



PRAIRIE VILLAGE
KANSAS

**CITY COUNCIL
CITY OF PRAIRIE VILLAGE
MARCH 21, 2022**

The City Council of Prairie Village, Kansas, met in regular session on Monday, March 21, 2022, at 6:00 p.m. Mayor Mikkelsen presided.

ROLL CALL

Roll was called by the City Clerk with the following Councilmembers in attendance: Chad Herring, Cole Robinson, Inga Selders, Ron Nelson, Lauren Wolf, Bonnie Limbird, Dave Robinson, Piper Reimer, Greg Shelton, Courtney McFadden, Ian Graves, and Terrence Gallagher. Staff present: Byron Roberson, Chief of Police; Keith Bredehoeft, Director of Public Works; City Attorney David Waters, attorney with Lathrop & Gage; Jamie Robichaud, Deputy City Administrator; Meghan Buum, Assistant City Administrator; Nickie Lee, Finance Director; Adam Geffert, City Clerk.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Mr. Nelson made a motion to approve the agenda for March 21, 2022. Mr. Herring seconded the motion, which passed unanimously.

INTRODUCTION OF STUDENTS AND SCOUTS

Teen Council members Emma Jones and Ayla Ozkan were in attendance.

PRESENTATIONS

None

PUBLIC PARTICIPATION

None

CONSENT AGENDA

Mayor Mikkelsen asked if there were any items to remove from the consent agenda for discussion:

1. Approval of regular City Council meeting minutes - March 7, 2022
2. Approval of expenditure ordinance #3012



3. Approval of revised plan document and adoption agreement with Voya Financial for the City's 401(a) supplemental retirement plan

Mr. Nelson made a motion to approve the consent agenda as presented. A roll call vote was taken with the following votes cast: "aye": Herring, C. Robinson, Selders, Nelson, Wolf, Limbird, D. Robinson, Reimer, Shelton, McFadden, Graves, Gallagher. The motion passed unanimously.

PUBLIC HEARING

COU2022-21 Consider approval of Ordinance 2469, approving the vacation and discontinuation of a public utility easement at 4415 W. 89th Street

Ms. Robichaud stated that the owners of the residence at 4415 W. 89th Street had requested that the public utility easement located on their property be vacated by the City. The City's subdivision regulations did not address the process by which a utility easement on a private property should be vacated. As a result, the City must complete the following steps based on state statute requirements:

- The Governing Body must adopt a resolution to set the date for a public hearing in consideration of the easement vacation (the resolution was passed at the February 22 council meeting).
- Staff must issue public notice to the Legal Record and notify all public utilities of the date of the public hearing at least 20 days in advance.
- The Governing Body must hold a public hearing and adopt an ordinance authorizing the vacation of the easement.
- Staff must publish the ordinance summary and send copies of the ordinance to the County for recording.

Ms. Robichaud said that a notice had been sent to all public utilities, and a notice of the public hearing had been published in the Legal Record. She also noted that staff had verified that there were no utilities located in the easement, and all utilities that responded indicated that they had no concerns with the vacation.

Mayor Mikkelson opened the public hearing at 6:05 p.m. With no one present to speak, the public hearing was closed at 6:06 p.m.

Mrs. McFadden made a motion to approve Ordinance 2469, to vacate and discontinue a public utility easement at 4415 W. 89th Street. Ms. Limbird seconded the motion. A roll call vote was taken with the following votes cast: "aye": Herring, C. Robinson, Selders, Nelson, Wolf, Limbird, D. Robinson, Reimer, Shelton, McFadden, Graves, Gallagher. The motion passed unanimously.



COMMITTEE REPORTS

• **Finance Committee**

COU2022-20 Consider proposed 2022 Transient Guest Tax expenditures

Finance Committee Chair Mr. Nelson said that the committee met on March 8 to discuss how transient guest tax funds should be spent, and came up with the following recommendations:

Items to be funded in 2022:

- Funding additional VillageFest event expenses (\$15,000)
- Funding additional JazzFest event expenses to replace sponsorship dollars (\$25,000)
- Funding the holiday tree lighting event/other holiday expenses (\$3,000)
- Sponsoring Johnson County Park and Recreation's event at Meadowbrook Park (\$10,000)
- Funding an event near the Meadowbrook Inn to be determined in coordination with VanTrust (\$25,000)

Future funding considerations:

Ms. Lee said that the committee also discussed 2023 expenditures, which would be included in the proposed 2023 budget. She noted that additional items could be added during the budget process and/or throughout the year, and that recommended amounts could change:

- Funding the City's annual allocation to the Arts Council (current allocation: \$14,500)
- Funding the City's annual allocation to the VillageFest Committee (current allocation: \$20,000)
- Funding additional VillageFest event expenses (\$15,000)
- Funding the City's annual allocation to the JazzFest Committee (current allocation: \$10,000)
- Funding additional JazzFest event expenses to replace sponsorship dollars (\$25,000)
- Diversity Committee (current allocation: \$10,000)
- Funding the Holiday Tree Lighting/other holiday expenses (\$3,000)
- Transferring 2% of collections to the General Fund for administration of the program allowable by the Charter Ordinance (estimated \$5,600)
- Maintain a minimum fund balance of 10% due to fluctuations in collections (estimated \$28,000)



Ms. Lee added that the following items were not specifically recommended at the current time but could be considered through the decision package process or via another funding source:

- Funding potential partnerships for future events
- Diversity Committee interpretive panel project (\$5,000)
- Drone light show (\$25,000+) for VillageFest in lieu of or to supplement fireworks display
- Movies in the park or pool (\$10,000)
- New brand identity universal design and signage program (\$105,000+)
- Install polo club historical marker and play feature (\$25,000+)
- ADA inclusive play elements into park network (\$200,000+)
- Historical element at Weltner Park for Santa Fe Trail 9-mile marker (\$40,000+)
- Creating a public art fund (\$5,000)

Mrs. McFadden made a motion to approve the Finance Committee's recommendations to authorize specified expenditures out of the 2022 transient guest tax budget. Mr. Gallagher seconded the motion.

Ms. Selders asked whether general funds could be used for Diversity Committee events that were not funded through the transient guest tax. Mayor Mikkelsen stated that requests such as those would be considered on a case-by-case basis as committees recommended them to Council.

After further discussion, the motion passed unanimously.

- Mr. Graves stated that the Ad-hoc Housing Committee met on March 10 to discuss priorities and develop zoning recommendations. The committee would next meet on April 7, and present their recommendations at a future Council meeting.

Mr. Graves also said that the first meeting of the recently reformed Ad-hoc Civic Center Committee would take place on March 30.

- Ms. Selders noted that the Diversity Committee would be holding a panel discussion on housing on April 3 at the Meadowbrook clubhouse. She also provided a recap of the National League of Cities conference that she attended in Washington, D.C. the prior week. Mr. Shelton and the Mayor also shared their thoughts on the conference.
- Ms. Limbird stated that an Arts Council arts reception was held on March 11 at City Hall. Additionally, the Corinth Adirondack chair design competition call for entry would remain open until April 1.



MAYOR'S REPORT

- The Mayor said that the City's fourth quarter financial report had been published. Expenditures came in at 93% of budget expectations, and revenues at 107%, resulting in a larger than anticipated fund balance.
- The Mayor noted that COVID numbers in Johnson County continued to drop dramatically, with a positivity rate of only 2.7%. Hospitalizations and deaths had also fallen significantly.
- The Mayor shared that staff had been looking for ways for residents to support Ukrainians during the on-going Russian invasion.
- The Mayor congratulated Ms. Limbird for her appointment as co-chair of the Mid-America Regional Council's First Suburbs Coalition.
- The Mayor hosted a Northeast Johnson County Mayors group meeting at Caffeteria in the Village Shops.
- The Mayor stated that the YMCA would hold a public community meeting at the Meadowbrook clubhouse on May 12 to discuss the future of the Paul Henson facility in Prairie Village.
- The Mayor thanked Councilmember Dave Robinson for joining the Prairie Village Foundation.
- The Mayor said that the Northeast Johnson County Chamber of Commerce's "State of the Cities" event had been rescheduled again due to poor weather, and would now be held on April 28.
- The Mayor said the social component of the Council work session would be scheduled within the next two months.
- The Mayor noted that he would speak at the Prairie Hills Home Association meeting on March 28.
- The Mayor stated that Johnson County Chairman Ed Eilert would deliver the State of the County address on March 29.
- The Mayor shared that an event honoring baseball legend Buck O'Neill would be held at the State Line Hy-Vee on March 29.

STAFF REPORTS

- Ms. Robichaud noted that the application period for several grant programs had opened earlier in the day. Thirty-five applications were received by 8:30 a.m., though a small number of openings were still available.

OLD BUSINESS

There was no old business to come before the Council.

NEW BUSINESS

COU2022-22

Consider approval of design agreement with Affinis Corporation for the design of the 2022 residential street program



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Mr. Bredehoeft stated that the agreement was for the design of the 2022 residential street program, which would include seven street segments that currently had no sidewalk. These segments would require survey and design work upon completion of the sidewalk petition process. Mr. Bredehoeft noted that construction was anticipated to begin in the early summer of 2022.

The program scope also included the survey and structural design of two pedestrian bridge replacements. The bridges were recommended for replacement by the biennial bridge inspection due to the nature of degradation. Funds were reserved in the PAVP2021 program in anticipation of the additional design effort required in the 2022 program.

Ms. Limbird made a motion to approve the design agreement with Affinis Corporation for the design of the 2022 paving program in the amount of \$238,005. Mrs. McFadden seconded the motion, which passed unanimously.

COUNCIL COMMITTEE OF THE WHOLE

There was no business to come before the Council Committee of the Whole.

ANNOUNCEMENTS

Announcements were included in the Council meeting packet.

ADJOURNMENT

Mayor Mikkelsen declared the meeting adjourned at 6:41p.m.

Adam Geffert
City Clerk