



**CITY COUNCIL
CITY OF PRAIRIE VILLAGE
NOVEMBER 3, 2025**

The City Council of Prairie Village, Kansas, met in regular session on Monday, November 3, at 6:00 p.m. Mayor Mikkelsen presided.

ROLL CALL

Roll was called by the city clerk with the following councilmembers in attendance: Cole Robinson, Inga Selders, Ron Nelson, Lori Sharp, Chi Nguyen, Dave Robinson, Tyler Agniel, Greg Shelton, Ian Graves and Terrence Gallagher. Staff present: Eric McCullough, Chief of Police; Keith Bredehoeft, Director of Public Works; City Attorney Alex Aggen, Hunter Law Group; Wes Jordan, City Administrator; Nickie Lee, Deputy City Administrator; Meghan Boom, Assistant City Administrator; Tim Schwartzkopf, Assistant City Administrator; Jason Hannaman, Finance Director; Cindy Volanti, Human Resource Manager; Ashley Freburg, Public Information Officer/Deputy City Clerk; Adam Geffert, City Clerk.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Mr. Nelson made a motion to approve the agenda as presented. The motion was seconded by Mr. Shelton and passed 10-0.

INTRODUCTION OF STUDENTS AND SCOUTS

There were no students or scouts present at the meeting.

PRESENTATIONS

- Chief Steve Chick gave a third quarter report for Consolidated Fire District #2, and shared updates from the department.
- Ms. Nguyen read a proclamation declaring November as Native American Heritage Month, as well as an acknowledgement noting that the land on which Prairie Village was located once belonged to several native tribes.

**Councilmember Reddell joined via Zoom during to public participation.*

PUBLIC PARTICIPATION

- Jim Rossberg, Ward 1, shared his thoughts about the upcoming city council election



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- The following individuals expressed their support for the community climate action plan:
 - Rick Wohlfarth, Ward 4
 - Margaret Thomas, Ward 5
 - Brynn Bettenhouse, Ward 1
 - Penny Mahon, Ward 4
 - Piper Reimer, Ward 4
 - Ed Stevenson, Ward 5
- The following individuals expressed their support for the community climate action plan as well as funding to solicit a public arts master plan:
 - Mary O'Leary, Ward 3
 - Anne Melia, Ward 6
 - Robert Bloodwhite, Ward 6
 - Amy Bagnall, Ward 6
- Abby Magariel, Ward 1, noted her support for funding to solicit a public arts master plan
- Rob Kohl, Ward 2, stated that city services were not at the level that councilmembers made them out to be
- Pam Justus, Ward 6, shared quotes from councilmembers that she felt were dishonest
- Eric Goldsborough, Ward 5, expressed his opposition to the abandon form of government question that would appear on the November 4 election ballot
- Ted Fritz, Ward 2, said that he felt voters should have the opportunity to vote on approval of the community climate action plan and funding to solicit a public arts master plan
- Anna Gepson, Ward 2, stated that tearing down existing homes had a significant impact on the environment and the Johnson County landfill
- Barbara Cantrell, Ward 4, said that the October 20 meeting minutes were incorrect in describing how the agenda was amended

**Councilmember Selders and Councilmember Sharp left the meeting during the period in which the council responded to public comment.*

CONSENT AGENDA

Mayor Mikkelsen asked if there were any items to be removed from the consent agenda for discussion:

1. Consider approval of regular city council meeting minutes - October 20, 2025
2. Consider reappointment of city municipal judges and prosecutor
3. Consider changes to employee handbook
4. Consider approval of an amendment to the Prairie Village Police Pension Plan to allow sworn police officers the opportunity to purchase service credit for previous law enforcement positions



Mr. Dave Robinson made a motion to approve the consent agenda as presented. A roll call vote was taken with the following votes cast: “aye”: Selders, Nelson, Sharp, Nguyen, D. Robinson, Agniel, Shelton, Reddell, Graves, Gallagher. The motion passed 10-0.

**Councilmember Cole Robinson was not at the dais when the roll call vote was taken.*

COMMITTEE REPORTS

- Environmental Committee
 - Consider adoption of the community climate action guide

In October 2021, the city signed on to the “Cities Race to Zero”, a global campaign backed by the United Nations targeting a 50% reduction in greenhouse gas emissions by 2030, with a goal of delivering a healthier, fairer, net zero carbon world for all.

During the 2023 budget process, the city council committed \$50,000 to implement a sustainability program to meet the challenges of the climate crisis. Following an RFP process, KERAMIDA was selected based on a strong understanding of Prairie Village’s needs, professional background and resources, breadth of consulting services able to be provided, and fees.

KERAMIDA completed a municipal greenhouse gas inventory for the years 2018-2022 and developed a municipal climate action plan that outlined emission reduction pathways with strategies to meet the 2030 reduction targets, with the ultimate goal of net zero by 2050. The council adopted the plan in October 2023.

During the 2024 and 2025 budget processes, the council again committed funds to implement sustainability programs. Late in 2024, KERAMIDA began work on a community climate action guide as a companion piece to the municipal climate action plan. The guide would offer practical ideas, resources, and support for residents and businesses in Prairie Village to adopt sustainable habits and technologies that could lower utility costs and boost public health.

At the October 20, 2025 city council meeting, KERAMIDA gave a presentation outlining the details of the community climate action guide. After discussion, the city council voted to consider approval of the guide at its November 3 meeting.

Mr. Shelton noted that he had worked with Councilmember O’Toole to address his concerns that certain items in the guide used the word “require” when describing actions residents could take.



Mr. Shelton made a motion to amend pages 30-34 of the community climate action plan to replace all uses of the words “require” or “partner” with the word “encourage”, with the exception of Action ID EE6 on page 32, for which the word “partner” with Building Energy Exchange KC for programming would be changed to “utilize”. Mr. Graves seconded the motion, which passed 11-0.

- Arts Council
 - Consider approval of funding to solicit a public arts master plan

Mr. Graves noted that the item was originally scheduled for the October 20, 2025 meeting and was removed from the agenda until a later date unspecified in the motion. Mr. Graves and Mr. Robinson requested it be added to the November 3 agenda.

In 2023, the city council supported the creation of a public arts fund to generate additional public art throughout the community. Each year since then, the fund received a contribution from the transient guest tax fund (TGT) to be spent on public art. Council Policy 63 outlined a procedure for the purchase of public art including potential funding options, purchasing mechanisms, purchasing approval, and placement of art. Mr. Graves said that the procedures were a collaborative process between the arts council, parks and recreation committee, and city council.

Since that time, the arts council began developing a plan for the roll out of a public arts program while building a balance in the public arts fund, which totaled \$50,131 as of September 1, 2025. Mr. Graves said that a public arts master plan would help the arts council and community develop and roll out a successful public art program, and would include public engagement and a comprehensive funding plan for public art which could include both public and private dollars.

Mr. Graves said the arts council was requesting additional TGT funding to support the cost of the plan, which was estimated to be \$30,000 - \$40,000. He noted that the TGT fund was projected to have an unallocated balance of \$249,245 by the end of 2025 due to revenues exceeding expectations, and unspent allocations from prior years. The arts council would contribute its \$10,000 2026 public arts fund allocation and would request the remaining balance come from the TGT fund balance. If approved, the arts council, along with a team of staff, would begin the solicitation process to identify a third party professional group to develop the public arts master plan.

Mr. Graves made a motion to approve funding to initiate a public arts master plan as presented. Mr. Cole Robinson seconded the motion.



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Ms. Lee noted that the funding request was just the first step of the process, and that the project would likely take a year to complete. Once completed, the finished product would be presented to council for approval. She added that the master plan could help increase private funding for the arts in Prairie Village.

Ms. Sharp asked why the master plan was not included during the annual budget preparation. Ms. Lee said that it should have been discussed as a decision package, but that the plan came together after the budget had been finalized. She stated that arts council wanted to get started on the project as soon as possible, rather than waiting until the 2026 budget process.

After further discussion, a roll call vote was taken with the following votes cast: “aye”: C. Robinson, Selders, Nelson, Sharp, Nguyen, D. Robinson, Agniel, Shelton, Reddell, Graves, Gallagher. The motion passed 11-0.

- Ms. Nguyen stated that there would be an environmental justice town hall at the Meadowbrook Park clubhouse on November 5. She also noted that the dedication of an interpretive panel at Porter Park would take place on November 8.
- Mr. Gallagher said that the 75th Anniversary subcommittee for a 5K race had met to begin planning for the event. He added that registration for the gingerbread house decorating party on December 7 had opened.

MAYOR’S REPORT

- The Mayor shared information about events that had taken place since the previous council meeting:
 - A police department promotion ceremony
 - A meeting with Price Brothers to discuss a proposal for the old YMCA property
 - A Global Ties meeting with students from France and French territories
 - The Johnson County NAACP annual freedom fund event
- The Mayor also noted the following:
 - The lawsuit against the city regarding the issuance of bonds for the construction of a new city hall had been dismissed by a federal judge
 - The Prairie Village Foundation voted to allocated \$6,000 to the Shawnee Mission School District to cover the cost of food for students that had lost SNAP benefits due to the ongoing government shutdown
 - The publication of the city’s third quarter financial report
 - The Mayor’s Holiday Tree Lighting fundraiser would be held on December 4 at the Corinth Shops

STAFF REPORTS



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- Mr. Jordan stated that the November plan of action was included in the meeting packet
- Ms. Lee and Chief McCullough provided an update on construction noise and violations at teardown/rebuild construction sites, noting that enhanced enforcement began in July. Ms. Lee displayed a sign developed by staff that was required to be placed at all construction sites listing city construction regulations in both English and Spanish. She also provided the following summary of enforcement of noise complaints:
 - From 1/1/2025 - 7/6/2025, there were 20 complaints of construction noise before or after allowable time. Of those complaints, code enforcement officers issued 17 warnings, and found no violations in three.
 - Since enhanced enforcement began on July 7 and through September 15, 11 construction noise complaints were received, of which three were issued verbal warnings, three were issued citations, and no violations were found in five. Of the citations, one had gone through the municipal court process and paid a fine of \$273.50, and the other two had not had their court dates yet.

Ms. Lee stated that there were 107 active teardown/rebuild projects in the city. She also noted that staff was in the process of reviewing 2024 building codes with the goal of adopting them in the spring of 2026.

Chief McCullough said that there were three additional sites that had received citations since the data in the agenda packet had been collected.

- Mr. Schwartzkopf acknowledged Human Resource Manager Cindy Volanti for sharing her knowledge at multiple regional conferences. He also shared information about FEMA reimbursement for a storm that caused substantial damage in the city in July 2023. After significant effort by many staff members, the city received a reimbursement check of \$517,000 in October.
- Chief McCullough said that Officer Dittmore would be receiving a lifesaving award by the Metro Chiefs and Sheriffs Association. He also noted that Shop with a PV Cop would take place on December 10.

OLD BUSINESS

There was no old business to come before the council.

NEW BUSINESS

COU2025-44

Consider adoption of Resolution 2025-09 establishing 2026 employee compensation ranges



Ms. Volanti said that the city annually adopted a resolution adjusting salary ranges for all positions based on market data from both the national level and the Kansas/Missouri region. When developing the 2026 budget, staff utilized a 1.5% range adjustment to maintain the city's competitiveness with the labor market, protect its ability to compete for skilled employees, and maintain ranges adequately to minimize increases and/or adjustments to the compensation study that was completed in 2022.

She added that the Aquatics and Recreation Supervisor position would be reclassified from part-time to full-time status to provide enhanced programs and services for the community programs department.

Mr. Shelton made a motion adopt Resolution 2025-09, establishing the 2026 compensation ranges, including a 1.5% increase. The motion was seconded by Mr. Agniel and passed 11-0.

Mr. Nelson made a motion for the city council to move to the council committee of the whole portion of the meeting. The motion was seconded by Mr. Shelton and passed 11-0.

COUNCIL COMMITTEE OF THE WHOLE

COU2025-45 Consider contract with CivicPlus for website redesign & content management system and for agenda & meeting management system

Ms. Freburg said that during the 2026 budget-building process, the city council approved funds for two connected projects: a website redesign and an agenda and meeting management system.

In researching each project, staff identified CivicPlus, based out of Manhattan, KS, as a provider that offered a website solution and agenda management system that integrated well. Ms. Freburg noted that CivicPlus was also the only provider with an agenda and meeting management solution that integrated with Municode's online code hosting platform, which the city began using in 2020.

The goal of the website redesign is to focus on creating a website with intuitive navigation and a responsive design that is easy to navigate from a mobile device or a desktop. CivicPlus and city staff will work to ensure the site is fully ADA compliant to bring Prairie Village into alignment with a 2024 Department of Justice ruling that all government websites must be fully accessible by 2026 or 2027, depending on population size.

The goal of the agenda and meeting management software project is to streamline processes and improve transparency. Once complete, the CivicPlus solution will feature a search function that allows users to search the municipal code, website, agenda packets and social media all with a single action. The agenda and meeting management system



will also provide one website location for residents to find committee agendas and minutes in addition to city council agendas and minutes.

Ms. Freburg said that staff first solicited quotes for the project in 2021 when Sire, the agenda management system used by staff at the time, was retired. The project did not move forward in 2021 because the desired integrations between website and agenda systems did not exist. The 2025 quote from CivicPlus is lower than the quotes received from various vendors in 2021, and the annual website fee is consistent with the fee paid to the city's current website provider. Because staff is specifically interested in integrations that are unique to CivicPlus, other bids were not solicited. A sole source letter, further explaining the unique integrations, was included in the agenda packet.

The 2026 budget includes \$68,000 for the projects. If a contract is approved prior to the end of the year, the total contract price for both projects is \$58,184, representing savings of \$16,800 from the standard list price. The fee for the second year is \$26,726, with a 5% annual increase in future years.

Mr. Graves made a motion to recommend approval of the contract with CivicPlus for website redesign & content management system and for agenda & meeting management system to the city council. The motion was seconded by Mr. Dave Robinson.

Ms. Sharp asked what populations would benefit from the new website's accessibility features. Ms. Freburg noted it would help individuals with low visibility and low mobility, among others.

After further discussion, the motion passed 11-0.

COU2025-46 Consider approval of the governing body handbook

Mr. Schwartzkopf said that as part of the orientation of new councilmembers, staff provided a substantial amount of information related to their role on the governing body. Staff and council discussed developing a handbook to aid with orientation as well as a resource for governing body members to use in the future.

Mr. Schwartzkopf noted that three corrections would be made to the draft that was presented in the packet:

1. Clarify that health insurance is fully paid by councilmembers - page 5
2. Special meetings must be requested by three councilmembers - page 5
3. When a vacancy occurs in the office of mayor, the council president shall succeed to the office until the city council elects a new mayor to serve until the next regular mayoral election - page 11



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Mr. Graves made a motion to recommend approval of the governing body handbook. The motion was seconded by Mr. Agniel.

Ms. Nguyen suggested adding details about the role of each staff position to help direct new councilmembers to the correct staff member when they had questions.

Mr. Graves made a friendly modification of his motion to include Ms. Nguyen's suggested addition. Mr. Agniel agreed to the change.

After further discussion, the motion passed 11-0.

Mr. Graves moved that the city council end the council committee of the whole portion of the meeting. The motion was seconded by Mr. Dave Robinson and passed 11-0.

Prior to adjournment, Mr. Jordan asked for a moment of silence for a child that died as a result of an traffic accident recently in Leawood, KS.

ANNOUNCEMENTS

Announcements were included in the council meeting packet.

ADJOURNMENT

Mayor Mikkelson declared the meeting adjourned at 8:18 p.m.

Adam Geffert
City Clerk