

Prairie Village Jazz Fest 2026
Committee Meeting
Tuesday June 30, 2026, 5:30 p.m.
Community Center

Attendees

J.D. Kinney	Special Events Coordinator, Committee Chair
Mary Ann Watkins	Member at Large
Will Fisher	Member at Large
Dave Hassett	Food and Beverage Chair
Amanda Hassett	VIP Hospitality Chair
John Wilinski	Backstage Chair
Mike Polich	Infrastructure Chair
Elissa Andre	Marketing Chair
Kyle Vanlanduyt	Master of Ceremonies

Committee Chair's Report

The City of PV has changed their url to prairievillageks.gov. Please note the change on my email address. Any existing links directing to JazzFest used by any of our marketing partners should be checked and updated.

Talent

Artist agreements have been sent out, three have been returned signed, and deposit checks have been mailed to those 3. The headliner contract should be received next week.

F&B

All food and beverage vendors, including the beverage sales tent, will be located in the Harmon Park playground parking lot. If we have sufficient circuits available from Santa Fe Park Pavilion to power the cooling trailer, ice truck and beverage tent, we may not need to rent a generator again.

We were informed by Crawford Distributors that they are unable to make a cash donation in 2026 equal to the cost of the beer. They are still willing to supply and deliver the beer, and rolling coolers, for the event.

The ice vendor has confirmed their availability but has a 50 bag minimum.

We have not been able to meet with Big Grove yet, but hope to do so after the 4th of July.

Infrastructure

Mike Polich to reserve a 16' refrigerated trailer to keep beer chilled and in its original packaging until closer to the point of sale. It would provide us the option to return unsold product in its original packaging.

Mike has reserved a 4x4 for setup and breakdown as we did last year.

We may not need to order rented tents for beverage sales if Big Grove becomes the beverage vendor.

Backstage furniture and general use folding chairs will still be required.

UpCycle Piano Craft is confirmed and a deposit is pending.

Additional solar path lights to use along the Harmon Park playground sidewalk are needed.

With the demolition of Mission Road Bible Church and the construction of the new City Hall, the overflow parking previously available on that property will not be available for 2026.

VIP/Hospitality

VIP hospitality may include a seating area and a 10x10 tent with refreshments. Complimentary admission would be included. Complimentary beverages via the beverage tent if the Committee remains as beverage vendor. Some kind of voucher for food truck food remains under consideration.

Marketing

Village Voice inset is in creative development, pending receipt of final artist agreements.

Yard signs to be produced in late July.

Handbills for local retailers pending receipt of final artist agreements.

Merchandise Tent

We would like to add a dedicated merchandise tent if the PV Foundation is interested to staff it.

Merchandise for sale would include JazzFest koozies, JazzFest blankets, vintage Jazz Fest tshirts, and PV 75th anniversary commemorative items.

The next meeting will be held Tuesday July 28, 2026, in the Community Center.

The meeting concluded at 6:25 p.m.

Respectfully submitted: JD Kinney