

Members of the Governing Body will participate by video call-in only due to the COVID-19 pandemic. The public will be able to view the meeting at:

<https://www.facebook.com/CityofPrairieVillage>

**COUNCIL MEETING AGENDA
CITY OF PRAIRIE VILLAGE
Council Chambers
Monday, July 19, 2021
6:00 PM**

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF THE AGENDA

V. PRESENTATIONS

United Community Services housing study toolkit presentation

VI. PUBLIC PARTICIPATION

If you would like to speak live during the public participation portion of the meeting, please notify City Clerk Adam Geffert at cityclerk@pvkansas.com, and provide your name, address, and email address prior to 3 p.m. on July 19. The City will provide you with a link to join the meeting and will call on those who signed up to speak for up to 3 minutes once public participation begins.

To submit written comment to Council, please email cityclerk@pvkansas.com prior to 3 p.m. on July 19 to be shared with Councilmembers prior to the meeting.

VII. CONSENT AGENDA

All items listed below are considered to be routine by the Governing Body and will be enacted by one motion (Roll Call Vote). There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the regular agenda.

By Staff

1. Approval of regular City Council meeting minutes - July 6, 2021
2. Approval of expense ordinance #3004
3. Consider an Ordinance approving the Prairie Village Jazz Festival as a special event and authorizing the sale, consumption and possession of alcoholic liquor and cereal malt beverages within the boundaries of a barricaded public area of the event

VIII. COMMITTEE REPORTS

IX. MAYOR'S REPORT

X. **STAFF REPORTS**

XI. **OLD BUSINESS**

XII. **NEW BUSINESS**

COU2021-54 Request permission to publish the 2022 proposed budget
Nickie Lee

COU2021-55 Consider new and revised employee handbook policies to include paid
parental leave, military leave, and designation of Juneteenth and
Christmas Eve as City holidays
Jamie Robichaud

XIII. **COUNCIL COMMITTEE OF THE WHOLE** (Council President presiding)

COU2021-56 Consider approval of the purchase of winter covers for city statuary
Meghan Buum

XIV. **ANNOUNCEMENTS**

XV. **ADJOURNMENT**

If any individual requires special accommodations - for example, qualified interpreter, large print, reader, etc., please notify the City Clerk at 913-385-4616, no later than 48 hours prior to the beginning of the meeting. If you are unable to attend this meeting, comments may be received by e-mail at cityclerk@pvkansas.com.



Housing for All Task Force Update

The United Community Services of Johnson County (UCS) and Johnson County municipalities organized and facilitated a multi-sector, county-wide Housing for All Task Force to shape the future of housing and achieve the community's vision of safe, stable, and attainable housing for all. This process brought together 117 Johnson County residents and stakeholders who represent diverse backgrounds and unique perspectives, including residents, educators, employers, developers, homebuilders, health care providers, social service providers, and community leaders. The Housing for All Task Force met in four two-hour workshops over the course of two months to collectively determine how to meet our future housing needs and develop a housing strategy based on the findings from the Johnson County Housing Study.

In order to achieve a vision where everyone has opportunity and access to safe, stable, and attainable housing, we first needed to understand the barriers. Our process involved deep discussions around the barriers to housing in Johnson County, including market realities, community opposition, and socio-economic challenges. An important component of this work involved a racial equity and inclusion training for all Task Force members to establish shared terminology, present historic and current data for context, and discuss the County's history of residential segregation. Equipped with this knowledge, Task Force members engaged in meaningful discussions to identify the obstacles to homeownership and formed equitable solutions to achieve our vision.

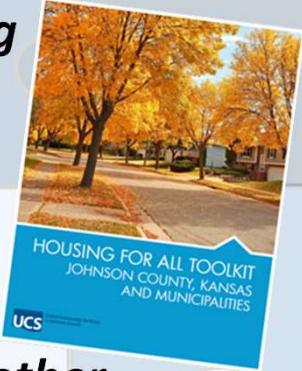
Conversations with the Task Force will directly shape our Housing Toolkit, a comprehensive list of impactful strategies that will be presented to Johnson County municipalities and organizations for implementation in the community. We are currently in the process of meeting with the Technical Committee and Housing Equity Network, a group of representatives from local organizations and municipalities to review recommendations and build a shared understanding and buy-in for implementation. **The Housing for All Toolkit final draft will be shared on May 26, 2021, 7:00 p.m. – 8:30 p.m., during a virtual Rollout Event to discuss results, take additional feedback, and celebrate the efforts of the Housing for All Task Force, and discuss implementation in the community.**

Please find below links to the Johnson County Community Housing Study and UCS' curated platform of research and information on housing solution challenges and opportunities.

1



Healthy Communities = Safe, Stable and Attainable Housing

Putting the Pieces Together

Prairie Village City Council, July 19, 2021
Julie K. Brewer, Executive Director
United Community Services of Johnson County

9001 W. 110th Street, Ste. 100, Overland Park, KS 66210
ucsioco@ucsioco.org



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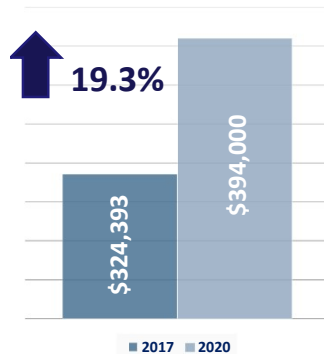


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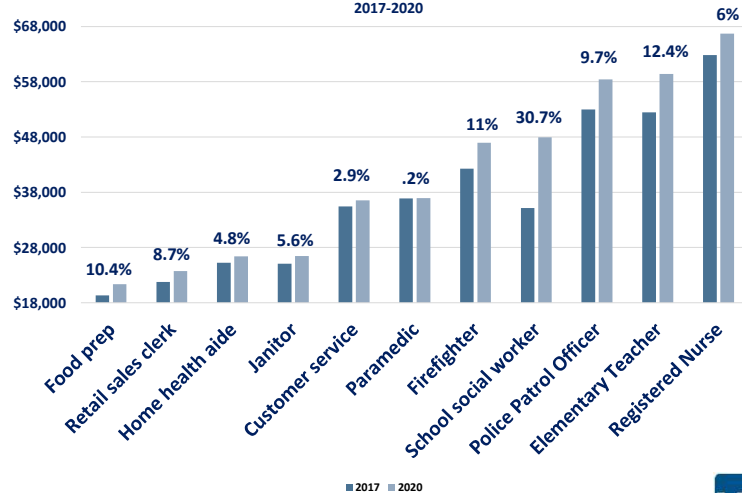
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Who Can Afford to Live Here?

**AVERAGE HOME SALE
PRICE
JOHNSON COUNTY
2017-2020**



**PERCENT INCREASE IN SELECTED OCCUPATIONS
2017-2020**



Source: Multiple Listings Services Annual Market Report 2017 & 2020, KS Department of Labor Wage Survey 2017 & 2020

3

Who Can Afford to Live Here?

4

Who can afford single family homes in Johnson County?

City	2020 Average Sales Price	Income Required to Afford Price	Food Prep	Retail Sales Clerk	Home health Aide	Janitor	Customer Service	Paramedic	Firefighter	School Social Worker	Police Patrol Officer	Elementary Teacher	Registered Nurse
			\$21,382	\$23,733	\$26,395	\$26,478	\$36,504	\$36,962	\$46,946	\$47,965	\$58,427	\$59,386	\$66,685
Johnson County	\$394,000	\$84,977.73	No	No	No	No	No	No	No	No	No	No	No
Edgerton	\$193,424	\$44,262.86	No	No	No	No	No	No	Yes	Yes	Yes	Yes	Yes
Merriam	\$227,169	\$51,112.85	No	No	No	No	No	No	No	No	Yes	Yes	Yes
Mission	\$255,094	\$56,783.49	No	No	No	No	No	No	No	No	Yes	Yes	Yes
Roeland Park	\$258,161	\$57,403.85	No	No	No	No	No	No	No	No	Yes	Yes	Yes
Gardner	\$262,663	\$58,317.94	No	No	No	No	No	No	No	No	Yes	Yes	Yes
De Soto	\$313,019	\$68,539.72	No	No	No	No	No	No	No	No	No	No	No
Spring Hill	\$319,573	\$69,861.82	No	No	No	No	No	No	No	No	No	No	No
Shawnee	\$330,411	\$72,069.79	No	No	No	No	No	No	No	No	No	No	No
Olathe	\$349,379	\$75,920.20	No	No	No	No	No	No	No	No	No	No	No
Lenexa	\$392,825	\$84,739.17	No	No	No	No	No	No	No	No	No	No	No
Westwood	\$398,479	\$85,886.87	No	No	No	No	No	No	No	No	No	No	No
Prairie Village	\$412,711	\$88,775.92	No	No	No	No	No	No	No	No	No	No	No
Overland Park	\$427,891	\$91,857.36	No	No	No	No	No	No	No	No	No	No	No
Westwood Hills	\$459,909	\$98,356.77	No	No	No	No	No	No	No	No	No	No	No
Fairway	\$513,399	\$109,214.49	No	No	No	No	No	No	No	No	No	No	No
Leawood	\$633,534	\$133,600.87	No	No	No	No	No	No	No	No	No	No	No
Mission Woods	\$670,000	\$141,002.93	No	No	No	No	No	No	No	No	No	No	No
Lake Quivira	\$765,563	\$160,401.27	No	No	No	No	No	No	No	No	No	No	No
Mission Hills	\$1,293,680	\$267,603.31	No	No	No	No	No	No	No	No	No	No	No

Source: <https://www.jocogov.org/dept/appraiser/statistics/residential> - 2020 Average Sales Price
Kansas Department of Labor 2020 Wage Survey



4

Who Can Afford to Live Here?

5

Who can afford rent in Johnson County?

City	2019 Median Rent	2020 Average Sales Price	Income Required to Afford Price	Food Prep	Retail Sales Clerk	Home health Aide	Janitor	Customer Service	Paramedic	Firefighter	School Social Worker	Police Patrol Officer	Elementary Teacher
			\$21,382	\$23,733	\$26,395	\$26,478	\$36,504	\$36,962	\$46,946	\$47,965	\$58,427	\$59,386	\$66,685
Johnson County	\$1,109	\$44,360	NO	NO	NO	NO	NO	NO	YES	YES	YES	YES	YES
De Soto	\$763	\$30,520	NO	NO	NO	NO	YES	YES	YES	YES	YES	YES	YES
Spring Hill	\$935	\$37,400	NO	NO	NO	NO	NO	NO	YES	YES	YES	YES	YES
Edgerton	\$938	\$37,520	NO	NO	NO	NO	NO	NO	YES	YES	YES	YES	YES
Merriam	\$945	\$37,800	NO	NO	NO	NO	NO	NO	YES	YES	YES	YES	YES
Mission	\$984	\$39,360	NO	NO	NO	NO	NO	NO	YES	YES	YES	YES	YES
Shawnee	\$1,008	\$40,320	NO	NO	NO	NO	NO	NO	YES	YES	YES	YES	YES
Olathe	\$1,019	\$40,760	NO	NO	NO	NO	NO	NO	YES	YES	YES	YES	YES
Gardner	\$1,066	\$42,640	NO	NO	NO	NO	NO	NO	YES	YES	YES	YES	YES
Lenexa	\$1,148	\$45,920	NO	NO	NO	NO	NO	NO	YES	YES	YES	YES	YES
Overland Park	\$1,164	\$46,560	NO	NO	NO	NO	NO	NO	YES	YES	YES	YES	YES
Roeland Park	\$1,182	\$47,280	NO	NO	NO	NO	NO	NO	NO	YES	YES	YES	YES
Prairie Village	\$1,337	\$53,480	NO	NO	NO	NO	NO	NO	NO	NO	YES	YES	YES
Fairway	\$1,363	\$54,520	NO	NO	NO	NO	NO	NO	NO	NO	YES	YES	YES
Leawood	\$1,619	\$64,760	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	YES
Westwood	\$1,652	\$66,080	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	YES
Westwood Hills	\$1,833	\$73,320	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO

Source: 2019 Census American Community Survey 1-year estimates
Kansas Department of Labor 2020 Wage Survey

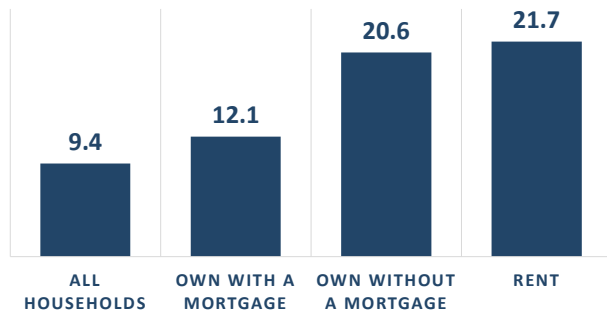


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6

Housing Cost Burden: Prairie Village

INCREASE IN HOUSING COSTS BY HOUSING TYPE – Prairie Village, 2011-2019



37%
of renters are
housing cost
burdened

Median Rent
\$1,337



20%
of homeowners
are housing cost
burdened

Median
Mortgage
\$1,756

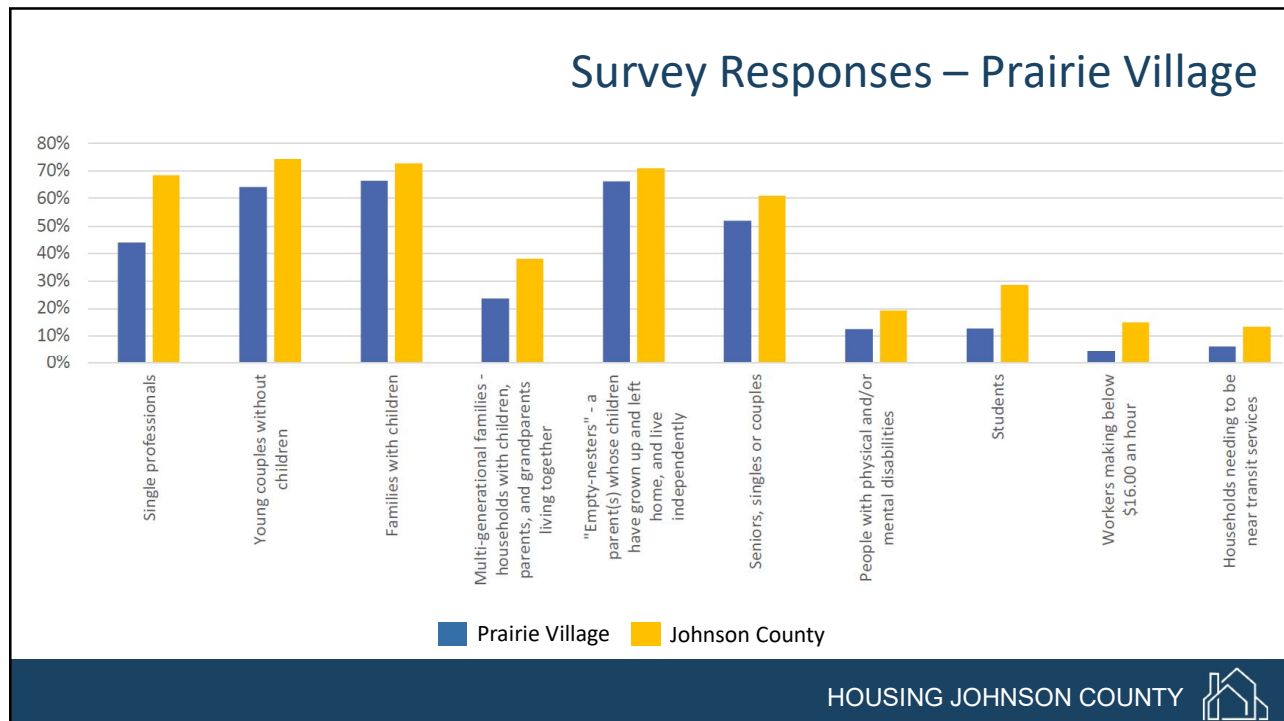
Source: U.S. Census Bureau American Community Survey 5-year 2019 estimates



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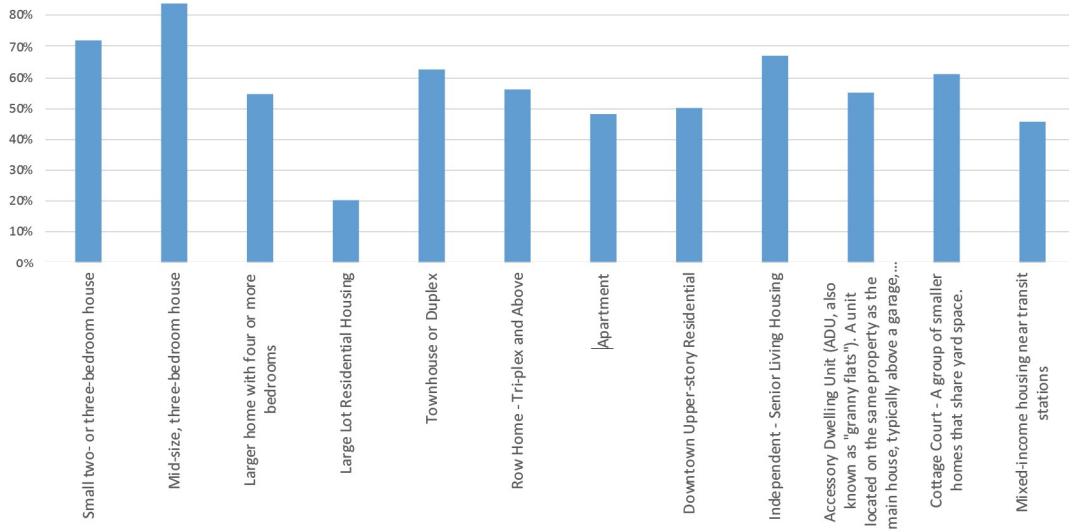
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Survey Responses – Prairie Village



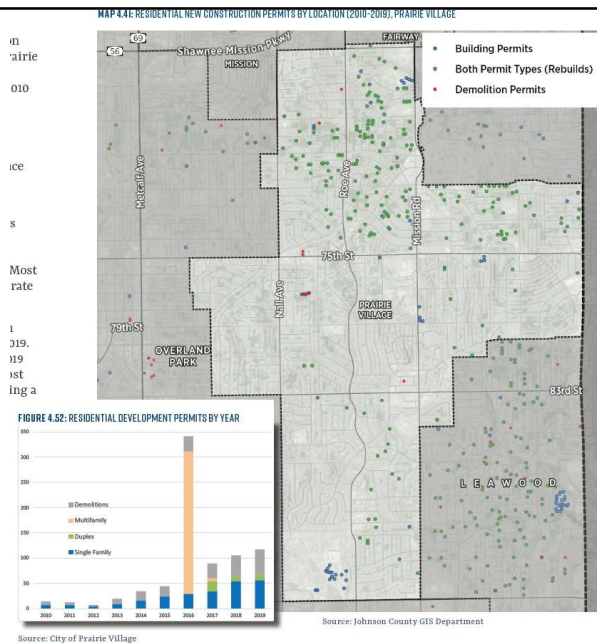
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Construction Activity

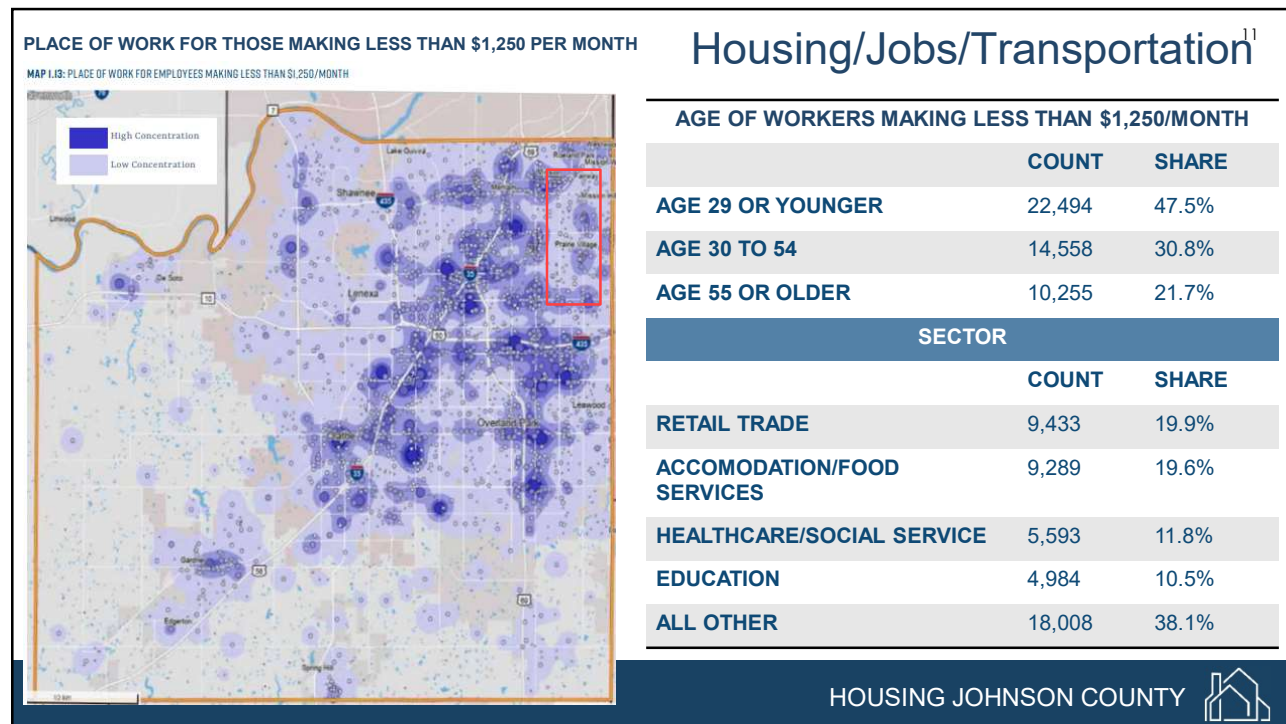


- Building Permits
- Both Permit Types (Rebuilds)
- Demolition Permits

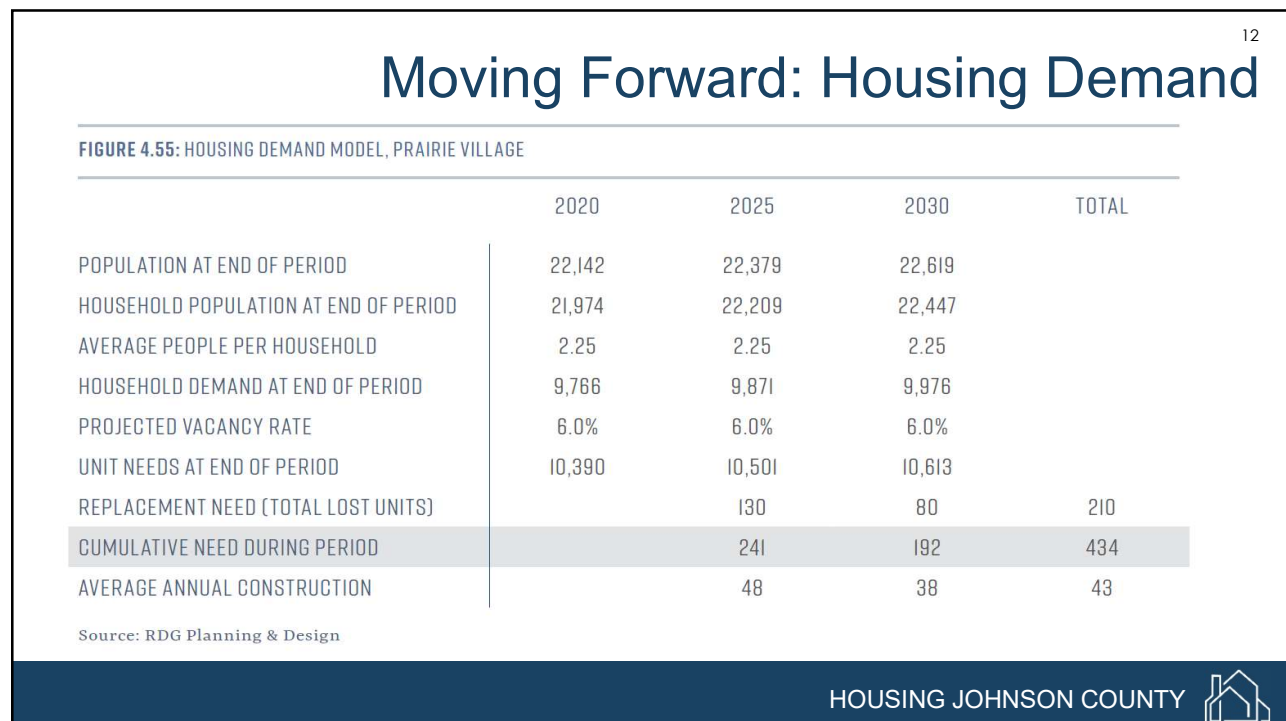
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10



11



12

Moving Forward: Housing Demand

FIGURE 4.56: HOUSING DEVELOPMENT PROGRAM, PRAIRIE VILLAGE

	2025	2030	2020-2030
TOTAL OWNER OCCUPIED			
ATTAINABLE: <\$200,000	52	42	94
MODERATE MARKET: \$200-250,000	28	22	50
MARKET: \$250-350,000	36	29	65
HIGH MARKET: OVER \$350,000	41	32	73
	157	125	282
TOTAL RENTER OCCUPIED			
ATTAINABLE: LESS THAN \$1,000	37	30	67
MARKET: \$1,000-1,500	23	19	42
HIGH MARKET: \$1,500+	24	19	42
	84	67	152
TOTAL NEED	241	192	434

Source: RDG Planning & Design

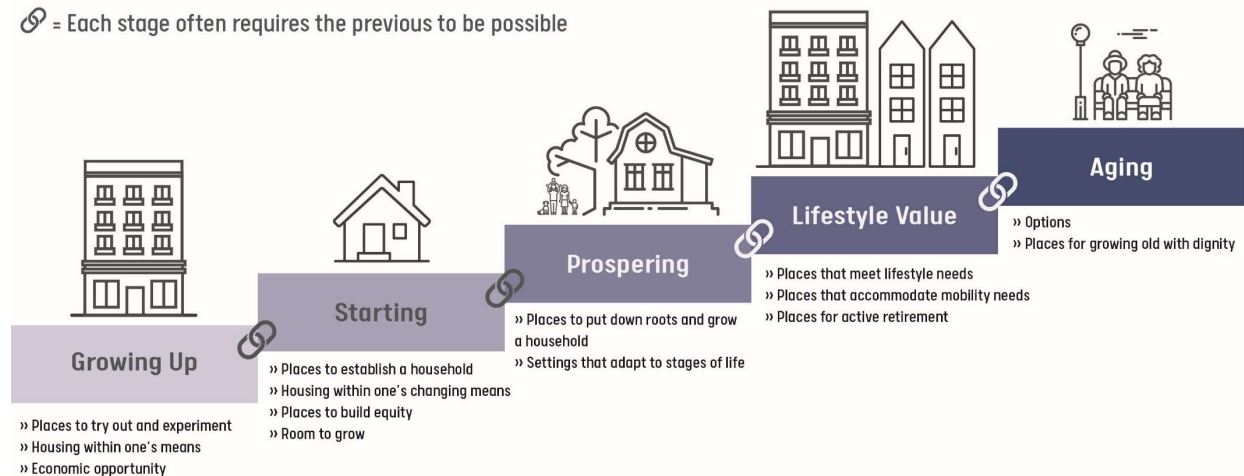
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13

Housing Stages

🔗 = Each stage often requires the previous to be possible



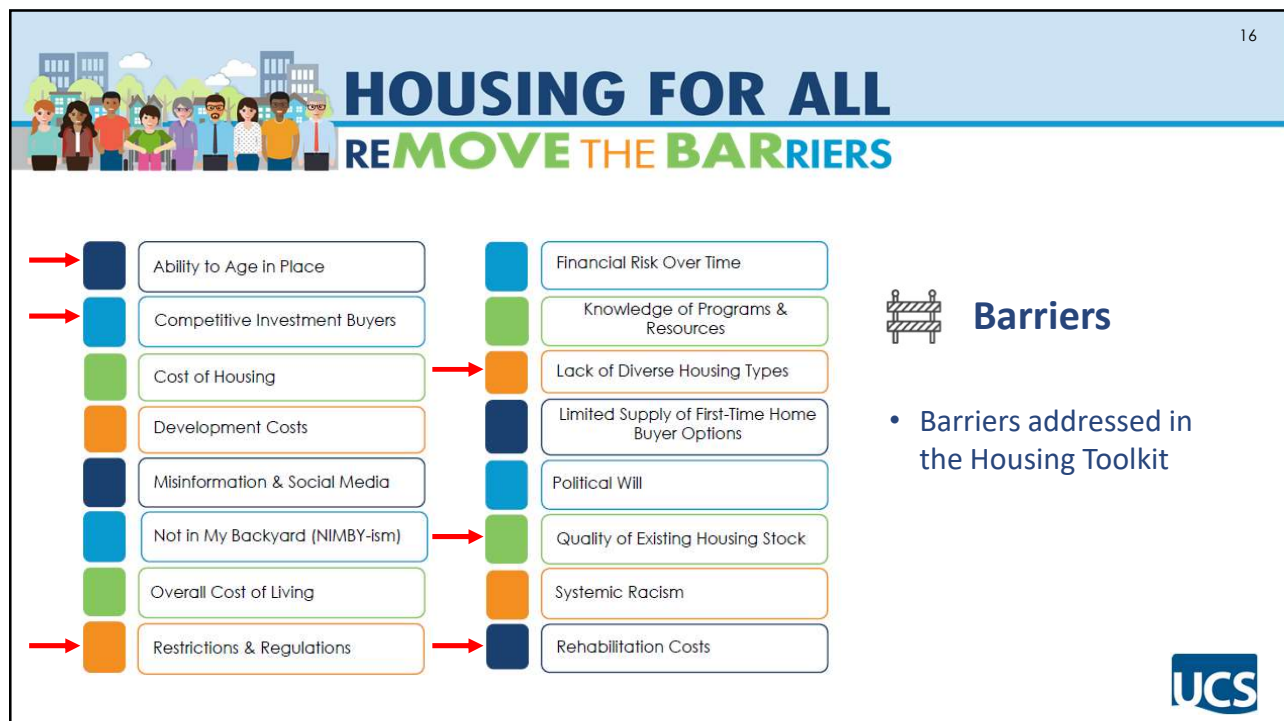
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14



15



16

17



HOUSING FOR ALL REMOVE THE BARRIERS

To achieve **SAFE**, **STABLE**, and **ATTAINABLE** housing for all who want to live in Johnson County.

■ ■ ■ ■ ■ ■ ■ ■

01 Preserve and rehabilitate existing housing stock

02 Reduce overall household expenses so housing is more affordable

03 Increase the variety of housing product types, especially middle density

04 Incentivize production of affordable and attainable housing stock by sharing risk, reducing gaps in the private market, and funding housing

05 Build affordable and attainable housing advocacy

UCS

17

18

Overall Countywide Strategy for Implementation

STEP 1

Convene stakeholders to inventory resources, identify gaps, and prioritize housing stock to be preserved, rehabilitated, and built.

↓

STEP 2

Review zoning, property maintenance, building codes and ordinances.

↓

STEP 3

Establish organized, informed housing advocates.

↓

STEP 4

Target currently available resources to priority initiatives and locations.

18

Overall Countywide Strategy for Implementation



19



GOAL 01

Preserve and Rehabilitate Existing Housing Stock



1.A

Encourage housing revitalization by reviewing codes and ordinances and by:

- Evaluating existing housing preservation, property maintenance, health and safety codes, and rehabilitation programs for effectiveness regularly, set new goals, and reallocate funding if needed.
- Create or modify a redevelopment code and/or variance process to encourage residential reinvestment while still ensuring building safety.

1.B

- Assist with maintenance and repair costs to ensure safe housing.

1.C

Promote "Opportunity to Purchase" policies, which require owners to notify tenants of intent to sell and provide them (or an approved third party) an opportunity to purchase.

20



HOUSING FOR ALL
REMOVE THE BARRIERS

GOAL 02

Reduce overall household expenses so housing is more affordable

The strict cost of a mortgage, rent, property taxes, and insurance are not the only costs a household bears. Transportation, childcare, and property maintenance are other major expenses for Johnson County residents. Addressing household expenses that impact the overall cost of living is a way to make housing in Johnson County more attainable.

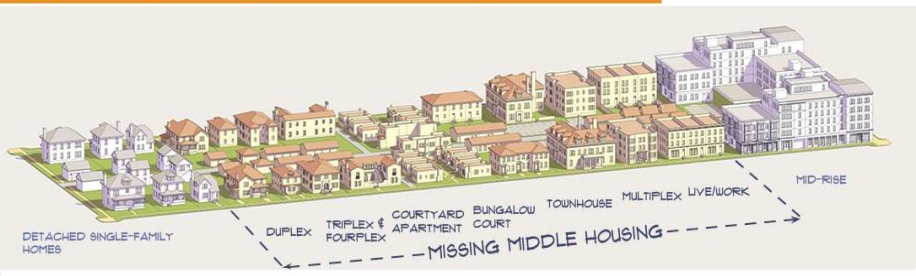


21

21

GOAL 03

Increase the Variety of Housing Product Types, Especially Middle-Density



RECOMMENDATION 3.C

Encourage and incentivize the development of Missing Middle Housing Types

RECOMMENDATION 3.D

Facilitate adaptation of existing homes and construction of new units that accommodate people of all ages and abilities throughout their lifespan by:



22

HOUSING FOR ALL
REMOVE THE BARRIERS



22

GOAL 04

Incentivize production of affordable and attainable housing stock by sharing risk, reducing gaps in the private market, and funding housing



23



4.I

Remove code uncertainties in the development process. Cities can review their zoning ordinances, infrastructure standards, and design recommendations to increase efficiencies during the development review phase to support diversity and affordability of housing types.

4.A

Convene housing funders and other stakeholders to identify attainable housing financing gaps for the region.



4.D

Create a funding mechanism for attainable and affordable housing by:

Creating a housing trust fund. Local and state housing trusts provide shared equity programs, combining tax credits with tax-exempt bonds to incentivize housing production.

Creating a community land trust.



23

GOAL 05

Build affordable and attainable housing advocacy



24



5.A

Develop a grassroots network of housing advocates in all communities to be a voice for housing affordability and diversity by:

5.B

Expand the benefits of homeownership to more people. Create a "Homeownership University" that teaches the nuts and bolts of working with real estate agents, choosing an affordable mortgage, accessing down payment, and closing cost assistance, as well as budgeting, planning, record keeping, home repair, and taxes.



24

25

26

27

HOUSING FOR ALL

REMOVE THE BARRIERS

Case Studies

INFILL STRATEGIES



Pocket Neighborhood



Narrow Lot Infill



Shared Courtyard

UCS

27

28

Case studies HOUSING FOR ALL

REMOVE THE BARRIERS

TRANSPORATION HOUSING WORKFORCE



UCS

28

29



HOUSING FOR ALL

REMOVE THE BARRIERS

How Will We Measure Success?

Increase amount of housing units. Increase housing choice (type of housing, price points, and acceptance). Reduce the number of households that are cost-burdened due to housing. Increase access to transit and employment. Improve health outcomes.	Improve environmental outcomes. Increase awareness, action, and partnerships. Increase grassroots efforts/advocacy in support of this issue. Increase dispersion of attainable and affordable housing choices geographically throughout the community. Increase diversity and inclusion of residents in Johnson County. Increase investment from public, private, and non-profit sources Increase number of permits pulled for rehabilitation.
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**CITY COUNCIL
CITY OF PRAIRIE VILLAGE
JULY 6, 2021**

The City Council of Prairie Village, Kansas, met in regular session on Tuesday, July 6, 2021, at 6:00 p.m. Due to the COVID-19 pandemic, Councilmembers attended a virtual meeting via the Zoom software platform. Mayor Mikkelson presided.

ROLL CALL

Roll was called by the City Clerk with the following Councilmembers in attendance remotely via Zoom: Jori Nelson, Inga Selders, Ron Nelson, Tucker Poling, Bonnie Limbird, Piper Reimer, Dan Runion, Courtney McFadden, Ian Graves and Terrence Gallagher. Staff present via Zoom: Byron Roberson, Chief of Police; Keith Bredehoeft, Public Works Director; City Attorney David Waters, attorney with Lathrop & Gage; Wes Jordan, City Administrator; Jamie Robichaud, Deputy City Administrator; Tim Schwartzkopf, Assistant City Administrator; Meghan Buum, Assistant City Administrator; Nickie Lee, Finance Director; Cindy Volanti, Human Resources Manager; Adam Geffert, City Clerk.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Mr. Gallagher made a motion to approve the agenda for July 6, 2021. Mr. Nelson seconded the motion, which passed 10-0.

PRESENTATIONS

PUBLIC PARTICIPATION

No requests to address the Council were received.

CONSENT AGENDA

Mayor Mikkelson asked if there were any items to remove from the consent agenda for discussion:

1. Approval of regular City Council meeting minutes - June 21, 2021
2. Consider appointment to the Arts Council
3. Consider school crossing guard contract renewal with All City Management Services, Inc.



4. Consider the school resource officer agreement with the Shawnee Mission School District
5. Consider approval of short-term special use permit for the KU Kickoff event at Corinth Square

Mr. Nelson made a motion to approve the consent agenda as presented. A roll call vote was taken with the following votes cast: “aye”: J. Nelson, Selders, R. Nelson, Poling, Limbird, Reimer, Runion, McFadden, Graves, Gallagher. The motion passed 10-0.

COMMITTEE REPORTS

- Mrs. McFadden provided a summary of the VillageFest-to-go event that was held on July 4, and thanked those that volunteered.
- Ms. Selders said that the JazzFest Committee was continuing to prepare for its September event.
- Ms. Limbird gave an update on the Statuary Committee, which recently met with Paul Benson, the City’s statuary maintenance contractor. The committee voted to approve the purchase of outdoor covers for several pieces.
- Mr. Graves reported that the Environmental Committee watched a Kansas Open Meetings Act (KOMA) training video at its last meeting.

MAYOR’S REPORT

- The Mayor provided an update on the COVID-19 pandemic, noting that 49.2% of Johnson County residents ages 12 and up were fully vaccinated, and that in Prairie Village, the total was somewhat higher, at 53%. There had been a slight increase in the percent positive rate, though deaths remained very low.
- The Mayor planned to attend a ribbon cutting ceremony at the Nektar Juice Bar on July 13.
- The next MARC First Suburbs Coalition meeting would be held virtually on July 16.

STAFF REPORTS

- Chief Roberson said that the next session of the Citizens’ Police Academy would begin on September 1. He added that a “Coffee with a Cop” event was held on Thursday, July 1 at Hattie’s Coffee.
- Mr. Bredehoeft reported that a crosswalk would be installed on Roe Avenue near McCrum Park at 69th Terrace.



PRAIRIE VILLAGE KANSAS

- Ms. Nelson stated that she had received several emails from residents concerned with the amount of fireworks being shot off over the holiday weekend. Chief Roberson said that the Police Department had received approximately a dozen calls, and officers responded to each of them. He added that individuals caught shooting off fireworks were first given a warning, but could be issued a citation if they did not comply.

OLD BUSINESS

There was no old business to come before the Council.

NEW BUSINESS

COU2021-53

Consider Resolution 2021-12 of the City's intent to exceed the revenue neutral rate and establishing the date and time of a public hearing

Ms. Lee stated that the Governing Body had approved the preliminary 2022 budget on May 17. The budget maintained the same level of services as the 2021 budget while also adding certain decision package items. Funding the budget with existing services and approved decision packages would not require an increase to the mill levy rate, but it would exceed the "revenue neutral rate" due to increased revenue received from higher property valuations. The revenue neutral rate is defined as the tax rate in mills that generates the same property tax in dollars as the previous tax year using the current tax year's total assessed valuation.

The 2022 proposed budget included a total mill rate of 19.321, the same as the 2021 rate. The revenue neutral rate for 2022 was calculated to be 18.386 mills; therefore, the proposed rate would require a public hearing, per Kansas Senate Bill 13. The public hearing was scheduled to take place at the City Council's regular meeting on Tuesday, September 7, 2021, along with the budget public hearing and adoption of the 2022 budget.

Mrs. McFadden made a motion to approve Resolution 2021-12 stating the City's intent to exceed its revenue neutral rate and establishing the date and time of a public hearing on such matter, and providing for the giving of notice of such public hearing. Mr. Poling seconded the motion.

After further discussion, the motion passed 9-1, with Mr. Runion in opposition.

Ms. Nelson made a motion that the City Council move to the Council Committee of the Whole portion of the meeting. The motion was seconded by Ms. Limbird and passed 10-0.



COUNCIL COMMITTEE OF THE WHOLE

Discussion of diversion agreements and legal review of marijuana enforcement

Mr. Schwartzkopf shared information that compared the cost of diversion for possession of marijuana in Prairie Village and six surrounding cities. Each of the six cities required full supervision, meaning defendants must report to a monitor, pay monitor fees and perform random drug tests. Prairie Village only requires full supervision when the prosecutor believes there is a significant safety need. Additionally, total diversion fees in Prairie Village were substantially lower than the six other communities.

Mr. Waters shared his legal research on the ability of the City to decriminalize marijuana, and/or to reduce penalties associated with marijuana possession, based on a request made by the Council Committee of the Whole at its May 3, 2021 meeting. In his opinion, the City could not legalize the possession of marijuana because it is illegal under both federal and state law, and the City did not have the home rule authority to authorize something which legislature had forbidden. He noted that the City's home rule authority would allow it to enact an ordinance similar to one in Lawrence, Kansas, which would create a policy establishing that penalties in Municipal Court could be lower than those established by statute. Lastly, he said that the City likely could remove marijuana possession from the Uniform Public Offense Code (UPOC) under its home rule authority. He added that doing so would not make marijuana possession legal in the City; rather, it would result in violations being processed by the Johnson County District Court.

Ms. Selders made a motion to direct the Police Department to internally discuss opting out of the marijuana possession regulations in the UPOC, and report back to the Council Committee of the Whole at a later meeting. She also moved for the Committee to draft a proclamation stating that it was taking a stand against systemic racism surrounding marijuana laws and urging other municipalities and counties in Kansas to do the same. With no second, the motion failed.

Mr. Poling and Mr. Graves shared their support for changes to marijuana legislation, but also concern about eliminating marijuana possession from the UPOC, which would result in defendants having to be tried by District Court.

Chief Roberson stated that a policy removing an officer's discretion to evaluate situations and the authority to arrest individuals in possession of marijuana would negatively impact safety in the City.

Ms. Selders made a motion to draft a proclamation at an upcoming Council Committee of the Whole meeting expressing the Council's views on marijuana reform and sharing it with the City's state representatives. The motion was seconded by Mr. Poling.

After further discussion, Ms. Selders retracted her motion, instead opting to develop a proclamation with the Diversity Committee and bring it back to the Council Committee of the Whole at a future meeting.



Consider new and revised employee handbook policies to include paid parental leave, military leave, and designation of Juneteenth and Christmas Eve as City holidays

Ms. Volanti stated that staff periodically reviewed benefits and policies offered to employees to ensure the City was remaining competitive and providing similar benefits to those of peer cities. With these goals in mind, staff recommended revisions to three policies: a new policy to offer paid parental leave, revisions to the City's current military leave policy, and the designation of Juneteenth and Christmas Eve as holidays. In addition to these policy recommendations, the City will conduct a thorough compensation and benefits study in 2022 and bring forward recommendations to ensure the total compensation package remains competitive and is neither lacking nor overly generous when compared with the compensation package offered by similar jurisdictions.

- **Paid Parental Leave**

Staff proposed a paid parental leave policy for full-time employees granting 6 weeks of paid leave to new parents for the birth or adoption of a child. The policy requires that the leave be taken within 12 weeks following the event; once the 6 weeks of paid parental leave is exhausted, the employee has the option to use their accrued sick and vacation leave balances, take unpaid leave, or return to work.

- **Military Leave**

Under federal law, the City is required to grant an employee leave for service in the armed forces and reinstate the employee upon return from active duty or training. The City's current military leave policy also provides a pay differential to the employee for any military service that extends beyond 30 days. During the leave, the employee is paid the difference between their city rate of pay and military rate of pay to make the employee whole. For leave that is less than 30 days, the employee is able to take their accrued vacation or personal leave (or leave without pay) but are not currently eligible for the military pay differential as an alternative. Staff proposed a revision to this policy based on feedback from employees currently serving in the armed forces to allow the employee to receive military leave pay even if the leave does not extend beyond 30 days. This would mean employees could receive military leave pay for short-term military leave rather than using their paid vacation and sick leave balances.

- **Designation of Juneteenth and Christmas Eve as City Holidays**

In June 2021, the federal government designated Juneteenth as a federal holiday to commemorate the emancipation of African-American slaves. The City historically has recognized all federal holidays as city holidays, with the exception of Columbus Day, in which City employees are instead given a floating holiday to use on a date of their choosing. Staff recommended adding Juneteenth as an officially recognized holiday in the City of Prairie Village.



PRAIRIE VILLAGE KANSAS

In addition, Christmas Eve is not currently designated as a paid holiday; however, it has long been a tradition for employees to be dismissed at noon on Christmas Eve by the Mayor. While this is a tradition that many of our employees enjoy and are grateful for, it can become an administrative challenge to manage the timecards for employees who work in the field, have taken the day off in advance, or who are required to work on the holiday due to being an essential public safety employee. To alleviate this issue, ensure equity in treatment of all employees, and be consistent with historical practice, staff is recommending designating Christmas Eve as an official half-day city holiday.

Mr. Poling made a motion to adopt the amendments to the employee handbook policies as presented. Mr. Nelson seconded the motion.

After further discussion, Mr. Graves made a motion to amend the motion, making paid parental leave 8 weeks over the first 12 months following the birth or adoption of a child. Mr. Nelson seconded the motion, which passed 8-2, with Ms. Limbird and Mr. Gallagher in opposition.

The original motion as amended passed 10-0.

Ms. Nelson moved that the City Council end the Council Committee of the Whole portion of the meeting. The motion was seconded by Mr. Graves and passed 10-0.

ANNOUNCEMENTS

Announcements were included in the Council meeting packet.

ADJOURNMENT

Ms. Nelson made a motion to adjourn the meeting. Ms. Limbird seconded the motion, which passed 10-0.

Mayor Mikkelsen declared the meeting adjourned at 8:06 p.m.

Adam Geffert
City Clerk

CITY TREASURER'S WARRANT REGISTER

DATE WARRANTS ISSUED:

Warrant Register Page No. 1

July 6, 2021

Copy of Ordinance
3004

Ordinance Page No. _____

An Ordinance Making Appropriate for the Payment of Certain Claims

Be it ordained by the governing body of the City of Prairie Village, Kansas.

Section 1. That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of funds in the City treasury the sum required for each claim.

NAME	DATE	AMOUNT	TOTAL
EXPENDITURES:			
Accounts Payable			
24182-24185	6/4/2021	11,122.35	✓✓
24186-24260	6/11/2021	162,691.04	✓✓
24261	6/18/2021	306.74	✓✓
24262	6/18/2021	27,893.00	✓✓
24263-24340	6/25/2021	1,403,346.94	✓✓
Payroll Expenditures			
6/4/2021		333,328.43	✓✓
6/18/2021		384,910.00	✓✓
Electronic Payments			
Electronic Pmnts			
	6/1/2021	51.90	✓✓
	6/8/2021	8,583.56	✓✓
	6/9/2021	8,292.83	✓✓
	6/11/2021	4,621.28	✓✓
	6/14/2021	97.65	✓✓
	6/15/2021	4,427.89	✓✓
	6/26/2021	35,108.17	✓✓
TOTAL EXPENDITURES:			2,384,781.78 ✓✓
VOIDED CHECKS			
Voided Checks	Check #	(Amount)	
Midwest Shredding Service	24239 ✓	(140.00) ✓	
TOTAL VOIDED CHECKS:			(140.00)
GRAND TOTAL CLAIMS ORDINANCE			2,384,641.78 ✓

Section 2. That this ordinance shall take effect and be in force from and after its passage.

Passed this 6th day of July 2021.

Signed or Approved this 6th day of July 2021.

ATTEST: Courtney James 7/9/21 ATTEST: David R. Jones 7/6/2021
City Treasurer Finance Director



ADMINISTRATION
City Council Date: July 19, 2021

Consent Agenda: Consider an Ordinance approving the Prairie Village Jazz Festival as a Special Event and Authorizing the Sale, Consumption and Possession of Alcoholic Liquor and Cereal Malt Beverages within the Boundaries of a Barricaded Public Areas of the Event.

RECOMMENDATION:

Staff recommends that the City Council approve an Ordinance approving the Prairie Village Jazz Festival as a special event and authorizing the sale, consumption and possession of alcoholic liquor and cereal malt beverages within the boundaries of a barricaded public areas of the event.

SUGGESTED MOTION:

I move the City Council authorize the Mayor to execute Ordinance No. 2453 approving the Prairie Village Jazz Festival as a special event and authorizing the sale, consumption and possession of alcoholic liquor and cereal malt beverages within the boundaries of a barricaded public areas of the event.

DISCUSSION:

Pursuant to KSA 41-719(a)(2) and KSA 41-2645, the Governing Body may approve special events and exempt public streets and sidewalks from the prohibition concerning drinking or consuming alcoholic liquor and cereal malt beverages on public streets and sidewalks.

The JazzFest Committee requests that the City approve the Prairie Village Jazz Festival on Saturday, September 11, 2021 as a special event and authorizing the sale, consumption and possession of alcoholic liquor and cereal malt beverages within the boundaries of barricaded public areas at the event.

ATTACHMENTS:

Draft Ordinance No. 2453
Map

PREPARED BY:

Meghan Buum
Assistant City Administrator

Date: July 13, 2021

ORDINANCE NO. 2453

AN ORDINANCE APPROVING THE PRAIRIE VILLAGE JAZZ FESTIVAL AS A SPECIAL EVENT AND AUTHORIZING THE SALE, CONSUMPTION AND POSSESSION OF ALCOHOLIC LIQUOR AND CEREAL MALT BEVERAGES WITHIN THE BOUNDARIES OF BARRICADED PUBLIC AREAS AT SUCH EVENT

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF PRAIRIE VILLAGE, KANSAS, THAT:

Section 1. Pursuant to KSA 41-719(a)(2) and KSA 41-2645, the Governing Body may approve special events and exempt public streets and sidewalks from the prohibitions concerning drinking or consuming alcoholic liquor and cereal malt beverages on public streets and sidewalks.

Section 2. In accordance with such authority, the City approves the Prairie Village Jazz Festival as a special event to be held at Harmon Park on September 11, 2021.

Section 3. Authorization is given to barricade the area outlined on the attached Exhibit A during such event. A smaller area may be selected based on the size of the event, but the event boundary may not be expanded

Section 4. Vendors holding the appropriate license from the State of Kansas to sell alcoholic liquor and cereal malt beverages may, in accordance with all applicable state laws and municipal ordinances, sell alcoholic liquor and cereal malt beverages in the area designated by the Division of Alcoholic Beverage Control within the barricaded area during the event.

Section 5. Event attendees may buy, possess and consume alcoholic liquor and cereal malt beverages within barricaded area on September 11, 2021.

Section 6. This Ordinance shall take effect and be in force from and after its passage, approval, and publication in the official newspaper of the City of Prairie Village, Kansas as provided by law.

PASSED AND ADOPTED BY THE GOVERNING BODY THIS 19th DAY OF JULY, 2021.

CITY OF PRAIRIE VILLAGE, KANSAS

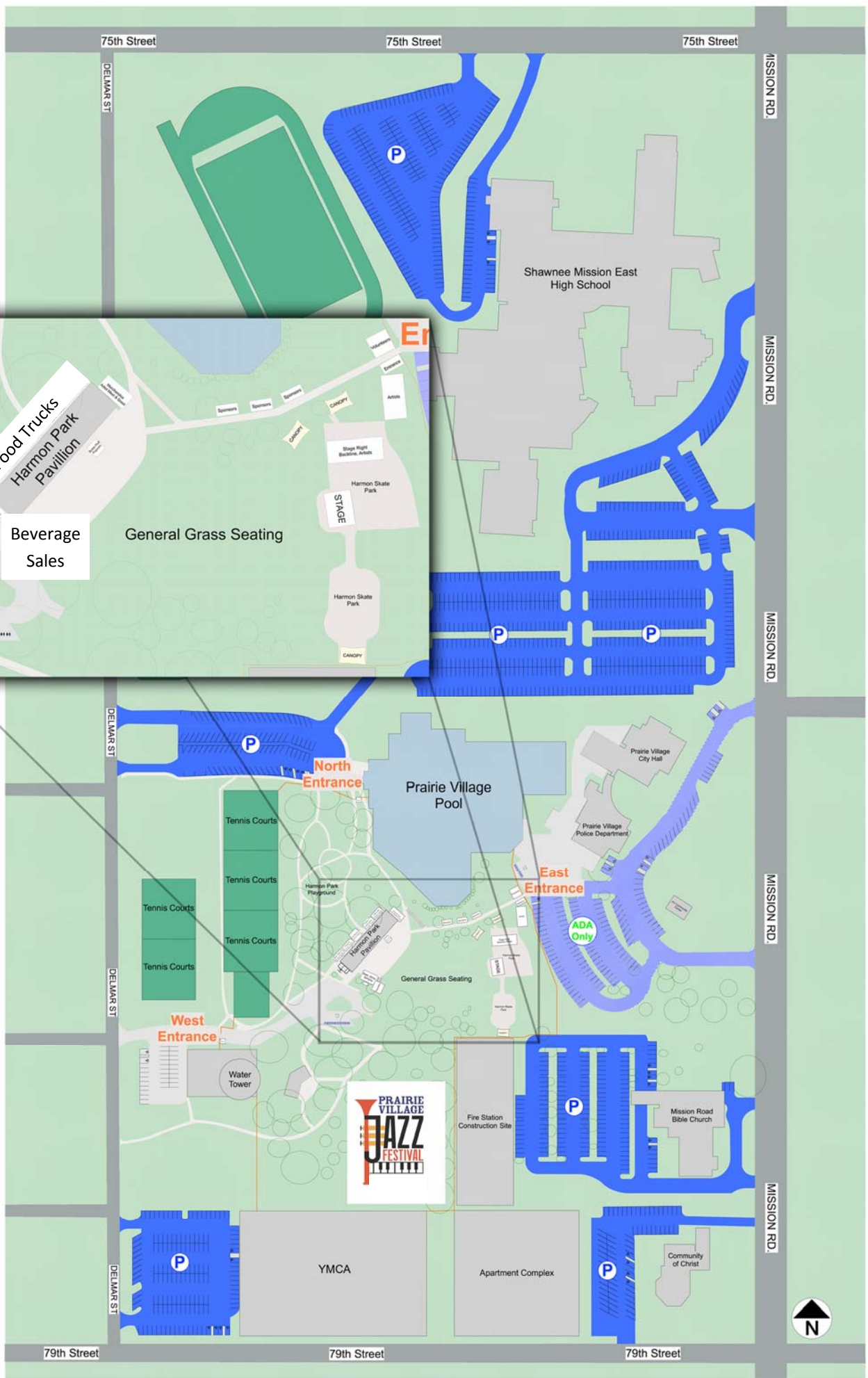
Eric Mikkelson, Mayor

ATTEST:

APPROVED AS TO FORM:

Adam Geffert
City Clerk

David Waters
City Attorney



75th Street

75th Street

75th Street

DELMAR ST

MISSION RD.

MISSION RD.

MISSION RD.

MISSION RD.

MISSION RD.

DELMAR ST

DELMAR ST

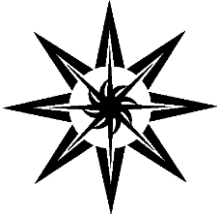
DELMAR ST

79th Street

79th Street

79th Street





ADMINISTRATION

Council Meeting Date: July 19, 2021

COU2021-54 Request Permission to Publish the 2022 Proposed Budget

SUGGESTED MOTION

Move to authorize staff to publish the NOTICE OF BUDGET HEARING for the 2022 Proposed Budget as required by State statutes.

BACKGROUND

Over the last several months the Council and staff have worked to develop the 2022 budget. The presented budget maintained the same level of services as the 2021 Budget with no increase to the mill levy rate.

The 2022 proposed budget has total mill rate of 19.321. The last mill levy rate increase was in 2012.

State statutes require that the City hold a public hearing on the proposed budget at least ten days prior to the date the budget is certified to the County Clerk (August 25th if not exceeding the revenue neutral rate, or October 1st if exceeding the revenue neutral rate) and that the City publish the budget at least ten days prior to the date of the public hearing. To comply with these statutory requirements, the public hearing has been scheduled for the City Council's regular meeting on Tuesday, September 7, 2021.

Per Senate Bill 13, the proposed budget will also require a Revenue Neutral Rate hearing to exceed the revenue neutral rate provided by the County Clerk. This hearing date was set at the July 6th meeting for September 7, 2021 and will immediately precede the budget adoption public hearing.

Solid Waste Fund - the 2022 annual household assessment will increase from \$218 to \$227, a \$9.00 increase.

PUBLIC NOTICE

The Budget Summary will be published in The Legal Record on Tuesday, July 27, 2021.

ATTACHMENTS:

- State Budget Forms
- 2022 Budget Document

Prepared By:
Nicole Lee
Finance Director
Date: 7/12/2021

NOTICE OF BUDGET HEARING

The governing body of
City of Prairie Village
will meet on September 7, 2021 at 6:00 p.m. at 7700 Mission Road for the purpose of
hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax.
Detailed budget information is available at Prairie Village Municipal Office, 7700 Mission Road and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2022 Expenditures and Amount of 2021 Ad Valorem Tax establish the maximum limits of the 2022 budget.
Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual for 2020		Current Year Estimate for 2021		Proposed Budget for 2022		
	Expenditures	Actual Tax Rate *	Expenditures	Actual Tax Rate *	Budget Authority for Expenditures	Amount of 2021 Ad Valorem Tax	Estimate Tax Rate *
General	21,996,906	19.320	23,849,734	19.321	31,111,886	9,526,762	19.321
Debt Service	1,320,850		1,323,000		1,111,220		
Library							
Special Highway	600,397		597,000		712,225		
Solid Waste Management	1,852,064		1,902,987		2,233,861		
Stormwater Utility	1,565,000		1,600,000		1,951,384		
Special Parks	109,748		119,557		105,117		
Special Alcohol	181,779		136,137		172,552		
CID-Corinth	540,834		695,299		605,257		
CID-PV Shops	611,488		654,443		605,704		
Transient Guest Tax			164,539		225,000		
Non-Budgeted Funds-A	13,659,334						
Non-Budgeted Funds-B	1,574,523						
Totals	44,012,923	19.320	31,042,696	19.321	38,834,206	9,526,762	19.321
Revenue Neutral Rate**							18.386
Less: Transfers	8,784,868		8,838,334		14,602,182		
Net Expenditure	35,228,054		22,204,362		24,232,024		
Total Tax Levied	8,459,481		9,066,638		xxxxxxxxxxxxxxxxxxx		
Assessed							
Valuation	437,852,863		469,256,976		493,080,779		
Outstanding Indebtedness,							
January 1,	2019		2020		2021		
G.O. Bonds	15,950,000		13,330,000		12,095,000		
Revenue Bonds	0		376,366		10,646,614		
Other	8,135,000		19,325,000		19,335,000		
Lease Purchase Principal	0		0		0		
Total	24,085,000		33,031,366		42,076,614		

*Tax rates are expressed in mills

** Revenue Neutral Rate as defined by 2021 Kansas Senate Bill 13.

City of Prairie Village

City Official Title: The governing body of

2022

CERTIFICATE

To the Clerk of Johnson County, State of Kansas

We, the undersigned, officers of

City of Prairie Village

certify that: (1) the hearing mentioned in the attached publication was held;
(2) after the Budget Hearing this budget was duly approved and adopted as the
maximum expenditures for the various funds for the year 2022; and
(3) the Amount(s) of 2021 Ad Valorem Tax are within statutory limitations.

			2022 Adopted Budget		
			Budget Authority for Expenditures	Amount of 2021 Ad Valorem Tax	County Clerk's Use Only
Table of Contents:					
Allocation of MVT, RVT, and 16/20M Vehicle Tax		Page No. 2			
Schedule of Transfers		3			
Statement of Indebtedness		4			
Statement of Lease-Purchases		5			
Fund	K.S.A.				
General	12-101a	6	31,111,886	9,526,762	
Debt Service	10-113		1,111,220		
Library	12-1220				
Special Highway			712,225		
Solid Waste Management			2,233,861		
Stormwater Utility			1,951,384		
Special Parks			105,117		
Special Alcohol			172,552		
CID-Corinth			605,257		
CID-PV Shops			605,704		
Transient Guest Tax			225,000		
Non-Budgeted Funds-A					
Non-Budgeted Funds-B					
Totals		xxxxxx	38,834,206	9,526,762	
					County Clerk's Use Only
Budget Summary		0			
Neighborhood Revitalization Rebate					Nov 1, 2021 Total Assessed Valuation

Assisted by: _____

Address: _____

Email: _____

Attest: _____, 2021

County Clerk

Governing Body

CPA Summary

--

Input Sheet for City1 Budget Workbook

Enter city name ("City of ____"):

City of Prairie Village

Enter county name followed by "County":

Johnson County

Enter year being budgeted (YYYY):

2022

Enter the following information from the sources shown. This information will flow throughout the budget worksheets to the appropriate locations.

Note: All amounts are to be entered as whole numbers only.

The input for the following comes directly from
the 2021 Budget, Certificate Page:

If amended, then use the amended figures.

Fund Names:	Statute	2021	2020
		Expenditures	Ad Valorem Tax
General	12-101a	29,559,256	9,066,638
Debt Service	10-113	1,358,383	
Library	12-1220		

Fund name for all other funds with a tax levy:

Total Tax Levy Funds for 2021 Budgeted Year	9,066,638
---	-----------

Other (non-tax levy) fund names:

Special Highway	647,720
Solid Waste Management	2,172,208
Stormwater Utility	1,803,893
Special Parks	136,542
Special Alcohol	188,405
CID-Corinth	587,860
CID-PV Shops	539,180
Transient Guest Tax	450,000

Single Non Tax Levy:

1		
2		
3		
4		

Total Expenditures for 2021 Budgeted Year	37,443,447
---	------------

Non-Budgeted (A):

1	Capital Projects
2	Risk Management Reserve
3	Economic Development
4	Equipment Reserve
5	Grants

Non-Budgeted (B)

1	Meadowbrook TIF
2	ARPA

3	
4	
5	

From the 2021 Budget, Budget Summary Page		2019 Tax Rate (2020 Column)
General		19.320
Debt Service		
Library		
0		
0		
0		
0		
0		
0		
0		
0		
0		
0		
0		
0		
Total		19.320

Total Tax Levied (2020 budget column)		8,459,481
Assessed Valuation (2020 budget column)		437,852,863

Outstanding Indebtedness, January 1:	2019	2020
G.O. Bonds	15,950,000	13,330,000
Revenue Bonds		376,366
Other	8,135,000	19,325,000
Lease Purchase Principal		

Note: All amounts are to be entered as whole numbers only.

From the County Clerk's 2022 Budget Information:	
Total Assessed Valuation for 2021	493,080,779
New Improvements, Remodeling and Renovations for 2021	5,585,236
Personal Property - 2021	930,859
Territory Added: (Current Year Only)	
Real Estate	
State Assessed	
New Improvements	
Property that has changed in use for 2021	
Personal Property - 2020	1,246,333
Expiration of Property Tax Abatement	
Gross earnings (intangible) tax estimate for 2022	
Neighborhood Revitalization	

Revenue Neutral Rate 18.386

Actual Tax Rates for the 2021 Budget:

Fund	Rate
General	19.321
Debt Service	
Library	
0	
0	
0	
0	
0	
0	
0	
0	
0	
0	
0	
0	
Total	19.321

Final Assessed Valuation from the November 1, 2020 Abstract 469,256,976

From the County Treasurer's Budget Information - 2022 Budget Year Estimates:	
Motor Vehicle Tax Estimate	792,890
Recreational Vehicle Tax Estimate	2,368
16/20 M Vehicle Tax	611
Commercial Vehicle Tax Estimate	542
Watercraft Tax Estimate	
LAVTR	
City and County Revenue Sharing	

Computation of Delinquency

Actual Delinquency for 2019 Tax - (e.g. rate .01213 = 1.213%; key in 1.2)

Delinquency % used in this budget will be shown on all fund pages with a tax levy**

****Note:** The delinquency rate can be up to 5% more than the actual delinquency rate from the previous year.

From the League of Municipalities' Budget Tips (Special City and County Highway Fund):	
2022 State Distribution for Kansas Gas Tax	573,320
2022 County Transfers for Gas***	
Adjusted 2021 State Distribution for Kansas Gas Tax	576,440
Adjusted 2021 County Transfers for Gas***	

*****Note:** Only used when a portion of the County monies are distributed to the Cities under the provisions of K. S. A. 79-3425c

From the 2020 Budget Certificate Page	
Funds	2020 Expenditure Amounts Budget Authority
General	29,394,646
Debt Service	1,353,871
Library	
0	
0	
0	
0	
0	
0	
0	
0	
0	
0	
0	
0	
Special Highway	729,177
Solid Waste Management	2,064,355
Stormwater Utility	1,672,803
Special Parks	140,427
Special Alcohol	215,932
CID-Corinth	730,328
CID-PV Shops	694,441
Transient Guest Tax	
0	
0	
0	

Note: If the 2020 budget was amended, then the expenditure amounts should reflect the amended expenditure amounts.

This tab will put the date and time and location of the budget hearing on the Budget Summary page. Also, provide the location where as the budget can be reveiwed. Please input information in the green areas.

Official Name:

Official Title:

Date:

Must be at least 10 days between date published and hearing held.

Latest date for notice to be published in your newspaper: August 28, 2021

Time:

Location:

Available at:

Examples

Official Title: City Clerk, City Treasurer, Mayor

Date: August 12, 2010

Time: 7:00 PM or 7:00 AM

Location: City Hall

Available at: City Hall

Allocation of MV, RV, 16/20M, Commercial Vehicle, and Watercraft Tax Estimates

Budgeted Funds for 2021	Ad Valorem Levy Tax Year 2020	Allocation for Year 2022				
		MVT	RVT	16/20M Veh	Comm Veh	Watercraft
General	9,066,638	792,890	2,368	611	542	0
Debt Service						
Library						
TOTAL	9,066,638	792,890	2,368	611	542	0

County Treas Motor Vehicle Estimate	<u>792,890</u>				
County Treas Recreational Vehicle Estimate		<u>2,368</u>			
County Treas 16/20M Vehicle Estimate			<u>611</u>		
County Treas Commercial Vehicle Tax Estimate				<u>542</u>	
County Treas Watercraft Tax Estimate					<u>0</u>

Motor Vehicle Factor	<u>0.08745</u>				
Recreational Vehicle Factor		<u>0.00026</u>			
16/20M Vehicle Factor			<u>0.00007</u>		
Commercial Vehicle Factor				<u>0.00006</u>	
Watercraft Factor					<u>0.00000</u>

[illegible]

*Note: Adjustments are required only if the transfer is being made in 2021 and/or 2022 from a non-budgeted fund.

City of Prairie Village

2022

STATEMENT OF INDEBTEDNESS

Type of Debt	Date of Issue	Date of Retirement	Interest Rate %	Amount Issued	Beginning Amount Outstanding Jan 1,2021	Date Due		Amount Due 2021		Amount Due 2022	
						Interest	Principal	Interest	Principal	Interest	Principal
General Obligation:											
Series 2011A Ref/Improv	10/19/2011	9/1/2021	0.4% - 2.0%	4,555,000	815,000	March & Sept	Sept	16,300	815,000	0	0
Series 2016C Streetlight	10/31/2016	9/1/2023	2% - 3%	3,100,000	1,390,000	March & Sept	Sept	41,700	450,000	28,200	465,000
Series 2019 Public Works Facility	12/19/2019	9/1/2049	3% -4.5%	9,890,000	9,890,000	March & Sept	Sept	0	0	362,525	195,000
Total G.O. Bonds					12,095,000			58,000	1,265,000	390,725	660,000
Revenue Bonds:											
MB-18 LLC	5/17/2016	12/31/2019	2%	22,500,000	0						
KCH MB Inn 54, LLC	9/19/2018	0-/01/2021	2%	9,000,000	36,500						
Silvercrest at Meadowbrook L	10/21/2019	12/31/2022	2%	35,000,000	10,610,114						
Total Revenue Bonds					10,646,614			0	0	0	0
Other:											
Series 2016B Bonds (TIF)	5/17/2016	3/1/2016		8,135,000	8,135,000						
Note: The Series 2016B Bonds are special, limited obligations of the City payable solely out of incremental tax revenues pursuant to the Bond Trust Indenture dated as of March 1, 2016, relating to the Series 2016B Bonds. The City is under no obligation to levy any form of taxation or make any appropriation for the payment of the Series 2016B Bonds.											
Series 2016A Meadowbrook TIF	5/17/2016	3/1/2036	2% - 5%	11,300,000	11,200,000	March & Sept	Sept	280,250	275,000	261,575	590,000
Total Other					19,335,000			280,250	275,000	261,575	590,000
Total Indebtedness					42,076,614			338,250	1,540,000	652,300	1,250,000

City of Prairie Village

2022

STATEMENT OF CONDITIONAL LEASE-PURCHASE AND CERTIFICATE OF PARTICIPATION*

Item Purchased	Contract Date	Term of Contract (Months)	Interest Rate %	Total Amount Financed (Beginning Principal)	Principal Balance On Jan 1 2021	Payments Due 2021	Payments Due 2022
Totals					0	0	0

***If you are merely leasing/renting with no intent to purchase, do not list--such transactions are not lease-purchases.

Adopted Budget General	Prior Year Actual for 2020	Current Year Estimate for 2021	Proposed Budget Year for 2022
Unencumbered Cash Balance Jan 1	7,480,651	7,608,083	7,205,873
Receipts:			
Ad Valorem Tax	8,118,711	9,066,638	xxxxxxxxxxxxxxxxxxxxx
Delinquent Tax	60,450		
Motor Vehicle Tax	746,852	762,507	792,890
Recreational Vehicle Tax			2,368
16/20M Vehicle Tax			611
Commercial Vehicle Tax			542
Watercraft Tax			0
Gross Earning (Intangible) Tax			0
LAVTR			0
City and County Revenue Sharing			0
Local Alcoholic Liquor	109,748	136,477	105,052
Sales Tax	5,446,984	5,450,000	5,570,000
Use Tax	1,811,879	1,811,879	1,554,004
Franchise Fees	1,842,970	1,842,970	1,905,797
Licenses & Fees	728,297	902,883	854,383
Charges for Services	1,722,975	1,799,226	1,851,162
Fines & Fees	694,784	863,819	868,762
Recreational Fees	29,745	393,150	424,650
Proceeds from Sale of Assets	89,340	45,000	56,431
Transfer from Stormwater Utility Fund	565,000	600,000	600,000
LOSS from County Clerk - TIF Districts		-362,926	-416,200
LOSS expected from BOTA			
In Lieu of Taxes (IRB)			
Interest on Idle Funds	139,674	60,000	134,608
Neighborhood Revitalization Rebate			0
Miscellaneous	16,930	75,900	74,191
Does miscellaneous exceed 10% Total Rec			
Total Receipts	22,124,338	23,447,524	14,379,251
Resources Available:	29,604,989	31,055,607	21,585,124

City of Prairie Village

FUND PAGE - GENERAL

Adopted Budget General	Prior Year Actual for 2020	Current Year Estimate for 2021	Proposed Budget Year for 2022
Resources Available:	29,604,989	31,055,607	21,585,124
Expenditures:			
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
Sub-Total detail page	0	0	0
Administration	1,613,554	1,789,018	2,114,455
Public Works	5,368,596	5,883,444	6,305,508
Police Department	7,121,559	7,672,840	7,778,986
Municipal Justice	456,013	578,826	575,977
Community Development	640,084	748,273	799,597
Parks & Community Programs	287,377	667,999	737,181
Transfer to Bond & Interest Fund	1,301,229	1,319,534	1,050,725
Transfer to Capital Projects Fund	4,653,109	4,523,800	10,780,657
Transfer to Risk Management Fund	35,000	0	0
Transfer to Equipment Reserve	455,385	530,000	332,800
Transfer to Economic Development	65,000	136,000	136,000
Cash Forward (2022 column)			500,000
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	21,996,906	23,849,734	31,111,886
Unencumbered Cash Balance Dec 31	7,608,083	7,205,873	xxxxxxxxxxxxxxxxxxxx
2020/2021/2022 Budget Authority Amount:	29,394,646	29,559,256	31,111,886
Non-Appropriated Balance			
Total Expenditure/Non-Appr Balance			31,111,886
Tax Required			9,526,762
Delinquent Comp Rate: 0.0%			0
Amount of 2021 Ad Valorem Tax			9,526,762

CPA Summary

City of Prairie Village

2022

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget	Prior Year	Current Year	Proposed Budget
Debt Service	Actual for 2020	Estimate for 2021	Year for 2022
Unencumbered Cash Balance Jan 1	55,472	37,204	34,738
Receipts:			
Ad Valorem Tax		0	xxxxxxxxxxxxxxxxxxxx
Delinquent Tax			
Motor Vehicle Tax			
Recreational Vehicle Tax			
16/20M Vehicle Tax			
Commercial Vehicle Tax			
Watercraft Tax			
Transfer from General Fund	1,301,229	1,319,534	1,074,975
Transfer from Stormwater Fund			
Interest on Idle Funds	1,353	1,000	1,507
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	1,302,582	1,320,534	1,076,482
Resources Available:	1,358,054	1,357,738	1,111,220
Expenditures:			
Principal	1,235,000	1,265,000	684,250
Interest	85,850	58,000	390,725
Cash Basis Reserve (2022 column)			36,245
Miscellaneous			
Does miscellaneous exceed 10% of Total Exp			
Total Expenditures	1,320,850	1,323,000	1,111,220
Unencumbered Cash Balance Dec 31	37,204	34,738	xxxxxxxxxxxxxxxxxxxx
2020/2021/2022 Budget Authority Amount:	1,353,871	1,358,383	1,111,220
	Non-Appropriated Balance		
	Total Expenditure/Non-Appr Balance		1,111,220
	Tax Required		0
Delinquent Comp Rate:	0.0%		0
	Amount of 2021 Ad Valorem Tax		0

Adopted Budget	Prior Year	Current Year	Proposed Budget
Library	Actual for 2020	Estimate for 2021	Year for 2022
Unencumbered Cash Balance Jan 1		0	0
Receipts:			
Ad Valorem Tax		0	xxxxxxxxxxxxxxxxxxxx
Delinquent Tax			
Motor Vehicle Tax			
Recreational Vehicle Tax			
16/20M Vehicle Tax			
Commercial Vehicle Tax			
Watercraft Tax			
Interest on Idle Funds			
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	0	0	0
Resources Available:	0	0	0
Expenditures:			
Miscellaneous			
Does miscellaneous exceed 10% of Total Exp			
Total Expenditures	0	0	0
Unencumbered Cash Balance Dec 31	0	0	xxxxxxxxxxxxxxxxxxxx
2020/2021/2022 Budget Authority Amount:	0	0	0
	Non-Appropriated Balance		
	Total Expenditure/Non-Appr Balance		0
	Tax Required		0
Delinquent Comp Rate:	0.0%		0

City of Prairie Village

2022

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget	Prior Year	Current Year	Proposed Budget
Special Highway	Actual for 2020	Estimate for 2021	Year for 2022
Unencumbered Cash Balance Jan 1	161,680	146,465	132,405
Receipts:			
State of Kansas Gas Tax	570,612	576,440	573,320
County Transfers Gas		0	0
Interest on Idle Funds	14,570	6,500	6,500
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	585,182	582,940	579,820
Resources Available:	746,862	729,405	712,225
Expenditures:			
Transfer to Capital Projects Fund	600,397	597,000	597,000
Cash Forward (2022 column)			115,225
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	600,397	597,000	712,225
Unencumbered Cash Balance Dec 31	146,465	132,405	0
2020/2021/2022 Budget Authority Amount:	729,177	647,720	712,225

Adopted Budget

	Prior Year	Current Year	Proposed Budget
Solid Waste Management	Actual for 2020	Estimate for 2021	Year for 2022
Unencumbered Cash Balance Jan 1	187,024	297,790	273,211
Receipts:			
Licenses & Permits	5,058	2,500	2,500
Charges for Services	1,911,831	1,835,908	1,918,150
Interest on Idle Funds	45,941	40,000	40,000
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	1,962,830	1,878,408	1,960,650
Resources Available:	2,149,854	2,176,198	2,233,861
Expenditures:			
Solid Waste & Recycle Collection	1,817,246	1,865,091	1,930,026
Personnel Services	34,818	36,896	42,574
Commodities		1,000	1,500
Cash Forward (2022 column)			259,761
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	1,852,064	1,902,987	2,233,861
Unencumbered Cash Balance Dec 31	297,790	273,211	0
2020/2021/2022 Budget Authority Amount:	2,064,355	2,172,208	2,233,861

CPA Summary

City of Prairie Village

2022

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget	Prior Year	Current Year	Proposed Budget
Stormwater Utility	Actual for 2020	Estimate for 2021	Year for 2022
Unencumbered Cash Balance Jan 1	133,165	238,303	269,031
Receipts:			
Licenses & Permits	14,000	11,000	11,000
Charges for Services	1,602,404	1,584,000	1,619,676
	53,734	35,728	51,677
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	1,670,138	1,630,728	1,682,353
Resources Available:	1,803,303	1,869,031	1,951,384
Expenditures:			
Transfer to General Fund	565,000	600,000	600,000
Transfer to Capital Projects Fund	1,000,000	1,000,000	1,000,000
Transfer to Bond & Interest Fund			
Cash Forward (2022 column)			351,384
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	1,565,000	1,600,000	1,951,384
Unencumbered Cash Balance Dec 31	238,303	269,031	0
2020/2021/2022 Budget Authority Amount:	1,672,803	1,803,893	1,951,384

Adopted Budget

	Prior Year	Current Year	Proposed Budget
Special Parks	Actual for 2020	Estimate for 2021	Year for 2022
Unencumbered Cash Balance Jan 1	0	0	0
Receipts:			
Liquor Tax	109,748	119,557	105,052
Interest on Idle Funds			65
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	109,748	119,557	105,117
Resources Available:	109,748	119,557	105,117
Expenditures:			
Transfer to Capital Projects Fund	109,748	119,557	105,000
Cash Forward (2022 column)			
Miscellaneous			117
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	109,748	119,557	105,117
Unencumbered Cash Balance Dec 31	0	0	0
2020/2021/2022 Budget Authority Amount:	140,427	136,542	105,117

CPA Summary

City of Prairie Village

2022

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Special Alcohol	Prior Year Actual for 2020	Current Year Estimate for 2021	Proposed Budget Year for 2022
Unencumbered Cash Balance Jan 1	84,672	14,080	0
Receipts:			
Liquor Tax	109,748	119,557	170,052
Interest on Idle Funds	1,439	2,500	2,500
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	111,187	122,057	172,552
Resources Available:	195,859	136,137	172,552
Expenditures:			
Public Safety	110,592	83,565	100,128
Alcohol Programs	71,187	52,572	71,115
Cash Forward (2022 column)			
Miscellaneous			1,309
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	181,779	136,137	172,552
Unencumbered Cash Balance Dec 31	14,080	0	0
2020/2021/2022 Budget Authority Amount:	215,932	188,405	172,552

Adopted Budget

CID-Corinth	Prior Year Actual for 2020	Current Year Estimate for 2021	Proposed Budget Year for 2022
Unencumbered Cash Balance Jan 1	85,491	107,439	0
Receipts:			
Sales Tax	558,590	586,560	600,000
Interest on Idle Funds	4,192	1,300	5,257
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	562,782	587,860	605,257
Resources Available:	648,273	695,299	605,257
Expenditures:			
Urban Planning & Management	540,834	695,299	605,257
Cash Forward (2022 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	540,834	695,299	605,257
Unencumbered Cash Balance Dec 31	107,439	0	0
2020/2021/2022 Budget Authority Amount:	730,328	587,860	605,257

See Tab C

CPA Summary

City of Prairie Village

2022

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget CID-PV Shops	Prior Year Actual for 2020	Current Year Estimate for 2021	Proposed Budget Year for 2022
Unencumbered Cash Balance Jan 1	185,421	112,254	0
Receipts:			
Sales Tax	532,322	537,680	600,000
Interest on Idle Funds	5,999	4,509	5,704
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	538,321	542,189	605,704
Resources Available:	723,742	654,443	605,704
Expenditures:			
Urban Planning & Management	611,488	654,443	605,704
Cash Forward (2022 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	611,488	654,443	605,704
Unencumbered Cash Balance Dec 31	112,254	0	0
2020/2021/2022 Budget Authority Amount:	694,441	539,180	605,704

See Tab C

Adopted Budget

	Prior Year Actual for 2020	Current Year Estimate for 2021	Proposed Budget Year for 2022
Transient Guest Tax			
Unencumbered Cash Balance Jan 1	0	55,001	0
Receipts:			
Transient Guest Tax	54,769	109,538	225,000
Interest on Idle Funds	232		
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	55,001	109,538	225,000
Resources Available:	55,001	164,539	225,000
Expenditures:			
Urban Planning & Management	0	164,539	225,000
Cash Forward (2022 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	0	164,539	225,000
Unencumbered Cash Balance Dec 31	55,001	0	0
2020/2021/2022 Budget Authority Amount:	0	450,000	225,000

CPA Summary

0

NON-BUDGETED FUNDS (A)

2022

(Only the actual budget year for 2020 is to be shown)

Non-Budgeted Funds-A

(1) Fund Name:		(2) Fund Name:		(3) Fund Name:		(4) Fund Name:		(5) Fund Name:		
Capital Projects		Risk Management Reserve		Economic Development		Equipment Reserve		Grants		
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		Total
Cash Balance Jan 1	10,735,603	Cash Balance Jan 1	231,311	Cash Balance Jan 1	146,720	Cash Balance Jan 1	699,274	Cash Balance Jan 1	544,542	12,357,450
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
Intergovernmental	5,422,283	Transfer from General Fund	35,000	Interest on Idle Funds	1,502	Trans fr General Fund	455,385	Intergovernmental	0	
Trans fr General Fund	4,653,109	Interest on Idle	5,194	Transfer from General Fund	65,000	Interest on Idle Funds	6,168			
Trans fr Spec Highway	600,397	Miscellaneous	8,418							
Trans fr Spec Park	109,748									
Trans fr Stormwater	1,000,000									
Trans fr Eco Devo										
Bond Proceeds										
Interest / Misc	96,599									
Total Receipts	11,882,136	Total Receipts	48612.36	Total Receipts	66502	Total Receipts	461553	Total Receipts	0	12,458,803
Resources Available:	22,617,739	Resources Available:	279,923	Resources Available:	213,222	Resources Available:	1,160,827	Resources Available:	544,542	24,816,253
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
Infrastructure	12,866,039	Insurance Deductibles	29,956	Community Develop	75,942	Equipment Purchases	687,397	Community Develop	0	
				Trans fr Cap Projects						
Total Expenditures	12,866,039	Total Expenditures	29,956	Total Expenditures	75,942	Total Expenditures	687,397	Total Expenditures	0	13,659,334
Cash Balance Dec 31	9,751,700	Cash Balance Dec 31	249,968	Cash Balance Dec 31	137,280	Cash Balance Dec 31	473,430	Cash Balance Dec 31	544,542	11,156,920
										11,156,920

**Note: These two block figures should agree.

CPA Summary

0

NON-BUDGETED FUNDS (B)
(Only the actual budget year for 2020 is to be shown)

2022

Non-Budgeted Funds-B

(1) Fund Name:		(2) Fund Name:		(3) Fund Name:		(4) Fund Name:		(5) Fund Name:		
Meadowbrook TIF		ARPA		0		0		0		
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		Total
Cash Balance Dec 31	137,750	Cash Balance Dec 31	0	Cash Balance Dec 31		Cash Balance Dec 31		Cash Balance Dec 31		137,750
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
Incr Property Tax	1,559,039									
Interest on Idle Funds	6,653									
Miscellaneous										
Total Receipts	1,565,692	Total Receipts	0	Total Receipts	0	Total Receipts	0	Total Receipts	0	1,565,692
Resources Available:	1,703,442	Resources Available:	0	Resources Available:	0	Resources Available:	0	Resources Available:	0	1,703,442
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
Urban mgmt & planning	1,184,824									
Interest	289,699									
Bond Costs	100,000									
Principal										
Total Expenditures	1,574,523	Total Expenditures	0	Total Expenditures	0	Total Expenditures	0	Total Expenditures	0	1,574,523
Cash Balance Dec 31	128,919	Cash Balance Dec 31	0	Cash Balance Dec 31	0	Cash Balance Dec 31	0	Cash Balance Dec 31	0	128,919
										128,919

**City of
Prairie Village, Kansas**

2022 Budget

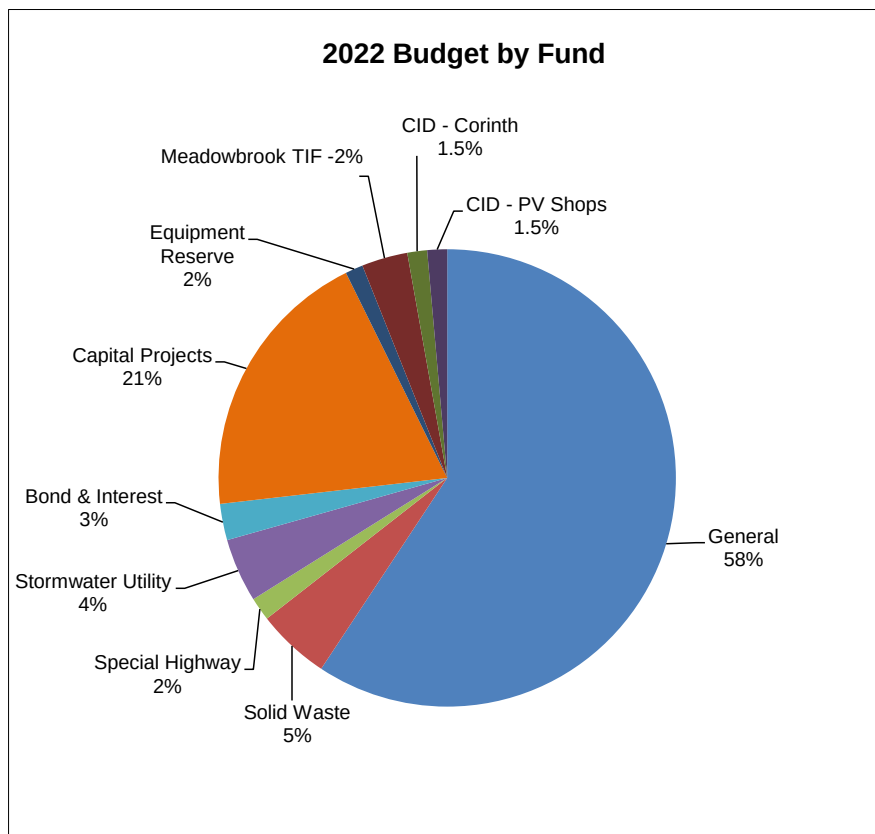


The Star of Kansas

2022 Budget as of 7/19/2021

2022 Budget by Fund

Fund	2019 Actual	2020 Actual	2021 Budget	2022 Budget
General	\$ 22,299,482	\$ 21,996,906	\$ 24,349,734	\$ 25,638,229
Solid Waste	1,958,342	1,852,064	2,172,208	2,233,861
Special Highway	643,000	600,397	647,720	712,225
Stormwater Utility	1,660,383	1,565,000	1,803,893	1,951,384
Special Parks & Rec	131,435	109,748	136,542	105,117
Special Alcohol	158,064	181,779	188,405	172,552
Bond & Interest	1,320,358	1,320,850	1,358,383	1,111,220
Capital Projects	13,712,632	12,866,039	8,970,300	8,436,000
Risk Management Reserve	-	29,956	229,531	218,142
Economic Development	401,028	75,942	208,909	272,687
Equipment Reserve	221,171	687,397	657,504	542,737
Meadowbrook TIF	887,211	1,574,523	780,000	1,404,182
CID - Corinth	606,845	540,834	587,860	605,257
CID - PV Shops	517,423	611,488	539,180	605,704
Transient Guest Tax	-	-	450,000	225,000
Total	\$ 44,517,374	\$ 44,012,923	\$ 43,080,169	\$ 44,234,297



Note: The following funds are not included in the graph because they account for less than 1% of the total budgeted expenditures.
Special Parks & Recreation, Special Alcohol, Risk Management, Economic Development and Transient Guest Tax

General Fund

	2019 Actual	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
Fund Balance 1/1	\$ 7,631,080	\$ 7,481,612	\$ 6,592,651	\$ 7,609,044	\$ 7,591,246
Revenues:					
Property Taxes	7,530,237	8,179,161	8,703,712	8,703,712	9,110,562
Sales Taxes	5,449,864	5,446,984	5,450,000	5,450,000	5,570,000
Use Tax	1,509,888	1,811,879	1,380,000	1,811,879	1,554,004
Motor Vehicle Tax	751,900	746,852	762,507	762,507	796,411
Liquor Tax	130,232	109,748	136,477	136,477	105,052
Franchise Fees	1,900,281	1,842,970	1,959,500	1,842,970	1,905,797
Licenses & Permits	1,002,391	728,297	652,883	902,883	854,383
Charges for Services	1,742,963	1,722,975	1,799,226	1,799,226	1,851,162
Fines & Fees	863,819	694,784	931,750	863,819	868,762
Recreational Fees	416,620	29,745	410,150	393,150	424,650
Interest on Investments	160,658	139,674	60,000	60,000	134,608
Miscellaneous	126,158	184,687	120,900	120,900	130,622
Net Inc/Decr in Fair Value		(78,416)			
Total Revenue	21,585,014	21,559,338	22,367,105	22,847,524	23,306,014
Transfers from Other funds:					
Transfer from Stormwater Utility Fund	565,000	565,000	600,000	600,000	600,000
Total	565,000	565,000	600,000	600,000	600,000
Total Sources	22,150,014	22,124,338	22,967,105	23,447,524	23,906,014
Expenditures:					
Personnel Services	10,580,486	10,658,499	11,463,729	11,255,617	11,911,253
Contract Services	4,128,502	3,940,077	4,720,457	4,578,843	5,284,151
Commodities	686,658	644,964	792,400	768,628	840,850
Capital Outlay	238,746	243,643	363,814	352,900	275,450
Contingency	-	-	-	-	500,000
Total Expenditures	15,634,391	15,487,183	17,840,400	16,955,988	18,811,704
Transfers to Other Funds:		659,565			
Transfer to Capital Infrastructure Fund	5,155,116	4,653,109	4,523,800	4,523,800	5,307,000
Transfer to Bond & Interest Fund	1,074,975	1,301,229	1,319,534	1,319,534	1,050,725
Transfer to Risk Management Fund	35,000	35,000	-	-	-
Transfer to Economic Development Fund	-	65,000	136,000	136,000	136,000
Transfer to Equipment Reserve Fund	400,000	455,385	530,000	530,000	332,800
Total	6,665,091	6,509,723	6,509,334	6,509,334	6,826,525
Total Uses	22,299,482	21,996,906	24,349,734	23,465,322	25,638,229
Sources Over(Under) Uses	(149,468)	127,432	(1,382,629)	(17,798)	(1,732,215)
Fund Balance @ 12/31	\$ 7,481,612	\$ 7,609,044	\$ 5,210,022	\$ 7,591,246	\$ 5,859,031

Funding Sources: Property tax, sales tax, franchise fees, grants from other governments, user fees and charges.

Expenditures: General operating expenditures and a portion of infrastructure improvement expenditures.

Solid Waste Management Fund

	2019 Actual	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
Fund Balance 1/1	\$ 359,030	\$ 187,024	\$ 295,000	\$ 297,790	\$ 273,211
Revenues:					
Licenses & Permits	1,296	5,058	1,300	2,500	2,500
Charges for Services	1,745,067	1,911,831	1,835,908	1,835,908	1,918,150
Interest on Investments	39,973	45,941	40,000	40,000	40,000
Miscellaneous			-	-	-
Total Revenue	1,786,336	1,962,830	1,877,208	1,878,408	1,960,650
 Total Sources	 1,786,336	 1,962,830	 1,877,208	 1,878,408	 1,960,650
Expenditures:					
Personnel Services	33,900	34,818	36,896	36,896	42,574
Contract Services	1,924,442	1,817,246	1,865,166	1,865,091	1,930,026
Commodities	-	-	1,000	1,000	1,500
Contingency	-	-	269,146		259,761
Total Expenditures	1,958,342	1,852,064	2,172,208	1,902,987	2,233,861
 Total Uses	 1,958,342	 1,852,064	 2,172,208	 1,902,987	 2,233,861
Sources Over(Under) Uses	(172,006)	110,766	(295,000)	(24,579)	(273,211)
Fund Balance @ 12/31	\$ 187,024	\$ 297,790	\$ -	\$ 273,211	\$ -

Funding Sources: Special assessments on property tax bills.

Expenditures: In 2017 the City contracted with Republic Trash Services for solid waste collection, recycling, composting services and large item pick up as well as a portion of the City's administrative costs including personal services and supplies.

2018 Assessment: \$192.00
 2019 Assessment: \$207.00
 2020 Assessment: \$228.00
 2021 Assessment: \$218.00
 2022 Assessment: \$227.00

Special Highway Fund

	2019 Actual	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
Fund Balance 1/1	\$ 152,466	\$ 161,680	\$ 135,640	\$ 146,465	\$ 132,405
Revenues:					
Intergovernmental	617,656	570,612	505,580	576,440	573,320
Interest on Investments	34,558	14,570	6,500	6,500	6,500
Total Revenue	652,214	585,182	512,080	582,940	579,820
Total Sources	652,214	585,182	512,080	582,940	579,820
Expenditures:					
Contingency	-	-	50,720	-	115,225
Total Expenditures	-	-	50,720	-	115,225
Transfers to Other Funds:					
Transfer to Capital Infrastructure Fund	643,000	600,397	597,000	597,000	597,000
Total	643,000	600,397	597,000	597,000	597,000
Total Uses	643,000	600,397	647,720	597,000	712,225
Sources Over(Under) Uses	9,214	(15,215)	(135,640)	(14,060)	(132,405)
Fund Balance @ 12/31	\$ 161,680	\$ 146,465	\$ -	\$ 132,405	\$ -

Funding Sources: State gasoline tax (per gallon)

Expenditures: Transfer to the Capital Infrastructure Fund for street improvements.

Stormwater Utility Fund

	2019 Actual	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
Fund Balance 1/1	\$ 118,686	\$ 133,165	\$ 197,893	\$ 238,303	\$ 269,031
Revenues:					
Licenses & Permits	12,600	14,000	11,000	11,000	11,000
Charges for Services	1,583,676	1,602,404	1,584,000	1,584,000	1,619,676
Interest on Investments	78,586	53,733	11,000	35,728	51,677
Total Revenue	1,674,862	1,670,138	1,606,000	1,630,728	1,682,353
Total Sources	1,674,862	1,670,138	1,606,000	1,630,728	1,682,353
Expenditures:					
Contingency	-	-	203,893	-	351,384
Total Expenditures	-	-	203,893	-	351,384
Transfers to Other Funds:					
Transfer to General Fund	565,000	565,000	600,000	600,000	600,000
Transfer to Bond & Interest Fund	245,383	-	-	-	-
Transfer to Capital Infrastructure Fund	850,000	1,000,000	1,000,000	1,000,000	1,000,000
Total	1,660,383	1,565,000	1,600,000	1,600,000	1,600,000
Total Uses	1,660,383	1,565,000	1,803,893	1,600,000	1,951,384
Sources Over(Under) Uses	14,479	105,138	(197,893)	30,728	(269,031)
Fund Balance @ 12/31	\$ 133,165	\$ 238,303	\$ -	\$ 269,031	\$ -

Funding Sources: Special assessments on the property tax bills - fee per square foot of impervious area (\$0.040/sq. ft.) (2015 rate was \$0.040/sq. ft.)

Expenditures: Operation and maintenance of the City's stormwater system in accordance with NPDES guidelines.

Notes: The stormwater utility fee was a new revenue source in 2009. The fee is dedicated to funding the City's stormwater program and compliance with NPDES guidelines.

Special Park & Recreation Fund

	2019 Actual	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
Fund Balance 1/1	\$ 1,135	\$ -	\$ -	\$ -	\$ -
Revenues:					
Liquor Tax	130,232	109,748	136,477	119,557	105,052
Interest on Investments	68		65	0	65
Total Revenue	130,300	109,748	136,542	119,557	105,117
Total Sources	130,300	109,748	136,542	119,557	105,117
Expenditures:					
Contingency	-	-	4,542	-	117
Total Expenditures	-	-	4,542	-	117
Transfers to Other Funds:					
Transfer to Capital Infrastructure Fund	131,435	109,748	132,000	119,557	105,000
Total	131,435	109,748	132,000	119,557	105,000
Total Uses	131,435	109,748	136,542	119,557	105,117
Sources Over(Under) Uses	(1,135)	-	-	-	-
Fund Balance @ 12/31	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Sources: Special alcohol tax per K.S.A. 79-41a04 (1/3 of total alcohol tax received by the City)

Expenditures: Park and pool improvements.

Special Alcohol Fund

	2019 Actual	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
Fund Balance 1/1	\$ 109,740	\$ 84,672	\$ 49,428	\$ 14,080	\$ -
Revenues:					
Liquor Tax	130,232	109,748	136,477	119,557	105,052
Interest on Investments	2,764	1,439	2,500	2,500	2,500
Miscellaneous	-	-	-	-	65,000
Total Revenue	132,996	111,187	138,977	122,057	172,552
Total Sources	132,996	111,187	138,977	122,057	172,552
Expenditures:					
Personnel Services	90,675	96,722	96,478	72,040	100,128
Contract Services	55,111	71,187	75,372	52,572	71,115
Commodities	12,278	13,870	16,555	11,525	-
Capital Outlay	-	-	-	-	-
Contingency	-	-	-	-	1,309
Total Expenditures	158,064	181,779	188,405	136,137	172,552
Total Uses	158,064	181,779	188,405	136,137	172,552
Sources Over(Under) Uses	(25,068)	(70,592)	(49,428)	(14,080)	-
Fund Balance @ 12/31	\$ 84,672	\$ 14,080	\$ -	\$ -	\$ -

Funding Sources: Special alcohol tax per K.S.A. 79-41a04 (1/3 of total alcohol tax received by the City)

Expenditures: Alcohol rehabilitation, including grants to local agencies through United Community Services and partial funding of the City's D.A.R.E. Program.

Bond & Interest Fund

	2019 Actual	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
Fund Balance 1/1	\$ 51,541	\$ 55,472	\$ 37,849	\$ 37,204	\$ 34,738
Revenues:					
Property Taxes			-	-	-
Motor Vehicle Tax	960	-	-	-	-
Interest on Investments	2,971	1,353	1,000	1,000	1,507
Total Revenue	3,931	1,353	1,000	1,000	1,507
Transfers from Other funds:					
Transfer from General Fund	1,074,975	1,301,229	1,319,534	1,319,534	1,074,975
Transfer from Stormwater Fund	245,383	-			-
Total	1,320,358	1,301,229	1,319,534	1,319,534	1,074,975
Total Sources	1,324,289	1,302,582	1,320,534	1,320,534	1,076,482
Expenditures:					
Debt Service	1,320,358	1,320,850	1,323,000	1,323,000	1,074,975
Contingency	-	-	35,383	-	36,245
Total Expenditures	1,320,358	1,320,850	1,358,383	1,323,000	1,111,220
Total Uses	1,320,358	1,320,850	1,358,383	1,323,000	1,111,220
Sources Over(Under) Uses	3,931	(18,268)	(37,849)	(2,466)	(34,738)
Fund Balance @ 12/31	\$ 55,472	\$ 37,204	\$ -	\$ 34,738	\$ -

Funding Sources: Property tax, motor vehicle tax, transfers from General Fund

Expenditures: Debt service payments on the City's outstanding bonds.

Notes: The City's outstanding bonds will be paid off in 2049.

Capital Infrastructure Fund

	2019 Actual	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
Fund Balance 1/1	\$ 5,516,642	\$ 10,735,605	\$ 10,780,003	\$ 9,751,701	\$ 9,000,258
Revenues:					
Intergovernmental	1,036,190	5,422,283	1,917,500	1,917,500	805,000
Bond Proceeds	10,712,595	-	-	-	-
Interest on Investments	53,287	147,653	60,000	60,000	60,000
Miscellaneous	9,049	44,133	1,000	1,000	1,000
Net Inc/Decr in Fair Value	35,669	(95,187)			-
Total Revenue	11,846,790	5,518,882	1,978,500	1,978,500	866,000
Transfers from Other funds:					
Transfer from General Fund	5,155,116	4,653,109	4,523,800	4,523,800	5,319,000
Transfer from Special Highway Fund	643,000	600,397	597,000	597,000	597,000
Transfer from Stormwater Utility Fund	850,000	1,000,000	1,000,000	1,000,000	1,000,000
Transfer from Special Parks & Rec Fund	131,435	109,748	132,000	119,557	105,000
Transfer from Economic Development Fund	305,254	-			
Total	7,084,805	6,363,254	6,252,800	6,240,357	7,021,000
Total Sources	18,931,595	11,882,136	8,231,300	8,218,857	7,887,000
Expenditures:					
Infrastructure	13,712,632	12,866,039	8,970,300	8,970,300	8,436,000
Total Expenditures	13,712,632	12,866,039	8,970,300	8,970,300	8,436,000
Total Uses	13,712,632	12,866,039	8,970,300	8,970,300	8,436,000
Sources Over(Under) Uses	5,218,963	(983,904)	(739,000)	(751,443)	(549,000)
Fund Balance @ 12/31	\$ 10,735,605	\$ 9,751,701	\$ 10,041,003	\$ 9,000,258	\$ 8,451,258

Funding Sources: Transfers from the General Fund, Stormwater Utility Fund, Special Parks & Recreation Fund, Economic Development Fund, grants from other governments

Expenditures: Capital Infrastructure Program - Please see the CIP Section of this document for the detailed plan including projects and programs.

Capital Infrastructure Fund

CIP Expenditure Total = \$8,436,000

2022 PROJECT DESCRIPTION	2022 EXPENDITURES
Park Infrastructure Reserve	\$105,000
Harmon Play Set + Park Updates	\$500,000
Taliaferro Tennis Court Resurface	\$20,000
Windsor Park Restrooms	\$450,000
2023 Park Project	\$50,000
PARK TOTAL PER YEAR	\$1,125,000
Water Discharge Program Reserve	\$30,000
Drainage Repair Program	\$900,000
DRAINAGE TOTAL PER YEAR	\$930,000
Traffic Calming Program Reserve	\$20,000
Residential Street Rehabilitation Program	\$3,166,000
UBAS Overlay Program	\$400,000
Nall Ave - 79th St to 83rd St (CARS)	\$1,500,000
Nall Ave - 67th St to 75th St (CARS & OP)	\$200,000
STREET TOTAL PER YEAR	\$5,286,000
Building Reserve	\$50,000
City Hall Remodel Preliminary Design	\$100,000
Energy Audit Updates - Category 1	\$170,000
BUILDINGS TOTAL PER YEAR	\$320,000
ADA Compliance Program Reserve	\$25,000
Concrete Repair Program	\$600,000
Ped Bridge @ Prairie School & Mission Hills	\$150,000
OTHER TOTAL PER YEAR	\$775,000
CIP TOTAL	\$8,436,000

Risk Management Reserve Fund

	2019 Actual	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
Fund Balance 1/1	\$ 138,121	\$ 231,313	\$ 229,106	\$ 249,970	\$ 210,395
Revenues:					
Interest on Investments	17,456	5,194	425	425	7,747
Miscellaneous	40,736	8,418	-	-	-
Total Revenue	58,192	13,612	425	425	7,747
Transfers from Other funds:					
Transfer from General Fund	35,000	35,000	-	-	-
Transfer from Special Alcohol Fund	-	-	-	-	-
Total	35,000	35,000	-	-	-
Total Sources	93,192	48,612	425	425	7,747
Expenditures:					
Contract Services	-	29,956	40,000	40,000	40,000
Risk Management Reserve	-	-	189,531	-	178,142
Total Expenditures	-	29,956	229,531	40,000	218,142
Total Uses	-	29,956	229,531	40,000	218,142
Sources Over(Under) Uses	93,192	18,657	(229,106)	(39,575)	(210,395)
Fund Balance @ 12/31	\$ 231,313	\$ 249,970	\$ -	\$ 210,395	\$ -

Funding Sources: Transfers from the General Fund, insurance claim reimbursements, interest on idle funds

Expenditures: Risk management related expenditures, such as insurance deductibles

Economic Development Fund

	2019 Actual	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
Fund Balance 1/1	\$ 547,748	\$ 146,721	\$ 72,809	\$ 137,281	\$ 136,120
Revenues:					
Interest on Investments	-	1,502	100	100	567
Total Revenue	-	1,502	100	100	567
Transfers from Other funds:					
Transfer from General Fund	-	65,000	136,000	136,000	136,000
Total	-	65,000	136,000	136,000	136,000
Total Sources	-	66,502	136,100	136,100	136,567
Expenditures:					
Contract Services	95,774	75,942	74,000	137,261	94,000
Contingency	-	-	134,909	-	178,687
Total Expenditures	95,774	75,942	208,909	137,261	272,687
Transfers to Other Funds:					
Transfer to Capital Infrastructure Fund	305,254	-	-	-	-
Total	305,254	-	-	-	-
Total Uses	401,028	75,942	208,909	137,261	272,687
Sources Over(Under) Uses	(401,028)	(9,440)	(72,809)	(1,161)	(136,120)
Fund Balance @ 12/31	\$ 146,721	\$ 137,281	\$ -	\$ 136,120	\$ -

Funding Sources: Transfers from the General Fund, interest on idle funds

Expenditures: Used for activities that foster and promote economic development with in the City per Ordinance No. 2153.

Economic Development Fund Allocation	2021 Bud	2021 Est	2022 Bud
Beginning balance	\$72,809	\$137,281	\$136,120
Interest	100	100	567
Transfer from General Fund (Public Safety Sales Tax & Minor Home Repair)	136,000	136,000	136,000
City Owned Art Restoration (clean, repair, replace & restore @ \$50,000)	-	(47,261)	-
Exterior Grant Program	(50,000)	(70,000)	(74,000)
Sustainability Grant Program		(20,000)	(20,000)
City Owned Art Restoration (clean, repair, replace & restore @ \$50,000)			
Comprehensive Master Plan (\$80,000)			
Contingency	(50,278)		(178,687)
Total	\$108,631	\$136,120	\$-

Meadowbrook TIF Fund

	2019 Actual	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
Fund Balance 1/1	\$ 279,632	\$ 137,750	\$ -	\$ 179,127	\$ 179,127
Revenues:					
Incremental Property Taxes	648,699	1,219,711	700,000	1,058,809	1,219,711
Interest on Investments	96,630	6,490	80,000	6,490	5,344
Total Revenue	745,329	1,226,202	780,000	1,065,300	1,225,055
Expenditures:					
Contract Services	595,010	1,184,824	224,750	1,065,300	1,225,055
Debt Service	292,201	-	555,250		
Contingency					179,127
Total Expenditures	887,211	1,184,824	780,000	1,065,300	1,404,182
Total Uses	887,211	1,184,824	780,000	1,065,300	1,404,182
Sources Over(Under) Uses	(141,882)	41,377	-	-	(179,127)
Fund Balance @ 12/31	\$ 137,750	\$ 179,127	\$ -	\$ 179,127	\$ -

Funding Sources: Incremental Property Tax

Expenditures: TIF contractual payment.

Notes: The Tax Increment Financing (TIF) fund accounts for public revenues and expenditures related to the Tax Increment Fund districts. Tax Increment Financing is used to capture future gains in taxes to finance improvements in the districts. TIF is designed to fund improvements in areas where redevelopment may not occur without it. When a TIF district is developed, or redeveloped, there is an increase in the value of the property. The increased value of the property increases tax revenue. The increased tax revenues are the "incremental property tax". TIF's use the future increased revenue for repayment of eligible costs in the districts.

There are two TIF districts in Prairie Village:

- (1) Commercial district (95th and Nall Avenue)
- (2) Park and Village district (Meadowbrook Park)

Equipment Reserve Fund

	2019 Actual	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
Fund Balance 1/1	\$ 518,736	\$ 699,272	\$ 126,604	\$ 473,429	\$ 9,617
Revenues:					
Interest on Investments	1,707	6,168	900	6,188	3,120
Total Revenue	1,707	6,168	900	6,188	3,120
Transfers from Other funds:					
Transfer from General Fund	400,000	455,385	530,000	530,000	332,800
Total	400,000	455,385	530,000	530,000	332,800
Total Sources	401,707	461,553	530,900	536,188	335,920
Expenditures:					
Capital Outlay	221,171	687,397	652,000	1,000,000	286,000
Contingency	-	-	5,504	-	59,537
Total Expenditures	221,171	687,397	657,504	1,000,000	345,537
Total Uses	221,171	687,397	657,504	1,000,000	345,537
Sources Over(Under) Uses	180,536	(225,843)	(126,604)	(463,812)	(9,617)
Fund Balance @ 12/31	\$ 699,272	\$ 473,429	\$ -	\$ 9,617	\$ -

Funding Sources: Transfers from the General Fund, interest on idle funds

Expenditures: Acquisition of equipment, vehicles and technology projects.

Equipment Reserve Fund Plan

Equipment Reserve Expenditure Total = \$286,000

2022 PROJECT DESCRIPTION	2022 EXPENDITURES
PD Laptop Replacement (2023 - 2024 project)	\$20,000
Server Replacement	\$10,000
PD Radio Replacement	\$50,000
PD In car video / BWC	\$20,000
Traffic Camera	\$15,000
Fixed Location License Plate Reader (\$30,000 total)	\$20,000
DATTO Recovery (Dual Redudancy Server)	\$45,000
Citywide Laptop/Computer Replacement	\$25,000
City Hall Camera Replacement	\$10,000
TOTAL	\$215,000
Public Works Equipment	
PW Bobcat (2021) @ \$35,000	\$35,000
New replacement mower (2022) @\$16,000	\$16,000
New Z Aerating Machine @\$20,000	\$20,000
TOTAL	\$71,000
EQUIPMENT RESERVE TOTAL	\$286,000

CID - Corinth Fund

	2019 Actual	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
Fund Balance 1/1	\$ 158,862	\$ 85,491	\$ -	\$ 107,440	\$ -
Revenues:					
Sales Taxes	525,041	558,590	586,560	586,560	600,000
Interest on Investments	8,434	4,192	1,300	1,300	5,257
Total Revenue	533,475	562,783	587,860	587,860	605,257
Expenditures:					
Contract Services	606,845	540,834	587,860	695,300	605,257
Total Expenditures	606,845	540,834	587,860	695,300	605,257
Total Uses	606,845	540,834	587,860	695,300	605,257
Sources Over(Under) Uses	(73,370)	21,949	-	(107,440)	-
Fund Balance @ 12/31	\$ 85,491	\$ 107,440	\$ -	\$ -	\$ -

Funding Sources: Monies received from the Community Improvement District additional 1% sales tax

Expenditures: Development within Corinth Square per Developer Agreement

CID - PV Shops Fund

	2019 Actual	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
Fund Balance 1/1	\$ 157,765	\$ 185,421	\$ -	\$ 112,254	\$ -
Revenues:					
Sales Taxes	538,118	532,322	537,680	537,680	600,000
Interest on Investments	6,960	5,999	1,500	4,509	5,704
Total Revenue	545,078	538,321	539,180	542,189	605,704
Total Sources	545,078	538,321	539,180	542,189	605,704
Expenditures:					
Contract Services	517,423	611,488	539,180	654,443	605,704
Total Expenditures	517,423	611,488	539,180	654,443	605,704
Total Uses	517,423	611,488	539,180	654,443	605,704
Sources Over(Under) Uses	27,655	(73,167)	-	(112,254)	-
Fund Balance @ 12/31	\$ 185,421	\$ 112,254	\$ -	\$ -	\$ -

Funding Sources: Monies received from the Community Improvement District additional 1% sales tax

Expenditures: Development within PV Shops per Developer Agreement

Transient Guest Tax

	2019 Actual	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
Fund Balance 1/1	\$ -	\$ -	\$ 225,000	\$ 55,001	\$ -
Revenues:					
Transient Guest Tax	-	54,769	225,000	109,538	225,000
Interest on Investments	-	232	-	-	-
Total Revenue	-	55,001	225,000	109,538	225,000
Total Sources	-	55,001	225,000	109,538	225,000
Expenditures:					
Contract Services	-	-	450,000	164,540	225,000
Total Expenditures	-	-	450,000	164,540	225,000
Total Uses	-	-	450,000	164,540	225,000
Sources Over(Under) Uses	-	55,001	(225,000)	(55,001)	-
Fund Balance @ 12/31	\$ -	\$ 55,001	\$ -	\$ -	\$ -

Funding Sources: Monies received from transient guest tax (TGT) levied upon gross rental receipts paid by guests for lodging in the city.

Expenditures: Paid to the TIF Bonds Trustee for deposit into the "Revenue Fund" per Developer Agreement

2022 Budget

Summary by Department

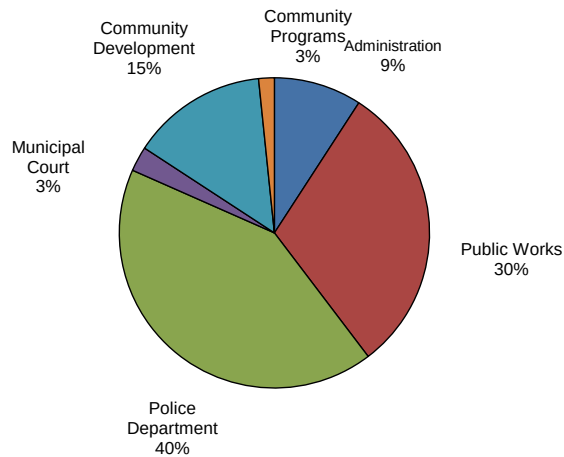
Department	2019 Actual	2020 Actual	2021 Budget	2022 Budget
Administration	\$ 1,671,042	\$ 1,613,554	\$ 1,789,018	\$ 2,114,455
Public Works	5,250,855	5,368,596	5,883,444	6,305,508
Police Department	7,042,549	7,385,047	7,796,245	7,917,394
Municipal Court	499,208	456,013	578,826	576,546
Community Development	2,592,720	2,492,149	2,920,481	3,032,958
Community Programs	591,465	287,377	667,999	737,181
Total	\$ 17,647,839	\$ 17,602,736	\$ 19,636,013	\$ 20,684,042

Expenditures by Fund

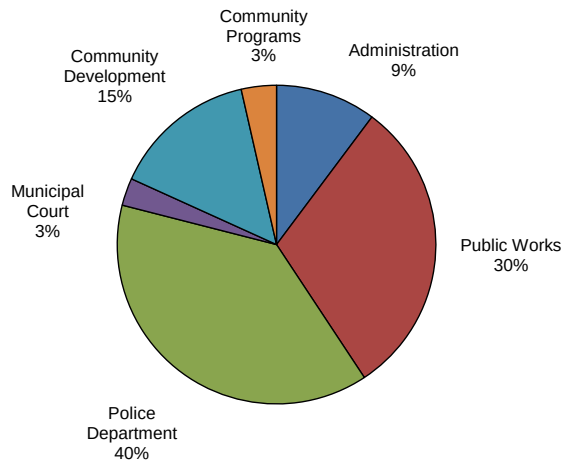
General Fund	\$ 15,577,784	\$ 15,568,893	\$ 17,340,400	\$ 18,311,704
Solid Waste Management Fund	1,958,342	1,852,064	2,172,208	2,233,361
Special Alcohol Fund	111,713	181,779	123,405	138,977
Total	\$ 17,647,839	\$ 17,602,736	\$ 19,636,013	\$ 20,684,042

Note: Only appropriated funds are included in the following department and program schedules. Those funds include: General, Solid Waste Management, Special Highway, Stormwater Utility, Special Parks & Recreation, Special Alcohol and Bond & Interest.

Budget by Department 2020 Actual



Budget by Department 2022 Budget



2022 Budget

Department: Administration

	2019 Actual	2020 Actual	2021 Budget	2022 Budget
Expenditures by Program				
Mayor & Council	\$ 100,715	\$ 60,716	\$ 127,289	\$ 127,409
Management & Planning	592,401	557,151	571,814	863,770
Legal Services	143,134	144,052	175,000	175,000
Human Resources	200,315	181,652	229,695	247,542
Finance	330,153	347,832	350,049	334,814
City Clerk	304,324	322,151	335,171	365,920
Total	\$1,671,042	\$ 1,613,554	\$ 1,789,018	\$ 2,114,455

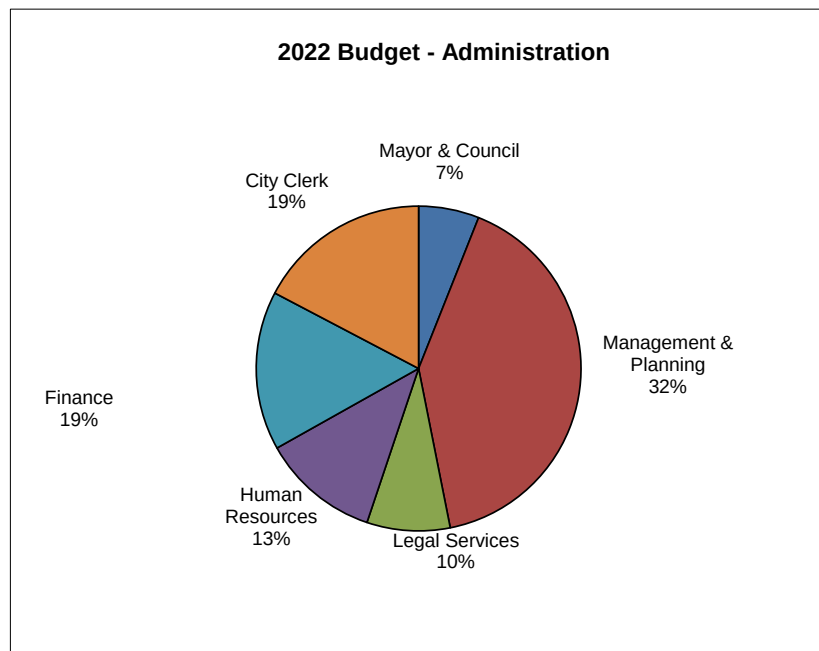
Expenditures by Character				
Personnel Services	\$1,061,769	\$ 1,088,382	\$ 1,086,248	\$ 1,317,356
Contract Services	528,885	472,492	617,420	710,749
Commodities	65,693	42,045	84,600	85,100
Capital Outlay	13,851	10,635	750	1,250
Total	\$1,670,198	\$ 1,613,554	\$ 1,789,018	\$ 2,114,455

Expenditures by Fund				
General Fund	\$1,671,042	\$ 1,613,554	\$ 1,789,018	\$ 2,114,455
Total	\$1,671,042	\$ 1,613,554	\$ 1,789,018	\$ 2,114,455

Full-time Equivalent Positions	9.30	9.48	9.18	10.55
Unpaid Positions	13.00	13.00	13.00	13.00
Appointed/Contracted Officials	0.15	0.15	0.15	0.15

Notes

In 2018, Information Technology was moved from the Administration budget to the Police Department budget. In 2022 the oversight of IT shifted to Administration but is reflected in the Police budget.



2022 Budget

Department: Public Works

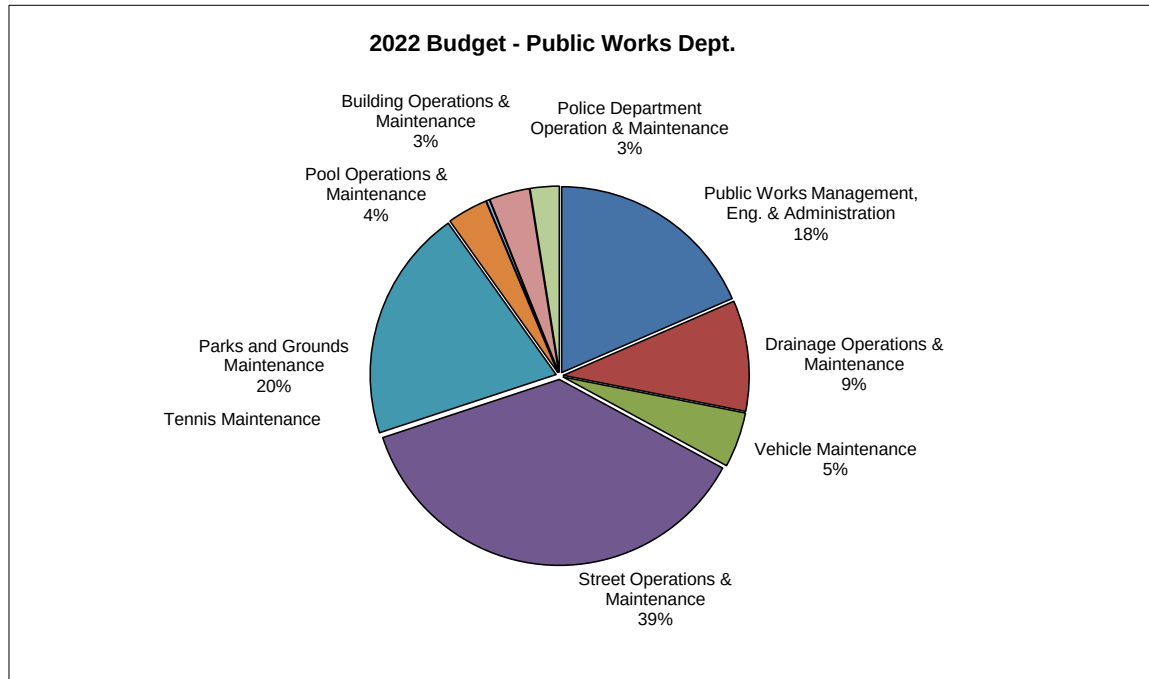
	2019 Actual	2020 Actual	2021 Budget	2022 Budget
Expenditures by Program				
Management, Engineering & Administration	\$ 1,039,104	\$ 1,049,430	\$ 1,069,982	\$ 1,165,048
Drainage Operations & Maintenance	477,431	524,916	555,091	607,126
Vehicle Maintenance	272,911	277,233	285,994	303,150
Street Operations & Maintenance	1,977,298	2,047,482	2,301,579	2,334,276
Parks and Grounds Maintenance	932,365	1,041,125	1,109,648	1,274,760
Pool Operations & Maintenance	197,473	111,971	221,130	222,050
Tennis Maintenance	11,886	12,406	13,550	18,550
Building Operations & Maintenance	197,269	175,947	185,350	221,800
Police Department Operation & Maintenance	145,118	128,086	141,120	158,748
Total	\$ 5,250,855	\$ 5,368,596	\$ 5,883,444	\$ 6,305,508

Expenditures by Character				
Personnel Services	\$ 2,358,494	\$ 2,510,273	\$ 2,592,472	\$ 2,783,716
Contract Services	2,409,516	2,407,126	2,809,522	3,033,542
Commodities	428,658	410,390	443,950	448,750
Capital Outlay	54,187	40,807	37,500	39,500
Total	\$ 5,250,855	\$ 5,368,596	\$ 5,883,444	\$ 6,305,508

Expenditures by Fund				
General Fund	\$ 5,250,855	\$ 5,368,596	\$ 5,883,444	\$ 6,305,508
Total	\$ 5,250,855	\$ 5,368,596	\$ 5,883,444	\$ 6,305,508

Full-time Equivalent Positions	29.00	30.00	30.00	31.00
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In 2022, personnel services reflects the addition of a Maintenance Worker.



2022 Budget

Department: Police Department

	2019 Actual	2020 Actual	2021 Budget	2022 Budget
Expenditures by Program				
Administration	\$ 468,324	\$ 496,916	\$ 529,284	\$ 537,524
Staff Services	888,895	965,575	991,659	1,024,957
Community Services	168,765	180,208	236,524	220,255
Crime Prevention	62,492	120,916	91,687	92,188
Patrol	3,377,998	3,432,395	3,680,608	3,501,263
Investigations	666,848	719,378	750,025	776,815
Special Investigations Unit	159,193	242,870	293,278	302,025
D.A.R.E.	111,713	181,779	123,405	138,977
Professional Standards	182,505	199,121	207,031	243,479
Off-Duty Contractual	34,131	7,558	37,787	37,713
Traffic Unit	445,909	342,999	334,168	462,692
Information Technology	475,776	495,333	520,789	579,506
Total	\$7,042,549	\$ 7,385,047	\$ 7,796,245	\$ 7,917,394

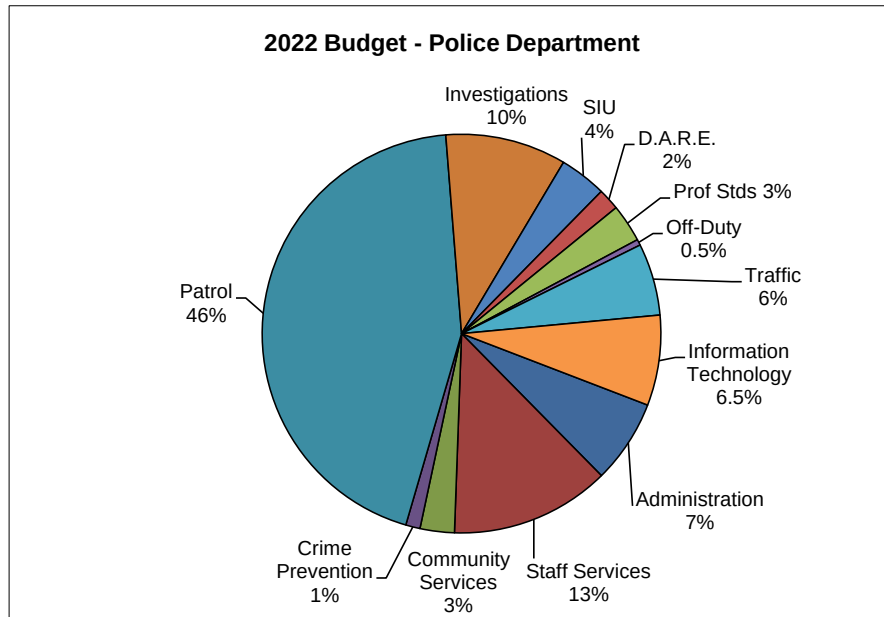
Expenditures by Character				
Personnel Services	\$5,834,443	\$ 6,107,837	\$ 6,291,411	\$ 6,283,426
Contract Services	888,040	914,527	983,415	1,177,918
Commodities	158,530	174,732	210,455	236,950
Capital Outlay	161,536	187,951	310,964	219,100
Total	\$7,042,549	\$ 7,385,047	\$ 7,796,245	\$ 7,917,394

Expenditures by Fund				
General Fund	\$6,930,836	\$ 7,203,268	\$ 7,672,840	\$ 7,778,417
Special Alcohol Fund	111,713	181,779	123,405	138,977
Debt Service Fund	-	-	-	-
Total	\$7,042,549	\$ 7,385,047	\$ 7,796,245	\$ 7,917,394

Full-time Equivalent Positions	60.00	59.00	61.00	61.00
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Notes

- in 2018, Information Technology was moved from the Administration budget to the Police Department budget. In 2022 the oversight of IT shifted to Administration but is reflected in the Police budget.



2022 Budget

Department: Community Development

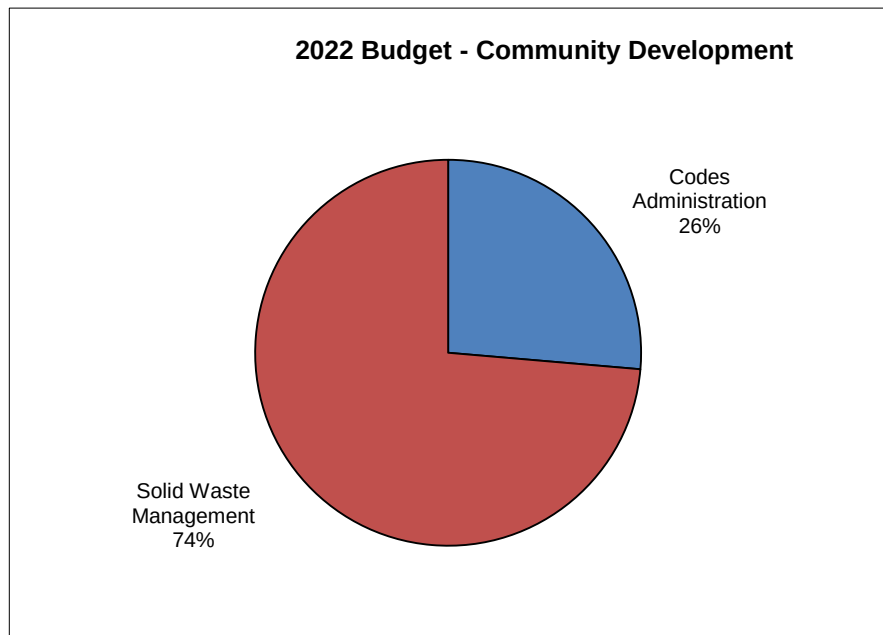
	2019 Actual	2020 Actual	2021 Budget	2022 Budget
Expenditures by Program				
Codes Administration	634,378	640,085	748,273	799,597
Solid Waste Management	1,958,342	1,852,064	2,172,208	2,233,361
Total	\$2,592,720	\$ 2,492,149	\$ 2,920,481	\$ 3,032,958

Expenditures by Character				
Personnel Services	\$ 596,802	\$ 646,204	\$ 726,919	\$ 703,064
Contract Services	1,982,873	1,838,757	1,905,416	2,051,283
Commodities	11,819	7,188	16,400	16,250
Capital Outlay	1,226	0	2,600	2,600
Debt Service	-	-	-	-
Contingency	-	-	269,146	259,761
Total	\$2,592,720	\$ 2,492,149	\$ 2,920,481	\$ 3,032,958

Expenditures by Fund				
General Fund	634,378	640,085	748,273	799,597
Solid Waste Management Fund	1,958,342	1,852,064	2,172,208	2,233,361
Total	\$2,592,720	\$ 2,492,149	\$ 2,920,481	\$ 3,032,958

Full-time Equivalent Positions	6.20	8.32	7.82	7.45
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- In 2019, personnel services reflects budget for a second Codes Support Specialist.



2022 Budget

Department: Municipal Court

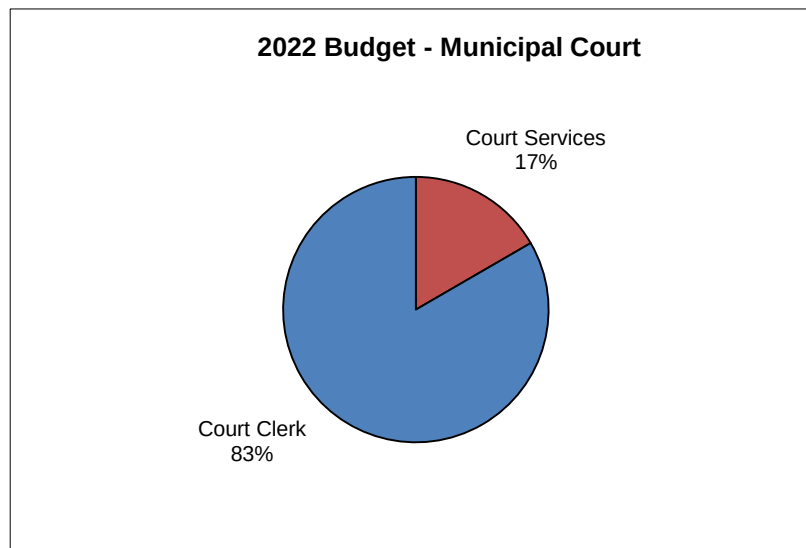
	2019 Actual	2020 Actual	2021 Budget	2022 Budget
Expenditures by Program				
Court Services	79,381	78,562	93,896	95,940
Court Clerk	419,827	377,451	484,930	480,606
Total	\$ 499,208	\$ 456,013	\$ 578,826	\$ 576,546

Expenditures by Character				
Personnel Services	\$ 343,912	\$ 329,058	\$ 404,568	\$ 399,119
Contract Services	145,938	123,889	168,258	171,427
Commodities	2,256	3,066	4,000	4,000
Capital Outlay	7,102	-	2,000	2,000
Total	\$ 499,208	\$ 456,013	\$ 578,826	\$ 576,546

Expenditures by Fund				
General Fund	\$ 499,208	\$ 456,013	\$ 578,826	\$ 576,546
Total	\$ 499,208	\$ 456,013	\$ 578,826	\$ 576,546

Full-time Equivalent Positions	5.25	5.25	5.25	5.25
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Appointed/Contracted Officials	1.25	1.25	1.25	1.25
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2022 Budget

Department: Community Programs

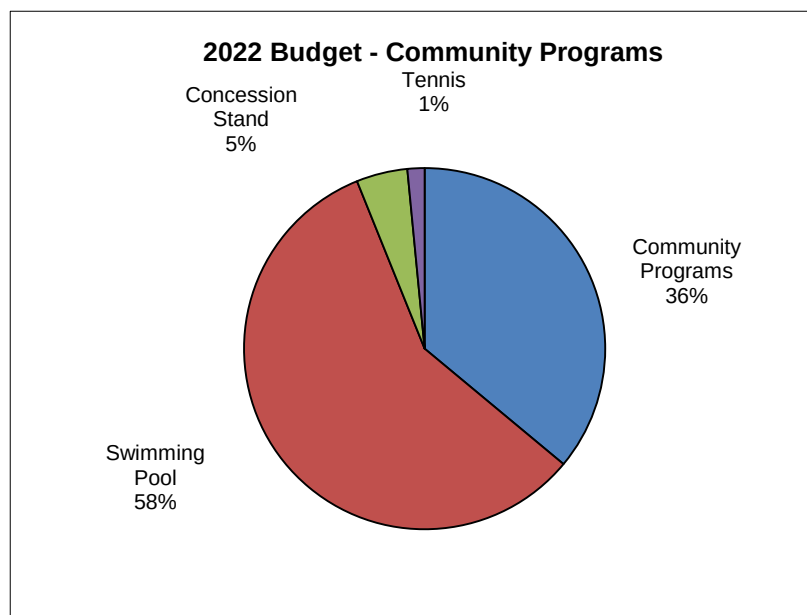
	2019 Actual	2020 Actual	2021 Budget	2022 Budget
Expenditures by Program				
Community Programs	\$ 176,118	\$ 185,410	\$ 239,958	\$ 265,670
Swimming Pool	382,283	91,753	389,788	426,497
Concession Stand	23,921	260	33,720	33,720
Tennis	9,143	9,954	4,533	11,294
Total	\$ 591,465	\$ 287,377	\$ 667,999	\$ 737,181

Expenditures by Character				
Personnel Services	\$ 453,034	\$ 189,993	\$ 495,485	\$ 535,008
Contract Services	106,452	71,720	111,964	140,373
Commodities	31,979	21,413	50,550	50,800
Capital Outlay	-	4,251	10,000	11,000
Total	\$ 591,465	\$ 287,377	\$ 667,999	\$ 737,181

Expenditures by Fund				
General Fund	\$ 591,465	\$ 287,377	\$ 667,999	\$ 737,181
Special Alcohol Fund	46,351	65,000	65,000	69,000
Debt Service Fund	0	0	0	0
Total	\$ 637,816	\$ 352,377	\$ 732,999	\$ 806,181

Full-time Equivalent Positions	20.80	20.80	21.30	21.30
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- In 2020, personnel services reflects budget for a Special Events Coordinator.



2022 Budget

FTE Summary by Department

Department	2019 Actual	2020 Actual	2021 Budget	2022 Budget
Administration	9.30	9.48	9.18	10.55
Information Technology	-	-	-	2.00
Public Works	29.00	30.00	30.00	31.00
Police Department	60.00	59.00	61.00	59.00
Municipal Court	5.25	5.25	5.25	5.25
Community Development	6.20	8.32	7.82	7.45
Community Programs	20.80	20.80	21.30	21.30
Total FTE	130.55	132.85	134.55	136.55
City Governance (<i>unpaid positions</i>)	13.00	13.00	13.00	13.00

FTE Summary by Program

Program	2019 Actual	2020 Actual	2021 Budget	2022 Budget
Management & Planning	2.30	2.48	2.48	3.85
Public Works Mgmt., Engineering & Admin	8.00	8.00	8.00	8.00
Drainage Operation & Maintenance	5.00	6.00	6.00	6.00
Vehicle Maintenance	3.00	3.00	3.00	3.00
Street Operation & Maintenance	5.00	5.00	5.00	5.00
Parks and Grounds Maintenance	8.00	8.00	8.00	9.00
Police Department Administration	2.00	2.00	2.00	2.00
Staff Services	10.00	10.00	10.00	10.00
Community Services	2.00	2.00	2.00	2.00
Crime Prevention	1.00	1.00	1.00	1.00
Patrol	30.00	29.00	29.00	29.00
Investigations	6.00	6.00	6.00	6.00
Special Investigations	2.00	2.00	2.00	3.00
D.A.R.E.	1.00	1.00	1.00	1.00
Professional Standards	1.00	1.00	1.00	1.00
Traffic	5.00	5.00	5.00	4.00
Information Technology	-	-	2.00	2.00
Bailiff	0.25	0.25	0.25	0.25
Court Clerk	5.00	5.00	5.00	5.00
Human Resources	1.00	1.00	1.00	1.00
Finance	2.00	2.00	2.00	2.00
Codes Administration	5.90	7.87	7.37	7.00
Solid Waste Management	0.30	0.45	0.45	0.45
City Clerk	4.00	4.00	3.70	3.70
Community Programs	0.78	1.00	1.50	1.50
Swimming Pool	16.82	16.60	16.60	16.60
Concession Stand	3.00	3.00	3.00	3.00
Tennis	0.20	0.20	0.20	0.20
Total FTE	130.55	132.85	134.55	136.55
Mayor & Council (<i>unpaid positions</i>)	13.00	13.00	13.00	13.00

2022 Budget

FTE Summary by Department

Department	2019 Actual	2020 Actual	2021 Budget	2022 Budget
Administration	9.30	9.48	9.18	10.55
Information Technology	-	-	-	2.00
Public Works	29.00	30.00	30.00	31.00
Police Department	60.00	59.00	61.00	59.00
Municipal Court	5.25	5.25	5.25	5.25
Community Development	6.20	8.32	7.82	7.45
Community Programs	20.80	20.80	21.30	21.30
Total FTE	130.55	132.85	134.55	136.55
City Governance (<i>unpaid positions</i>)	13.00	13.00	13.00	13.00

FTE Summary by Position

Department/Position	2019 Actual	2020 Actual	2021 Budget	2022 Budget
Administration				
City Administrator	1.00	1.00	1.00	1.00
Deputy City Administrator	0.30	0.48	0.48	0.85
Assistant City Administrator	-	-	-	1.00
Public Information Officer	1.00	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	1.00	1.00
Finance Director	1.00	1.00	1.00	1.00
Accounting Clerk	1.00	1.00	1.00	1.00
Receptionist	1.00	1.00	0.70	0.70
Administrative Support Specialist	2.00	2.00	2.00	2.00
City Clerk	1.00	1.00	1.00	1.00
Information Technology	-	-	-	2.00
Total	9.30	9.48	9.18	12.55
Public Works				
Public Works Director	1.00	1.00	1.00	1.00
Senior Project Manager	-	-	1.00	1.00
Project Inspector	1.00	1.00	1.00	1.00
Manager of Engineering Services	1.00	1.00	-	-
Office Manager	1.00	1.00	1.00	1.00
Field Superintendent	1.00	1.00	1.00	1.00
Construction Inspector	2.00	2.00	2.00	2.00
Administrative Support Specialist	1.00	1.00	1.00	1.00
Stormwater Engineer	-	1.00	1.00	1.00
Forestry Specialist	1.00	1.00	1.00	1.00
Crew Leader	4.00	5.00	5.00	5.00
Maintenance Workers	14.00	14.00	14.00	15.00
Mechanic	1.00	1.00	1.00	1.00
Seasonal Laborers	1.00	-	-	-
Total	29.00	30.00	30.00	31.00
Police Department				
Police Chief	1.00	1.00	1.00	1.00
Police Major	-	-	1.00	-
Police Captain	2.00	2.00	2.00	3.00
Police Sergeant	7.00	7.00	7.00	5.00
Police Corporal	4.00	3.00	3.00	4.00
Police Officer	33.00	33.00	33.00	34.00
Executive Assistant	1.00	1.00	1.00	1.00
Communications Supervisor	1.00	1.00	-	-
Dispatcher	6.00	6.00	6.00	6.00
Records Clerk	2.00	2.00	2.00	2.00
Property Room Clerk	1.00	1.00	1.00	1.00
Community Service Officer	2.00	2.00	2.00	2.00
Information Technology	-	-	2.00	-
Total	60.00	59.00	61.00	59.00

2022 Budget

FTE Summary by Position

Department/Position	2019 Actual	2020 Actual	2021 Budget	2022 Budget
Municipal Justice				
Court Bailiff	0.25	0.25	0.25	0.25
Court Administrator	1.00	1.00	1.00	1.00
Court Clerk	4.00	4.00	4.00	4.00
Total	5.25	5.25	5.25	5.25
Community Development				
Deputy City Administrator	0.70	0.52	0.52	0.15
Receptionist	-	0.30	0.30	0.30
Codes Support Specialist	1.00	2.00	2.00	2.00
Building Official	1.00	1.00	1.00	1.00
Code Enforcement Officer	2.00	2.00	2.00	2.00
Building Inspector	1.00	2.00	2.00	2.00
Management Intern	0.50	0.50	-	-
Total	6.20	8.32	7.82	7.45
Community Programs				
Assistant City Administrator	1.00	1.00	1.00	1.00
Special Events Coordinator	-	-	0.50	0.50
Pool Manager	0.35	0.35	0.35	0.35
Assistant Pool Manager	0.50	0.50	0.50	0.50
Guards	14.75	14.75	14.75	14.75
Coaches	1.00	1.00	1.00	1.00
Concession Worker	3.00	3.00	3.00	3.00
Tennis Instructor	0.20	0.20	0.20	0.20
Total	20.80	20.80	21.30	21.30
Grand Total	130.55	132.85	134.55	136.55
Unpaid Positions				
Mayor	1.00	1.00	1.00	1.00
Council Member	12.00	12.00	12.00	12.00
Total	13.00	13.00	13.00	13.00
Appointed/Contracted Officials				
City Attorney/Assistant City Attorney	0.05	0.05	0.05	0.05
City Planner	0.05	0.05	0.05	0.05
City Treasurer	0.05	0.05	0.05	0.05
City Prosecutor	0.50	0.50	0.50	0.50
Municipal Judge	0.50	0.50	0.50	0.50
Public Defender	0.25	0.25	0.25	0.25
Total	1.40	1.40	1.40	1.40



COU2021-55: Consider new and revised employee handbook policies to include paid parental leave, military leave, and designation of Juneteenth and Christmas Eve as City holidays

BACKGROUND

At the July 6, 2021 Council Committee of the Whole meeting, the City Council voted to approve new and revised policies for paid parental leave, military leave, and city holidays and move the item forward to the City Council for final consideration. Amendments to the paid parental leave policy were approved by the Council, which increased the paid parental leave allotment to 8 weeks and changed the timeframe from when the leave is to be used from 12 weeks to 12 months. The attached policy reflects those amendments. In the previous memo, staff indicated that the City of Mission did not currently have a paid parental leave policy. The City of Mission recently adopted a paid parental leave policy and that information is now reflected in the chart below.

Offering competitive pay and benefits is crucial to ensuring the City continues to recruit and retain exceptional employees. Periodically, city administration reviews the benefits and policies offered to employees to ensure we are remaining competitive and providing similar benefits to that of our peers. With these goals in mind, staff is recommending revisions to three policies: a new policy to offer paid parental leave, revisions to the City's current military leave policy, and the designation of Juneteenth and Christmas Eve as holidays by the City. In addition to these policy recommendations, the City will be conducting a thorough compensation and benefits study in 2022 and bringing forward recommendations to ensure the total compensation package remains competitive and is neither lacking nor overly generous when compared with the compensation package offered by similar jurisdictions.

Paid Parental Leave

Several cities in Johnson County have started to offer paid parental leave benefits in recent years, as well as the state and federal government. The City does not currently offer such benefits to our employees, so employees are required to take their paid sick and vacation leave in conjunction with FMLA if they want to take time off after the birth of the child. If an employee does not have enough sick or vacation leave accumulated, they are still able to take leave without pay under FMLA.

Staff is proposing a paid parental leave policy for full-time employees that will grant 8 weeks of paid leave to new parents for the birth or adoption of a child. The policy requires that the leave be taken within 12 months following the event, and once the 8 weeks of paid parental leave is exhausted, the employee has the option to use their accrued sick and vacation leave balances, take unpaid leave, or return to work. A leave of absence after the birth or adoption of a child, whether paid or unpaid, is limited to 12 weeks under the City's FMLA policy. The proposed policy requires the employee to return to work for at least 12 months following the use of this benefit or reimburse the city for the cost of the leave upon separation of employment. Johnson County, Roeland Park, Shawnee, and KCMO currently offer this benefit, and several other cities are looking into offering the benefit. Below is a summary of how other cities in Johnson County currently handle paid parental leave.

City/County	Offers Paid Parental Leave
Johnson County	Yes, 4 weeks of paid parental leave for both parents within 12 months of birth/adoption
Leawood	No; subject to FMLA and accrued vacation and sick leave
Lenexa	No; subject to FMLA and accrued vacation and sick leave
Merriam	No; subject to FMLA and accrued vacation and sick leave; may be working on policy in future to create a paid parental leave benefit
Mission	Yes; 6 weeks of paid leave for both parents.
Olathe	No; subject to FMLA and accrued vacation and sick leave; may be working on policy in future to create a paid parental leave benefit
Overland Park	No; subject to FMLA and accrued vacation and sick leave
Prairie Village	No; subject to FMLA and accrued vacation and sick leave
Roeland Park	Yes, 6 weeks of paid leave for both parents
Shawnee	Yes, 6 weeks of paid leave for employee who gives birth and 3 weeks for parent who does not give birth

Military Leave

Under federal law, the City is required to grant an employee leave for service in the armed forces and reinstate the employee upon return from active duty or training. The City's current military leave policy also provides a pay differential to the employee for any military service that extends beyond 30 days. During the leave, the employee is paid the difference between their city rate of pay and military rate of pay to make the employee whole. For leave that is less than 30 days, the employee is able to take their accrued vacation or personal leave (or leave without pay) but are not currently eligible for the military pay differential as an alternative. Staff is recommending a revision to this policy based on feedback from employees currently serving in the armed forces to allow the employee to receive military leave pay even if the leave does not extend beyond 30 days. This would mean employees could receive military leave pay for short-term military leave rather than using their paid vacation and sick leave balances. Below is a summary of how other cities in Johnson County handle military leave.

City/County	Military Leave
Johnson County	Employee receives pay equal to the difference between an employees' regular pay and military pay, up to 15 working days per year for short-term military service. After 15 working days, the employee can use available vacation leave balances.
Leawood	Employee receives 10 days of paid military leave per year (not a pay differential); can use accrued leave benefits after that
Lenexa	Employee receives pay equal to the difference between an employees' regular pay and military pay, up to 10 working days per year for short-term military service. After 10 working days, the employee can use available vacation leave balances.
Merriam	Allows employee to take vacation and personal time for military duty obligations; otherwise, leave is unpaid.
Mission	Allows employee to take vacation and personal time for military duty obligations; otherwise, leave is unpaid.
Olathe	Employee receives pay equal to the difference between employees' regular pay and military pay up to two weeks per year. Leave beyond two weeks can be paid through accrued leave balances or taken as unpaid.
Overland Park	Employee receives pay equal to the difference between an employees' regular pay and military pay, up to 10 working days per year for short-term military service. After 10 working days, the employee can use available leave balances or take it unpaid.
Prairie Village	Employee receives pay equal to the difference between employee's regular pay and military pay when military leave exceeds 30 days. For leave less than 30 days, the employee can use accrued vacation and sick leave as well as leave without pay.
Roeland Park	Allows employee to take vacation and personal time for military duty obligations; otherwise, leave is unpaid.

Shawnee	Employee receives pay equal to the difference between employee's regular pay and military pay, up to 80 hours per calendar year. After 80 hours, employee can use vacation leave accruals or use vacation in lieu of military pay differential.
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Addition of Juneteenth and Christmas Eve as City Holidays

Recently, the federal government designated Juneteenth as a federal holiday to commemorate the emancipation of African-American slaves. The City historically has recognized all federal holidays as city holidays, with the exception of Columbus Day, in which City employees are instead given a floating holiday to use on a date of their choosing. Staff is recommending adding Juneteenth as an official recognized holiday in the City of Prairie Village. No other cities in Johnson County have adopted Juneteenth as a recognized holiday yet that we are aware of, but staff has heard from several other cities that will be planning to incorporate Juneteenth into their official city holiday policies in the future.

In addition, Christmas Eve is not currently designated as a paid holiday; however, it has long been a tradition for employees to be dismissed at noon on Christmas Eve by the Mayor. While this is a tradition that many of our employees enjoy and are grateful for, it can become an administrative challenge to manage the timecards for employees who work in the field, have taken the day off in advance, or who are required to work on the holiday due to being an essential public safety employee. To alleviate this issue, ensure equity in treatment of all employees, and be consistent with historical practice, staff is recommending designating Christmas Eve as an official half-day city holiday. Below is a summary of the number of holidays currently recognized by other jurisdictions in Johnson County.

City/County	Total Holidays (including official city holidays and floating holidays/personal days)
Johnson County	12 days per year
Leawood	11 days per year
Lenexa	11 days per year
Merriam	12 days per year
Mission	12 days per year
Olathe	11.5 days per year
Overland Park	11 days per year
Prairie Village	11 days per year
Roeland Park	10 days per year
Shawnee	11 days per year

BUDGET IMPACT

Each of these proposed policy changes has the potential to have a minor budget and operational impact. Some of these impacts are quantifiable in actual costs, while some of the impacts instead will be experienced through reduced productivity while employees are on leave or increased workload and overtime for other employees to cover the leave of another employee. All department directors have reviewed the proposed policies and believe that the benefit to the employees and the City outweigh the potential organizational impacts. Below is a summary of the assumed impacts by each of the proposed policies:

Paid Parental Leave

Employees are already eligible to take up to 12 weeks off after the birth or adoption of a child and use a combination of sick, vacation, and unpaid FMLA during this time. Adding a paid parental leave policy

will not have a significant financial impact to the City because employees are already being paid through their accrued leave balances. This policy could result in an employee taking more time off due to the ability to receive paid time off for a longer period of time after the birth of a child than they might under current policy if they did not have enough paid sick and vacation leave available. This could result in a minor increase in overtime costs to cover the shifts of non-exempt employees on leave in the police department. Otherwise, the workloads of employees in other departments would be shifted to accommodate the leave consistent with current practice, and the overall impact would be minimal.

Military Leave Revisions

Revising the military leave policy to apply to short-term military leave has a minor budget impact and could result in a budget savings for the City. The City currently has 4 employees in military reserves. If all four of these employees took 30 days of paid military leave each year, the cost of their total military pay combined would be \$3,787. This is less than what the City would pay to these employees if they instead took vacation or personal leave (which is current practice), as the City would then be paying them their full-time rate of pay rather than the difference between their city rate of pay and military rate of pay. There will be minimal operational impacts by adopting this policy, as the City is required by law to grant the military leave regardless of whether or not the employee receives military leave pay.

Paid Holiday Revisions

Recognizing Juneteenth and Christmas Eve (half-day) as city holidays will have a minimal budget impact. The actual costs of recognizing the holiday will occur in the police department, in which some employees are required to work on city holidays. The anticipated cost to the City by adding these holidays as paid holidays is \$3,849. This cost assumes that non-exempt employees who are required to work on the holiday receive holiday pay rather than taking the holiday off on a different day. Historically, many of our employees have chosen to take the holiday off on a different day rather than receiving holiday pay, so the actual costs of adding these holidays could be less. Staff believes the organizational impacts of adopting these holidays will be minimal, other than lost productivity by not requiring employees to work and reduced availability to residents due to city offices being closed.

ATTACHMENTS

- Proposed New Employee Handbook Policy 4.8 - Paid Parental Leave
- Proposed Revised Employee Handbook Policy 4.9 - Military Leave
- Proposed Revised Employee Handbook Policy 4.2 - Holidays

PREPARED BY

Jamie Robichaud
Deputy City Administrator
Date: July 14, 2021

4.8 PAID PARENTAL LEAVE - NEW POLICY (CHANGE NUMBERS OF SUBSEQUENT POLICIES)

Purpose

The purpose of paid parental leave is to enable employees to care for and bond with a newborn or newly-adopted child. This policy will be in effect for births or adoptions occurring on or after August 1, 2021.

Eligibility

Regular full-time employees are provided with paid parental leave upon the birth or adoption of a child and are eligible from their first day of employment with the City of Prairie Village, In order to receive paid parental leave, employees must meet one of the following criteria:

- a) Have given birth to a child.
- b) Be the spouse or domestic partner of a woman who has given birth to a child.
- c) Be listed as a parent on the child's official birth certificate.
- d) Have adopted a child.

Surrogate mothers and sperm donors are excluded from coverage under this policy. The adoption of a biological child by a new spouse is excluded from this policy. Foster placement is not eligible for paid parental leave under this policy.

Term of Leave

Eligible employees will receive 320 hours of paid parental leave equivalent to eight (8) weeks of pay. Paid parental leave is in addition to, and not a replacement for, any other paid leave for which an employee is eligible, excluding FMLA leave, which will run concurrently with paid parental leave. An employee who qualifies for paid parental leave who does not qualify for FMLA leave will be afforded the same level of job protection for the period of time that the employee is on paid parental leave as if the employee was on FMLA-qualifying leave.

Paid leave will be based on the employee's certified normal rate of pay. Paid parental leave must be used within twelve (12) months following the birth or adoption of a child and may only be used once per child. Multiple births or adoptions (such as the birth of twins) does not increase the length of paid parental leave granted for the event.

Paid Leave and Other Benefits

During the duration of the paid parental leave, the employee will continue to accrue paid vacation and sick leave benefits. The City will continue to pay the employer share of an eligible employee's group health benefits and the employee's share of premiums will continue to be deducted from their bi-weekly pay.

If paid parental leave is paired with other forms of paid leave, such as sick, vacation, and floating holiday, the paid parental leave shall be administered first followed by other forms of paid time off available to the employee. Under no circumstances will an employee receive more than 100% of their regular rate of pay during their leave period. If a City holiday occurs while the employee is on paid parental leave, such day will be charged as holiday pay and will not be deducted from the employee's paid parental leave hours. Paid parental leave will not count as hours worked for purposes of calculating overtime.

Paid parental leave may not be donated or transferred from one employee to another.

Procedures for Requesting Paid Parental Leave

An eligible employee must submit a completed Leave Request Form to Human Resources requesting Paid Parental Leave at least thirty (30) days prior to the anticipated date of leave. To the extent that 30-day notice is not possible, a leave request should be made as soon as possible. Employees may be asked to furnish appropriate adoption documentation. A fraudulent request for paid parental leave is grounds for dismissal. Upon the receipt of a completed Leave Request Form, Human Resources will review the request in coordination with the employee's supervisor and notify the employee of approval or denial of the leave request.

Return to Work

Employees who use paid parental leave must acknowledge on their leave request form that they intend to return to work and complete one year of employment with the City following the last working day that paid parental leave was used. Employees who are terminated within the one year of employment following the reimbursement of expenses for unsatisfactory performance/conduct will be required to reimburse the City for paid parental leave that was received. Employees will not be required to reimburse the City should any of the following events take place:

- Termination of employment for any reason other than unsatisfactory performance/conduct.
- Employee has completed one year of employment following the last day paid parental leave was use.

In no case will payment be made for an employee who has made it known that they plan to resign after utilizing the paid parental leave benefit. Exceptions to this return to work policy for extenuating circumstances may be granted with written approval from the City Administrator.

4.9 MILITARY LEAVE

It is the policy of the City of Prairie Village to provide paid military leave and reinstatement rights to full-time regular employees in a manner that benefits our employees and meets requirements of the Uniformed Services Employment and Reemployment Rights Act (USERRA). No employee or prospective employee will be subjected to any form of discrimination on the basis of that person's membership in or obligation to perform service to any of the Uniformed Services of the United States.

Eligibility

Full-time employees taking part in a variety of military duties are covered under this policy. Such military duties include leaves of absence taken by members of the uniformed services, including active duty, reserve, or National Guard, for training, periods of active military service, and funeral honors duty, as well as time spent being examined to determine fitness to perform such service. All full-time employees are eligible for military leave from the first day of employment with the City.

Military Leave Pay and Benefits

A military leave of absence will be granted to an employee to serve in the uniformed services of the United States in accordance with applicable law. Persons who perform and return from military service will retain certain rights with respect to reinstatement, seniority, layoffs, compensation and other benefits, as provided by applicable law. ~~Employees who wish to serve in the military and take military leave should contact Human Resources for more information.~~

~~Should the employee wish to apply for military leave pay, he/she will need to complete the Paid Military Leave Application Form. The employee will not be eligible for military leave pay until he/she has been called to active duty for more than thirty (30) days.~~ Military leave pay will be granted to employees during a military leave of absence to make the employee whole. Military leave pay will be limited to the amount of wages, when added to military wages, that would allow the employee to earn the same rate of pay if he/she were not on military leave. The military leave pay differential will be calculated at the time of application and will not change unless substantial changes in military or City pay occur. Under no circumstances will an employee receive more than 100% of their regular rate of pay when combining the employee's military leave pay from the City with the earnings received from the military during the military leave of absence.

The City will continue to cover the employer portion of the employee's premiums for benefits during military leave. Employee is responsible for continuing to pay the employee portion of premiums for all benefits in which employee is enrolled.

Employees ~~may, but are not required,~~ are not required to take benefit time or leave without pay during their approved leave and will be reinstated to their position when the military leave of absence concludes. ~~e his/her accrued utilize paid leave time during their military duty.~~

Procedures for Requesting Military Leave Pay

Unless military necessity prevents it, or is otherwise impossible or unreasonable, an employee should provide their direct supervisor and Human Resources with notice of the need for leave as far in advance as is reasonable under the circumstances. Written notice is preferred but not required. Department supervisors should notify Human Resources if they become aware of an employee with an upcoming need for military leave.

To receive military leave pay, an employee should provide Human Resources with a letter from their commanding officer establishing the dates of military leave and the employee's rate of pay with the military. Human Resources will then review the request to ensure all requirements of this policy have been met and notify the employee when their request is approved or denied. Human Resources must be notified of any change in the dates for the military leave of absence as soon as reasonably possible.

4.2 HOLIDAYS

~~Each year the Governing Body will designate the official City holidays for that year.~~ Full-time employees are eligible for holiday pay for any holiday approved by the Governing Body. The following days are typically recognized as official City holidays each year:

<u>Holiday</u>	<u>Date Observed</u>
New Year's Day	January 1
Martin Luther King, Jr. Day	Third Monday in January
President's Day	Third Monday in February
Memorial Day	Last Monday in May
<u>Juneteenth</u>	<u>June 19</u>
Independence Day	July 4
Labor Day	First Monday in September
Veteran's Day	November 11
Thanksgiving ~~————Day~~	Fourth Thursday in November and the Friday following Thanksgiving Day
<u>Christmas Eve (half day)</u>	<u>December 24 (half day)</u>
Christmas Day	December 25
Floating Holiday	Upon approval of Department Manager

When an official City holiday occurs on a Saturday, it will be observed on the Friday preceding the actual holiday; if an official City holiday occurs on a Sunday, it will be observed on the Monday following the actual holiday. Christmas Eve will only be observed as a half day holiday when it falls on a weekday. If Christmas Eve falls on a Friday, it will be observed on the preceding Thursday afternoon.

If a non-exempt employee is required to work on an official City holiday, ~~he/she~~the employee will receive an additional eight (8) hours of leave to use at a time mutually agreed upon by the employee and the Department Manager or receive compensation for the holiday hours at ~~his/her~~their normal rate of pay. An exempt employee required to work on a designated holiday will be given another day off at a time mutually agreed upon by the employee and the Department Manager.

An employee who is terminated or who commences an unpaid leave of absence on the last scheduled workday preceding a holiday will not receive holiday pay. Holiday pay will not be paid for any employee who does not work on ~~his/her~~their regularly scheduled workday before or after a designated holiday due to an unexcused absence. An employee who wishes to observe a religious holiday not identified above may take leave chargeable to floating holiday, accrued vacation, or leave without pay upon written request to and approval of the Department Manager.



STATUARY COMMITTEE

Committee of the Whole Meeting Date: July 19, 2021
City Council Meeting Date: August 2, 2021

COU2021-56 **Consider approval of the purchase of winter covers for city statuary**

SUGGESTED MOTION

Move to approve the purchase of winter statuary covers for an amount not to exceed \$25,000.

BACKGROUND

In the 2019 budget, the City Council allocated \$50,000 towards statuary maintenance and preservation. Thus far, the funds have been spent on regular annual cleanings conducted by conservator Paul Benson, general maintenance, and replacement of several broken urns, with approximately \$41,500 remaining in the fund.

The Statuary Committee has explored options for further preservation of the City's more valuable pieces and recommends the purchase of winter covers for 11 pieces from KC Tent and Awning. The pieces selected for covers are those that are insured by the city due to their value. The total value of the insured statuary was appraised at a combined \$458,500. A previously completed appraisal recommended protecting them from extreme weather as freezing, wet conditions can be damaging to statues and stonework.

ATTACHMENTS

Statuary List

PREPARED BY

Meghan Buum
Assistant City Administrator

July 14, 2021

Name and Location	Estimated Cover Cost
Carved Carrara marble panel with putti mounted in laid sandstone wall	
69th and Tomahawk	\$ 2,450.00
Standing allegorical female figure of "Spring" with flowers in hair	
Cherokee and W. 75th Street	\$ 3,440.00
Standing allegorical female figure of "Winter" with cloak	
Cherokee and W. 75th Street	\$ 3,440.00
Carrara marble bench with winged griffin supports	
Cherokee and W. 75th Street	\$ 900.00
Slumped sleeping child	
75th Terrace cul-de-sac	\$ 1,200.00
Pair of opposing marble winged griffin wall sculptures	
68th Street and Mission	\$ 3,090.00
Pair of marble winged Griffin table Legs/supports	
Cherokee and Windsor Street	\$ 1,650.00
75th and Juniper	\$ 1,650.00
Circular carved marble planter on column	
Brenzier Park	\$ 1,040.00
Pair of opposing winged griffin wall sculptures	
65th Street and 66th Street	\$ 1,925.00
Fountain with three cherubs	
71st Street and Cherokee	\$ 2,000.00 *
	\$ 22,785.00

*Placeholder - price pending

Due to restricted access to City Hall, most meetings will be held virtually. Please continue to check <http://pvkansas.com> for access details.

MAYOR'S ANNOUNCEMENTS

Monday, July 19, 2021

City Council	08/02/2021	6:00 p.m.
Planning Commission	08/03/2021	7:00 p.m.
Tree Board	08/04/2021	6:00 p.m.
Arts Council	08/11/2021	5:30 p.m.
City Council	08/16/2021	6:00 p.m.
Diversity Committee	08/18/2021	5:30 p.m.

=====

INFORMATIONAL ITEMS
July 19, 2021

1. Planning Commission meeting minutes - June 1, 2021
2. JazzFest Committee meeting minutes - June 23, 2021
3. Arts Council meeting minutes - May 12, 2021
4. Arts Council meeting minutes - June 9, 2021
5. Arts Council meeting minutes - July 7, 2021
6. CFD#2 second quarter activity report

PLANNING COMMISSION MINUTES JUNE 1, 2021

ROLL CALL

The Planning Commission of the City of Prairie Village met in regular session on Tuesday, June 1, 2021 at 7:00 p.m. Due to the COVID-19 pandemic, Commission members attended a virtual meeting via the Zoom software platform. Chair Greg Wolf called the meeting to order at 7:00 p.m. with the following members present: Jonathan Birkel, James Breneman, Melissa Brown, Nancy Wallerstein and Jeffrey Valentino.

The following individuals were present via Zoom in their advisory capacity to the Planning Commission: Chris Brewster, Gould Evans; Jamie Robichaud, Deputy City Administrator; Mitch Dringman, City Building Official; Ron Nelson, Council Liaison; Adam Geffert, City Clerk/Planning Commission Secretary.

APPROVAL OF MINUTES

Mr. Breneman moved for the approval of the minutes of the May 4, 2021 regular Planning Commission meeting. Mrs. Wallerstein seconded the motion, which passed 5-0, with Mr. Valentino in abstention.

PUBLIC HEARINGS

None

NON-PUBLIC HEARINGS

PC2021-111 Request for Building Line Modification
6840 Linden St.
Zoning: R-1A
Applicant: Whittaker and Kelsey Potts

Mr. Brewster stated that the applicant was requesting a building line modification to construct an addition on the south portion of the existing home. The proposal would add an approximately 16' by 35' single-story addition that includes a new room and an all-season enclosable deck.

The lot is located on the northwest corner of 69th Street and Linden Street, and has a platted building line of 40' at the side on 69th Street. The house meets all zoning setbacks for the R-1A zoning district, as well as the required platted setbacks, but the current south building line is at the 40' platted build line. The lot also has a 35' platted front building line

on Linden. Due to the orientation of the house to Linden, any proposed expansion to the side would extend beyond the platted building lines. The proposed side addition would extend to 24' from the side lot line on 69th street, which is 16' into the platted build line, but 9' from the setback that would be required by the zoning ordinance.

Mr. Brewster added that Section 18.18.D of the subdivision regulations provided the criteria for the Planning Commission to consider for building line modifications:

1. That there are special circumstances or conditions affecting the property.
2. The building line modification is necessary for reasonable and acceptable development of the property in question.
3. That the granting of the building line modification will not be detrimental to the public welfare or injurious to or adversely affect adjacent property or other property in the vicinity in which the particular property is situated.

Applicant and property owner Whitt Potts was present to discuss the project, stating that the addition would be mostly hidden by the existing privacy fence and landscaping.

Mr. Breneman made a motion to approve the building line modification and its associated resolution as presented. Mrs. Wallerstein seconded the motion, which passed 6-0.

PC2021-112 Site Plan Approval for Fence Exception
7301 Belinder Ave.
Zoning: R-1A
Applicant: Alex Ketzner

Mr. Brewster said that the applicant was seeking to replace an existing fence that does not conform to current standards. Specifically, the request is for an exception to the required setback on 73rd Street, allowing for the replacement of a 6' wood fence located at the property line, rather than 5' from the property line. The property is a corner lot on the southeast corner of 73rd Street and Belinder Avenue; 73rd Street is the side street along the north property boundary. The east property boundary is the rear lot line of the subject lot and the rear lot line of the adjacent house to the east, making the configuration a "standard corner" for purposes of the fence standards. Houses on the opposite corners have the same configuration with side lot lines along 73rd Street, and houses on the next block to the west begin to front on 73rd Street.

Mr. Brewster noted that the zoning ordinance requires the fence to be set back from the lot line on 73rd Street at least 5' [19.44.025.C.3]. Since the proposed fenced area is in the side and rear there are no restrictions on the design of the fence, other than the general height and design standards.

The proposed location aligns with the wood fence on the property to the east (rear), reflecting the existing continuous fence line along 73rd Street. The fence would be

approximately 10' from the curb of 73rd Street, with a landscape area between the fence and the curb. There is no sidewalk on this side of the street, and three utility boxes occupy the area on the northeast corner of the lot.

Applicant and property owner Alex Ketzner was present to discuss the application, and stated that he had no concerns with the recommendations made in the staff report.

Ms. Brown made a motion to approve the site plan as presented. Mr. Breneman seconded the motion, which passed 6-0.

PC2021-113 Site Plan Approval for Fence Exception
 1901 W. 73rd St.
 Zoning: R-1A
 Applicant: Jennifer Allen

Mr. Brewster said that the applicant was requesting to replace an existing fence that does not conform to standards. Specifically, the request is for an exception to the required setback on State Line Road, allowing for the replacement of a 6' wood fence located at the property line, rather than 5' from the property line.

The property is a corner lot on the southwest corner of 73rd Street and State Line Road. The south property boundary is the rear lot line of the subject lot and the rear lot line of the adjacent house to the south, making the configuration a "standard corner" for purposes of the fence standards. The lot is a legal non-conforming lot, approximately 45' by 130'. This long and narrow configuration on a corner lot results in a narrower rear yard. Houses on the opposite corners have the same configuration with side lot lines along State Line Road.

Mr. Brewster said that zoning ordinance requires the fence to be set back from the lot line on State Line Road at least 5' [19.44.025.C.3]. Since the proposed fenced area is entirely in the rear yard, there are no restrictions on the design of the fence, other than the general height and design standards. The location aligns with the wood fence on the property to the south (rear), reflecting the existing continuous fence line along State Line Road. The fence would be approximately 16' from the curb of State Line Road. There is a tree-lined landscape area and sidewalk between the fence and the curb.

Applicant and property owner Jennifer Allen was present to discuss the application. She stated that she had no concerns with the recommendations made in the staff report.

Mr. Valentino made a motion to approve the site plan as presented. Mr. Breneman seconded the motion, which passed 6-0.

OTHER BUSINESS

None

ADJOURNMENT

With no further business to come before the Commission, Chair Greg Wolf adjourned the meeting at 7:30 p.m.

Adam Geffert
City Clerk/Planning Commission Secretary

Prairie Village Jazz Fest 2021
Committee Meeting
Wednesday June 23, 2021, 5:30 p.m.
City Council Chambers, Prairie Village City Hall

Attendees

Maura Coleman	Volunteer Chair
Dave Hassett	Food and Beverage Chair
Amanda Hassett	VIP Services Chair
Elissa Andre	Marketing Chair
J.D. Kinney	Special Events Coordinator, Committee Chair
Brooke Morehead	Fundraising Chair
Inga Selders	Prairie Village City Council, Council Liaison
Alex Toepfer	Talent Chair (via Phone)
Kyle Vanlanduyt	Master of Ceremonies

Committee Chair's Report

The minutes for the Jazz Fest Committee Meeting on June 2 were approved by the Committee.

The PV Diversity Committee will be staffing a 20' tent during Jazz Fest. Details to come.

JD met with Keith Bredehoeft, PV Director of Public Works to discuss the changes to the Jazz Fest stage and backstage areas due to the reconstruction of the skate park. Technical drawings and artist conceptions of the new park are available and have been shared with SECT. An onsite meeting with SECT will be scheduled as soon as enough of the reconstruction is completed to determine what needs to change regarding move-in, move-out and assembly of the stage and stage canopy.

Changes to the layout and location of the backstage tented area are already being anticipated. Rather than a single large tented area, the backstage will need to be in two separate areas; one for storage of equipment cases, cables, etc, another for pre and post performance hosting of the artists and their guests. Sizes and configurations of these tents are TBD.

Fundraising and Sponsorships

Renewal by Andersen and Humana have both submitted completed applications to exhibit at Jazz Fest 2021. Renewal by Andersen is supplying their own tent. Payment for both is pending.

No word yet from Beckman Dentistry since JD spoke to them and sent them the Sponsorship descriptions and application.

JD and Meghan will catch up on contributions from Republic Services, Van Trust, First Washington and Lathrop & Gage on Thursday.

Brooke will reach out to WireCo, who donated \$1,000 and raffled VIP seats to their employees in 2019, although they have new owners since then.

Brooke and JD will plan a visit to Inn at Meadowbrook to discuss sponsorships or a donation in kind from them, as Alex may have need for hotel accommodations for out of town artists.

Talent

Alex Toepler reported that The SME Blue Knights are secure for a donation of \$500. The Back Alley Brass Band was secure for \$1,500. Eddir Moore and the Outer Circle are proposed for 2nd billing at \$3000 and Adam Larson with one or more guest artists would headline for \$5,000 plus travel expenses for the out of town additions. \$2,000 total has been budgeted for travel and accommodations. Contracts at least for the headliners are requested before July 1 so that we can make materials deadline for KCPT.

F&B

JD spoke with Sue Hamilton, the liquor license consultant who has helped us in years past. She suggested I connect with the new management of BRGR/Taco Republic/VaBene. He met with Rafael Cervantes, GM of BRGR, last Friday and emailed him more details of our request on Monday.

Dave Hassett confirmed Nicky G's, Taste of Brazil, CoffeeCake KC and ButterFluff Popcorn will be participating. Looking to add two more trucks. JD forwarded Dave contact info for the Taco Republic food truck from Mr. Cervantes.

VIP Services

Amanda Hassett is working on pricing and sourcing the items for the VIP and Sponsor level food bags.

Stage, Lighting and Technical Services

No update

Rented Infrastructure

Marquee Event Rentals has been selected as the tent vendor. A number of changes have already been made to the list supplied to them on the original bid. A revised bid dated June 30 will be submitted for signatures from both Marquee and the Jazz Fest.

Marketing

Elissa Andre reported that VIP bag chairs have a 5 day turnaround and pricing is based on the quality of the chair. The number of chairs needed is still pending. Yard signs, online and broadcast advertising and marketing are all on schedule. Elissa requested a budget allowance in case she needs design assistance. \$500 was added. There was a discussion about the existing stock of vinyl signage available for PV Municipal Campus and Parks. A suggestion was made to add a park sign at MeadowBrook because there are always so many people there. JD to do a sign inventory this week or next.

Backstage

New paved areas surrounding the skate park will remove the necessity to construct a temporary walkway between the entrance sidewalk and the backstage area.

Artist hospitality will be in the backstage tent dedicated to performers, guests and Kyle/Master of Ceremonies. Tech/crew will eat either in place or in the tech tent behind the stage. PV, EMT and Public Works will eat in a tent behind one of the main entrances/admissions.

Arts Council

No update

The next Jazz Fest Committee meeting was scheduled for Wednesday July 14, 2021, at 5:30 pm.

The meeting concluded at 6:20 p.m.

Respectfully submitted: JD Kinney

PRAIRIE VILLAGE ARTS COUNCIL | MEETING MINUTES

Zoom

Wed., May 12, 2021 5:30 P.M.

BUSINESS MEETING

Bonnie Limbird, called this evening's meeting to order at 5:33 pm after a 15 minute social time to catch up with one another. Council members present via Zoom were Sheila Evans, Al Guarino, Julie Hassel, Jessie Cartwright, Nancy Kalikow Maxwell, Maddie Kamphaus, and Bonnie Limbird.

Nancy Kalikow Maxwell and Sheila Evans moved and seconded respectively to approve the **Agenda**. The agenda was approved unanimously.

Public Participation none.

The **Consent Agenda** was unanimously approved.

a. Approval of the April 2021 meeting summary.

City Council Report – Bonnie gave an update on last week's Council meeting including the new Destination Pet coming soon behind HyVee, the upgrades to Brighton Gardens, and the National Police Week ceremony at City Hall this morning.

Financial Report - Bonnie reviewed the current transactions and budget status as of 5/10/2021. Council noticed that the honorarium for the Art of Photography judge wasn't paid yet, so Bonnie said she'd follow up with Shelly Trewolla to see if she needed something from us as a council first to get that paid to Aaron Smith.

Old Business

a. **Consider approval of the 2022 calendar.** Bonnie shared her screen to show the calendar in the same format as previous years and let discussion commence. This was an item arts council had been talking about for a few months via meetings, emails, and Google Sheet comments, so there was basic knowledge of the direction the council wanted to go already - which is a gallery show every other month instead of every month, to leave us time and budget to grow our reach in other art mediums - music, literary, public art, etc.. Al pointed out that this calendar gives us a good framework for the year with lots of room in between to infill with additional music shows and other ideas. Sheila would like to see more music and suggested more virtual and/or hybrid type ideas like Maddie's with Mr. Stinky Feet, and Maddie has some more ideas. Nancy also has made contact with JoCoLibrary about collaborating with them for some writing contests and readings.

Council voted 6-1 to approve the 2022 calendar with Julie Hassel voting nay.

New Business

a. **Consider the proposed 2022 budget.** Bonnie walked through the proposed budget line by line and there was discussion throughout. Some thoughts:

- i. Might want to remove the Grant income lines since we can't count on them. We'd still try for them where appropriate, but we just wouldn't be relying on them so far in advance.
- ii. Might want to add more money to State of the Arts, Future of the Arts, and Art of Photography. Bonnie will reach out to Kathy Clark and Shelly Trewolla to ask them if they'd like to increase their respective line items since they couldn't be at the meeting.

- iii. Might want to remove Special Olympics since they haven't gotten back to us in 2021 yet.
- iv. Al will get more info at the next JazzFest meeting to inform the JazzFest partnership line item.
- v. Need to figure out if we want to do KC Studio, KCUR, and/or other.

No action was taken. Bonnie will follow up with the absentee members to get feedback. This will be voted on at the next, June, meeting.

Announcements

- b. None.

There being no further items on the business meeting agenda, the business meeting was adjourned around 6:38 PM.

PLANNING COMMITTEE AS A WHOLE

PAST EVENT REVIEW

Art of Photography - Only update is one sale.

EVENT PLANNING

ArtWalk - Jessie updated the council on the event. She asked if Mayor Mikkelson would be at the whole ArtWalk or just the ribbon cutting. Bonnie said she would find out. Nancy suggested inviting the artists of the various sculptures, too. Jessie wants to be cognizant of the heat, but agreed she will take it to the committee to discuss more along with the water distribution details, etc.

Bonnie asked everyone to mark their calendars to be there.

August/September Virtual Show - Al and Julie have secured Richard Bennet for a solo virtual show. He has about 40 pieces of various mediums, and they will start putting that online in July.

Sept. JazzFest Liaison - No update yet.

Nov/Dec - State of the Arts - Al & Julie confirmed November 12th for the date. They will need to know no later than August if it's in person or not. Sheila will also need to know as she will try to arrange a string trio.

Chamber in the Chamber grant opportunity - Bonnie shared the grant info through KCAIC that she applied for during the business meeting. We should know if we won it on May 19th.

Literary Collaborative Event - Nancy met with the JoCo Library, and it will all be dependent on when we can be in person again, but they'd love to come to one of our events to present awards and do readings. More info to come.

MARKETING

Social Analytics - Maddie said our Facebook reach is down, but that's not surprising since we haven't been doing as much stuff. She suggested a targeted FB ad for ArtWalk soon.

MISCELLANEOUS

See agenda for updates on ongoing items.

The Planning Committee as a Whole meeting ended around 6:57 P.M.

END

PRAIRIE VILLAGE ARTS COUNCIL | MEETING MINUTES

Zoom

Wed., June 9, 2021 5:30 P.M.

BUSINESS MEETING

Bonnie Limbird called this evening's meeting to order at 5:30 pm after a 15 minute social time to catch up with one another. Council members present via Zoom were Al Guarino, Julie Hassel, Jessie Cartwright, Nancy Kalikow Maxwell, Maddie Kamphaus, Sherrod Taylor, Lisa Frey, Terrence Gallagher, and Bonnie Limbird.

Nancy Kalikow Maxwell and Sheila Evans moved and seconded respectively to approve the **Agenda**. The agenda was approved unanimously.

Public Participation none.

The **Consent Agenda** was unanimously approved.

- a. Approval of the May 2021 meeting summary.

City Council Report – Bonnie gave an update on last week's Council meeting including

Financial Report - There wasn't an updated financial report for June (no notable transactions), but Bonnie reviewed the City reimbursement form for Council and showed them where to find it on the new Volunteer Central tab of the artspv.org website.

Old Business

- a. **Consider approval of the 2022 budget** - Bonnie went over the changes by request and suggestion to the proposed 2022 budget since the last meeting where it was reviewed in detail. Nancy made a motion to approve the budget, and Jessie seconded.

Julie reminded us that we were going to remove Art of the Special Olympics from the budget since we haven't gotten a response from them. So Nancy and Jessie amended the motion to remove that item. Budget passed unanimously.

New Business

- a. None.

Announcements

- b. None.

There being no further items on the business meeting agenda, the business meeting was adjourned around 5:50 PM.

PLANNING COMMITTEE AS A WHOLE

PAST EVENT REVIEW

Art of Photography - Shelly has only heard from one artist; it was a complaint, but Shelly responded to him and closed that issue.

EVENT PLANNING

ArtWalk - Jessie updated that all the placards have been placed, as well as signs. It was noted that the text for the kickoff date on the signs wasn't easy enough to see for drivers passing by, so Shelly suggested we all update our signs with black markers. Bonnie noted that was good info for the future. Jessie also shared the bookmarks that were made for passing out to Village shops and at City Hall and the window clings for Village shop windows, both with info about the walk and the QR code to get the Otocast.

The sculptor of Fifties Freedom in the Village will be in attendance, as well as Phil Shafer, the artist of the Corinth mural. Otocast is all set and ready to go.

Bonnie said that a special eBlast was going out Wednesday night. Bonnie also wants the wire frames from the signs back since they are from her council campaign (after they've been out for the summer).

Jessie would also like to do a post-event survey of Art Walk in the fall.

Sept. JazzFest Liaison - Al shared that JazzFest is moving forward with JD Kinney once again in the committee chair role. Because of a surplus this year only, JazzFest is going to cover the cost of our 10x20 tent along "sponsors row". JazzFest was not open to doing the circus event on Friday night that Shelly suggested (via email) on the stage because of the compressed schedule and turnaround time this year, but maybe for 2022.

Shelly asked if there would be a permanent performance pad in the new skate park, and Terrence confirmed that there would be and that it will have built-in power. But for things like JazzFest, a full stage set-up will still have to be rented, and that was the preference of the JazzFest committee.

Shelly noted that most of the PVAC artwork is hanging throughout City Hall right now, but there is not much excess available left to sell. Bonnie recently went through those pieces, and didn't note much left to sell either, unless maybe it was reframed. Al will go through the pieces and see what is available.

Al will set-up a sign-up form for working the tent for PVAC members. We will also put out tattoos and stickers from our inventory, as well as our Art Walk bookmarks for additional info on PVAC public art. Bonnie asked if there was a banner. Al will look for that as well.

Julie & Al suggested that the Arts Council do a 9/11 t-shirt to supplement the moment of silence that JazzFest will be doing in recognition of 9/11 since JazzFest isn't doing t-shirts this year due to increased cost and low sales. There was no additional support for this idea.

August/September Virtual Show - Al and Julie have continued to communicate with Randall Bennett for a solo virtual show. He should have his pieces to them by July 15 for an August debut.

Oct/Nov - State of the Arts - Al said that his target date for the CaFÉ was July, and that he might be reaching out to Shelly for help. Shelly said the most important part is to get a judge so that you can include it on the call for entry, and Julie confirmed that she has two possibilities. Shelly suggested using last year's call as a template, and Bonnie said that they can ask CaFÉ to just duplicate that event so they know all the boxes are checked and they only need to update the specific dates and legal language.

Julie reiterated that they will need all hands on deck for the event, and Bonnie confirmed that everyone will be more than thrilled to be back in person and helping out at our first event in almost two years.

Chamber in the Chamber grant opportunity - Bonnie shared that Sheila is out "wilding" in Colorado, so she updated Council that we did get an update that KCAIC did not select our CitC program for a grant, but they did recommend we look at the KCAIC Touring Roster and request a grant there.

Aside: The City was awarded a grant for a mural project at the pool, and Shelly asked if we would be involved with that as the Arts Council, and Bonnie confirmed that we would along with the Diversity Committee.

Literary Collaborative Event - Nancy shared again that JoCo Library is still ready to collaborate on an event where they can.

2022 Calendar - Al sent a proposed artist exhibit list to Bonnie, but she forgot to attach it. It's time to start selecting curators for those. We'll look at it in July. In the meantime, Al will confirm those dates with the artists, and we will not do a call for entry for 2022 artists.

MARKETING

Facebook - Bonnie shared the troubles the Art Walk committee had posting a Facebook ad for Art Walk. It kept getting rejected by multiple people and in multiple formats due to "social issues". So we could have gotten more ad traffic on Facebook for the event, but that's the way it worked out. For the next event, start extra extra early just in case this happens again.

Also, be sure to share the event, and ask your friends to share the event, on all of the platforms to help get the word out more, and to RSVP as "going" not just "interested".

KCUR vs. KC Studio - Shelly has a packet of info on KCUR to share. She will give it to Bonnie to pass along.

MISCELLANEOUS

Bonnie walked through the details of the new Volunteer Central tab of the artspv.org website, and recommended everyone go through and check it out on their own time.

The surveys are both complete. One for patrons and one for artists with links that were sent out via all of our channels plus one to CaFÉ. Bonnie went through some graphics to show how we are doing. Some takeaways:

- Many artists are interested in more virtual opportunities even beyond COVID with the right parameters.
- Our artists, not just patrons, are also in the higher age brackets - 75% are 65 or older
- Our juried events are our consistently well attended events, not as much for the regular monthly receptions.

See agenda for updates on other ongoing items.

Jessie and Shelly updated that the JCPRD selection committee for the new Meadowbrook Park sculpture will be using CaFÉ for that so they can get a good response and reach on the call. They may also be prioritizing local artists.

Julie announced that this will be the last year on Arts Council for her and Al, since they are moving back to Hawaii. Bonnie congratulated Al on his most recent retirement and their next career and adventure!

The Planning Committee as a Whole meeting ended around 6:57 P.M.

END

Attachment: Revised and approved 2022 Budget, 2022 Artist Exhibitors List

PRAIRIE VILLAGE ARTS COUNCIL | MEETING MINUTES
Prairie Village City Hall – 7700 Mission Road
Multi-Purpose Room
Wednesday, July 7, 2021 5:30 PM

BUSINESS MEETING

Bonnie Limbird called the meeting to order at 5:34 after 15 minutes of social time to catch up with one another. Council members present were Bonnie Limbird, Trudy Williams, Terrence Gallagher, Sherrod Taylor, Jessie Cartwright, Kathy Clark, Julie Hassel, and Al Guarino. (Lisa Frey joined in person and Nancy Kalikow Maxwell joined by phone around 6:45.)

Jessie Cartwright and Kathy Clark moved and seconded respectively to approve the **Agenda**. The agenda was approved unanimously.

Public Participation none.

Trudy Williams was introduced and welcomed as a **new member** of the Prairie Village Arts Council.

Sherrod Taylor and Kathy Clark moved and seconded respectively to approve the **Consent Agenda**. The Consent Agenda was unanimously approved.

Bonnie and Terrence gave a **City Council Update**, including the discussion of marijuana, paid family leave, military leave policy, Juneteenth as a full-day holiday per the recent federal designation, and Christmas Eve as an employee half-day holiday. Terrence provided updates on Prairie Village and Johnson County vaccinations, and the neutral mill levy rate on taxes.

Current Year Financial Update: Bonnie indicated we did not do an update in May, so May and June are new on the Year to Date Transactions 1/1/21 through 7/6/21. Bonnie noted in the July Financial Report that we have 66% of the budget collected, and 39% of the budget spent.

Old Business: All members present participated in the Kansas Open Meetings Act Training from a video, and signed a confirmation of training, followed by a discussion, questions, and clarification.

Motion to adjourn the business meeting was presented by Jessie, seconded by Sherrod, and the meeting was adjourned at 6:45 PM.

PLANNING COMMITTEE AS A WHOLE

EVENT PLANNING

Art Walk - Jessie gave a summary of the Art Walk event on the June 18th rain date starting at Homesteaders, ending at Fifties Freedom in the Village with approximately 70 participants. Mayor Mikkelsen introduced the artist E. Spencer Schubert as well as donor Brad Johnson, and also noted

artists Phil Shafer (Connections at Corinth mural) and Holly of Sike Style were present. Jessie also found that artist Richard Lumpkin (Prairie Boy) was there, but we didn't know until too late to recognize him. Jessie provided Otocast analytics for the period June 1 through July 5 from Eric Feinstein showing a total of 383 visits broken down by public art piece, and also shown in graph:

Location	Times Selected
The Homesteaders	60
Prairie Village Art Walk	59
Fluid Form	55
Connections at Corinth	46
Fifties Freedom In The Village	40
Prairie Boy	36
Aurora III	31
Prairie Evolution	29
The Fallen Soldier	27
Total	383

August-September Virtual Art Show - Al and Julie are currently working on uploading images from the artist, and the artist is working on modifying his bio to a shortened version. Al stated the artwork will be brought here for any sales.

September JazzFest Liaison - Al reiterated that we will have no cost participation for the tent at JazzFest. A call for volunteers to work the tent will begin in August. Al expressed concern over locating the PVAC banner, and will also be looking at our inventory to see if art work exists for sale.

October-November State of The Arts - Al and Julie have begun looking at CaFÉ, and working on getting a judge. Bonnie recommended revisiting asking Ada Koch to be a judge as they'd talked about in a previous year. Bonnie passed around a thank you card from Ada who recently had surgery for flowers Julie sent her on behalf of PVAC.

Chamber in Chamber - No information from Sheila Evans who was not present. Bonnie updated that we did not receive the KCAIC grant based on low attendee numbers, but they were very impressed with the idea and concept. Still considering the KCAIC Touring Roster artists for grants for future performances

2022 Shows - Bonnie stated the list contains shows/artists scheduled in 2020 but were bumped due to COVID. Members were asked to consider shows to curate by the August meeting.

Future of the Arts - No update yet from Kathy; Maddie not present.

Marketing - Only report was about planning ahead for August/September marketing plans. Al is on it.

Ongoing/Future Meeting:

- Bonnie is working on new member bios. Just waiting on Karin's now.

- The outdoor TuffShed has been ordered! Install will be on July 29th!
- Still working on closing the FB page titled R.G. Endres Gallery since we don't know who the admin is and can't access it.
- Meghan and Bonnie are still working on the new commemorative brick price. Brick sales and bricks for Betsy, Dan, and Paul will be ordered once pricing is finalized.
- Shelly previously shared the information on KCUR advertising, and Bonnie passed it along to Lisa. Bonnie will also send the KC Studio info for comparison.

The Planning Committee as a Whole meeting ended around 7:10 PM.

END

Activity Report | 2nd Qtr 2021

In this issue:

- **Service Calls Report**
- **Health and Safety**
- **Training this Quarter**
- **Community News and Events**
- **Permitting/Plan Review**
- **Our CFD2 Team**



2nd Quarter 2021	
Calls for Service	581
Emergency Medical Calls	668
Training Hours	2558
PR/Educational Activities	6

HEALTH AND SAFETY

Did you know that heart disease is the **#1 cause** of death of men and women in the U.S and **70-80%** of cardiac arrests happen in a private or residential setting? Out-of-hospital cardiac arrest survival rate increases with the availability of bystander CPR to perform compressions until EMS arrives.

Hands Only CPR - A few facts

- **Hands-Only CPR** is CPR without mouth-to-mouth breaths. It is recommended for use by people who see a teen or adult suddenly collapse in an "out-of-hospital" setting (such as at home, at work or in a park).
- Hands-Only CPR has been shown to be **as effective** as conventional CPR for sudden cardiac arrest at home, at work, or in public. Add the use of an **AED** and combined can double or even triple a victim's chance of survival.

CFD2 has partnered with the Johnson County **HeartSafe** foundation to raise awareness of signs of cardiac arrest and train citizens in **Hands-Only CPR and AED use**. Everyone is encouraged to learn this important, life-saving technique. **The training is free and takes only about an hour.**

To schedule training call 913-432-1105 or email contactus@cfid2.org

To learn more go to [Johnson County HeartSafe](#)

Already trained in CPR? Did you know you can be alerted to 911 calls near you where CPR is needed? Click here for more information. [PulsePoint](#)

CFD2 FIRE/EMS TRAINING NEWS

CFD2 and Leawood Fire Department performed joint training for six sessions in May and June. The training focused on communications, size up reports, 360 reports, identifying tactical differences, and apparatus placement. Training Committee members Captain Seth Katzer, FF Dennis Costlow and Lt. Jon Gossman provided excellent instruction along with

two captains from Leawood FD. This is the third year for CFD2 and Leawood FD to train together which continues to aid in cohesiveness during actual emergency events.



Above is our training room set up for Johnson County EMS Credentialing skills verification practice. Every provider in Johnson County will be required to maintain a 2 year, renewable credential from the Medical Director's office in order to practice EMS in Johnson County. Credentialing consists of a cognitive exam, protocol exam, and skills verifications. CFD2 is credentialing all ALS providers and half of the EMTs in 2021, with the other half of the EMTs earning their credential in 2022.

Apparatus Operator Academy

After a successful pilot course, CFD2 is holding a 2-day apparatus operator academy for its current drivers and relief drivers. This course, taught by FAO Angus Duff, covers operation and maintenance of all CFD2 apparatus as well as several pumping drills focused on troubleshooting and problem solving. After initial implementation, this course will be offered to 2nd year employees as part of their career development.



COMMUNITY NEWS and EVENTS

We are so glad to be able to get back out into the community again and welcome visitors back into our stations after having to suspend these activities due to COVID-19.

Recently our crews participated in a Bike Rodeo to promote bicycle safety, provided CPR/AED training to a group of residents, and stopped by several neighborhood block parties.

Upcoming Events:

- Back to School with a FF - Late July (Date TBD)
- Open House - Station 21 - September (Date TBD)
- Fire Prevention Week - Oct 3-9



PERMITTING and PLAN REVIEW

Any commercial work done within the CFD2 Fire District involving new building construction, tenant finishes, installation of new or modification of existing fire sprinkler systems, fire alarm systems and/or commercial cooking suppression systems requires the issuance of a permit by CFD2. Plans are reviewed by the Fire Marshal based upon the fire

code adopted in the city in which the work is being performed. Following permitting, CFD2 personnel conduct the appropriate inspections through the completion of the project.

31 permits were issued April - June 2021

Below is a sample of the various new business final inspections recently completed.

- Stroud's Express – 5401 Johnson Dr
- Tidal wave - 6501 Johnson Dr
- Corinth Quarter - 4051 W 83rd - Buildings are complete and tenant finishes are beginning.
- Sharp Law - 4800 W 75th St

OUR CFD2 TEAM

Service Anniversaries

Congratulations to the following CFD2 members who recently reached service milestones.

- 30 Years: CPT George Stewart
- 20 Years: Fire Marshal Todd Kerkhoff
- 15 Years: A/O Shawn Cheney, LT Jon Gossman

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Johnson County Consolidated Fire District No.2 | 913-432-1105 | ContactUs@cfcd2.org | www.cfcd2.org

STAY CONNECTED



Visit our website

Consolidated Fire District No. 2 | 3921 W. 63rd St, Prairie Village, KS 66208

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Sent by kelly.kuhl@cfcd2.org powered by



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