>	\$100.00	PVMC 2-107 - 09/21/17
<b>Potentially dangerous animal permit</b>	\$100.00	PVMC 2-107 - 09/21/17
<b>Animal license per animal</b>		
Initial or one-year renewal		
Neutered	<del>\$6.00 (\$2.00 late fee per month)</del> <b>\$10</b>	PVMC 2-111 - 10/02/17
Non-neutered	<del>\$25.00 (\$3.00 late fee per month)</del> <b>\$30</b>	PVMC 2-111 - 10/02/17
Initial or two-year renewal		
Neutered	<del>\$10.00 (\$2.00 late fee per month)</del> <b>\$16</b>	PVMC 2-111 - 10/02/17
Non-neutered	<del>\$45.00 (\$3.00 late fee per month)</del> <b>\$48</b>	PVMC 2-111 - 10/02/17
Initial or three-year renewal		
Neutered	<del>\$15.00 (\$2.00 late fee per month)</del> <b>\$24</b>	PVMC 2-111 - 10/02/17
Non-neutered	<del>\$70.00 (\$3.00 late fee per month)</del> <b>\$72</b>	PVMC 2-111 - 10/02/17
<b>Replacement tags</b>	\$ .50 EACH	
<b>GRASS/WEED/TREE ABATEMENT</b>		
	10% administrative fee, plus publishing fee and cost of abatement	PVMC 8-204 - 09/03/13
<b>PLANNING COMMISSION AND BOARD OF ZONING APPEALS</b>		
<b>Residential Site Plan approval</b>	<del>\$100.00 application fee</del> <b>\$200 application fee</b>	PVMC 19.32.015
<b>Commercial Site Plan approval</b>	<del>\$100.00 application fee and \$500.00 deposit</del> <b>\$600 application fee</b>	PVMC 19.32.015
<b>Conditional Use Permit/Temporary commercial use</b>	<del>\$100.00 application fee and \$500.00 deposit</del> <b>\$600 application fee</b>	PVMC 19.30.025—12/7/09
<b>Preliminary Development Plan (mixed use/plan)</b>	<del>\$150.00 application fee and \$500.00 deposit</del> <b>\$600 application fee</b>	PVMC 16.20.050—12/7/09
<b>Final Development Plan (mixed use/planned)</b>	<del>\$150.00 application fee and \$500.00 deposit</del> <b>\$600 application fee</b>	PVMC 16.20.050—12/7/09
<b>Preliminary Plat</b>	<del>\$150.00 application fee and \$500.00 deposit</del> <b>\$600 application fee</b>	PVMC 18.08.030—12/7/09
<b>Final Plat</b>	<del>\$150.00 application fee and \$500.00 deposit</del> <b>\$600 application fee</b>	PVMC 18.08.030—12/7/09
<b>Residential Building Line Modification/Elevation Change</b>	<del>\$100.00 application fee</del> <b>\$200 application fee</b>	PVMC 16.20.050—12/7/09
<b>Rezoning</b>	<del>\$100.00 application fee and \$500.00 deposit</del> <b>\$600 application fee</b>	PVMC 16-404 (Ord 1671 and Ord 1813)
<b>Sign standards/new monument sign</b>	<del>\$100.00 application fee and \$500.00 deposit</del> <b>\$600 application fee</b>	PVMC 19.40.030—12/07/09
<b>Special Use Permit</b>	<del>\$100.00 application fee and \$500.00 deposit</del> <b>\$600 application fee</b>	PVMC 19.28.015—12/7/09
<b>Variance</b>	<del>\$75.00 application fee</del> <b>\$200 application fee</b>	PVMC 16-401 (Ord. 1673) 12/7/09
<b>Appeals of zoning code</b>	<del>\$75.00 application fee</del> <b>\$200 application fee</b>	PVMC 19.44.030--2/6/89
<b>Lot split</b>	<del>\$100.00 application fee and \$500.00 deposit</del> <b>\$600 application fee</b>	PVMC 18.08.030—12/7/09
<b>BUILDING PERMITS*</b>		
<b>\$1 - \$500</b>	\$22.00	Effective 01/01/2022
<b>\$501 - \$2,000</b>	\$22.00 for first \$500 plus \$2.75 for each additional \$100 or fraction thereof	Effective 01/01/2022
<b>\$2,001 - \$25,000</b>	\$63.00 for first \$2,000 plus \$12.50 for each additional \$1,000 or fraction thereof	Effective 01/01/2022
<b>\$25,001 - \$50,000</b>	\$352.00 for first \$25,000 plus \$9.00 for each additional \$1,000 or fraction thereof	Effective 01/01/2022
<b>\$50,001 - \$100,000</b>	\$580.00 for first \$50,000 plus \$6.25 for each additional \$1,000 or fraction thereof	Effective 01/01/2022
<b>\$100,001 - \$500,000</b>	\$895.00 for first \$100,000 plus \$5.00 for each additional \$1,000 or fraction thereof	Effective 01/01/2022
<b>\$500,001 - \$1,000,000</b>	\$2,855.00 for first \$500,000 plus \$4.25 for each additional \$1,000 or fraction thereof	Effective 01/01/2022
<b>\$1,000,000 and up</b>	\$4,955.00 for first \$1,000,000 plus \$2.75 for each additional \$1,000 or fraction thereof	Effective 01/01/2022
<i>*Value of Work is determined by Building Official during plan review based on the latest Building Valuation Data available published by the ICC</i>		
<b>Fixed Fees</b>		
Residential decks	\$40.00	Effective 11/30/2016

Retaining wall	\$45.00	Effective 11/30/2016
New footing/foundation	\$55.00	Effective 11/30/2016
Foundation repair	\$30.00	Effective 11/30/2016
Lawn irrigation	\$30.00	Effective 11/30/2016
Residential re-roof (1 and 2 family)	\$45.00	Effective 11/30/2016
Commercial re-roof	based on valuation	Effective 11/30/2016
Pool demolition	\$50.00	Effective 11/30/2016
Interior demo residential	\$50.00	Effective 11/30/2016
Demolition/residential	\$275.00	Effective 01/01/2022
Demolition/commercial	\$500.00	Effective 01/01/2022
Commercial tennis bubble	\$50.00	Effective 11/30/2016
Shed	\$25.00	Effective 11/30/2016
Solar Panels	\$0.00	Effective 01/01/2022
Fence	\$45.00	Effective 11/30/2016
Spas/hot tub	\$40.00	Effective 11/30/2016
Temporary CO	\$100.00	Effective 11/30/2016
Certificate of occupancy	\$20.00	Effective 11/30/2016
<b>Plan Review</b>		
Residential	\$100.00	Effective 01/01/2022
Commercial	65% of total building permit fee	Effective 11/30/2016
Residential - Addendum	\$50.00	Effective 01/01/2022
Commercial - Addendum	\$250.00	Effective 01/01/2022
Preliminary Plan Review	\$25.00 per hour	Effective 01/01/2022
<b>Miscellaneous Fees</b>		
Moving structure	\$100 plus City costs, if applicable	Effective 11/30/2016
After-hours inspection fee	\$50 per hour, minimum 2 hours	Effective 11/30/2016
Re-inspection fee	\$75 each	Effective 11/30/2016
Plan printing	\$10.00 per page	Effective 01/01/2022
Technology fee (for all permits)	\$5.00	Effective 01/01/2022

**ORDINANCE NO. 2515**

**AN ORDINANCE REGARDING BOARD OF ZONING APPEALS FEES, AMENDING SECTION 16-401 (BOARD OF ZONING APPEALS; FEES; DEPOSIT; REFUND) OF ARTICLE 4 (FEES), CHAPTER XVI (ZONING AND PLANNING), OF THE CODE OF THE CITY OF PRAIRIE VILLAGE OF THE CODE OF THE CITY OF PRAIRIE VILLAGE.**

**WHEREAS**, the City of Prairie Village desires to clarify its process for appeals, including to amend and update fees when appropriate; and

**WHEREAS**, to permit flexibility in updates over time to the City's fee schedule, and to be consistent with other sections of the City's Code that point to the fee schedule maintained by the City Clerk rather than indicating specific fee amounts.;

**NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF PRAIRIE VILLAGE, KANSAS, THAT:**

**Section 1.** Section 16-401 of the Prairie Village Municipal Code shall be amended to state in its entirety as follows:

**16-401. - BOARD OF ZONING APPEALS; FEES.**

The board of zoning appeals shall require the payment to the secretary of the board by the party appealing, at the time of filing notice of appeal, a fee as adopted by the governing body and on file in the office of the city clerk, to cover expenses incurred by the board in connection with such appeal. If the secretary believes that the sum will be, or finds the sum is, inadequate under the circumstances, he or she shall by mailed notice require appropriate additional payments. Failure to pay the fee herein required or any additional amounts required hereunder, shall preclude any action or further action by the board relating to the appeal until the same is paid.

**Section 2.** This ordinance shall take effect and be in force from and after its publication in the official city newspaper as provided by law.

**PASSED AND ADOPTED BY THE GOVERNING BODY THIS 15<sup>th</sup> DAY OF DECEMBER, 2025.**

**CITY OF PRAIRIE VILLAGE, KANSAS**

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Eric Mikkelson, Mayor

**ATTEST:**

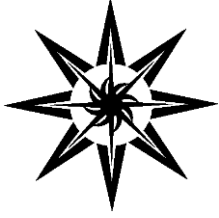
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Adam Geffert, City Clerk

**APPROVED AS TO LEGAL FORM:**

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Alex Aggen, City Attorney



## ADMINISTRATION

Council Meeting Date: December 15, 2025  
CONSENT AGENDA

Consider Resolution 2025-11, approving the Prairie Village Arts Council Artist Receptions in 2026 as Special Events Promoting the Arts to allow the serving of free alcohol.

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### BACKGROUND:

Non-profit organizations sponsoring an event promoting the arts may secure a permit to serve free alcoholic liquor or cereal malt beverages to members of the general public during the event with authorization of the local governing body by ordinance or resolution. The attached resolution covers the artist receptions in 2026. The Arts Council is still finalizing their 2026 calendar but has included days typical with prior years. The final schedule will be posted to the website when finalized.

### RECOMMENDATION:

Staff recommends the City Council approve Resolution 2025-11, to designate the Artist Receptions in 2026 as Special Events to Promote the Arts.

### PREPARED BY:

Nickie Lee  
Deputy City Administrator  
Date: December 8, 2025

**RESOLUTION 2025-11**

**WHEREAS**, the Prairie Village Arts Council is a non-profit organization promoting the arts in Prairie Village through bi-monthly art exhibits at the R. G. Endres Art Gallery located at 7700 Mission Road; and

**WHEREAS**, the Arts Council hosts an artist reception on various Wednesdays in 2026 for the exhibiting artists between the hours 5:00 to 8:30 p.m. and desires to serve alcoholic and cereal malt beverages on the following dates: January 14, March 11, May 13, June 10, July 15, September 16, and November 18.

**WHEREAS**, the Governing Body may approve special events and exempt public areas, streets and sidewalks from the prohibitions concerning drinking or consuming of alcoholic liquor and cereal malt beverages in public areas, streets and sidewalks;

**WHEREAS**, the Prairie Village Arts Council shall secure the appropriate license from the State of Kansas to sell alcoholic liquor and cereal beverages in accordance with all applicable state laws and municipal ordinances in the area designated by the Division of Alcoholic Beverage Control within the enclosed designated area during the event;

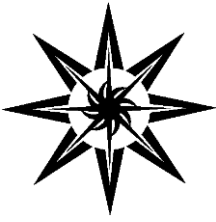
**THEREFORE, BE IT RESOLVED** that Prairie Village Arts Council artist receptions are hereby designated as a special event and authorization is given by the Governing Body of the City of Prairie Village for the sale and consumption of alcoholic liquor and cereal malt beverages during the specified dates and times at 7700 Mission Road.

**ADOPTED BY THE GOVERNING BODY ON DECEMBER 15, 2025.**

\_\_\_\_\_  
**Mayor Eric Mikkelson**

**ATTEST:**

\_\_\_\_\_  
**Adam Geffert, City Clerk**



**Consider approval of 2026 exterior grant program changes**

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**RECOMMENDED MOTION:**

Make a motion to approve the recommended changes to the 2026 Exterior Grant Program as outlined.

**BACKGROUND**

During the December 1 discussion, the Council Committee agreed with staff's recommendations to make the recommended changes to the exterior grant program summarized below.

**CHANGES FOR 2026 EXTERIOR GRANT PROGRAM**

- Increase the appraised value maximum for the 2026 Exterior Grant Program from \$425,000 to \$450,000
- Continue to open the program on January 15, 2026 to allow for longer lead time to find contractors and receive supplies
- Reallocate the unused 2025 exterior grant funds (approximately \$23,000) to the 2026 Exterior Grant Programs - increasing the 2026 Exterior Grant budget to \$87,000
- Increase maximum rebate amounts from \$2,500 to \$3,500 to better account for increasing project costs and spend down the balance.

**ATTACHMENTS**

Exterior Grant Program Guidelines

**PREPARED BY**

Nickie Lee

Deputy City Administrator

Date: December 8, 2025

**City of Prairie Village**  
**Residential Exterior Grant Program**  
**2025-2026 Guidelines**

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### **Program Overview**

- The City will provide a 25% match for exterior improvements that enhance front curb appeal for one- and two-family dwellings with a minimum \$2,000 investment by the property owner. Reimbursement amounts from the City will be a minimum of \$500 and a maximum of ~~\$2,500~~\$3,500.
- The Residential Exterior Grant can be used in conjunction with the Sustainability Grant (but one project cannot be funded by both programs).

### **Program Eligibility**

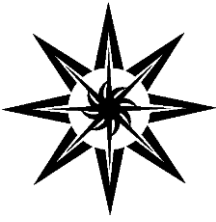
- Eligible homes can be located anywhere within City boundaries and must have a Johnson County appraised value of ~~\$425,000~~\$450,000 or less for ~~2024~~2025.
- The project must be at a one- or two-family dwelling.
- Eligible improvements include but are not limited to: complete exterior house painting or siding, door/window repair and replacement, new roof, gutters, shutters, front-facing concrete work (driveways, sidewalks & stoop), and foundation repairs.
- In order to qualify, the property must be owner-occupied.
- All improvements must conform to the City of Prairie Village municipal code.
- Contractors utilized to perform the improvements must have an active contractor's license through the City and Johnson County.
- Property owner must be current on all property taxes in Prairie Village and property free of code violations.
- There is a limit of one grant per property every ten years.

### **Process**

- The program is managed by the Community Development Department located in the Public Works Facility at 3535 Somerset Drive.
- The Community Development Department will begin accepting applications for the ~~2025-2026~~ Exterior Grant Program on January 15, ~~2026-2025~~. The property owner will submit an application to the City, and all applications will be reviewed in the order they are received until all grant funds are exhausted. Applications must include proof of current homeowner's insurance.
- Application approval must occur prior to the start of work, and applicants will only be approved after a code enforcement officer has confirmed that no code violations are present at the property. Code violations must be corrected within 10 working days of notification of the violation or the grant will be forfeited.
- The property owner is responsible for ensuring that all required permits have been obtained. All permits must be in place prior to any work taking place.
- Work must be completed within 120 days of application approval and no later than June 1. Grant applications will be accepted until grant funds are exhausted.

### **Reimbursement Process**

- Upon completion of the improvements the applicant must submit qualified project receipts, invoices and proof of payment (canceled check, credit card receipt, or cashier's check only – no cash) to the Community Development Department. Total project expenses must be at least \$2,000. Items on the receipt must be clearly marked and explained.
- Community Development staff will schedule a post-project inspection to verify project completion and confirm no exterior code violations are present.
- After staff review of receipts the City will issue a check to the applicant for 25% of the qualified expenses, reimbursement not to exceed ~~\$2,500~~ \$3,500, within 2-3 weeks of receipt verification.



**Consider approval of 2026 residential sustainability grant program changes**

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**RECOMMENDED MOTION:**

Make a motion to approve the recommended changes to the 2026 Residential Sustainability Grant programs as outlined.

**BACKGROUND**

During the December 1 discussion, the Council Committee agreed with staff's recommendations to make the recommended changes to the sustainability grant program summarized below.

**CHANGES FOR 2026 SUSTAINABILITY GRANT PROGRAM**

- Reallocate the unused 2025 sustainability grant funds (approximately \$14,000) to the 2026 Sustainability Grant Programs - increasing the 2026 Sustainability Grant budget to \$54,000
- Continue to open the program on January 15, 2026 to allow for longer lead time to find contractors and receive supplies
- Continue to tie to 2021 energy codes, and update requirements to 2024 if appropriate when new energy codes are adopted.
- Increase maximum rebate amounts from \$2,500 to \$3,500 to better account for increasing project costs and spend down the balance.

**ATTACHMENTS**

Residential Sustainability Grant Program Guidelines

**PREPARED BY**

Nickie Lee

Deputy City Administrator

Date: December 8, 2025

**City of Prairie Village**  
**Residential Sustainability Grant Program**  
**2025-2026 Guidelines**

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### **Purpose**

The purpose of the Residential Sustainability Grant program is to encourage residents to reduce their carbon footprint by improving the energy efficiency of their homes.

### **Program Overview**

- The City will provide a 25% match for energy efficiency improvements for one- and two-family dwellings with a minimum \$2,000 investment by the property owner or a 50% match with a minimum \$1,000 for an insulation-only project
- Reimbursement amounts from the City will be a minimum of \$500 and a maximum of ~~\$3,500~~ \$2,500.
- Energy-saving improvements must meet the 2021 International Energy Conservation Code and/or the attached project specifications, whichever results in the greatest energy efficiency.
- The residential sustainability grant can be used in conjunction with the Exterior Grant (but one project cannot be funded by both programs).

### **Program Eligibility**

- The project must be at a one- or two-family dwelling.
- Eligible improvements include, but are not limited, to the following: home energy audit by a certified auditor, solar power, wind power, energy-efficient HVAC or water heater, energy-efficient windows or doors, insulation, geothermal heating and cooling, and duct sealing.
- All improvement projects must meet the requirements of the 2021 IECC and/or the attached specifications, whichever results in the greatest energy efficiency.
- The Building Official is granted the authority to determine if a proposed project meets the overall eligibility and purpose of the grant program.
- All improvements must conform to the City of Prairie Village municipal code.
- Contractors utilized to perform the improvements must have an active contractor's license through the City and Johnson County.
- Property owner must be current on all property taxes in Prairie Village and property free of code violations.
- In order to qualify, the property must be owner-occupied.

### **Process**

- The program will be managed by the Community Development Department [in the Public Works Facility at 3535 Somerset Drive.](#)
- [The Community Development Department will begin accepting applications for the 2026 Sustainability Grant Program on January 15, 2026.](#) The property owner will submit an application to the City, and all applications will be reviewed in the order they are received until all grant funds are exhausted.
- The application must include all bids for the improvements, including all project specification sheets.
- The application and project specification sheets will be reviewed by the Building Official for compliance with the 2021 International Energy Conservation Code and the attached specifications.
- Application approval must occur prior to the start of work, and applicants will only be approved after a code enforcement officer has confirmed that no code violations are present at the property.
- The property owner is responsible for ensuring that all required permits have been obtained. All permits must be in place prior to any work taking place.
- Work must be completed within 120 days of application approval and no later than June 1. Grant applications will be accepted until grant funds are exhausted.

## Reimbursement Process

- Property owner must notify the Community Development Department upon project completion and final invoices being paid. Copies of eligible receipts totaling at least \$2,000 or \$1,000 for insulation-only projects must be submitted.
- Community Development staff will schedule a post-project inspection to verify project completion in accordance with required specifications and confirm no exterior code violations are present.

### **City of Prairie Village Residential Sustainability Grant Required Project Specifications**

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All eligible grant projects must be done in compliance with the 2021 International Energy Conservation Code (IECC) as well as the below specifications. A completed application form must be submitted along with the product specification sheet for all products being used in the project. Below is an overview of the required specifications for various types of projects. Projects not listed on this sheet will be reviewed for compliance with the 2021 IECC and must be accomplishing the goal of improving the energy-efficiency of the home.

#### **Windows/Doors/Fenestration**

- Fixed windows/fenestration must have a maximum  $U$ -factor of 0.36
- Operable windows/fenestration must have a maximum  $U$ -factor of 0.30
- Entrance doors must have a maximum  $U$ -factor of 0.63
- Must have a maximum SHGC (solar heat gain coefficient) of 0.40

#### **Skylights**

- Must have a maximum  $U$ -factor of 0.50
- Must have a maximum SHGC of 0.40

#### **Air Conditioners**

- All air conditioners must have a minimum efficiency of 14 SEER. Window units do not qualify for the sustainability grant.
- All air conditioners must comply with ANSI/AHAM RAC-1

#### **Furnace**

- Warm-air furnaces (gas-fired) must have a minimum efficiency of 92% AFUE or 92% $E^c$
- Warm-air furnaces (gas-fired) must comply with DOE 10 CFR Part 430 or ANSI Z21.47

#### **Basement Rim Joist Insulation**

- Fiberglass insulation must have a minimum R-value of R30
- Spray foam insulation must have a minimum R-value of R15

#### **Attic Insulation**

- Attic insulation must have a minimum R-value of R60

#### **Solar**

- All solar power installations require a building permit and must be constructed in accordance with Chapter 19.50 of the City's zoning regulations, including the following:
- The design of any solar energy system shall generally be compatible with the character of the neighborhood or district, the architectural design of the buildings, and situated on a site in a manner that

minimizes potential negative impacts on adjacent property or public streetscapes. Compatibility shall be evaluated as follows:

- Systems mounted on pitched roof structures or vertical walls shall not project more than five inches off the surface of the roof or wall and be generally parallel to the roof pitch or vertical wall.
- Systems mounted on flat roofs shall be setback from the roof edge a distance equal to the amount they project off the roof deck, or be concealed from street level or ground level of adjacent property by a parapet. Any panel or accessory equipment that projects more than two feet off the roof deck shall be screened in the same manner as other rooftop accessory building equipment.
- Framing, mounting racks, piping, conduits and other associated equipment shall be designed, located or use colors to minimize the visibility from streetscapes or adjacent property, and blend with the overall design of the building.
- Ground mounted solar panels shall be located behind the front building line, and be setback from adjacent property by at least ten feet. No ground-mounted equipment shall exceed eight feet high. All ground-mounted equipment shall be screened from adjacent property and the street by fences, landscape or a combination of both. This provision shall not apply to solar energy facilities attached to utility poles, light fixtures or other similar accessory structures provided they be designed in a manner that integrates the energy collecting components into the design of the structure in a manner that does not significantly alter the appearance of the structure, when compared to other similarly functioning accessory structures.
- No solar panel shall be mounted in a location where it could create additional glare on adjacent sites or otherwise damage plants or structures on adjacent property from reflectiveness or heat sources. Panels in locations with the potential to contribute to this situation may satisfy this requirement with manufacturer's specifications that demonstrate minimal glare, reflectiveness and heat gain.
- Any solar energy system that does not meet the standards of this section may only be permitted with a site plan, approved by the planning commission according to the procedures and criteria of [chapter 19.32](#).

## **Water-Heating Equipment**

- Water heaters (electric,  $\leq 12$  kW) must have a required performance of 0.93 – 0.00132V, EF (tabletop  $\geq 20$  gallons and  $\leq 120$  gallons), 0.960 – 0.0003V, EF (resistance  $\geq 20$  gallons and  $\leq 55$  gallons), or 1.061 – 0.00168V, EF (grid-enabled  $> 75$  gallons and  $\leq 120$  gallons)
- Water heaters (electric,  $\leq 12$  kW) must comply with DOE 10 CFR Part 430
- Water heaters (electric,  $> 12$  kW) must comply with ANSI Z21.10.3
- Water heaters (electric,  $\leq 24$  amps and  $\leq 250$  volts) must have a required performance of 2.057 – 0.00113V, EF (heat pump  $> 55$  gallons and  $\leq 120$  gallons)
- Water heaters (electric,  $\leq 24$  amps and  $\leq 250$  volts) must comply with DOE 10 CFR Part 430
- Storage water heaters (gas,  $\leq 75,000$  Btu/h) must have a required performance of 0.675 – 0.0015V, EF ( $\geq 20$  gallons and  $< 55$  gallons), or 0.8012 – 0.00078V, EF ( $> 55$  gallons and  $\leq 100$  gallons)
- Storage water heaters (gas,  $\leq 75,000$  Btu/h) must comply with DOE 10 CFR Part 430
- Storage water heaters (gas,  $> 75,000$  Btu/h and  $\leq 155,000$  Btu/h,  $< 4,000$  Btu/h/gal) must have a required performance of 90%.
- Storage water heaters (gas,  $> 75,000$  Btu/h and  $\leq 155,000$  Btu/h,  $< 4,000$  Btu/h/gal) must comply with ANSI Z21.10.3
- Instantaneous water heaters (gas,  $> 50,000$  Btu/h and  $< 200,000$  Btu/h) must have a required performance of 0.82 – 0.0019V, EF ( $\geq 4,000$  (Btu/h)/gal and  $< 2$  gal)
- Instantaneous water heaters (gas,  $> 50,000$  Btu/h and  $< 200,000$  Btu/h) must comply with DOE 10 CFR Part 430
- Instantaneous water heaters (gas,  $\geq 200,000$  Btu/h) must have a required performance of 90%
- Instantaneous water heaters (gas,  $\geq 200,000$  Btu/h) must comply with ANSI Z21.10.3

**City of Prairie Village  
Residential Sustainability Grant Program  
2025 Reimbursement Guidelines**

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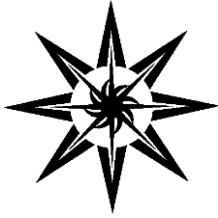
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**Purpose**

The purpose of the Residential Sustainability Grant program is to encourage residents to reduce their carbon footprint by improving the energy efficiency of their homes.

**Reimbursement Process**

- The property owner is responsible for ensuring that all required permits have been obtained. All permits must be in place prior to any work taking place.
- Work must be completed within 120 days of application approval and no later than June 1.
- Upon completion of the improvements the applicant must submit qualified project receipts, invoices and proof of payment (canceled check, credit card receipt, or cashier's check only – no cash) to the Community Development Department. Total project expenses must be at least \$2,000 or \$1,000 for insulation only projects. Items on the receipt must be clearly marked and explained.
- Codes staff will schedule post-project inspections. One inspection will be to verify project completion in accordance with required specifications. The other inspection will be to confirm no exterior code violations are present.
- After staff review of receipts the City will issue a check to the applicant for 25% of the qualified expenses, reimbursement not to exceed \$3,500, within 2-3 weeks of receipt verification.



## DIVERSITY COMMITTEE

City Council Meeting Date: December 15, 2025

Consider approval of a proposed resolution which would provide improved language access for voters

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### BACKGROUND

At the September meeting, the Diversity Committee unanimously approved a motion for the City Council to consider the attached resolution.

The ACLU of Kansas gave a presentation to the Committee about language access challenges. The ACLU's goal is to get support from local cities and Johnson County which they can then provide to the Secretary of State and the Johnson County Election Commissioner to consider this improvement for voters. The City of Roeland Park has passed a similar resolution.

After the September meeting, Staff was contacted by the Johnson County Election Commissioner and provided additional information. As a result, this item was tabled until the November Diversity Committee meeting. At the November meeting, the Election Commissioner provided additional information from his perspective on the issue. The Diversity Committee again approved a motion for the City Council to consider the attached resolution.

While this resolution is not binding, it does signal the City's support of providing language access to registered voters whose primary language is not English.

### ATTACHMENTS

Resolution 2025-12

### PREPARED BY

Tim Schwartzkopf  
Assistant City Administrator  
November 12, 2025

**Resolution 2025-12**

WHEREAS, high levels of voter turnout and participation are critical to the functioning of our democracy;

WHEREAS, voter turnout in Johnson County was at 72.79% in the 2024 general election and 74.24% in the 2020 general election;

WHEREAS, voter turnout and voting access are increased by the practice of making election materials available to eligible citizens in languages other than English, a practice called language access;

WHEREAS, Johnson County is a diverse community with more than 87,000 residents, including more than 39,000 citizens of voting age, who speak a primary language other than English;

WHEREAS, the Johnson County Election Office currently does not provide full language access, such as ballots, sample ballots, voter instructions, material about Johnson County elections, or materials about the right of voters to receive language assistance at the polls in languages other than English;

WHEREAS, local and state election officials have the authority to expand language access beyond the minimum standards set by federal law;

WHEREAS, elections in Johnson County are administered by the Johnson County Election Office and its Election Commissioner;

WHEREAS, the Johnson County Election Commissioner is directly appointed and supervised by the Kansas Secretary of State;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF PRAIRIE VILLAGE, KANSAS AS FOLLOWS:**

Section 1. The City Council urges the Office of the Secretary of State of Kansas to work collaboratively with the Johnson County Election Office to: (1) make Spanish-language ballots, sample ballots, and informational materials available upon request at in-person polling places and through the advance voting process starting with elections held in 2026; (2) make all locally-produced materials and online content about Johnson County elections available in Spanish; and (3) make printed and online materials available in English and Spanish that inform voters of their right to receive language assistance at the polls from an individual of their choice.

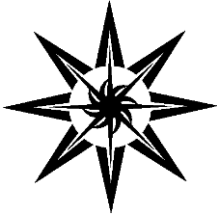
Section 2. This Resolution shall take effect and be in full force immediately after its adoption by the Governing Body.

**Adopted this 15<sup>th</sup> Day of December, 2025.**

\_\_\_\_\_  
Eric Mikkleson, Mayor

ATTEST:

\_\_\_\_\_  
Adam Geffert, City Clerk



## Discuss the 2026 Legislative Platform

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### ACTION NEEDED

Provide direction to staff through motions and votes on what changes the Council would like to make for the 2026 Legislative Platform.

### BACKGROUND

Each year the City Council discusses and adopts a legislative platform, which establishes the City's legislative priorities for the upcoming legislative session. This document is shared and discussed with local, state, and federal elected officials who represent Prairie Village. It is also used by staff and the City's lobbyist when determining whether the City should submit testimony on legislation.

The previous 2025 Legislative Platform is attached for the Council's review. In 2021, the Council changed the format of the platform, which included endorsing the League of Kansas Municipalities' Statement of Municipal Policy and then identifying the top priorities of the City in an additional document. Staff asked our lobbyists at Little Government Relations (LGR) to make recommendations for the changes for the 2026 platform. We also asked the City Council to individually send any requested changes for 2026 so that we could incorporate them into the council packet for review prior to the meeting. The recommended changes we received are summarized below.

- A. Revise the "Federal Funding" section to more accurately reflect the current Federal Funding environment and include language about the World Cup. Suggested language: "The City of Prairie Village encourages the Legislature and state agencies to provide support, coordination, and guidance to local governments in order to maximize opportunities through state and federal investments. In 2026, the City requests federal funding to support the region during the World Cup event..." *(Suggested by LGR and staff)*
- B. Update "Statewide Funding for the Arts" section to remove the dated 2020 reference to the economic impact of the arts. Suggested language: "The U.S. Bureau of Economic Analysis creates an annual report of the significant economic impact of the arts to the Kansas economy." *(Suggested by staff)*
- C. Add a new section titled "Housing" to address the possibility of State officials drafting laws to restrict local officials from being able to exercise home rule regarding the topic of Accessory Dwelling Units. Suggested narrative: "We support the ability of local officials to make housing decisions within their community, including issues related to Accessory Dwelling Units." *(Suggested by Councilmembers Terry O'Toole and Tyler Agniel)*

It is anticipated that the 2026 Legislative Platform will be brought forward at the next Council meeting for adoption. The 2026 legislative session will begin January 12, 2026.

### ATTACHMENTS

LGR Presentation

2025 Prairie Village Legislative Platform

2026 Statement of Municipal Policy from the League of Kansas Municipalities

**PREPARED BY**  
Nickie Lee  
Deputy City Administrator  
Date: December 9, 2025



# 2026 Session Preview

Mallory Lutz

Little Government Relations

December 8<sup>th</sup>, 2025



# 2026 Session: Big Picture

- ▶ Begins Monday, January 12<sup>th</sup>!
- ▶ 90 days—done by end of March? Very tight timeline for bills out of committees, budget process, etc.
- ▶ Post-Session: Busy election season: All House Members + Governor, AG, Secretary of State, Insurance Commissioner.
- ▶ As usual, how does an upcoming election impact Session and what gets done?



# 2026 Session: General Issues

- ▶ Governor's power remains limited; vast majority vetoes overridden in 2025.
- ▶ Redistricting.
- ▶ Like 2025, slim budget, enhancements exceedingly difficult. Budget bill to be introduced in both House & Senate, supposedly. Special Budget Committee making preliminary recommendations.
- ▶ Property Tax relief remains priority, but meaningful reform unlikely.
- ▶ Medicaid policy and funding, SNAP and other public assistance will remain hot topics.
- ▶ Health, education policy: Probably mostly non-controversial issues headed into election year. School finance formula expires June 2027, but most activity will happen post-2026 Session.

# 2026 Session: Local Government Issues

- ▶ Property Tax Relief.
  - ▶ Various proposals: Constitutional amendments capping valuations, mill levies. Proposal to abolish sales tax exemptions—use that revenue for property tax relief.
  - ▶ Six-year rolling average proposal.
- ▶ Countywide sales tax apportionment formula change—varying impact to cities.
- ▶ Return of home-based business bill.
- ▶ Telecoms to address “forced relocation costs” of infrastructure. Working with municipalities on solution.
- ▶ Housing
  - ▶ ADUs.
  - ▶ Some type of temporary solution re: short-term rentals during World Cup.

# Questions?

► Thank you!

Mallory Lutz

Little Government Relations

785.409.8351

[lutzmallory@gmail.com](mailto:lutzmallory@gmail.com)

[lgrkansas.com](http://lgrkansas.com)



CITY OF PRAIRIE VILLAGE

# 2025 LEGISLATIVE PRIORITIES



PRAIRIE VILLAGE

[WWW.PVKANSAS.COM](http://WWW.PVKANSAS.COM)

The City of Prairie Village endorses the League of Kansas Municipalities 2025 Statement of Municipal Policy. In addition, the following topics are the top legislative priorities for the City of Prairie Village in 2025:

## 2025 LEGISLATIVE PRIORITIES

### LOCAL CONTROL

Our local communities across the state are best served and residents' values and standards are best reflected when local taxing and spending are determined by local voters and taxpayers. We support the retention and strengthening of local home rule authority to allow locally elected officials to conduct the business of their jurisdiction in a manner that best reflects the desires of their constituents and results in maximum benefit to that community. This includes matters dealing with public health and safety, such as local health orders and rental inspections, and the ability to govern possession of firearms in public spaces in the interest of community safety.

### TAX POLICY & DARK STORE

We support stable revenue sources and urge the Kansas Legislature to avoid applying any further exemptions to the ad valorem property tax base, including exceptions for specific business entities or the state/local sales tax base, as well as industry-specific special tax treatment through exemptions or property classification. State policy changes shifted the local tax burden too far toward residential property taxes. We do not support changes in State taxation policy that would narrow the tax base or significantly reduce available funding for key programs, including artificial caps on property valuations. These changes put Kansas counties and cities at a competitive tax disadvantage with Missouri. We also strongly support legislation that would require commercial properties to be appraised and valued based on their highest and best use and oppose any legislation that utilizes the "dark store theory" to appeal their assessed valuations. Municipalities rely on commercial and residential property tax revenue to pay their share of essential city services. Any changes in commercial valuation has a detrimental impact to municipal operations and forces the property tax burden to residential property owners.

### TAX LAW

We strongly oppose any state imposed limits on the taxing and spending authority of cities and counties. We believe those elected to manage the affairs of cities and counties can be most responsive to the local taxpayers and make budget and tax decisions that are most reflective of the community's needs and financial interests. State government should abide by the same taxing and spending decisions they impose on cities and counties. The revenue neutral rate process should be amended to include exemptions for inflation and new construction. The State legislature should help relieve the burden on property taxpayers by reinstating the Local Ad Valorem Tax Reduction (LAVTR) program.

### LEGALIZATION OF CANNABIS

We support the legalization of cannabis and its derivatives.

### ADDRESSING THE CLIMATE CRISIS AS A PUBLIC POLICY PRIORITY

We believe that climate change poses a global economic, social, and public safety crisis. We support policy makers at all levels of government elevating sustainability and decarbonization to be included among the top line of policy priorities.

## FEDERAL FUNDS

With historic investments in infrastructure, sustainability, and clean energy projects through the Bipartisan Infrastructure Law and Inflation Reduction Act, the City of Prairie Village encourages the Legislature and state agencies to provide support, coordination, and guidance to local governments in order to maximize opportunities through federal investments.

The City of Prairie Village supports the expansion of Medicaid to extend healthcare coverage to low-income Kansans.

## LOCAL FIREARMS ISSUES

We strongly believe the ability to govern how firearms are possessed and transported throughout our community is a matter of local control. Local government should have the ability to regulate and enforce the possession and use of weapons within City-owned facilities, public parks, municipal pools, and City-owned vehicles. We urge state legislatures to amend K.S.A. 75-7c that restricts local government from enacting important gun safety measures in their communities.

## STATE FUNDING OF PUBLIC EDUCATION

We strongly support constitutionally adequate, equitable, and responsible funding for the public school system to a level that places Kansas among the leading states in support of a "world class" education. We oppose any further reduction in school funding, including any constitutional amendment releasing the legislature from this important duty. We also urge the state government to fund special education at the level required by K.S.A. 72-3422.

## STATEWIDE FUNDING FOR THE ARTS

The U.S. Bureau of Economic Analysis reports that the arts and culture sector contributed \$4.1 billion to Kansas' economy in 2020. We support restoration of state funding for the arts. The arts industry provides jobs, generates revenue and economic activity, and enhances quality of life. The City of Prairie Village recognizes the important role individual artists and creative organizations play in building and sustaining cultural and economic vibrancy in Kansas.

## NON-DISCRIMINATION

We strongly believe all people should be treated fairly and equally under the law. However, in Kansas, a gap currently exists in the applicable state and federal discrimination laws, leaving LGBTQ people without protection from discrimination in housing, employment, and public accommodations. While the City of Prairie Village has passed a local non-discrimination ordinance to fill this gap, we urge the State to pass legislation to extend these protections statewide.



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CITY OF PRAIRIE VILLAGE  
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PRAIRIE VILLAGE, KANSAS 66208  
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# 2026 Statement of Municipal Policy

State



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## GOVERNING BODY



**President**  
Amy Lange  
City Manager, Concordia



**Vice President**  
Russ Kessler  
Mayor, Haysville

### **Immediate Past President**

Roy Cessna, Mayor, Garden City

### **Past Presidents**

Sara Caylor, Commissioner, Ottawa

Daron Hall, City Manager, Pittsburg

David McDaniel, Mayor, Ellis

Terry Somers, Mayor, Mount Hope

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### **Directors**

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Tim Berry, Councilmember, Andover

Thomas Brown, Mayor, McPherson

Tyrone Garner, Mayor, KCK/Wyandotte County

Christy Gibson, City Clerk, Greensburg

Everett Green, Mayor, Scott City

Nick Hernandez, City Manager, Dodge City

Katie Jackson, City Attorney, Manhattan

Jenny Landers, Mayor, Otis

Stan Luke, Mayor, Burlington

Michael Padilla, Mayor, Topeka

Curt Skoog, Mayor, Overland Park

Austin St. John, City Administrator, Mulvane

Lou Thurston, Mayor, Hillsboro

Lily Wu, Mayor, Wichita

La Rochelle Young, Mayor, Atchison

### **Executive Director**

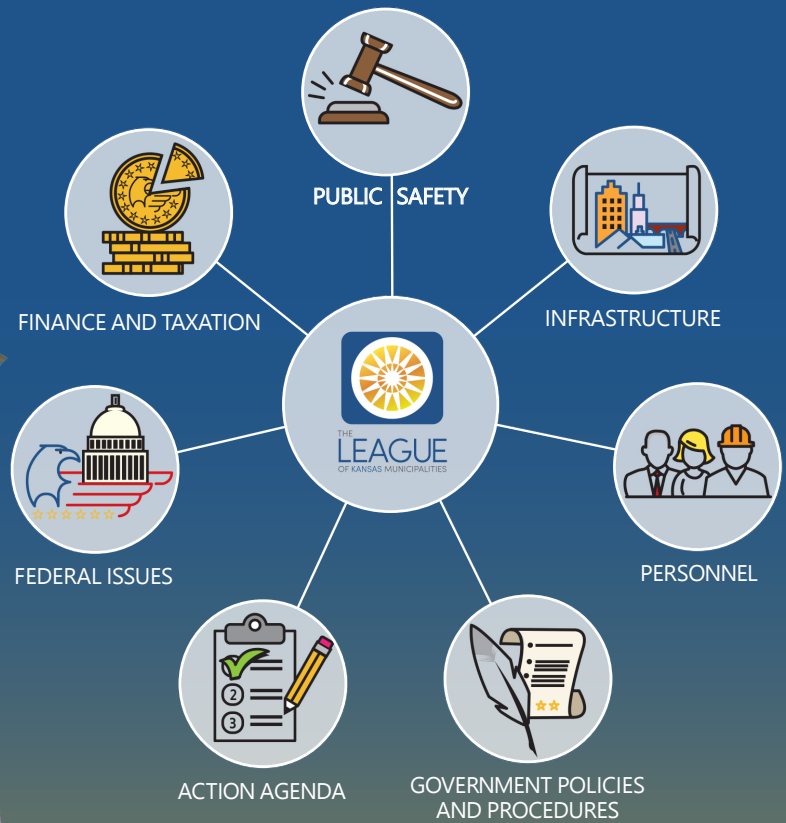
Nathan Eberline



# ABOUT THE LEAGUE

SUPPORTING KANSAS CITIES

The League of Kansas Municipalities is a membership association that advocates on behalf of cities, offers training and guidance to city appointed and elected officials, and has a clear purpose of strengthening Kansas communities. Since 1910, the League has been a resource for cities across Kansas and has acted as a body to share ideas, facilitate communication between members, and provide information on best practices in city operations.





# LEGISLATIVE PRIORITIES

The prosperity of Kansas is dependent upon the prosperity of its cities. More than 84% of Kansans live in an incorporated city. To promote healthy and sustainable communities, the elected and appointed city officials of Kansas establish the following as 2026 legislative priorities:

**HOME RULE.** Consistent with the Home Rule Amendment of the Kansas Constitution approved by voters, we support local elected officials making decisions for their communities, particularly tax and revenue decisions.

**GOVERNMENT COMPETITION.** Local governments should retain local control over the services they provide to residents and businesses. Free markets are the best vehicle for allocating goods and services. However, there are circumstances where the free market does not efficiently allocate goods and services, creates externalities that endanger public safety and welfare, or simply does not provide a service. In these instances, it falls to local government to respond to the needs of the people. In addition, local governments provide services for the sole benefit of their residents and should continue to receive tax benefits to provide those services at a low cost.

**SALES TAX & EXEMPTIONS.** Cities should continue to retain voter-approved local sales tax allocations. The Legislature is granted authority to make decisions relating to statewide sales tax. Local voters vote on and are granted authority to make decisions regarding local sales taxes. Any sales tax exemptions considered by the Legislature should only apply to the state portion of sales tax and not eliminate voter-approved local sales taxes.

**MENTAL HEALTH.** We support allocating additional resources for mental health programs. Funds should be allocated for community mental health centers and additional bed space for patients with mental health issues.

**HOUSING.** A lack of quality housing across the state creates an impediment to growth and economic development. The League supports programs that encourage access to quality housing.

**WATER.** Access to water is paramount for the growth and viability of communities. Government at all levels should pursue the conservation, protection, and development of current and future water supplies to ensure access to clean, safe, and affordable water for all Kansans. We support state action, in consultation with municipal providers, to address surface and groundwater resources. We support the development of standards and an approval process for the re-use of wastewater effluent for consumer use.

**KPERS.** The state should consider a rollback from KPERS 3 to a model closer to KPERS 2 for municipal employees and public employees should be eligible for the DROP program.

**LAND USE AND ZONING.** We support the ability of local officials to make land use and zoning decisions within their community, including decisions about location, placement, size, appearance, and siting of transmission and receiving facilities and any other communications facilities.

**BUILDING CODES.** We oppose any measures to preempt local building codes.

**FRANCHISE AUTHORITY.** We oppose any legislation restricting the current franchise authority for cities, including limits on franchise fees.

**PUBLIC PROPERTY & RIGHTS-OF-WAY.** We support the right of cities to control and manage public property and rights-of-way and to impose franchise or use fees on entities that utilize rights-of-way.



# FINANCE & TAXATION

**E**ach city is unique in services provided and ability to pay for such services; maximum flexibility should be granted to local governing bodies to determine the amount and source of funding for city services. The League supports the long-established policies of balancing revenue from income, sales, and property taxes to assure the fiscal ability of the state and local governments to provide services citizens need.

**TAX POLICY & SPENDING.** Local spending and taxing decisions are best left to local officials representing the citizens that elected them. We oppose state-imposed limits on the taxing and spending authority of cities. Changes to tax policies should not be undertaken without a full understanding of the overall impact on all taxpayers, taxing entities, and the sources and amounts of revenues generated or eliminated by such policy changes.

**PROPERTY TAXES.** All property taxing authorities, including cities, counties, the state, school districts, special districts, and community colleges should be transparent, and abide by the same limitations, restrictions, and requirements. Any additional transparency measures should not be burdensome or costly. We encourage the state and local governments to make government more efficient and recognize the need to work together on innovative approaches to reduce the burden of property taxes.

**PROPERTY TAX EXEMPTIONS.** We encourage the legislature to resist any proposal to further exempt any specific property classification from taxation, including industry-specific exemptions. We support the current statutory definition of machinery and equipment, and the exemption should not be expanded. The legislature should review existing exemptions to determine if they should continue or be repealed.

**SALES TAX & EXEMPTIONS.** Cities should continue to be able to determine voter-approved local sales tax allocations. The Legislature is granted authority to make decisions relating to statewide sales tax. Local voters vote on and are granted authority to make decisions regarding local sales taxes. Any sales tax exemptions considered by the Legislature should only apply to the state portion of sales tax and not eliminate voter-approved local sales taxes.

**PROPERTY VALUATION.** We support appraisals based on fair-market value as historically used in Kansas. We oppose caps in property valuations and limitations on valuation methods that shift the property tax burden, benefiting one category of property to the detriment of all others, as unconstitutional and inequitable.

**TAXES PAID UNDER PROTEST.** The state and county where a city is located should be required to notify cities when taxes, including compensating use and ad valorem taxes, are paid under protest or a large tax exemption is filed so cities have accurate data when making budget decisions.

**COUNTYWIDE SALES AND USE TAXES.** Since 1977, Kansas has successfully used a city-county revenue sharing formula for the benefit of all. The existing formula benefits city and county taxpayers and ensures there is a fair method to distribute funds generated primarily in cities and approved by voters. The Legislature should fund existing city and county revenue sharing programs as required by statutes.



**SALES TAX REVENUE IN STAR BOND DISTRICTS.**

The reduction and elimination of the state food sales tax threatens the viability of existing STAR Bond project districts that include groceries by eliminating a source of revenue pledged to repay the bonds. We support the creation of a long-term funding mechanism to ensure state reimbursement of lost funds caused by reduction and elimination of the state share of food sales tax in impacted STAR Bond districts.

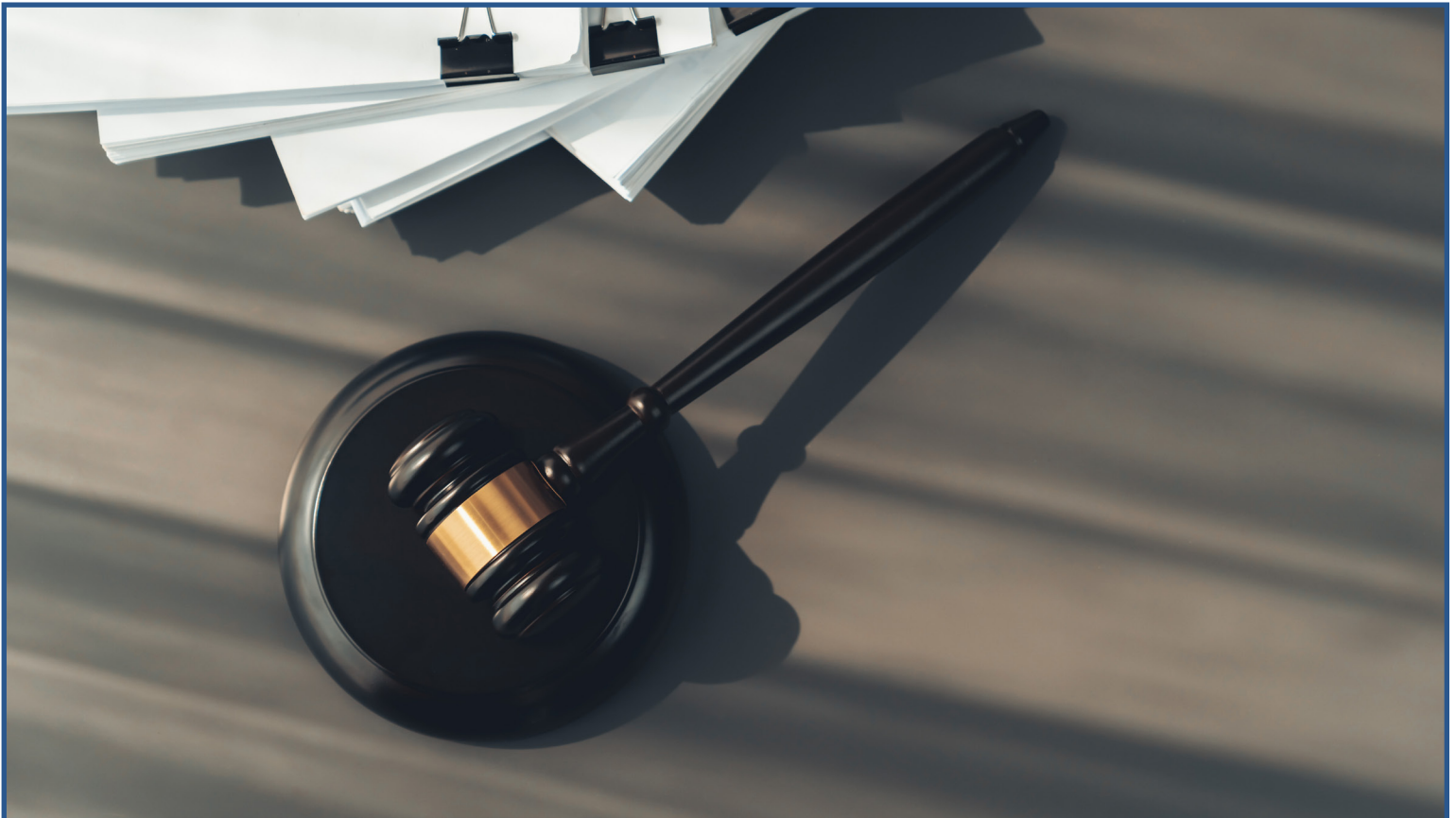
**REVENUES & SPENDING.** We oppose any law requiring a city to spend a certain threshold to receive and maintain state dollars. All spending decisions should remain at the local level. Cities should be authorized to approve alternative revenue sources to maintain appropriate levels of funding for the health, safety, and welfare of citizens. Cities should be allowed to set financial policies in-line with bond rating requirements and other accepted best practices for municipal management.

**EMS/HOSPITAL FUNDING.** We support expansion of Medicaid to allow hospitals and emergency medical services (EMS) access to federal funding, helping cities maintain and provide critical services for citizens. Absent Medicaid expansion, additional state funding needs to be made available to rural hospitals to retain businesses and employees and sustain the health and lives of Kansans.

**UNFUNDED MANDATES & LOAN PROGRAMS.**

We oppose unfunded mandates. If the state or federal governments seek to promote particular policy objectives, such mandates must be accompanied by an appropriate level of funding. We support changes to allow local governments to participate directly in federal loan programs.

**LOCAL AUTHORITY.** We support cities' ability to impose and collect taxes and fees on telecommunications providers. All cities should have the same banking and investment authority the state grants itself. We support Kansas statutes being modernized to reflect revenue neutral rate requirements when determining a public library's eligibility for state funding.





# PUBLIC SAFETY

Cities play a critical role in the protection of the health and safety of citizens. Government at all levels should cooperate in the development of health and safety programs.

**HOMELESS/UNSHELTERED.** Unsheltered individuals are living in cities across Kansas in growing numbers, putting strains on local budgets, law enforcement agencies, first responders, and mental health professionals. The state should enhance local initiatives by providing resources and coordination with local providers.

**ASSET FORFEITURE.** All assets forfeited, or proceeds of the sale of the same, should remain with the local government that seizes the property.

**MUNICIPAL COURT.** All assessed court funds under a municipal court order, other than restitution collected and payable to a third party and state assessments paid under K.S.A. 12-4117, should be retained by the local municipality. We support municipalities' ability to set appropriate fines and fees.

**EMERGENCY 911 SERVICES.** Cities and counties should maintain local control of the 911 system. The 911 tax should continue to include wireline and wireless communications. We support legislation providing flexibility for local governments to utilize these funds to provide emergency services. 911 funds should not be diverted by the legislature for other uses.

**EMERGENCY MANAGEMENT.** Implementation strategies must promote cooperative efforts between federal, state, and local governments. Changes to the Emergency Management Act should consider the role of a city in responding to disasters.

**MEDICAL CHARGES.** The first person responsible for payment of medical costs should be the individual in custody. Clarification is needed that the entity charging for a crime is responsible in the event those costs cannot be recovered. We support the pooling of resources between state and local law enforcement agencies.

**LAW ENFORCEMENT DISCRETION.** We support local governments' discretion in establishing law enforcement vehicle pursuit policies and the ability of law enforcement officers to use discretion in determining when to make an arrest.

**SERVICE ANIMAL FRAUD.** We support strengthening and redefining the crime of service animal fraud to disincentivize individuals from asserting an animal is a service animal to avoid vicious animals, exotic, livestock, or breed-specific ordinances.

**ALCOHOL & CMB REGULATION.** We support the authority of cities to license and regulate alcoholic liquor and cereal malt beverage retailers and establishments.

**MEDICAL MARIJUANA.** Medical marijuana should be subject to existing state and local sales tax and cities should be able to levy their own excise fees and receive a portion of any state funds to offset the impact of medical marijuana. Cities should have the ability to opt-in to allowing dispensaries in their city. Kansas should only allow the cultivation and processing of medical marijuana and THC in licensed facilities and not allow residential grow operations.

**HOMELAND SECURITY.** Local first responders are the front-line defense in the prevention and response to terrorism and security risks. Local governments should be granted maximum flexibility over implementation of monies and strategies regarding homeland security.

**CYBERSECURITY.** We encourage the State to provide collaborative discussions, training programs, and feasibility studies for the impact of cyber-attacks on cities. Cities will use information provided by the state to determine best practices and policies for municipal implementation.

**MENTAL HEALTH.** We support allocating additional resources for mental health programs. Funds should be allocated for community mental health centers and additional bed space for patients with mental health issues.

**MEDICAL WORKFORCE INITIATIVE.** Hospitals and Health Care Facilities are facing an alarming shortage of licensed medical and clinical staff who specialize in the medical and mental health treatment of individuals. We support additional state resources being put toward programs to recruit and retain Health Care Professionals. We support the development of a behavioral health tech certificate program at community or technical colleges. We also support the establishment of a rural psychiatric residency program.



# INFRASTRUCTURE

Cities construct, manage, operate, and maintain numerous infrastructure components that provide a high quality of life. Infrastructure involving transportation, municipal utilities, energy services, and water and environmental structures are dependent on the ability of local officials to self-determine what is appropriate for their communities. This relies on cooperation from state government and full funding as required by law under statutory programs from the state and federal governments.

## TRANSPORTATION

**CONNECTING LINKS.** The State should maintain KDOT's funding for connecting link programs at a minimum of the FY 2020 level for cities to provide for the maintenance of state highways within city limits. We support full funding of the City Connecting Link Improvement Program (CCLIP).

**CITY-COUNTY HIGHWAY FUND.** The City-County Highway Fund should be fully funded and not diverted for other purposes. Such funding should include the transfer of fees from the registration of out-of-state commercial vehicles, as directed by K.S.A. 9-3425i. Proceeds from increases to the motor fuel tax rates should be allocated in accordance with current statutory provisions. The state needs to evaluate and study the reduction in this fund, and its impact on cities, and collaborate with local governments on future investment in the projects supported.

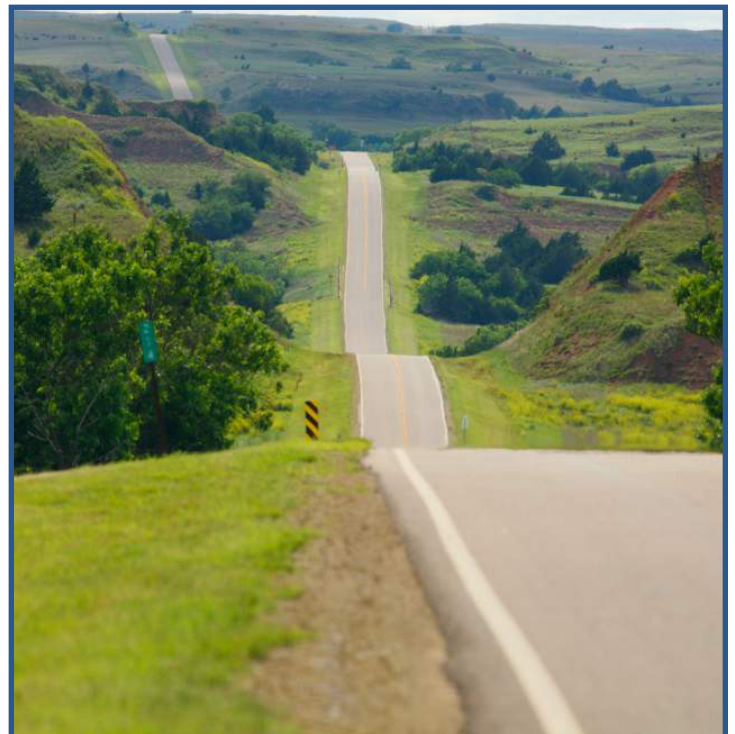
**COMPREHENSIVE TRANSPORTATION PROGRAM.** We support a comprehensive transportation system that is safe, efficient, and accessible. The state should fully fund the Eisenhower Legacy Transportation Program (IKE) and cooperate with local governments to maintain and improve the state's transportation infrastructure. We support continued development of multimodal transportation networks and local transportation districts that enable cities to develop transportation initiatives to advance these objectives. As the program is developed and implemented, we support a collaborative approach to funding shared infrastructure.

**MODERN TRANSPORTATION DEVELOPMENT.** We support a modern and sustainable transportation system that meets the needs of all Kansans. The state should invest in expanding electric charging station infrastructure, enhancing airport facilities and services, developing recreational trails, and improving passenger and freight rail service. We also support changes to state law that make it easier and more affordable to develop these projects.

**ELECTRIC.** Any fees or taxes imposed on charging stations or Electric Vehicle (EV) fees remitted to the state should be put into the Special Highway Fund, not the general fund. The state should study the impacts of assessing a tax or fee on users of EV charging stations, to offset declines in motor vehicle gas taxes.

**UNIFORM TRAFFIC CODE.** We support a comprehensive review and recodification of the Uniform Traffic Code.

**MATCHING FUNDS.** We support allocating surplus state fund revenues to cities to maximize federal discretionary grant funds.



## UTILITIES

**BROADBAND.** Access to reliable broadband service is essential to the economic health of cities. We support the establishment of Broadband grants to facilitate expansion. Guidance for the grant program and broadband-related statutes must recognize the significant role local governments play in such expansion and not remove planning and right of way authority from local governments.

**SERVICE TERRITORY.** Municipalities must retain authority to purchase, construct, or extend infrastructure necessary to supply cities and their inhabitants with public utilities, including electric services. Cities should have the freedom and flexibility to grow and expand service territories.

**MUNICIPAL OPERATION.** We support the ability of cities to operate municipal gas, water, electric, sewer, telecommunications, broadband, solid waste, stormwater, or other utility services. We further support the ability of cities to set and control rates for locally owned and operated utilities.

**RIGHT OF FIRST REFUSAL.** We support municipal utilities having the ability to invest in new electric/transmission projects to provide reliable, affordable service to customers. We oppose efforts prohibiting competition for transmission projects.

**FRANCHISE AUTHORITY.** We oppose any legislation restricting the current franchise authority for cities, including limits on franchise fees.

**MANDATES.** Any mandates passed down to cities by the state or federal government on utility services should not be imposed without a cost-benefit analysis and accompanied by appropriate funding. Regulations should be reasonable in overall scope and timing of implementation.

**RIGHT-OF-WAY.** Cities must maintain the ability to regulate public right-of-way and recover reasonable compensation for use of the right-of-way. Kansas policy should not be dictated by federal mandates. We oppose efforts to codify at the state level federal directives limiting cities' powers.

## ENERGY

**ELECTRIC UTILITY DEREGULATION.** Community-owned and operated municipal electric utilities make long-term power supply decisions and investments to benefit the overall community. We support continued local control over power supply decisions.

**STATEWIDE ENERGY POLICY.** We support development of a coordinated and comprehensive Energy Plan. Further, we support creative and cooperative implementation of renewable energy and energy efficient technologies that are environmentally sustainable and economically successful. We support public and private incentives to encourage energy efficiency and renewable energy.

**BUILDING CODES.** Cities should continue to be allowed to shape local codes to incentivize net zero or net-zero ready building requirements.

**PROPANE.** We support cities' authority to protect public safety by regulating the capacity of propane units/facilities for residential or commercial purposes. State laws restricting the municipality's ability to put in place local regulations, particularly inspections, should be repealed.



## WATER AND ENVIRONMENT

**WATER QUALITY.** We support a clean and safe public water supply and the protection of public health and aquatic life. We endorse regional and cooperative solutions to water quality challenges that address point and non-point source pollution while balancing municipal cost and water rights concerns.

**WATER QUANTITY.** We support efforts to extend the life of reservoirs and expand reservoir storage for use by municipal water suppliers. We support immediate state action, in consultation with municipal providers, to address surface and groundwater resources while respecting priority of water rights. Water rights management tools that have been developed in recent years should be modified or expanded so they provide the same type of flexibility and authority to any water rights holder regardless of class.

**WATER RE-USE.** We support the development of standards and an approval process for the re-use of wastewater effluent for consumer use.

**PUBLIC WATER SUPPLY SUPERVISION PROGRAM.** We support changes to the statutory language increasing the funding stability for the Kansas Department of Health and Environment's Public Water Supply Supervision program. These changes must balance municipal concerns while recognizing the state has a responsibility to contribute to these public health matters.

**WATER PLANNING.** We support increased municipal representation on the Kansas Water Authority; broad-based revenue sources and distribution for the state Water Plan Fund; and a re-evaluation of the process for adopting the annual state Water Plan Fund budget.

**INFRASTRUCTURE FUNDING.** We support increased federal and state funding to assist local communities with water, wastewater, stormwater, levee and dam infrastructure and associated security needs. We call for loan terms of up to 40 years when the usable lifespan of an improvement will exceed the term of the loan.

**STORMWATER MANAGEMENT.** We endorse regional and cooperative solutions to stormwater quality and quantity challenges that address point and non-point source pollution. We further endorse state measures to incentivize and enable investment in green infrastructure to support sustainable communities.

**SOLID WASTE.** Home rule powers of cities to dispose of and manage municipal solid waste should not be restricted. This includes recycling, electronic waste and composting programs.

**HAZARDOUS WASTE.** We support a comprehensive state and local cooperative approach to aid in identifying hazardous waste and to develop programs to monitor and dispose of such waste. Appropriate education and training should be provided prior to implementation of such programs.

**CLEAN AIR.** We support a state-developed air quality plan that protects the health and safety of Kansans while balancing municipal cost concerns.

**WATER AND WASTEWATER CERTIFICATION.** We support improved certification programs that align necessary skillsets for real-world water and wastewater system operation with the content of the corresponding exams. We support review of water and wastewater certification to ensure validity and reliability. We encourage contracting and collaboration to help utilities acquire the knowledge, skills, abilities, and certifications needed to effectively serve rate payers.





# HUMAN RESOURCES

City employees are the foundation of city government. City governing bodies must have authority to develop local personnel policies to attract and maintain a high-quality workforce.

**WORKERS' COMPENSATION.** We support reasonable and just benefits for employees injured within the course and scope of their public employment, and effective enforcement of the Workers' Compensation Act.

**KPERS & KP&F.** We support full funding of the Kansas Public Employees Retirement System (KPERS) and Kansas Police & Fire (KP&F) retirement systems and honor all commitments made by KPERS and KP&F. The local KPERS system should remain separate from the state and school retirement system. Changes to the KPERS system should support a city's ability to hire and retain qualified public employees, including any undue burden on hiring KPERS retirees, or reduce benefits promised to employees. The state should consider a rollback from KPERS 3 to a model closer to KPERS 2 for municipal employees and public employees should be eligible for the DROP program.

**PUBLIC EMPLOYER-EMPLOYEE RELATIONS ACT (PEERA)/COLLECTIVE BARGAINING.** We oppose any federal or state mandate requiring collective bargaining at the local level.

**MANDATES.** We oppose state and federal mandates involving public personnel. We oppose federal and state mandates requiring or prohibiting the payment of prevailing wages.

**WEAPONS AND FIREARMS.** We support the ability of local governments to set policies regarding the carrying of weapons and firearms by municipal employees while engaged in their work.

**HEALTH CARE & OTHER BENEFITS.** We support cooperation and the study of ways to relieve the financial burden of securing employee health care coverage, including the continued option for cities to participate in the state health care program. The League also supports the repeal of the mandatory requirement to cover post-retirement health care costs. Federal law provides an avenue for retired employees to retain health care coverage without burdening property taxpayers with these prohibitive costs.

**UNEMPLOYMENT.** We support reasonable and just benefits for employees who are qualified individuals under the Kansas Employment Security Law. We oppose the finding that volunteers, who are paid a nominal stipend, are considered qualified individuals. We support legislation to define "volunteer" in Kansas employment law that is consistent with federal law.





# GOVERNMENT POLICIES & PROCEDURES

**A**bid by constitutional Home Rule, there is a need to ensure local governments maintain autonomy and the authority of self-governance to create a safe and sustainable quality of life for residents.

**HOME RULE.** Consistent with the Home Rule Amendment of the Kansas Constitution approved by voters, we support local elected city officials making decisions for their communities, particularly tax and revenue decisions.

**GOVERNMENT COMPETITION.** Local governments should retain local control over the services they provide to their residents and businesses. Free markets are the best vehicle for allocating goods and services. However, there are circumstances where the free market does not efficiently allocate goods and services, creates externalities that endanger public safety and welfare, or simply does not provide a service. In these instances, it falls to local government to respond to the needs of the people to provide the good or service. In addition, local governments provide services for the sole benefit of their residents and should continue to receive tax benefits to provide those services at a low cost.

**PROTECTION OF THE FIRST AMENDMENT.** The right of the people through democratically elected and appointed officials to petition and speak to government officials shall not be abridged. We support cities' First Amendment right of freedom of association to work together to accomplish common goals.

**POLICE POWERS.** We support the authority of cities to regulate to protect the health, safety, and welfare of the public. No municipal police department should be mandated to enter into any agreements with other agencies.

**NON-DISCRIMINATION.** We oppose discrimination against any person by reason of their race, color, religion, sex (including pregnancy, gender identity, or sexual orientation), age, national origin, ancestry, disability, military/veteran status, or genetic information.

**CITY ELECTIONS.** We oppose any actions by the state government to impose partisan elections on cities. All cities have the authority to make this decision for their community, and each city, in consultation with its citizens, should make that determination.

**FILING FOR OFFICE.** To encourage a higher number of candidates to file for office, we support the filing location for city elections being available in the city clerk's office. The state should evaluate remote filing options.

**FILLING OF VACANCIES.** Vacancy filling should remain the responsibility of local governing bodies made up of duly elected officials.

**ANNEXATION.** We support local jurisdictions' ability to make their own decisions regarding orderly growth through annexation.

**SIGN REGULATION.** We support the authority of local government to regulate signs in compliance with federal law.

**PUBLIC PROPERTY & RIGHTS-OF-WAY.** We support the right of cities to control and manage public property and rights-of-way and to impose franchise or use fees on entities that utilize rights-of-way.

**EMINENT DOMAIN.** We support flexibility for local governments to use eminent domain for economic development purposes, including blight remediation, without seeking legislative approval.

**GOVERNMENTAL IMMUNITY.** We support continued immunity for cities from tort liability and legislation strengthening the Kansas Torts Claims Act.

**INTERLOCAL COOPERATION.** We support the principle of voluntary cooperation among all levels of government.

**CITY/COUNTY CONSOLIDATION.** We support processes for local consolidation without undue statutory barriers. Voters should be allowed to determine whether consolidation with another unit of government occurs.

**PRIVATE CEMETERY LIABILITY.** We support removing the requirement for cities to care for and maintain formerly private cemeteries that have been dissolved.

## COMMUNITY DEVELOPMENT

**CHILD CARE.** Recognizing the critical role childcare plays in the well-being of children and economic stability of families, the state should assist cities with the growing shortage of access to childcare. The state should provide funding to cities to support development and expansion of childcare centers, including assisting with training programs for professional development and technical assistance.

**HOUSING.** The League supports programs that encourage access to quality housing, including but not limited to, the Housing Investor Tax Credit Act, the Kansas Affordable Housing Tax Credit Act, the Kansas Rural Home Loan Guarantee Act, guaranteeing appraisals in rural counties, the Historic Kansas Act, and the Kansas Rural Housing Incentive District Act.

**RURAL HOUSING INCENTIVE LOAN FUND.** We support the creation of a State low interest revolving loan fund to finance development in Reinvestment Housing Incentive Districts.

**ABANDONED AND BLIGHTED HOUSING.** We support streamlining and expediting the process for local governments, neighborhood organizations and private businesses to deal with the blight of abandoned, nuisance, foreclosed housing, and commercial structures to protect the rights and property values of surrounding property owners. Cities should continue to retain the ability to manage vacant property registry programs to counter blight.

**HOUSING-RENTAL INSPECTIONS.** We support giving cities authority to require inspections of rental housing for the safety of tenants and to protect the rights and property values of surrounding property owners.

**REVITALIZATION TOOLS.** We support continued use of the Neighborhood Revitalization Act, Downtown Redevelopment Act, Transportation Development District Act and Community Improvement District Act to promote local neighborhood development.

**ECONOMIC DEVELOPMENT PARTNERSHIPS.** State and regional partnerships are vital to the sustained growth of the state and should be supported by policy and with adequate funding.

**TAX ABATEMENTS.** We support the authority of cities to offer tax abatements to encourage business investment in communities.

**TAX INCREMENT FINANCING (TIF).** We support the continued use of TIF to promote economic development. TIF laws should allow maximum flexibility for efficient use by communities.

**STAR BONDS.** We support the ability of cities to utilize STAR bonds to promote economic development in communities.

**LAND USE AND ZONING.** We support the ability of local officials to make land use and zoning decisions within their community, including decisions about location, placement, size, appearance, and siting of transmission and receiving facilities and any other communications facilities.

**BUILDING CODES.** We oppose any measures to preempt local building codes.

**TOURISM.** We support cooperative ventures between state and local government to promote tourism as an industry vital to growth and development.

**TAX CREDITS.** We support the continued availability of tax credits as a tool for economic development.

## TRANSPARENCY IN GOVERNMENT

**OPEN MEETINGS.** All levels of government should be subject to the same open meetings requirements. These laws should not be unduly burdensome.

**OPEN RECORDS.** All levels of government should be subject to the same open records requirements. State laws governing open records should balance the public's right of access, with the necessity of protecting the privacy of individual citizens, and the ability of public agencies to conduct essential business functions. We support a city's ability to recoup reasonable costs associated with requests.

**INTERGOVERNMENTAL DIALOGUE.** We support current law regarding the use of state and local public moneys to provide information and advocate on behalf of our cities and citizens. No reporting system should increase the administrative burden on local governments.

**AUDIO/VISUAL RECORDINGS.** We support the ability of local governments to determine when and how audio/visual recordings will be used by law enforcement officers, including the regulations concerning public access to those recordings, balancing the needs of law enforcement and the individuals whose images and sounds are captured in the recordings.



# Relationships Are the Cornerstone of Effective Advocacy



1

## Make Contact Before Legislative Session

- Eggs & Issues, town halls, etc.
- Communicate the city's agenda and priorities.
- Invite them to a League Legislative Dinner.



2

## Follow the Legislative Session

- *League News*
- Forums
- News media
- [www.lkm.org](http://www.lkm.org)



3

## Participate in Local Government Day January 21, 2026

- Make appointments to visit with your legislators in the morning.
- Invite them to the League reception.



4

## Make Contact During Legislative Session

- Watch for alerts about key bills/issues.
- Follow the issue, not the bill number.
- Be specific; give your city's unique insight into the legislation.
- Don't waste time and political capital on meaningless bills that have no chance of becoming law.



5

## Make Contact Following the Legislative Session

- Thank your legislator for their hard work.
- Be honest and express concern when bills negatively affect your city.



• Know your legislators on a first-name basis



• Always be respectful and avoid personal attacks



• Ask your legislator how he or she prefers to be contacted (email, phone, texts, etc.)



• Share your contact information



• Follow legislators' communications



• Sign up for emailed newsletters



• Follow legislators' social media accounts



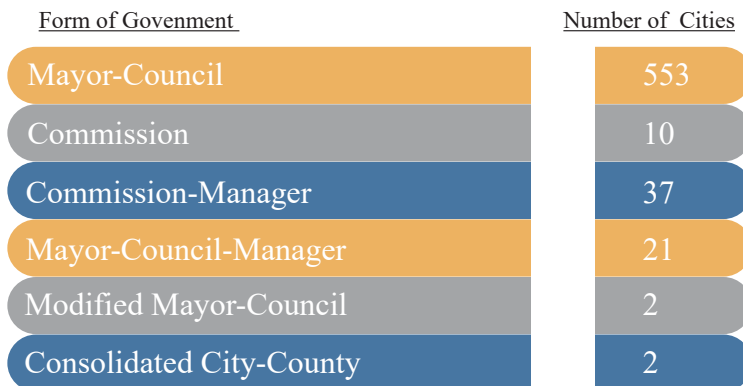
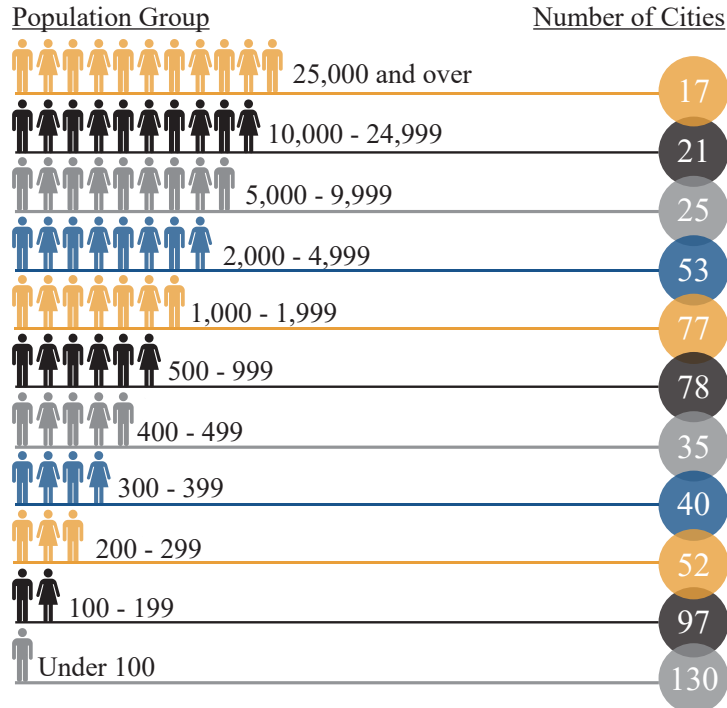
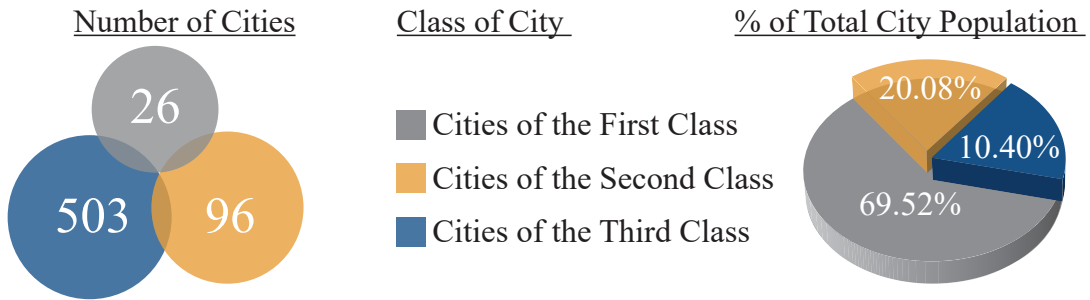
• Send legislators your newsletter/updates

# CITY FACTS

Total Number of Incorporated Cities = 625

Total Population of the State = 2,970,606  
 Total City Population = 2,472,946

83.2% of the state's population resides in an incorporated city.





# LEAGUE LEGISLATIVE TEAM



**Spencer Duncan**  
Government Affairs Director  
[sduncan@lkm.org](mailto:sduncan@lkm.org)  
(22<sup>nd</sup> Session)



**Nathan Eberline**  
Executive Director  
[neberline@lkm.org](mailto:neberline@lkm.org)  
(14<sup>th</sup> Session)



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**Wendi Stark**  
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[wstark@lkm.org](mailto:wstark@lkm.org)  
(6<sup>th</sup> Session)



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(3<sup>rd</sup> Session)



**Anne Marie Yatsula**  
Staff Attorney  
[ayatsula@lkm.org](mailto:ayatsula@lkm.org)  
(1<sup>st</sup> Session)

## POLICY DEVELOPMENT

This *Statement of Municipal Policy* was developed by city officials through the League's policy committees. There are three policy committees that are focused in specific areas: Finance & Taxation, Public Officers & Employees, and Utilities & Environment. The fourth committee, the Legislative Policy Committee, reviews the entire *Statement* and the recommendations of the three specific committees. The *Statement* is then submitted to the Governing Body and is ultimately adopted by the Convention of Voting Delegates at the League's Annual Conference. For more information about the League policy committees or process, check out the League website at [www.lkm.org](http://www.lkm.org) or contact us at (785) 354-9565.

### THE LEAGUE ADVOCATES FOR CITIES

The League advocates on our members' behalf to sponsor and encourage beneficial legislation for cities and oppose legislation that would be detrimental to our members' interest.



### THE LEAGUE OFFERS GUIDANCE

Member cities can contact the League with a legal inquiry or question. Additionally, we provide sample ordinances and guidance on legislation and rulemaking from both the state and federal level.

### COMMUNICATIONS & OUTREACH

Since 1914, the League has published the *Kansas Government Journal*, a publication for city, county and state government officials that is printed six times a year. The League publishes a weekly e-newsletter, researches municipal issues affecting Kansas communities and develops programs for cities to use to engage their residents and reinforce the importance of civic engagement.



### MUNICIPAL TRAINING & EDUCATION

The League offers members a variety of education and training opportunities throughout the year. Our annual conference brings together leaders in municipal government to offer innovative ideas for cities. Throughout the year, the League works with professionals in the field to train, inspire and solve problems facing municipal leaders at all levels. The League offers over 30 manuals and publications on municipal issues ranging from finance and budgeting, personnel, planning, economic development, open meetings and open records to traffic ordinances.

### CONTRACT SERVICES

The League offers members a competitive rate to have the League engage in contract services, which include codification services, executive personnel search program (LEAPS) and personnel policies.







THE  
**LEAGUE**  
OF KANSAS MUNICIPALITIES

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300 SW 8th Avenue, Suite 100  
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[www.lkm.org](http://www.lkm.org)

**MAYOR'S ANNOUNCEMENTS**  
**Monday, December 15, 2025**

Christmas Eve- city offices close at noon	12/24/2025	
Christmas Day – city offices closed	12/25/2025	
New Year's Day – city offices closed	01/01/2026	
City Council	01/05/2026	6:00 p.m.
Planning Commission	01/06/2026	6:00 p.m.

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**INFORMATIONAL ITEMS**  
**December 15, 2025**

1. Planning Commission meeting minutes – November 10, 2025

**PLANNING COMMISSION MINUTES  
NOVEMBER 10, 2025**

**ROLL CALL**

The Planning Commission of the City of Prairie Village met in regular session on Monday, November 10 at 7:22 p.m. in the Council Chambers at 7700 Mission Road. Chair Greg Wolf called the meeting to order with the following members present: Dave Herron, James Kersten, Melissa Brown, Melissa Temple, and Jeffrey Valentino.

The following individuals were present in their advisory capacity to the planning commission: Chris Brewster, Multistudio; Nickie Lee, Deputy City Administrator; Terry O’Toole, Council Liaison; Adam Geffert, City Clerk/Planning Commission Secretary.

**APPROVAL OF MINUTES**

Mr. Valentino made a motion to approve the minutes of the October 7, 2025, regular planning commission meeting as presented. Mr. Herron seconded the motion, which passed 6-0.

**OLD BUSINESS**

None.

**PUBLIC HEARINGS**

None.

**NON-PUBLIC HEARINGS**

PC-25-21	Site plan review for a fence/wall, with an exception 7901 Reeds Road Zoning: R-1A Applicant: Benjamin Dollar
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Mr. Brewster said that the applicant was requesting an exception to construct a street side yard fence that did not meet the side fence standards. The property is a corner lot on the southeast corner of 79<sup>th</sup> Street and Reeds Lane. It is one of three lots on the “end-grain” of the block between Reeds Lane and Maple Street. The east lot has an intersection orientation to both 79<sup>th</sup> Street and Maple Street, the middle lot orients to 79<sup>th</sup> Street, and

the subject lot orients to Reeds Lane. In this configuration, the subject lot has a side-yard orientation with the lot to the west that fronts on 79<sup>th</sup> Street (approximately 11' side yard) and a side yard orientation with the lot to the south on Reeds Lane (approximately 16' side yard). Although the property and house clearly fronts to Reeds Lane, the lot is 142' wide but only 70' deep (assuming Reeds Lane as front). It does not have a substantial yard on either side, other than the corner on 79<sup>th</sup> Street. Mr. Brewster noted that zoning regulations require that street side yard fences, when abutting an adjacent property that fronts the side street, be set back at least 15' or one-half the adjacent yard's front setback, whichever is greater.

The proposal is to build a 4' tall solid, horizontally slatted cedar fence approximately 10.75' from the property line along 79<sup>th</sup> Street. The adjacent house to the east is set back approximately 48' from 79<sup>th</sup> Street, which would require the fence to be 24' back from the side lot line and result in an approximately 19' wide fenced yard.

Section 19.44.025 allows the planning commission to consider exceptions to the fence standards through site plan review and subject to specific criteria in Section 19.44.025(g). The following specific section is the subject of the application:

**(c) Location**

- (1) Fences located in the front yard are limited to decorative fences no closer than 10' from the street right-of-way line**
- (2) Fences located on the side street of a corner lot shall be on private property and at least 18" from any public sidewalk, whichever is greater, except that if an adjacent lot faces the side street, the fence shall be set back from the right-of-way line a distance of 15' or not less than one-half the depth of the front yard of an adjacent building, whichever is the greater setback**

Mr. Brewster stated that the intent of the applicable fence standards is to protect the front yard and streetscape views of lots along streetscapes and to preserve the ability to reasonably screen property from adjacent lots and other private areas. The street side standards anticipate fences that are "privacy fences", typical of rear yards and guarding against the situation when a rear yard fence could impact the front yard and streetscape view when abutting lots face the side street.

The following factors affect this situation:

- The lot is a unique circumstance due to:
  - A corner situation on an atypical lot configuration
  - Close adjacency of the house to the east (rear) and south (side) property lines, resulting in the proposed fenced area being the largest yard
- The proposed fence is a lower height than a typical rear or side privacy fence
- The house does not have an "intersection orientation" as do several other corner lots on 79<sup>th</sup> Street, which are larger lots and result in two front yards, and more substantial side or rear yards away from 79<sup>th</sup> Street

In addition to the site plan review criteria, the following are the specific criteria the planning commission shall consider for exceptions to the fence standards:

- Results in a design that is more compatible
- Provide better screening
- Provides better storm drainage management
- Provides more appropriate utilization of the site

The proposed fence exception impacts all criteria except storm drainage, for which there is no impact. The proposed location will allow better utilization of the site based on the corner location, orientation of the house, and preserve views of the streetscape better than if the fence were located at permitted locations (a fence 24' back from the street and 6' high could be more disruptive). Mr. Brewster noted that public works had reviewed the plans and confirmed that the proposed fence will not create any obstructions within the required sight distance triangles.

Mr. Brewster said that staff recommended approval of this site plan with the exception to the fence location based on the above factors affecting the proposed application, subject to the following:

1. The fence along 79<sup>th</sup> Street be approximately 10.75' from the side lot line; not be in front of the front building line along Reeds Lane, and be limited to 4' high as proposed.

Applicant Benjamin Dollar with Willow Outdoor, 1121 Douglas Avenue, Kansas City, KS, and resident Nancy Wolf were present to discuss the application. Ms. Wolf noted that she wanted to install the fence to ensure that her grandchildren could play safely in the yard.

**Ms. Brown made a motion to approve the application subject to the conditions listed by staff. Mr. Valentino seconded the motion, which passed 6-0.**

PC-25-23                      Site plan - courtyard and façade improvements  
6971 Tomahawk Road  
Zoning: C-2  
Applicant: First Washington Realty / Kimley-Horn and Associates

Mr. Brewster said that the applicant was requesting site plan approval to refurbish the interior courtyard and update the storefront façades that face the interior courtyard in the Prairie Village Shops. The plan includes integrating some new surfacing in the courtyard, new landscape, hardscape, and furnishings, removal of canopies attaching the clock tower to the courtyard, conceptual gateway signs entering the courtyard, and upgrades to the storefront façades (removing or resurfacing some materials but no new structural changes).

The property is zoned C-2 General Business District, and the building, site, and uses meet all C-2 standards. There are no changes of use, additions to buildings, or structural

additions or changes, other than detaching the clock tower from the canopy. However, any changes in exterior elevations of more than 10%, or changes to the architectural elements or materials require site plan review by the planning commission. The proposed changes are related to, and are a continuation of previously approved plans for the anchor building to the south of the courtyard in applications approved by the planning commission in September 2021, October 2024, and October 2025. The intent is to activate the courtyard and continue with design and aesthetic themes into the interior courtyard.

New uses, expansion of uses by 10% or more, and other significant changes in the opinion of the building official require site plan review in the C-2 district. The following are the site plan review criteria:

#### **A. Generally**

- 1. The plan meets all applicable standards**
- 2. The plan implements any specific principles or policies of the comprehensive plan that are applicable to the area or specific project**
- 3. The plan does not present any other apparent risks to the public health, safety, or welfare of the community**

This proposal advances comprehensive plan policies, strengthening activity centers designated in the plan, creating community destinations, and promotes more gathering spaces to enhance business and social and civic interactions in activity centers. The application proposes to improve the visual appearance, social spaces, and pedestrian connections to and within the center. All proposed changes are consistent with the C-2 zoning standards.

#### **B. Site Design and Engineering**

- 1. The plan provides safe and easy access and internal circulation considering the site, the block and other surrounding connections, and appropriately balances vehicle and pedestrian needs**
- 2. The plan provides or has existing capacity for utilities to serve the proposed development**
- 3. The plan provides adequate stormwater runoff**
- 4. The plan provides proper grading considering the prevailing grades and the relationship of adjacent uses**

There are no proposed changes to any vehicle or pedestrian access, and the improvements will be made to existing pedestrian areas that will be retained. There are also no changes that will affect existing utility capacity or demands. All work being done is replacement of existing paved areas or areas covered by structures and will not impact stormwater runoff. All future permits will be reviewed by public works for any standards and technical specifications regarding grading, stormwater, or paving.

In general, the proposed plan improves the pedestrian access and amenities for the site and creates a more inviting experience in the existing interior courtyard which may help strengthen the location as a destination and improve business activities.

### **C. Building Design**

- 1. The location, orientation, scale, and massing of the building creates appropriate relationships to the streetscape and to adjacent properties**
- 2. The selection and application of materials will promote proper maintenance and quality appearances over time**
- 3. The architectural design reflects a consistent theme and design approach. Specifically, the scale, proportion, forms and features, and selection and allocation of materials reflect a coordinated, unified whole**
- 4. The building reinforces the character of the area and reflects a compatible architectural relationship to adjacent buildings. Specifically, the scale, proportion, forms and features, and materials of adjacent buildings inform choices on the proposed building**

The proposed building design involves cladding existing canopy elements with new materials and introducing colors and materials compatible with the prior approvals on the south anchor buildings. Specifically, these include faux-wood materials on the existing canopy pillars, black powder coated metal on the gateway sign elements, and paint and/or resurfacing of canopy facias with darker grey and white materials. The plan also includes the theme of exposing the existing brick archways associated with the storefront canopies and maintaining the existing brick, particularly at the north end where the canopy attaching to the clock tower will be removed.

### **D. Landscape Design**

- 1. The plan creates an attractive aesthetic environment and improves relationships to the streetscape and adjacent properties**
- 2. The plan enhances the environmental and ecological functions of unbuilt portions of the site**
- 3. The plan reduces the exposure and adverse impact of more intense activities or components of the site or building**

The interior courtyard is generally all hardscape with ornamental planting areas, outdoor furniture, and ornamental elements. There is no impact to any landscape areas designed to either accentuate the center and mitigate parking areas or that are designed to address streetscape and neighborhood transitions. The plan includes new ornamental landscape at each end, associated with the clock tower pillars on the north end and associated with the south anchor buildings patio at the south end. The plan does not impact any landscaping required by zoning regulations.

Within the courtyard, the proposal is to integrate elements of decorative concrete with some of the existing concrete surfaces, add a fire pit and opportunities for updated seasonal and accessory plantings, and add supporting outdoor furniture. This area

leads into the patio design at the south end of the courtyard that was approved as part of the previous plans of the south anchor building. At the north end of the courtyard, the clock tower will be detached by removing canopy elements that connect to the courtyard resulting in a more open entry courtyard. A gateway sign element will be added at the south entrance to the interior courtyard that will match a similar gateway feature on the southwest entrance to the interior courtyard. These features include a conceptual sign element to help brand the courtyard as a destination. Future branding will be determined by the applicant, and specific sign design will be addressed with a future comprehensive sign proposal for the entire shops.

Mr. Brewster said that staff recommended approval of the site plan subject to the following conditions:

1. All signs included in the plan are conceptual. Future signs are subject to the applicable Prairie Village Shops property-specific sign standards until a new property-specific sign plan coordinating all signs throughout the shops is approved
2. The color and themes proposed are compatible with prior approvals of the south anchor building. Expansion of the application of these color themes beyond the scope of the proposed courtyard improvements should be balanced with both (a) colors and design schemes of any future sign plans that are proposed for the entire shops; and (b) consideration of color schemes, materials, and storefront façade improvement anticipated for the perimeter and outward facing store fronts
3. The planning commission concurs with staff's analysis of the building design criteria, and that no precedent is set for future changes to other buildings until a more comprehensive and long-range plan for the shops occurs

Applicants Carson Scheer and Aaron Horn with Kimley-Horn and Associates, 805 Pennsylvania Avenue, Kansas City, MO, Darion Ziegler with Reztark Design Studio, 601 Main Street, Cincinnati, OH (via Zoom), and Andrea Hildago with First Washington Realty, 7200 Wisconsin Ave #600, Bethesda, MD, gave a presentation showing the proposed changes, such as hardscape improvements to allow for ADA compliance as well as updated and improved finish materials.

Mr. Valentino asked whether any drainage plans were also considered. Mr. Horn said that the drains in the courtyard area would be cleaned out to allow them to function better, and that new drains would be installed at the south end of the project area.

Mr. Kersten asked what type of wood would be selected in the proposed portal design. Ms. Ziegler said that a faux-wood material would be used for longevity and durability.

Mr. Herron said that he would prefer the timber columns on the portal to be slightly larger to accommodate signage.

**After further discussion, Mr. Valentino made a motion to approve the application. Ms. Temple seconded the motion, which passed 6-0.**

## **OTHER BUSINESS**

None.

## **ADJOURNMENT**

With no further business to come before the commission, Mr. Wolf adjourned the meeting at 8:07 p.m.

Adam Geffert  
City Clerk/Planning Commission Secretary